



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

AGENDA

**MONDAY, APRIL 29, 2024, 4:00 PM
COUNCIL CHAMBER, CITY HALL**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

4.1 April 8, 2024 Executive Committee Meeting Minutes for Approval (MIN 24-18) **Page 1**

5. DELEGATIONS

5.1 Municipal Food Waste Diversion Program - Food Cycle Science (CORR 24-15) **Page 5**

PowerPoint Presentation: Jacob Hanlon, MSc, Environmental Sustainability,
Municipal Solutions Manager

5.2 Veterans' Graves Maintenance Account - Royal Canadian Legion Branch #2 (CORR 24-19) **Page 22**

Verbal Presentation: Rick Hodgson, President, Royal Canadian Legion Branch #2

- 5.3 Project Proposal - Ceremonial Grounds - Prince Albert Indian & Metis Friendship Center - Youth Services (CORR 24-20) **Page 35**

Verbal Presentation: Shane Bird - Prince Albert Indian & Metis Friendship Center - Youth Services

6. CONSENT AGENDA

- 6.1 Angus Merasty Residential Development Update (RPT 24-81) **Page 61**
- 6.2 January 10, 2024 Aquatic & Arenas Recreation Project Steering Committee Meeting Minutes (MIN 24-3) **Page 69**
- 6.3 April 18, 2024 Aquatic & Arenas Recreation Project Fundraising Committee Meeting Minutes (MIN 24-19) **Page 74**

7. REPORTS OF ADMINISTRATION & COMMITTEES

- 7.1 Transit Fare Review (RPT 24-115) **Page 78**
- PowerPoint Presentation: Evan Hastings, Transportation and Traffic Manager
- 7.2 Artists in Communities (RPT 24-108) **Page 99**
- PowerPoint Presentation: Judy MacLeod Campbell, Interim General Manager, EA Rawlinson Centre and Jesse Campbell, Coordinator/Curator, Artists in Communities Prince Albert
- 7.3 City Vacant Land Sales and Vacant Residential Lot Program - Proposed Changes (RPT 24-84) **Page 112**
- Verbal Presentation: Craig Guidinger, Director of Planning and Development Services

8. UNFINISHED BUSINESS

9. ADJOURNMENT



City of
Prince Albert

MIN 24-18

MOTION:

That the Minutes for the Executive Committee Regular and Incamera Meetings held April 8, 2024, be taken as read and adopted.

ATTACHMENTS:

1. Regular Minutes
2. Incamera Minutes



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, APRIL 8, 2024, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor
Jeff Da Silva, Director of Public Works
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Head, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0079. **Moved by:** Councillor Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0080. **Moved by:** Councillor Ogrodnick

That the Minutes for the Executive Committee Public and Incamera Meetings held March 18, 2024, be taken as read and adopted.

CARRIED

5. DELEGATIONS

6. CONSENT AGENDA

6.1 Tax Abatement of the Prince Albert Catholic School Division Property - Catholic Family Services (CORR 24-17)

That CORR 24-17 be received and referred to the Financial Services Department.

6.3 2023 Education Property Tax Mill Rates - Ministry of Government Relations (CORR 24-18)

That CORR 24-18 be received and referred to the Financial Services Department.

6.4 February 2024 Accounts Payable Payments (RPT 24-92)

That RPT 24-92 be received as information and filed.

0081. **Moved by:** Councillor Kilmer

That the Consent Agenda Item Nos. 6.1, 6.3 and 6.4 be received as information and referred, as indicated.

CARRIED

6.2 Request for Temporary Closure of Access Road 3rd Avenue - Canadian Tire (CORR 24-16)

0082. **Moved by:** Mayor Dionne

That CORR 24-16 be received and that the request for Temporary Closure of Access Road on 3rd Avenue, be denied.

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 4:09 P.M.

0083. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

COUNCILLOR TONY HEAD
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS 29TH DAY OF APRIL, A.D. 2024.



City of
Prince Albert

CORR 24-15

TITLE: Municipal Food Waste Diversion Program- Food Cycle Science

DATE: April 10, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received as information and filed.

PRESENTATION: Jacob Hanlon, MSc, Environmental Sustainability, Municipal Solutions Manager

ATTACHMENTS:

1. Email dated March 7, 2024

Written by: Jacob Hanlon, Food Cycle Science

March 7, 2024

To whom this may concern,

I would like to request a delegation to Council to provide information on my company's (Food Cycle Science) Municipal Food Waste Diversion Programs. For some background, we are a nationally recognized waste solutions company and are partnered with over 130 Canadian Municipalities, helping them divert waste from the landfill. Our programs utilize federal grants to help offset some of the cost as well. Food waste can make up anywhere from 25-50% of the household waste stream, and our programs ensure this waste does not go to the landfill.

Thank you kindly,


Jacob Hanlon

371A Richmond Road, Ottawa, ON, K2A 0E7

RECEIVED
MAR 07 2024
CITY CLERK
Executive Committee

Recommended
Disposition:

Reserve as
info and file



Bringing Solutions to the Table

The FoodCycler is a countertop compost alternative which reduces food waste, greenhouse gases from landfills, and unpleasant odours that attract vermin. By harnessing this innovative technology, municipalities can reduce greenhouse gases, lower waste management costs, and improve the lives of their residents.



THE BENEFITS

The FoodCycler™

- The FoodCycler operates quietly and efficiently, using little energy
- The closed-loop process produces zero emissions or odors
- This sustainable process reduces organic waste to a tenth of its original volume
- The end-product is a nutrient-rich soil amendment perfect for gardening and composting

THE BENEFITS

The Pilot

- Divert 25-50% of trash in participating households
- Reduce the need for regular trash collection
- Reduce nuisances from raccoons, pests, and other vermin
- Remarkable cost savings from trash diversion



LOVED BY RESIDENTS

4.6 Star Average Rating



"Loved participating in this pilot and will be continuing to use the FoodCycler. It's been a great opportunity to teach our kids and family about composting. I look forward to using the "compost" in our garden this summer."

- KENORA RESIDENT

"I really liked not having to deal with stinky food waste when garbage day was far off. We reduced our garbage to the curb by about 75%. Everyone who visited and saw the FoodCycler was very interested and are bringing the idea to their local governments."

-CENTRAL MANITOULIN RESIDENT



Why Should You Pilot with Us?

LOVED BY OUR 100+ PARTNER COMMUNITIES

"You know, you are always skeptical when you see a product like this, but when you see how it does reduce waste by 20:1 or more, it's just a real wise investment for anybody."

- PERRY KELLY, Manager of Public Works (Town of Bancroft)

"It alleviates a lot of the concerns that people might have with backyard composting. The time commitment, the location, pests and animals and everything like that."

- KYLIE HISSA, Strategic Initiatives Officer (City of Kenora)



WE ARE TRUSTED PARTNERS OF:



RECOGNIZED BY:



Pilot Program Timeline:



PICKUP DAY

Residents obtain their FoodCycler & accessories. FCS provides all necessary marketing materials for your community.



PILOT DURATION

Residents divert food waste using the FoodCycler for 12 weeks and keep track of the total waste diverted using our tracking sheet.



END OF PILOT

The FoodCycler is theirs to keep to continue diverting food waste! Residents fill out our closing survey about their experience using the FoodCycler. The pilot results and survey data are analyzed and presented to the community.

80% of residents reduced their monthly trash production

93% of residents recommend the FoodCycler to their family and friends

98% of residents will continue using their FoodCycler beyond the pilot program

Reach Out Today:

MUNICIPAL@FOODCYCLER.COM





FOODCYCLER™ MUNICIPAL SOLUTIONS

The Future of Food Waste.



ABOUT US

Food Cycle Science

- **Canadian company** based out of Ottawa, ON
- Founded in Cornwall in 2011 – Company is 100% focused on **Food Waste Diversion Solutions**
- Products available in North America through **FoodCycler Municipal / Vitamix** and internationally through network of distributors & OEM partners
- **Finalists** in Impact Canada/AAFC's **Food Waste Reduction Challenge**
- **Globe & Mail** Canada's **Top Growing Companies** (2021 & 2022)
- **Deloitte Fast 50 CleanTech** award winners (2021)
- **Approved supplier** with Canoe Procurement Group of Canada

Sage

Breville

Vitamix

canoe
APPROVED SUPPLIER

Government of Canada
Canada

Deloitte
Technology Fast50

Sobey's INC.

impact
canada

fieldless

BGIS

130
Municipal
Partnerships
Across Canada

SUPPORTING EDUCATORS & LEARNERS
THE OUTDOOR LEARNING STORE
OUTDOORLEARNINGSTORE.COM

ecoschools
écoécoles
CANADA

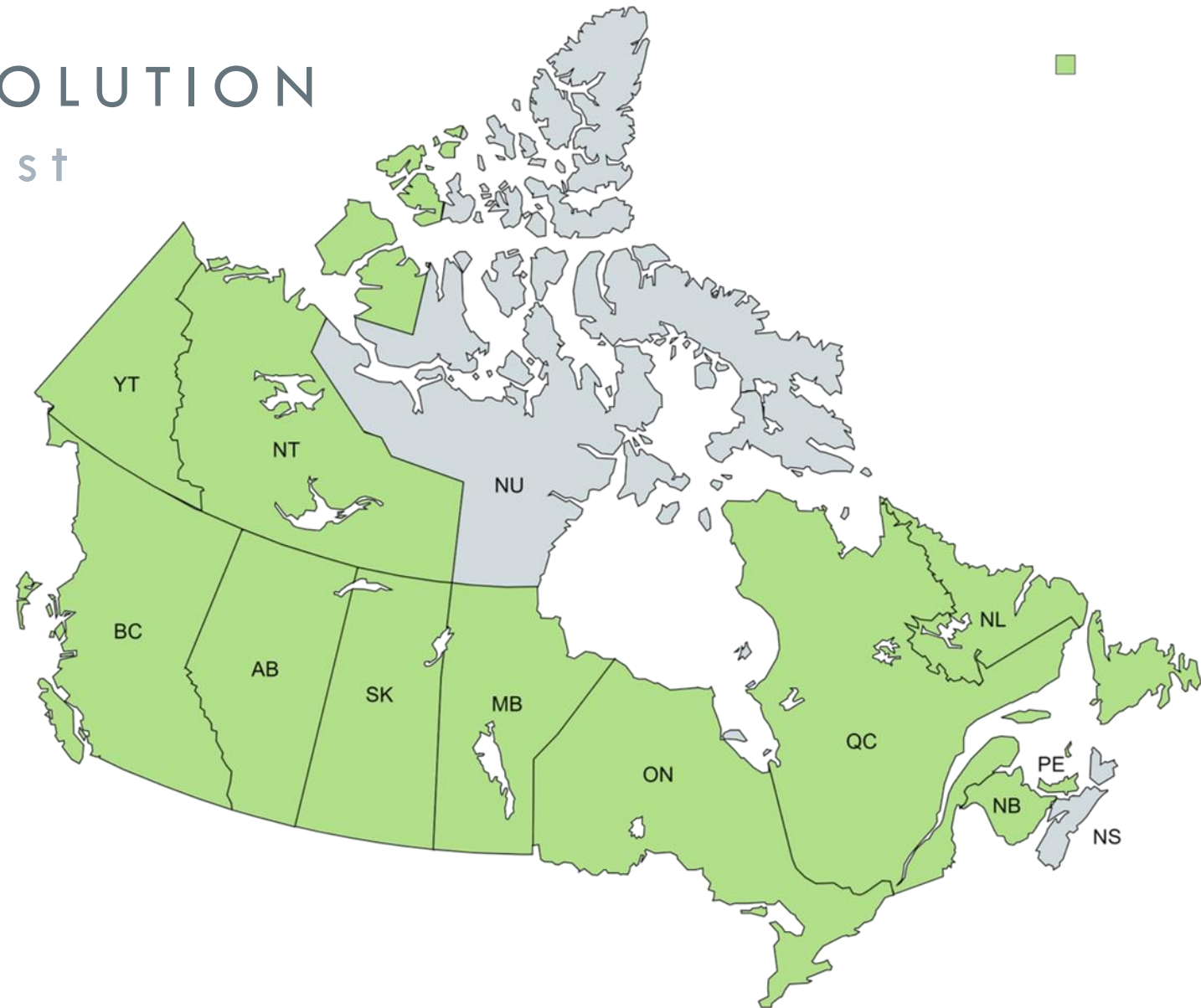
TRUSTED CANADIAN SOLUTION

Coast to Coast to Coast

130
Canadian
Municipal
Partnerships

○ **9 Provinces**

○ **2 Territory**



THE SOLUTION? THE FOODCYCLER



90% FOOD WASTE REDUCTION

Full bucket of wet,
smelly food waste

2.5L / 5L



Handful of dry, sterile, odourless
& nutrient-rich by-product

100 g / 200 g



4-8 HOURS
(Overnight)

0.8-1.5 kWh
(Equivalent to a laptop)

\$0.10-\$0.15 per cycle
(\$2-4 per month)

FOODILIZER™ : BENEFICIAL USES

The FoodCycler by-product is a dry, sterile, odourless and nutrient-rich biomass with many beneficial uses and practical applications:

- Add to garden soil
- Add to backyard composter/tumbler/green cone
- Integrate to existing Leaf & Yard waste systems
- Pelletize/briquette as home heating alternative
- Drop off at compost site
- Drop off to a local farm
- Drop off to a community garden
- Add to Green Bin (where available)



THE FOODCYCLER PILOTS

The results are in.

Completed pilots in:

10,000+
Households

100+
Municipalities



Participation Rate **98%**

- 98% of pilot participants will continue using the FoodCycler after the pilot period

Recommendation Rate **96%**

- 96% of users would recommend the FoodCycler to friends/family/neighbours

User Experience Rating **4.6/5**

- 4.6 out of 5 star rating for the overall user experience of the FoodCycler

Net New Diversion **300 kg**

- Each participating household is estimated to divert approximately 300 kg of food waste per year

Awareness + Prevention **77%**

- 77% of pilot participants resolved to waste less food as a result of increased awareness

PILOT PROGRAM

12 Weeks from Start to Finish

PILOT TIMELINE

START

Residents purchase FoodCycler at a subsidized rate from Municipal Office (or other designated location)

12 WEEKS

Participants use the unit for a period of 12 weeks.

Number of cycles per week are tracked to estimate total diversion achieved.

END

Participants fill out an exit survey, providing their review of the program and any other feedback.

Survey results used to evaluate program success.

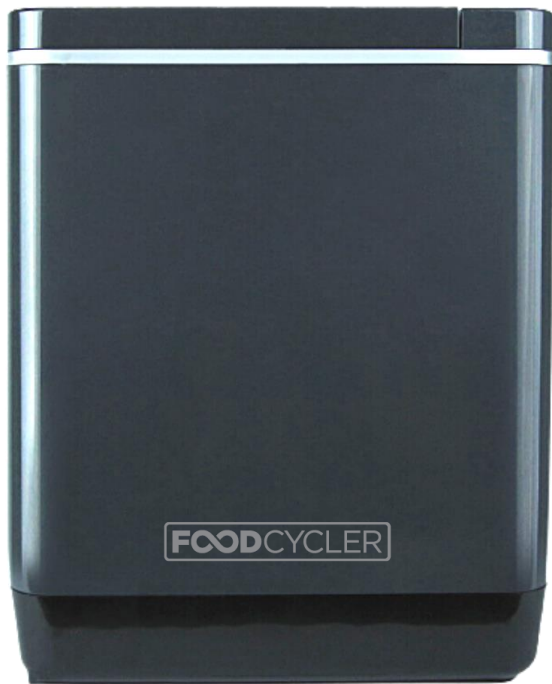
NEXT STEPS

Tailored program design and implementation.

Grants may be available, with support from Food Cycle Science.

FUNDED PILOT PROGRAM OPTIONS

Municipal Subsidy Model



FOODCYCLER™
FC-30

\$ 500

-\$ 200

-\$ 50

\$ 100

\$ 150

RETAIL PRICE

MUNICIPAL DISCOUNT

FEDERAL FUNDING

* MUNICIPAL SUBSIDY *

RESIDENT COST

\$ 800

-\$ 250

-\$ 150

\$ 100

\$ 300



FOODCYCLER™
Eco 5

FUNDED PILOT PROGRAM OPTIONS

Pilot Scope Recommendations

Municipality Population	Pilot Scope	Municipal Investment
< 2,500 Residents	50 Households	\$5,000
2,500 – 10,000 Residents	100 Households	\$10,000
10,000 – 20,000 Residents	200 Households	\$20,000
> 20,000 Residents	250+ Households	\$25,000+

- **Plus shipping costs and applicable taxes**



PARTNERSHIP BENEFITS

Why pilot with us?

- 🌱 Opportunity to trial a food waste diversion solution at a **cost well below market prices**
- 🌱 Immediate impact of reduced residential waste volumes thus **increasing diversion rates**
- 🌱 **Reduced costs** associated with waste management (collection, transfer, disposal, and landfill operations)
- 🌱 The **reduction of greenhouse gas (GHG)** emissions from transportation and decomposition of food waste in landfills
- 🌱 Extend the **life of your landfill(s)**
- 🌱 Opportunity to support **Canadian innovation** and clean tech
- 🌱 Opportunity to provide **residents** with an innovative solution that reduces waste and fights climate change, at an affordable price
- 🌱 Obtaining **data** that could be used to develop a **future organic waste diversion program**

Next Steps:

- 🌱 Receive presentation as information.
- 🌱 If interested in partnering, refer to Staff for a recommendation to Council.





THANK YOU!
ANY QUESTIONS?

Jacob Hanlon

Municipal Solutions Manager

Email: jacobh@foodcyclr.com

Phone: 613-316-4094

The Municipal Solutions Team

municipal@foodcyclr.com





City of
Prince Albert

CORR 24-19

TITLE: Veterans' Graves Maintenance Account- Royal Canadian Legion Branch #2

DATE: April 23, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to the Financial Services Department and the Community Services Department.

PRESENTATION: Verbal by Rick Hodgson, President, Royal Canadian Legion Branch #2

ATTACHMENTS:

1. Letter dated April 10, 2024

Written by: Rick Hodgson, President and Deanne Reise, Vice President, Royal Canadian Legion Branch #2



**Branch 2
Prince Albert**
133 8th Street East
Prince Albert SK S6V 0V8

April 10, 2024

To Mayor and City Council:

RE: VETERANS' GRAVES MAINTENANCE ACCOUNT

Please be advised the Royal Canadian Legion Prince Albert Branch #2 proposes that the Veterans' Graves Maintenance Account be closed.

This account was created by the Ladies' Auxiliary and the Prince Albert Legion Branch # 2 to approve work and expenditures for Veterans' graves. The maintenance and repair of Veterans' graves now falls under the Federal Government's Veterans Affairs Canada purview. Furthermore, the Ladies' Auxiliary Branch #2 was dissolved in 2018.

According to our records the last time the Veterans' Graves Maintenance Account was used is February 1, 1999. See attached request and approval.

We have not had an updated report from the City's Financial Services department on the amount in the account since April 30, 2017. At that time, the balance was \$75,470.53.

Prince Albert Legion Branch #2 would like to request the funds for the Veterans' Graves be transferred to their General Account to be used in support of Legion maintenance. This is to ensure the Legion continues on for Veterans and their families in years to come.

Please find attached the minutes of the Prince Albert Legion Branch #2 for April 11, 2018, where under 12.0 New Business Ladies Auxiliary Finance Officer Carol Eyberson states that they had a meeting in December and decided they were closing. She also states they decided to donate their remaining balance to the Legion Building fund. Also, in the minutes under 10.5 Rick Hodgson discusses how the Legion is taking over the funerals for Veterans.

Rick Hodgson will speak to this proposal on the Legion's behalf.

Sincerely,

Rick Hodgson – President
Royal Canadian Legion Branch #2

Deanne Riese – Vice President
Royal Canadian Legion Branch #2

RECEIVED
APR 17 2024
CITY CLERK
Executive Committee

**Recommended
Disposition:**

Refer to Financial
Services & Community
Services

VETERANS' GRAVES MAINTENANCE ACCOUNT SPEAKING NOTES

1. Purpose – Close the Veterans' Graves Maintenance Account
2. History – Account created by the Ladies' Auxiliary and the Prince Albert Legion Branch # 2 to approve work and expenditures for Veterans' graves. Not used since February 1999.
3. Maintenance and Repair of Graves – handled by Federal Government Veterans Affairs Canada
4. Ladies' Auxiliary dissolved in 2018.
5. Legion planned use – to support Veterans and their families through Legion maintenance.



THE ROYAL CANADIAN LEGION

Branch No. 2

Saskatchewan Command

133-8th STREET EAST
PRINCE ALBERT, SASK.
S6V 0V8

Telephone
763-7201

Address all Communications to the Office of the Secretary

File

Date

February 12, 1999

Brian Parchauer
City of Prince Albert - Comptroller
City Hall, 1084 - Central Ave.,
Prince Albert, Sask.
S6V 7P3

Dear Sir:

SUBJECT: VETERANS' GRAVES MAINTENANCE ACCOUNT:

Please note the letter under date of February 1, 1999, over Comrade Vince Elmers' signature.

Be advised that the procedure indicated in Comrade Elmers' letter was adopted by the Royal Canadian Legion Branch #2 at the General Meeting of the Branch on Wednesday, February 10, 1999.

Be further advised that Comrade Elmer was given the authority of the Branch to obtain funds for the purposes indicated in his letter. As Chairman of the Veterans' Graves Committee he will handle all works and expenditures as indicated and will report these activities to the Branch and through the Branch to the Ladies Auxiliary to Branch #2.

Yours truly

R.H. Tooley
President

Royal Canadian Legion Branch #2



THE ROYAL CANADIAN LEGION

Branch No. 2

Saskatchewan Command

133 - 8th STREET EAST
PRINCE ALBERT, SASK.
S6V 0V8

Telephone
763 - 7201

Address all Communications to the Office of the Secretary

File

Date ...February...1, 1999

President
Royal Canadian Legion
Branch #002
Prince Albert

Attached is the year end financial statement of our Veterans' Graves Maintenance Account as submitted by the City of Prince Albert.

Note, that we have now reached our goal of \$40,000.00, and can now use the interest and further donations to finance work at maintaining graves of Veterans in our four cemeteries. As is at present we have \$9,573.00 available for such work.

In order for the City to release money from this account, I would propose the following procedure:

1. The Graves Committee will submit in writing a request to approve work and expenditures to the Legion and Ladies' Auxiliary.
2. When approval has been received, we will approach the financial section of the City of Prince Albert and they will issue a check to use for such amounts.
3. On completion of the work, we will submit reports to both the Branch and the Ladies' Auxiliary.

We request your approval of the above procedure.

Yours fraternally,

Vince Elmer
Chairman of Veteran's
Grave Committee



City of
Prince Albert

1084 Central Avenue
Prince Albert, SK S6V 7P3

May 30, 2017

Royal Canadian Legion
133 - 8th Street East
Prince Albert, SK S6V 0V8

Attention Anne C. McLeod

RE: VETERANS' GRAVES MAINTENANCE ACCOUNT

Please note that the Veterans' Graves Bank account balance, as of April 30, 2017 is calculated as follows:

Balance, December 31, 2016-----	\$75,062.52
Interest Earned during 2017-----	408.01
Balance, April 30, 2017-----	<u>\$75,470.53</u>

If you require any further information or assistance from me, please do not hesitate to call me at 953-4392.

Yours truly,

Cheryl Tkachuk
Assistant Director Financial Services

**ROYAL CANADIAN LEGION, PRINCE ALBERT BRANCH #2
GENERAL MEETING**

WEDNESDAY, April 11th, 2018

6:30 P.M. Auditorium

1.0 CALL TO ORDER BY Rick Hodgson TIME: 6:30

2.0 AGENDA

Marie Mathers moved to accept the agenda, Gord Simpson Seconded, carried

3.0 GUESTS

3.1 No guests

4.0 INITIATIONS:

4.1 ASSOCIATE MEMBERS

4.2 AFFILIATE MEMBERS

No initiations

5.0 CORRESPONDENCE

5.1 Financial Correspondence

No financial correspondence

5.2 General Correspondence

Novus Law group requesting someone attend annual General meeting to be held at Carnival bingo Saturday April 21 2018 10 am carnival Bingo. Marie Mathers will attend.

Military service recognition book recognizes veterans, and would like us to advertise in their book. Cost including GST is \$1,570.00 smallest is business card size and \$205.00. Proceeds raised help to keep the book in circulation and helping sponsorships.

Motion to file made by Marie Mathers, Gord Simpson seconded, carried

Ogilvie site furnishings, sent a letter explaining that they make steel benches, have sent pictures, it will be posted upstairs if anyone is interested.

Brewers distributors invited us to meet the staff and learn what goes on at the distribution center, April 10th Prince Albert at the days inn.

New Horizons, an information session on how to apply for Grants

Birch hills April 17, 1-4 at the seniors center

Prince Albert May 23 1-4 at P.A. Senior advocacy center

Al Dreaver will look after finalizing the grant for the compressor that was issued by Northern lights

Gord Simpson motion to accept, Marie Mathers second, carried

6.0 MINUTES OF THE EXECUTIVE MEETING HELD April 4th, 2018.

6.1 BUSINESS ARISING FROM THE MINUTES

6.2 ERRORS AND OMISSIONS:

Jean Watts pointed out that there was no name for the Veteran that was given a lunch for a funeral. His name was Henry Gibbs and lived in North Battleford.

Marie motioned to accept the errors, Colin Riese Seconded, carried

MINUTES OF THE GENERAL MEETING HELD MARCH 14TH, 2018

No meeting as we did not meet quorum

Marie motioned to accept Tim Hogan Seconded, carried

8.0 FINANCIAL REPORT

8.1a Bank Balances Attached

8.1b Financial Statements Profit and Loss attached to April 3rd

Uncategorized income was the Grants direct deposited and Accountant not sure what it was for, should go to building fund, Brenda is working with the accountant to try and get these in the proper account, our profit is \$55,603. As of April 3rd.

I am going to be finance as well as membership, I will be going through this and hopefully have a better understanding by the next meeting.

Jean watts stood and said that she was happy with the good job that everyone was doing.

Deanne moved her report, Carol Eyberson seconded, carried

9.0 POPPY FUND REPORT

Nothing to report

10.0 COMMITTEE REPORTS

10.1 Membership-Deanne Riese

Report attached to Executive minutes

I will also be trying to set up a pin ceremony, not sure how long it takes to get.

Deanne moved her report, Jean Watts seconded, carried

10.2 House and Lounge-Gord Simpson

We had repairs done in the Kitchen, we had to replace 5 feet of pipe and was done by Mat Alexander, I see our roof is leaking again, we will talk to the Guy that did the roof and get it fixed.

Rick Hodgson moved his report, Colin Riese seconded, carried

10.3 Ways and Means-Al Dreaver

Chasse the Ace was approved today so we will move ahead with our draw on April 21st.

Share the wealth is still on the go upstairs, last one was won by Brenda Cripps. We have to finalize a grant for the compressor, we also have 2 grants that were put through by Anne, this is a complicated process and we are invited to a workshop to help fill out the applications, The grant that we received for Tables and chairs, there are people looking into 20,000.00 the sound system for 6800.00, the money is in the bank and shows on the financial report, we also have a progressive 50/50 draw ready for submission, the draw date is July 1st in Kinsmen Park which is a big fundraising day for us.

We are also finalizing the position of the secretary, we will have our final recommendations next month.

There was a volunteer supper here last month there was 70 that attended, there was a storm that cancelled out a lot of people, it was a success.

We need volunteer to work and keep this place going, we are in a never never land place, and numbers are in the black but at the same time our membership numbers are decreasing. There is less than last year those are things we are struggling with, ways and means is a way to bring us to the forefront. And also to make money to keep this place going.

I so submit my Report, Al Dreaver

Deanne Riese commented that she would like to point out that we can sell tickets for the week and bring them for the draw, people don't have to be here for the draw, but need to appoint a proxy if they are not to be here, if you sell the tickets, and know you are going to be here, just let them use your

name for the proxy. Put your own name and put a proxy if you want there to be a proxy, you don't have to fill that out if you are going to be here. Al commented that we are also going to broadcast this on Facebook, Live for the draw.

Deanne Riese commented that Lotteries would not let us just do 3 for \$5.00, you have to give the option for the one ticket, so 2500 will be 1 single for \$2. Or 9,000 sets of 3 for \$5. For a maximum of \$25,000.00

Terry Sayer seconded, carried

10.4 Entertainment-Clara Lafond

April 14th we are having an adult Easter egg hunt at the cost of \$5. Person, 6 games, with mini draws, have a chance to win an egg to win the big prize. There is a door prize as well as 1st, 2nd and 3rd place. Chinese food supper before.

Clara moved her report, Carol Eyberson seconded, carried

10.5 Suppers/Banquets

Suppers going good, more people involved in doing suppers, we can spread it out more, I need someone to take it over on the executive, let me know. Friday snacks Jean will do one for Taco in a bag. If anyone wants to come out. \$5. Person, A Veteran requested this.

Rick Hodgson commented that if there is there anyone interested in taking suppers over, come talk to me.

We are doing funerals for Veterans the same way the Ladies Auxiliary did it and we will be putting them in the financial report. As well as if they make a donation.

Rick Hodgson, I so move my report, seconded by Colin Riese, carried

10.6 Bingo-Rick Hodgson

Brenda Cripps and Marie Mathers are looking after the afternoon bingos and we are getting regular volunteers that come out, please bring names forward for new volunteers.

Tuesday Bingos are going good and our people are coming out regularly, but would like to see more.

I so move my report, seconded by Jean Watts, carried

10.7 Sports-Colin Riese

Our branch held the Provincial Crib, members from around the province come, we had a lot of people attend and a lot of helpers, Lots of Kudos and lots of thank you, there is a card beside the till to read, please take the time.

We have finalized the shuffleboard league for the year, and had a banquet at the end, and I like the way it was run, Crib and pool should be run the same way and if we could get darts going that would be great.

For the future I would like to see these all roll out the same way as shuffleboard, so coming next fall, we will be looking for volunteers for these.

April 22nd and we have one more crib tournament before we are done for the summer, it will be a round robin.

Colin moved his report, seconded by Tim Hogan, carried

10.8 Funerals and Graves-Marie Mathers

If people are wondering why the flags are at half mast, it is for the Humboldt Broncos, and the lives lost, Saskatchewan command has approved this.

Brenda Cripps mentioned that Comrade Gary Klughart passed away this morning. His funeral will be on Monday. He is no longer a member here but was in the past.

Marie moved her report, Deanne Riese seconded, carried

10.9 Service Officer-Gary Renaud

Helped one veteran this month, gave him support for travel that was approved by Regina, and taken from the Poppy fund.

I so move my report, Colin Riese seconded, carried

10.10 Cadets-Gary Renaud

April 21st there will be an exercise and we will be getting ready for final inspection.

Respectfully submitted Gary Renaud, Marie Mathers seconded, carried

10.11 Remembrance Day-Marie Mathers

Nothing more to add to my report, May 23rd is the next meeting.

Marie moved her report, Gord Simpson seconded, carried

10.12 Decoration Day-Tim Hogan

Meeting will be April 18th at the Anavets. At 7PM

Tim submitted his report, Gord Simpson seconded, carried

10.13 Canada Day-

Still trying to track someone down to head Canada Day,

Rick submitted his report, seconded by Tim Hogan, carried

10.14 Publicity –Erin Strauss

Rick Hodgson commented If anyone has anything to advertise please get a hold of Erin, she has been missing meetings, as the Herald is switching there systems over and she is a part of that. She has been in contact and advertising will still go out

10.15 Sargent at Arms- Gary Renaud

One funeral April 7th, otherwise everything is quiet

Gary moved his report, seconded by Debbie Shidlow, carried

10.16 Visiting-Marie Mathers

Nothing to add

10.17 Padre- Bishop Arthurson

10.18 Past President-

11.0 OLD BUSINESS

No old business

12.0 NEW BUSINESS

Carol Eyberson has said I have been to the last 2 general meeting and I would like to mention now, as there were no meetings. I think everyone is aware that the Ladies Auxiliary has folded, the ladies with the auxiliary are getting older, tired and sick, and we were down to 4 that showed up. It was a 6 hour day for the ladies, then having to sit while the funeral was going on. It was a long day for the ladies, we have been talking about this for a year, and Gerry tried her best to keep it going we are at the point now where there are no other volunteers and because of her health, we got to the point that we needed to stop. We were the only branch in Saskatchewan that still had a Auxiliary. We has a meeting in December and decided that we were closing and what to do with the money that we had left in the bank, we had just over \$5,100.00 in the bank we decided that we would donate to the legion Building fund, so that if something went wrong it could be fixed right away, and the other thing that I would like to say is that the ladies over the last 5 years have donated over

\$40,000. To the branch, I wanted to make that clear because there is a lot of comments about what the Ladies did with their money. I did have a list, but forgot it.

There are still some Ladies willing to help with the funerals.

Gerry Laird commented that she enjoyed doing this and has been here a long, long time. We used to have parties for the pulp mill, a lot of men that were members here worked at the Mill and they asked if I would put parties for them here, we made a lot of money from them. I really enjoyed it, I think I would like to come back and help out. It's not hard work. That is about all, my husband and I really enjoyed and always like the Legion, my brother died overseas, I think about that, and this is part of their Legacy. Thank you.

Rick Hodgson wants to say thanks for all the Ladies and their service to the Legion over all the years, as well as on behalf of the past presidents and past executives would like to say thanks for all the stuff that you Ladies have done for the Legion over all the years.

Carol Eyberson says thank you.

Five of us attended the zone Rally last month, all of the other clubs are in the same place we are with dying memberships and what they are trying to do to keep their Legion afloat. Rick asked that Brenda speak for the Zone

Brenda Cripps says thanks to Colin Riese, as he is her new deputy Zone commander.

The only club in her Zone that is doing great is Smeaton, and Crib has kept them going. The president is a volunteer fire man and the firemen have come into the legion and started crib and now they have 50 people for crib.

The District commander would like to do training on how to get everyone on board for finance with new ways to do things and all the new changes involved in Finance. We want people to attend.

13.0 ANNOUNCEMENTS

13.0 ADJOURNMENT

Marie motioned for adjournment, Benda Cripps seconded, carried



City of
Prince Albert

CORR 24-20

TITLE: Project Proposal - Ceremonial Grounds - Prince Albert Indian & Metis Friendship Center - Youth Services

DATE: April 24, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to the Community Services Department and Planning and Development Department for review and report.

PRESENTATION: Verbal by Shane Bird, Prince Albert Indian & Metis Friendship Center, Youth Services

ATTACHMENTS:

1. Email dated April 19, 2024

Written by: Shane Bird - Prince Albert Indian & Metis Friendship Center - Youth Services

Terri Mercier

RECEIVED
APR 19 2024
CITY CLERK

From: Shane Bird <youth.service@paimfc.ca>
Sent: Friday, April 19, 2024 10:22 AM
To: Terri Mercier
Subject: Project Proposal- Executive Committee
Attachments: Project Proposal Re- Ceremonial Grounds Updated (1).pdf

Executive Committee

You don't often get email from youth.service@paimfc.ca. [Learn why this is important](#)

Good morning,

The purpose of this correspondent is to formally introduce myself as Shane Bird, with the Prince Albert Indian & Metis Friendship Center and work with the Youth Services Department, and work on Multiple Projects within the organization.

We would like to rekindle our spirit with reconciliation for the 94 Calls to Actions within the City of Prince Albert with multiple organizations. We would like to formally apply for Culturally sensitive location within the city limits, out at Little Red River Park in the Upper Eastern Plains to bring Ceremonial Grounds to youth, families, and community.

As per discussion yesterday, I am requesting to present to the Executive Committee on April 29 th 2024, could you please put me on the Agenda to speak for the allotted time required. I have also attached the Project Proposal entitled " Ceremonial Grounds" for you to review, and to send forward to whoever you need to.

We are looking to move forward with our Ceremonial Grounds to celebrate Solidarity for Reconciliation to address the 94 Calls to Actions for youth, families, organizations, and the City of Prince Albert. Please if you have any questions or concerns, please don't hesitate to contact myself directly with my information provided.

Iliy Iliy, Ninanoskomon

In the Spirit of Friendship & Reconciliation, we acknowledge our ancestors that walked before us in a good way. That we will continue to follow the Sweetgrass Road, Traditions, Culture, and Language that was passed down to help bring our spirit back to youth, families, and community for our future generations.

Shane Bird: P.A.I.M.F.C.- Youth Services
(C): 1-(306)-420-7534
(P): 1-(306)-764-3431
Email: youth.service@paimfc.ca



Recommended Disposition:

*Refer to
Comm Services
& Planning Dept
for review & report*

*****Caution:** This email originated from outside the City of Prince Albert email system.

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CREATING CULTURAL
RELEVANT CEREMONIAL
GROUNDS TO ADDRESS
THE TRC 94 CALLS TO
ACTION WITHIN THE
CITY OF PRINCE ALBERT

PROJECT PROPOSAL: CEREMONIAL GROUNDS

PREPARED FOR:

CITY OF PRINCE ALBERT

PRESENTED TO:
CITY COUNCIL

PRESENTED BY:
SHANE BIRD

APRIL 1ST, 2024



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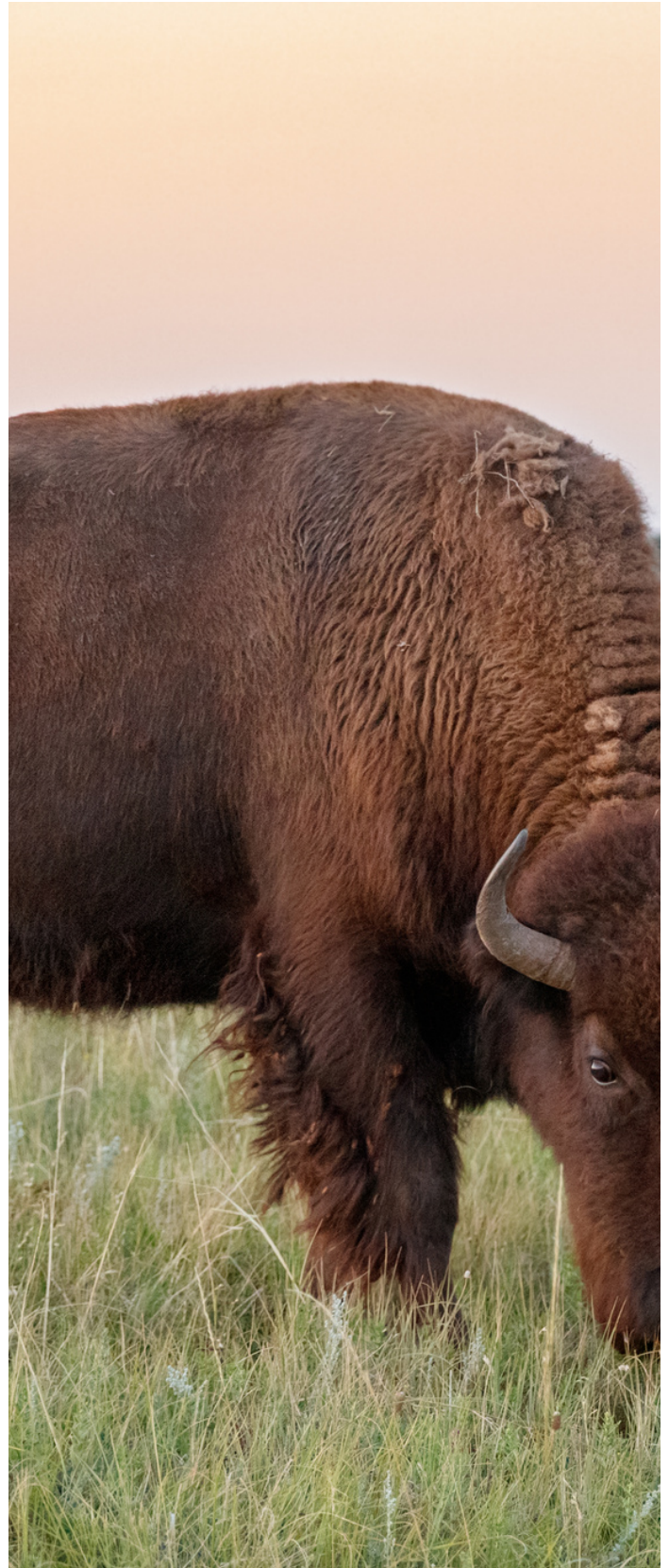
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ACKNOWLEDGEMENT

The Prince Albert Indian & Metis Friendship Centre recognizes that we are part of the Treaty 6 Territory, the Traditional Lands of the Cree, Dene, Dakota, Saulteaux and Ojibwe peoples, and the homeland of the Metis Nation. We recognize, acknowledge, respect, and honor the peoples of Treaty 6 that have come before us.

“In the Spirit of Friendship & Reconciliation, we acknowledge our ancestors that walked before us in a good way. That we will continue to follow the Sweetgrass Road, Traditions, Culture, and Language that was passed down to help bring our spirit back to youth, families, and community for our future generations”





EXECUTIVE SUMMARY

The following Project Proposal entitled “Ceremonial Grounds” is in response to the increasing number of at-risk Indigenous youth & families ages 0-21, from our region, who are at risk due to Intergenerational Trauma and encountering barriers to education, from different systems and satisfactory quality of life. We are wanting to create an Indigenous Ceremonial Grounds in response to the increasing number of youths “labeled” at-risk status, Indigenous youth & young families from the City of Prince Albert Sk. and area.

The purpose of these endeavors is to rekindle our spirit with reconciliation, the 94 Calls to Actions, within the City of Prince Albert and in Partnership with PAIMFC and other Organizations on a Culturally sensitive location that we are applying for as a whole. We are looking to move forward with our Ceremonial Grounds to celebrate Solidarity for Reconciliation and address the 94 Calls to Actions for youth & families, organizations, and within the City of Prince Albert and surrounding communities.

The new site in Little Red River Park “Eastern Upper Plains” will be created into Ceremonial Grounds that will meet every Cultural need that the Youth and families will use, with having Ceremonial Grounds easily accessible within the City Limits. These Ceremonial Grounds will have different Infrastructure which includes a Traditional Arbour, Winter Lodge, Ceremonial Hall, Bathrooms & showers, Cultural Staging Area, Land-based Classroom, Ceremonial Area, Camping Stalls, Security Booth, Parking, water well, and a outdoor kitchen.

Due to several factors that are identified, such as service delivery gaps, an increasing dropout rate, gang violence, high incarceration rates, death rates, suicides rates, mental health, addictions, and attendance for our youth within our service areas. As a result, many youths fall through the cracks of the difference systems and end up as another statistic, while never getting the opportunity to be resilient like a lot of survivors today.

Due to the high number of Indigenous youths within our region, there are factors that put youth that are labelled high-risk, that are struggling emotionally, educationally and in life beyond their youth and school years. Many have been touched by intergenerational trauma which have paved a way for our youth that need more supports. The following are identified factors youth deal with daily.

- poverty, stressors at home, family violence, teen parenthood, relationship problems, homelessness, low self-esteem, drug or alcohol abuse.
- poor health or nutrition, social anxiety, learning disabilities, inadequate opportunities for success in school.
- trauma both first and second hand, loss of hope and resiliency supports.

As cultural needs have risen for the Spirit of Reconciliation, there is not enough support to meet the needs of the growing numbers of Indigenous youth within the urban areas. As families move from countless Reserves within Northern and Central Regions to pursue betterment for their family, they are usually left without little or no support due to the huge surge of families coming from these areas. Due to lack of limited funding within this area, and programs not accessible due to discrimination of being labeled, youth & families are being pushed away to access these services for cultural, holistic, and educational needs. As families move to the city for a better life off reserve, they often get forgotten about if they make the choice to move to Urban Areas for a better life for their family. This is a huge barrier as many families often time do not get the help needed from their home First Nations as being urban Indigenous and would sooner help on reserve members.

The goals are to develop an “Ceremonial Grounds” within our service region, in using principles and values of local Woodland Cree, Plains Cree, Swampy Cree, Denesuline, Dakota, Metis, and Lakota Culture, traditions, and language as the foundation to regain their lost identity while experiencing traditional teachings and cultural knowledge in support of personal development and well-being for off-reserve Indigenous Youth & Families. To Create Non-Existing Cultural Ground Services to provide innovated Primary, Secondary, Tertiary Prevention, culturally relevant, community based, Indigenous focused, holistic & educational programming to address service deliver gaps to create the Ceremonial Grounds for Urban member use. This will help youth & families break down barriers and navigate through the systems that are created for failure of our young people today. As many of our Young Indigenous youth are labeled and need to be labeled in order to get services within the systems available, programing and services need to be innovated to meet the youth & families needs with today’s standards. With that being said, we need to think outside the box to create a service that is nondiscriminatory and have Cultural services readily available for youth & families.

Together in partnership with the City of Prince Albert, PAIMFC, Stakeholders, and other Organizations, we can unify our region to move forward by helping each other address some of the challenges that we may face with implementing the 94 Calls to Actions. As we know there is no area for our Indigenous population, to practice culturally relevant, ceremonial, and traditional teachings. We need to advocate together to make this happen for the betterment of the community. Together we can show our Indigenous population that we care and are working hard to create safe places where they can heal their spirit due to intergenerational trauma. Below is list of areas that will be addressed with moving forward Culturally Sensitive Location.



PURPOSE



The proposed Ceremonial grounds will be used not only for our organizations, but also for schools, city organizations, and knowledge keepers in and around the City of Prince Albert. We are hoping that this will create continuity for different programs, education to non-Indigenous, and that programming will be implemented out at the culturally relevant site, which will host different gatherings throughout the seasons. Below is a list of Traditional, Cultural, and Ceremonial gatherings that the land will be used for.

Ceremonies:

- Rights of Passages, Traditional Laws & protocols, Kinship Values, and the four dimensions of life.
- Medicine lodges, Sundance, singings, sweat lodges, horse dances, bear lodges, night lodges, pipe ceremonies, give away, ghost dances, healing lodges.

Traditional Gatherings:

- Traditional Powwows, Youth Cultural Gatherings, City Gatherings, Family Gatherings.

Events:

- National Indigenous Peoples Day, Trapper Events, Orange Shirt Day, Family Day etc.

Land-based:

- Land-based teachings which include; trapping, snaring, meat preparation, classes, outings, certifications, traditional teachings, seasonal survival, snow shoeing, traditional games & art, meat smoking, healing circles, storytelling etc.



CORE FOCUS

The core focus of this Proposed Ceremonial Grounds is to obtain land, operate, build a Traditional Arbor, Cultural Space, Seasonal Ceremonial Lodges, Cultural Staging Area, Bathrooms/ showers, outdoor kitchen, and parking grounds to serve as a **Indigenous Ceremonial Grounds** and serve youth & families in the city of Prince Albert & area. PAIMFC will acquire, own with partnerships, operate and maintain the traditional grounds on behalf of the youth and families who will provide support services in partnership with other organizations, and Aboriginal service delivery providers within the city.

The goals for our Programing and services, for the unique needs for substantive equality which are for youth & families within our region, have grown substantially. Due to many factors to take into consideration due to post Pandemic, to up to date, deaths, suicide, incarceration rates, gang violence, homelessness, mental health, and dropout rates. As there are many youths not accessing services due to lack of being labeled within the city or discriminated due to being labeled. Our Ceremonial Grounds Programing is to help stop discrimination and provide services easily accessible to youth & families.

As cultural needs have risen for the spirit of reconciliation, there is not enough support to meet the needs of the growing numbers of youth & families within the urban areas. As families move from countless First Nations within Northern, Central regions to pursue betterment for their family, they are usually left without little or no support due to the huge surge of families coming to urban areas. Due to lack of limited funding within our city, and programs not accessible due to discrimination of being labeled, youth families are being pushed away to access these services for cultural, holistic, and educational needs.





OUR MISSION



MISSION STATEMENT:

The mission of the Indian Métis Friendship Centre of Prince Albert shall be to provide social, cultural and leisure programs and services for persons of Aboriginal Ancestry and persons of the community:

- Who are experiencing difficulty in making the transition from rural to urban society;
- Who are residents in the community and who are having difficulty integrating into the social and economic mainstream of the community; and
- To assist all Aboriginal people in the community to strengthen and build their cultural identity as unique members of the community.

OBJECTIVES:

The objectives of the corporation are:

- To identify and cater to the social, cultural, and recreational needs of the Aboriginal people and community of Prince Albert and environs, as such needs are ascertained;
- To initiate community action in respect of those needs set forth in sub paragraph (a) hereof;
- To enhance community participation by the people of Aboriginal descent;
- To promote better understanding and relations between Aboriginal and non-Aboriginal citizens



TRC 94 CALLS TO ACTION

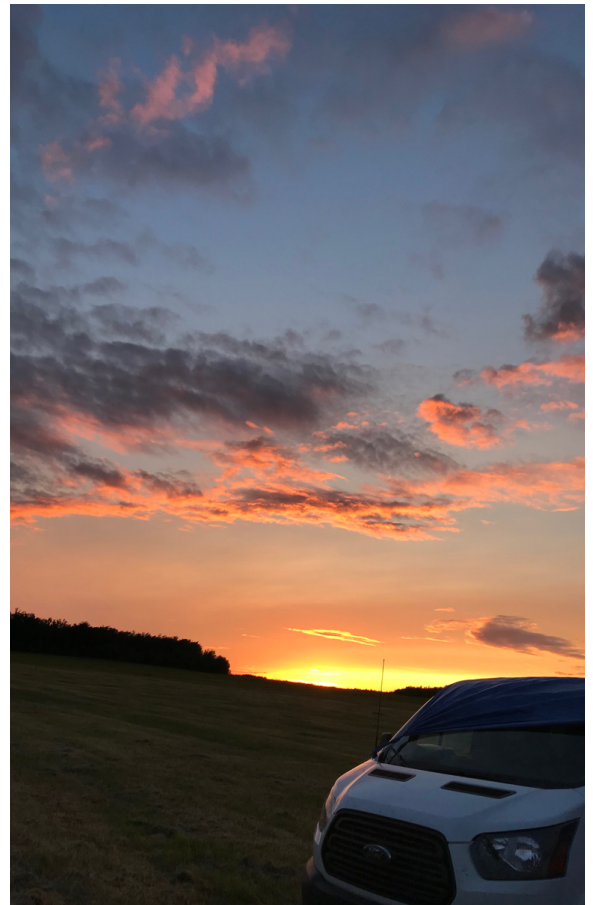
As we move forward with the implementation of the 94 Calls to Action, we need to be strong advocacy leaders in this area. We need to stop talking and saying we are, and actually do what needs to be done. This isn't about pride and ownership, its about saving the knowledge, lives, and helping Indigenous families within a urban area. We can make change for the betterment of reconciliation but need to take more action instead of just talking about it. Below is a list of the Implementation of the 94 calls to actions that we would address.

Child Welfare

In the TRC Calls to Action, item 1, i,ii,iii,iv,2,4 ii,iii,5 under Child Welfare calls upon the federal , provincial, territorial and Aboriginal government to commit to reducing the number of Aboriginal children in care. This project would break the cycle and help reduce any future number of Aboriginal Youth in care by addressing intergenerational trauma which include; poverty, stressors at home, family violence, teen parenthood, relationship problems, homelessness, low self-esteem, drug or alcohol abuse, poor health or nutrition, social anxiety, learning disabilities, inadequate opportunities for success in school, trauma both first and second hand, loss of hope and resiliency supports.

Education

Under the TRC Calls to Action item 7,8,9,10, i,ii,iii,iv,vi,12 under Education, this project will target these calls to actions. We will help guide the students by taking a holistic approach to the well-being, stabilization, intervention, and prevention. By this it will help improve education attainment levels, graduation rates, success rate, close gaps within future generations, FN youth being educated off reserve, culturally appropriate curriculum, aboriginal languages, parental & community involvement in schools, honoring treaties, and help develop age grade teachings for youth.



TRC 94 CALLS TO ACTION

Language and Culture

Under the TRC Calls to Action item 13,14, i,ii,iii,iv,v under Language and Culture, this project will target these calls to actions. We will guide the students with the revitalization of our language through the schools and programming provided. Through ceremony, songs, and prayer language will be a key part of the students learning of reclaiming their lost identity, reconciliation, and breaking the cycle of intergenerational trauma. By this it will help improve aboriginal language rights, enact on aboriginal languages act, locate funds for aboriginal language revitalization and preservation, and be managed by knowledge keepers & elders.

Health

Under the TRC Calls to Action item 18,19,20,22, under Health, this project will target these calls to actions. Staff will teach the traditional perspectives on addictions and the effects on the mind, body, emotions, and spirit of the individual, as well as on the family and community and on decision-making and relationships. They will learn about Indigenous and family histories, human behaviour, how to relate to others, how to trust and be trustworthy, and how to share and care for others. They will be taught the traditional teachings surrounding parental roles and responsibilities, and culturally appropriate family dynamics. The role of self-control and discipline will be stressed so they learn how families can live in balance and harmony. As well, they will be taught the Sacred Teachings about relationships including healthy sexuality, good relationships, and conception. They will gain an understanding of interpersonal boundaries and how to make informed and healthy decisions for their own well-being. By this it will help identify gaps in-between service on and off reserve, help address the growing need of health supports off reserve, and to collaborate healing practices within the provincial school system.

Justice

Under the TRC Calls to Action item 30,31,36,38 under Justice, this project will target these calls to actions. By adhering and teaching youth Traditional Laws & Protocols, Age Grade Teachings, Rites of Passage, Traditional Laws & Protocol of Ceremonies, and Kinship and Family Systems. These teachings will help stop the criminalization of first nations young men and women and help them from being institutionalized. This will also help the Gladue Factors to decriminalizing our youth into the history of high numbers of aboriginal peoples of being incarceration.





TRC 94 CALLS TO ACTION

Education for Reconciliation

Under the TRC Calls to Action item 62 ii, iii,63, i,ii,iii,iv,64 under Education for Reconciliation, this project will target these calls to actions. By teaching and guiding the young people through the Four Dimensions of Life, Age Grade Teachings, and customary Rites of Passage. They will learn who they are, where they came from, and where they want and need to go in life. They will also learn how to relate to others, to nature, and to the world around them. Most importantly, young people will be taught how to “be” in balance with each stage, and their environment, so that they can move on to the next level. In working closely with the Knowledge Keepers, the youth & families will learn acceptance and responsibility, and will gain self-confidence and maturity in their decision-making and goal planning. These teachings will also help how to integrate indigenous knowledge to staff members and showing youth intercultural understanding of empathy.

Youth Programs

Under the TRC Calls to Action item 66, under Youth Programs, this project will target these calls to actions. By having different programs available for youth, the experiences will involve the development of a strong work ethic. Youth will be involved in various work projects daily. This will support the youth to understand the value of work, teamwork and helping others. Time management, completion of tasks, cleanliness of their camp sites, and general maintenance of the camp environment will be stressed. Under the guidance and supervision of staff, the work projects will generally include preparing and serving food, yard maintenance, picking rocks for traditional ceremonies, and other tasks. They will also learn how to work independently and as a part of a team. They will gain a sense of accomplishment for a job well done, while establishing a foundation of responsibility and discipline.





TRADITIONAL LAWS & PROTOCOLS



The Ceremonial grounds, and all who are involved will follow and adhere to the Traditional Laws & Protocols of our Indigenous peoples, to better serve our community, youth & families. The Traditional Knowledge Keepers, Traditional staffing and Elders will teach these seven basic traditional laws and protocols to our Partners, Board members, youth & families. They will guide them during their time together to help them learn and integrate the knowledge, skills and practices into their daily lives. In respect to these teachings, the following will not go in-depth due to the cultural sensitivity of these Protocols.



TRADITIONAL LAWS & PROTOCOLS

01



PURPOSE OF TRADITIONAL LAWS & PROTOCOLS:

Aboriginal Traditional values and principles are the inherent instruments by which Aboriginal people live their lives.

02



ROLES OF KNOWLEDGE KEEPERS, TRADITIONALISTS, AND HELPERS:

Traditional protocol defines the roles of the governors and teachers of the Traditional Laws and Protocols, who decide how and when to use the teachings and traditional knowledge

03



FOUR DIMENSIONS OF LIFE

The physical, emotional, mental and spiritual parts of a human being all must be in balance in order to have healthy individuals, families and communities.

04



AGE GRADE TEACHINGS:

These teachings represent the various stages and responsibilities of a person from birth to old age and stress the importance of these relationships and of having balance in everyday





TRADITIONAL LAWS & PROTOCOLS

05



rites of passage:

The Rites of Passage Ceremony is a stepping-stone to create balance in human beings and it enables them to move forward to another stage in life.

06



TRADITIONAL LAWS & PROTOCOL OF CEREMONIES:

These laws and protocols are the tools that define and determine how each ceremony is conducted.

07



KINSHIP & FAMILY SYSTEMS:

These include the roles and responsibilities of each member of the family and extended family and stress the importance of respecting, understanding, and valuing these relationships.





PHASE 01: 2024-2025 (YEAR 1 & 2)

PHASE 1: ESTABLISHMENT (YEARS 1 & 2)

1. ADHERE TO TRADITIONAL PROTOCOLS & LAWS

- a. Adhere to Traditional Protocols & Practice before start-up of Project.
- b. Protocol Knowledge Keepers to form a Traditional Knowledge Keeper Council, to start projects in a good way.
- c. Protocol all who are involved with project; Committee, City, Stakeholders.
- d. Blessing of grounds with Knowledge Keepers with Ceremony.

2. FORM A TRADITIONAL GOVERNANCE STRUCTURE

- a. Set up meeting with all stakeholders involved.
- b. Discuss Traditional Governance Structure for the Committee, & youth with Traditional Council.
- c. Adhere to Traditional way and make commitments with members involved.
- d. Look at creating MOUs for all that are involved.
- e. Make a 5-year commitment with organizations involved.

3. ALLOCATE & PURSUE FUNDING FOR PROJECT

- a. Discuss with all involved about potential funding for Capital & Infrastructure Funding Grants.
- b. Discuss in kind donations from different organization involved with Project.
- c. Allocate funding to start up of project with partners.

4. DEVELOP AGREEMENTS WITH CITY OF PRINCE ALBERT

- a. Deliver and present to City Council for approval to move forward.
- b. Obtain Land Agreements, and all Permits needed with City to move forward.
- c. Obtain all information need for an Emergency Safety Plan & Fire Smart Plan with the City.
- d. Work with the Departments with the City of Prince Albert to move forward with Project.
- e. Work with City on Little Red Master Plan to Incorporate plans together.

5. SEASONAL SWEAT LODGE- SUMMER

- a. Purchase of equipment needed to build and run sweat lodge. (Canvas Tarps, axes, chainsaws, shovels, pitch forks, wheel barrels, tamper bar etc.)
- b. Build a seasonal Sweat Lodge on Grounds for Knowledge Keepers to conduct Ceremonies for Youth & Families.





PHASE 01 2024-2025 (YEAR 1 & 2)

PHASE 1: ESTABLISHMENT (YEARS 1 & 2)

6. SEASONAL SWEAT LODGE- WINTER

- a. Obtain Funding for Permanent Structure to hold Winter Sweat Lodges for community members.
- b. Start process of building Lodge Structure on Ceremonial Grounds.
- c. Work with General Contractor, Partners, & Traditional Council for Building.
- d. Obtain Building Permits and all Permits needed to move forward.

7. SASK. POWER RECOMMISSION OF POWER TO UPPER PLAINS

- a. Obtain cost of Recommission lines from Sask. Power.
- b. Get Sask. Power to Recommission of old Power Lines and run an underground Line to area of Traditional Arbour.
- c. Get Permits needed to move forward with this project.

8. ARCHITECTURE & ENGINEERING DEVELOPMENT DESIGNING

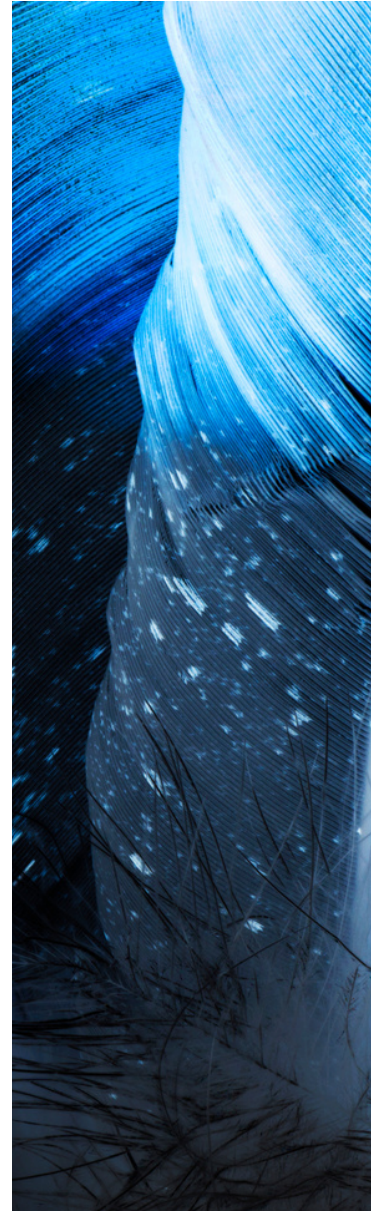
- a. Obtain all cost of pertaining to Site Plan with an Architectural & Engineering.
- b. Get Site Plan processed and developed.
- c. Present and make amendments with all Involved.

9. ROAD EXPANSION & REPAIR TO UPPER EAST PLAINS

- a. Re-purpose Road from southern park entrance to upper eastern plains.
- b. Road Expansion from Highway to double lane to 15th Avenue NE within Park.
- c. Make emergency turn around in Upper Eastern Plains for Emergency Personal Vehicles.

10. BATHROOMS

- a. Develop & Build Module Bathrooms off site for the Upper Eastern Plains.
- b. Work with different organizations to get trades to work on project during Winter months.
- c. Purchase materials needed for building of project.





PHASE 01 2024-2025 (YEAR 1 & 2)

PHASE 1: ESTABLISHMENT (YEARS 1 & 2)

11. PARKING UPGRADE

- a. Upgrade parking in Upper Eastern Plains.
- b. Make parking space available in the western part of grounds for the purpose of Gatherings & Ceremonies.
- c. Put up parking signage, to identify Handicap, elder parking, entrance, exits, and parking for Emergency Personal.

12. EMERGENCY SAFETY & FIRE SMART PLAN

- a. Plan and Development of an Emergency Safety Plan, & Fire Smart Plan.
- b. Work with the City of Prince Albert on Plans & Permits needed.
- c. Work with City Fire Chief on Fire Smart Plan to thin brush and ignitions around grounds.
- d. Look at applying for funding with the Province to fund project.

13. LAND-BASED CLASSROOM

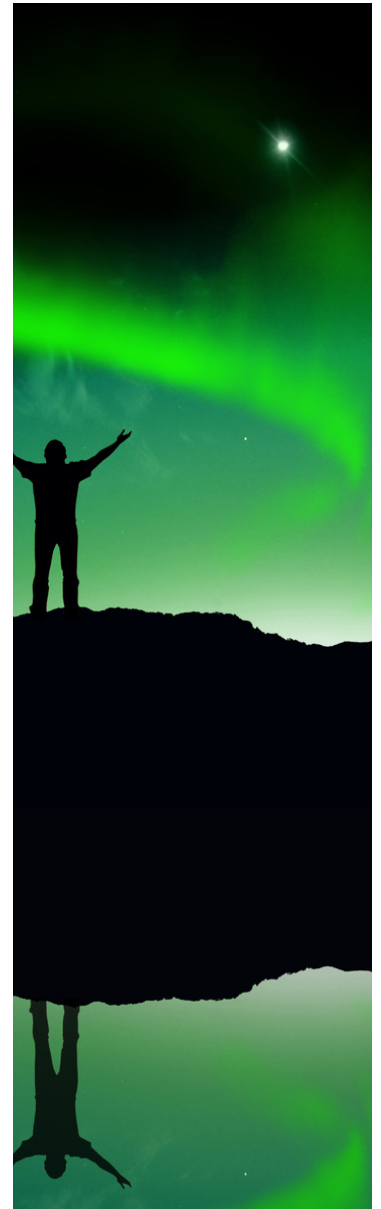
- a. Work with School Divisions, Post Secondary on obtaining a Module Building for Land-Based Learning Classroom, and of an outdoor structure for classes.
- b. Land-based Classroom will be used for teaching and learning purposes.
- c. Indoor and outdoor classrooms will be used for Traditional Knowledge Keepers, Teachers, Elders, and students to learn on the histories of area.

14. SECURITY BOOTH & CAMERAS

- a. Plan & Develop a security booth at entrance for different Cultural Gatherings.
- b. Work with organizations that work with youth to get Security Booth built for a winter project.
- c. Obtain quotes for Security Cameras on Key locations on grounds.

15. EQUIPMENT STORAGE SPACE

- a. Create a secured space for equipment storage on Grounds.
- b. Look at different options to put up fencing around shed, storage building, to keep equipment secured.





PHASE 01 2024-2025 (YEAR 1 & 2)

PHASE 1: ESTABLISHMENT (YEARS 1 & 2)

16. TRADITIONAL ARBOUR

- a. Work with Traditional Council of Knowledge Keepers to get guidance before moving forward.
- b. Develop and plan with General Contractor to oversee project.
- c. Obtain Quotes needed to move forward with project.
- e. Work with Partners and Stakeholders to acquire funding on project.
- f. Start Project once funding is place.
- g. The Traditional Arbour will be used for Traditional Powwows, Pipe Ceremonies, Healing Dances, Feasts, and Give aways.

17. LOW IMPACT CAMPING IN UPPER EASTERN PLAINS

- a. Develop tent camping sites in an around Traditional Arbour for Gatherings.
- b. Put this project in with the Architectual Design of Traditional Arbour.
- c. Obtain any permits and work with City Departments.

18. CULTURAL STAGING AREA

- a. Work with Traditional Council of Knowledge Keepers to get guidance before moving forward.
- b. Develop and plan with General Contractor to oversee project.
- c. Obtain Quotes needed to move forward with project.
- d. Work with Partners and Stakeholders to acquire funding on project.
- e. Start Project once funding is in place.
- f. Cultural Staging area will be used for different gatherings, this area will be used for seating, gatherings, Indigenous Performers, Hand games, workshops, entertainment etc.

19. CULTURAL GROUNDS OSKAPOYOS

- a. Secure and obtain funding for a Cultural Grounds Oskapoyos.
- b. Staff will look after upkeeping of grounds, help Knowledge Keepers during Ceremonies, be there to help educate, and open area for groups or schools.

21. WELL WATER DRILLING

- a. Plan and Development of well water drilling for Upper Eastern Plains.
- b. Water well service will be used for bathrooms, Fire Smart Plan, and for gatherings.

22. SIGNAGE, NAMING OF GROUNDS & BUILDINGS

- a. Work with Traditional Council of Knowledge Keepers, to follow protocol of naming of Grounds & Buildings.
- b. Create Educational Signage in and around the site, entrance, and at building to create awareness of area.





PHASE 02 2026-2028 (YEAR 3 - 5)

PHASE 2: CEREMONIAL GROUND ENHANCEMENTS (YEARS 3 -5)

1. START PROCESS OF PHASE 2

- a. Revisit Site Plan with Traditional Knowledge Keeper Council, Committee Members, City Officials.
- b. Look at different funding sources, in kind contributions, to fund Phase 2 Projects.
- c. Work with City to collaborate with Little Red Master Plan and Ceremonial Ground Enhancements.
- e. Look at tapping and running City water line to Upper Plains.

2. CEREMONIAL HALL

- a. Work with Traditional Council of Knowledge Keepers to get guidance before moving forward.
- b. Develop and plan with General Contractor to oversee project.
- c. Obtain Quotes needed to move forward with project.
- e. Work with Partners and Stakeholders to acquire funding on project.
- f. Start Project once funding is place.
- g. The Ceremonial Hall will a multipurpose structure used for feast, round dances, chicken dance, pipe ceremonies, giveaways, winter gatherings, and meetings for elders.

3. SOLAR PANELS PROJECT

- a. In partnership with organizations, we will look at different ways to bring power to our East Side of the Grounds to Power the Winter Sweat House.
- b. Get youth involvement to work on project to bring sustainable energy to grounds.
- c. Obtain funding through grants and In kind contributions.

4. REVISIT FUNDING FOR PROJECT ENHANCEMENTS

- a. Work with all Partners to source out funding opportunities to fund projects.
- b. Apply for all funding avenues in all areas of projects.
- c. Look at In-kind contributions from business partners to fund projects.

5. SHOWER FACILITY

- a. Develop & Build Module Showers off site for the Upper Eastern Plains.
- b. Work with different organizations to get trades to work on project during Winter months.
- c. Purchase materials needed for building of project.





PHASE 02 2026-2028 (YEAR 3 - 5)

PHASE 2: CEREMONIAL GROUND ENHANCEMENTS (YEARS 3 - 5)

6. ROAD CONSTRUCTION- SECOND ENTRANCE TO UPPER EASTERN PLAINS

- Look at making a second entrance from East part of grounds from Cloverdale Road.
- This road will be used as a secondary access and exit for Emergency Personal to get to grounds.
- Work with City to look at feasibility study on this and obtain permits to move forward.

7. CONTINUE OF FIRE SMART PLAN AROUND GROUNDS

- Continue with Planning and Development of an Emergency Safety Plan, & Fire Smart Plan.
- Work with the City of Prince Albert on Plans & Permits needed.
- Work with City Fire Chief on Fire Smart Plan to thin brush and ignitions around grounds.
- Look at applying for funding with the Province to fund project.

8. ELDER RV & CAMPER TRAILER SITES ADD ON FOR GATHERINGS

- Plan and Develop Elder RV and Camper Trailer sites on grounds.
- Designate area for RV and Camper trailers for Gatherings on grounds.
- Work with City on obtaining permits for this project.
- Work with Landscape company to make sites for grounds.

9. INFORMATION BUILDING FOR PUBLIC

- Plan and Development of Information building on History of Area.
- Education Centre for the use of public, schools, and visitors.
- To share information on Culture, Traditions, Treaties, and History of Indigenous Peoples.

10. MANACISO HEALING WITH HORSES PROJECT

- Manaciso Healing Project will be led by Indigenous Healers.
- Provide a space for Horses, with a barn and fencing.
- This will be used for Traditional Healing Purposes for youth & families.

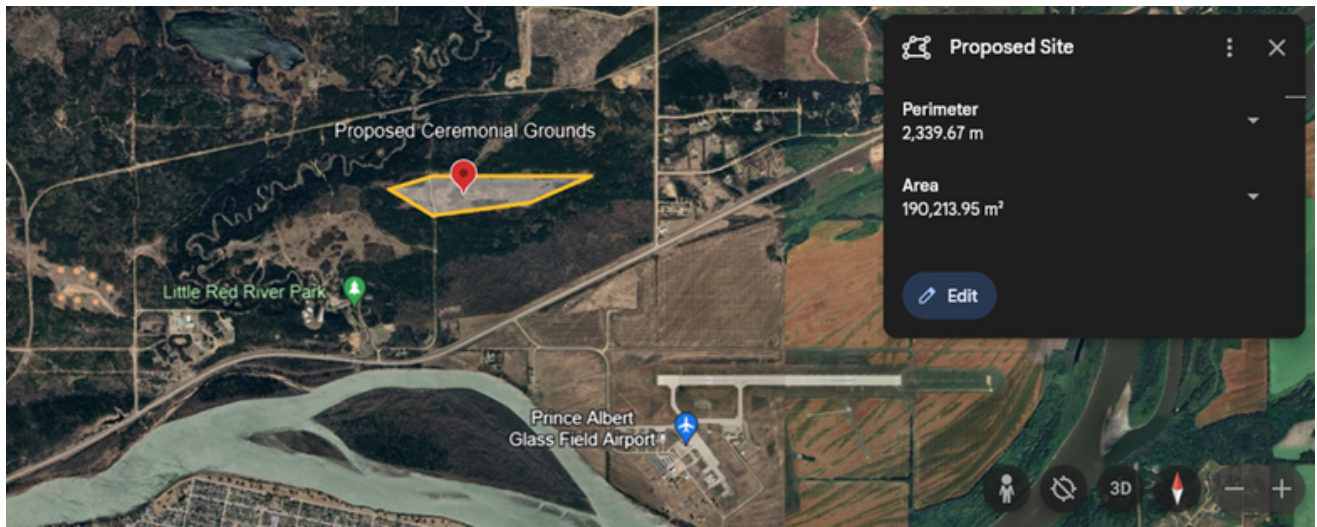
11. OUTDOOR KITCHEN

- Plan and develop an Outdoor Kitchen for the use of cooking Traditional Meals.
- Provide a space that can be used for cooking, seating, and Celebrations.





PROPOSED SITE LOCATION & PLAN

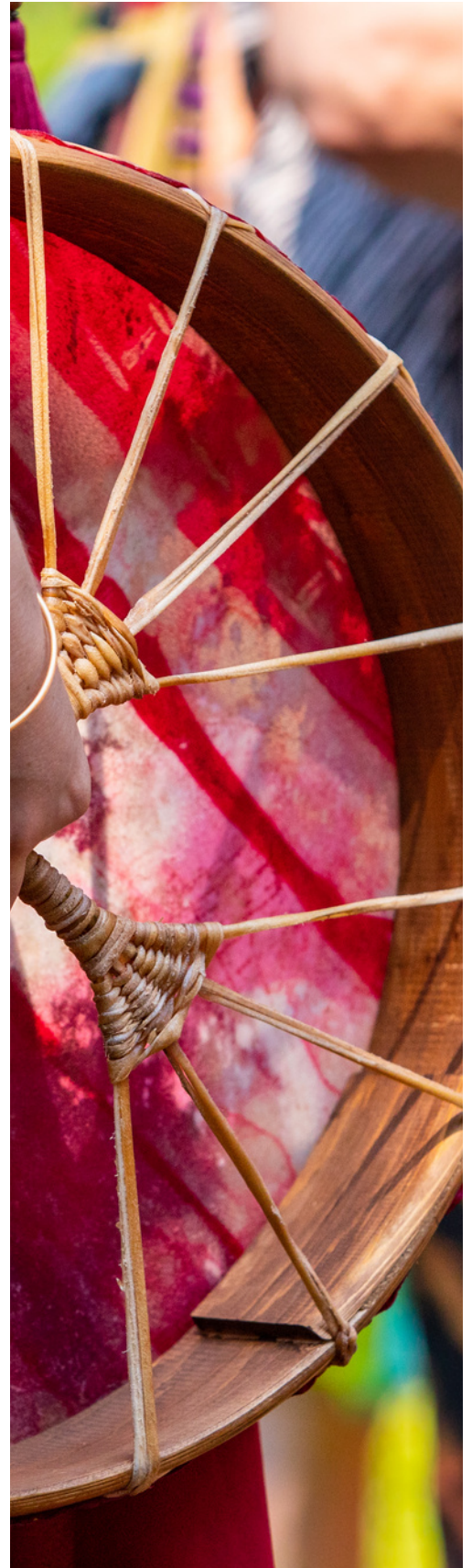




BUDGET & CAPITAL DEVELOPMENT ESTIMATES PHASE 01: 2024- 2025 (YEAR 1 & 2)

PHASE 01

Ceremonial Grounds Estimate Budget:	Total:
A. Pow-wow Arbor	\$400,000.00
B. Bathrooms	\$50,000.00
C. Winter Sweat Lodge	\$150,000.00
D. Culture Staging Area	\$330,000.00
E. Land-Based Classroom	\$150,000.00
F. Road Repairs & Expansion	\$150,000.00
G. Recommission of Power	\$25,000.00
H. Equipment	\$20,000.00
I. Equipment Storage Space	\$50,000.00
J. Well Water Drilling	\$20,000.00
K. Architecture & Engineering	\$25,000.00
L. Security Booth & Cameras	\$25,000.00
M. Waste Management	5,000.00
N. Signage	\$5,000.00
O. Elder Fees	\$30,000.00
Subtotal: \$1,435,000.00	
10 % Contingency: \$143,500.00	
Phase 1 Grand Total Estimate: \$1,578,500.00	

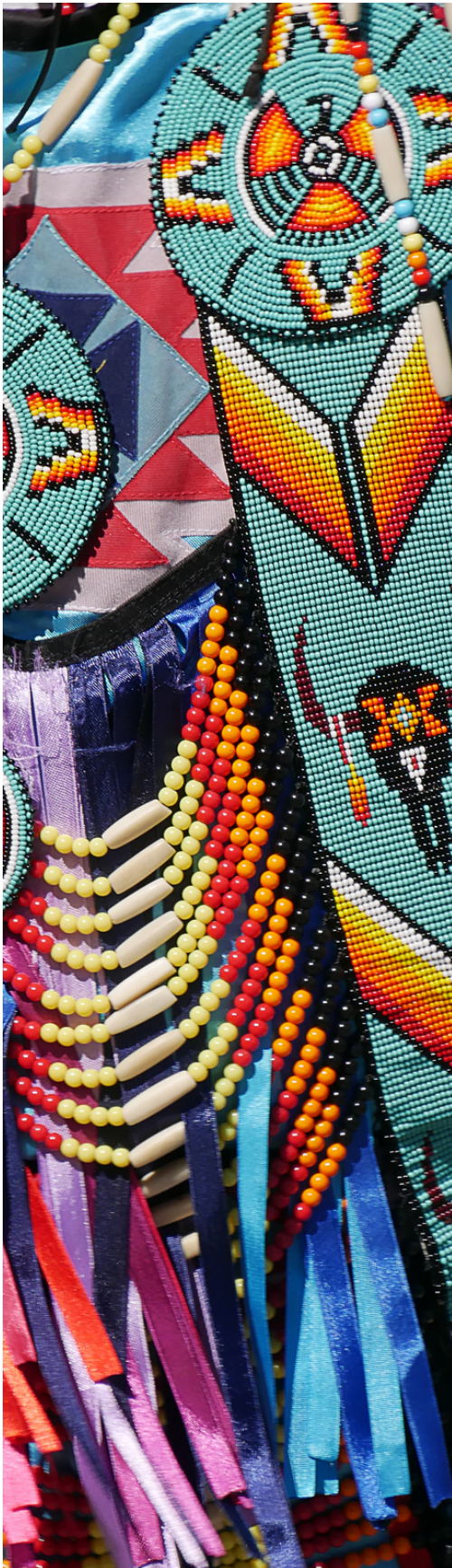




BUDGET & CAPITAL DEVELOPMENT ESTIMATES

PHASE 02: 2026- 2028 (YEAR 3 -5)

PHASE 02



Ceremonial Grounds Estimate Budget:	Total:
A. Ceremonial Hall	\$10,000,000.00
B. Bathroom Add on	\$50,000.00
C. Shower Facility	\$150,000.00
D. Elder Fees	\$30,000.00
E. Elder RV & Trailer Sites	\$150,000.00
F. Road Repairs & Expansion	\$150,000.00
G. Information Building	\$150,000.00
H. Equipment	\$20,000.00
I. Horse Project	\$100,000.00
J. Well Water Drilling	\$20,000.00
K. Architecture & Engineering	\$25,000.00
Subtotal: \$10,830,000.00	
10 % Contingency: \$1,082,000.00	
Phase 2 Grand Total Estimate: \$11,912,000.00	
Total Estimate Budget of 5 Year Plan: \$13,490,500.00	



CONTACT



SHANE BIRD

PHONE

+(306)-420-7534

EMAIL

youth.service@paimfc.ca

WEBSITE

www.afc.com



HIY HIY, NINANASKOMON THANK YOU





RPT 24-81

TITLE: Angus Merasty Residential Development Update

DATE: **March 18, 2024**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the report regarding the Angus Merasty property Expression of Interest be received as information and filed.

TOPIC & PURPOSE:

The purpose of this report is to inform the Executive Committee that:

- The Expression of Interest regarding the development of the Angus Merasty school site is closed;
- The winning proponent is still interested in pursuing a purchase for the sake of development; and
- That the property will be offered on the open market for sale, with the expectation that the original proponent will make an offer in the short term to move their development concept forward.

PROPOSED APPROACH AND RATIONALE:

In 2021, the City issued an Expression of Interest (EOI) for the development of the former Angus Merasty school site. Of the two qualifying submissions, one was for a high density infill development and the other was for a medium density infill development. Based on the information previously generated by the general public, and based on the physical location of the property, the medium density development option was selected.

Administration worked with the proponent through 2022, discussing the physical development of the site and more specifically the proposed lot layout, traffic generation and management and the provision of park space. Progress was made, but challenging and busy construction seasons required that this project take a temporary hiatus. That is not to say that work stopped entirely, the proponent continued to work on developing a concept that would be more feasible given the continually changing and increasingly expensive construction and property sale climate. The most recent concept submitted, though preliminary, moves away from the single family lot subdivision design in favor of something more efficient, still targeting the same general market.

As the redevelopment of the Angus Merasty site continues, though not along the original path established, Administration has opted to close out the EOI. In discussing this with the proponent, they are comfortable with this decision and have indicated that they remain interested in purchasing the property for a medium density, residential development. In the coming weeks, the property will be reviewed, assessed and prepared for sale on the open market. And, Administration will reach out to the proponent and offer the opportunity to make an offer.

Should the property sell and a development plan be prepared, Administration intends to complete public notice in such a way that the community has an opportunity to see and provide comments on the proposed development. The exact method of public engagement has not been established but will be decided between Administration and the proponent, when the time comes. If the proponent passes on the opportunity to pursue development, the property will be listed on the City's website for sale and Administration will reach out to several parties that may be interested.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. Angus Merasty Redevelopment EOI

Written by: Kristina Karpluk, Planning Manager

Approved by: Director of Planning and Development Services & City Manager

Expression of Interest# 51/21

2101 – 5th Avenue West Residential Redevelopment

Clearly marked sealed Submissions will be received by the City of Prince Albert, Purchasing Department until **2:30pm, Saskatchewan Time, Thursday, May 20th, 2021.**

City of Prince Albert
Purchasing Department
11 38th Street East
Prince Albert, SK S6W 1A5



City of
Prince Albert



City of Prince Albert Expression of Interest# 51/21

2101 – 5th Avenue West Residential Redevelopment

1 Background

In 2019, the City of Prince Albert acquired 2101 – 5th Avenue West, the former site of the Angus Merasty School. Because the school had been vacant for a number of years, and as there were no plans to reuse the structure, the building was demolished and the site cleared. At this time, the City is in the process of determining whether or not the site should be sold and developed.

2 Objective(s)

The City of Prince Albert is seeking a Bidder to provide a high level, residential development concept plan for the above noted parcel.

3 Instructions to Bidders

Expressions of Interest (EOI) must be received by **2:30pm, Thursday, May 20th, 2021.**

City of Prince Albert
Purchasing Department
11 38th Street East
Prince Albert, SK S6W 1A5

Incomplete Expressions of Interest (EOI) will not be accepted. Please mail or drop off submissions to the above mentioned address.

4 Inquiries

Inquiries, interpretations, and questions regarding this Expression of Interest (EOI) are to be directed to Craig Guidinger, Director of Planning and Development Services, at 306-953-4370 or by email at cguidinger@citypa.com.

All other questions regarding the Expression of Interest submissions are to be directed to Mike Lytle, Purchasing Manager at 306-953-4352 or by email at mlytle@citypa.com.

5 EOI Process and Timelines

Expressions of Interest received by the Purchasing Department **after 2:30pm, Saskatchewan Time, on Thursday, May 20th, 2021**, will not be considered.

EOI Release Date: Thursday, April 22th, 2021.

EOI Closing Date: Thursday, May 20th, 2021.

Notification

Upon closing the EOI, the City of Prince Albert may contact potential Bidders to request additional information or to arrange a follow up meeting regarding their interest.

Rejection of Submissions

The City of Prince Albert reserves the right to accept or reject in whole or in part any or all EOI's submitted.

6 Requirements | Scope of Work

Site Specifications

2101 5th Avenue West, legally described as Lot 21, Block 2, Plan 99PA10819, is located in the West Hill neighbourhood and is approximate 3 acres in size. The site is provided with both water and sanitary services, no stormwater. See attached for an aerial photo of the parcel.

Project Requirements

The City is looking for a high level, residential concept plan for the subject parcel. Bidders are asked to provide a written summary of their Proposal, along with a basic lot layout (showing lot sizes, lot orientation, roadways, sidewalks, etc.). Though the site is currently zoned I1 – Institutional General, Bidders are asked to submit a concept plan that conforms to the zoning regulations of the R3 – Medium Density Residential Zoning District,

“The purpose of the R3 – Medium Density Residential Zoning District is to provide one to five unit residential development that allows for limited, complementary uses. With increased, direct access to major thoroughfares, the R3 – Medium Density Residential Zoning District provides greater access to public parks, amenities and commercial services through multiple modes of transportation.”

Additionally, as part of the written Proposal and lot plan, Bidders are asked to include a small green space that is between .3 and .5 acres, to contain typical playground equipment.

Selection

Upon review, Administration may reach out to Bidders for further discussion or to arrange a follow up meeting regarding their submission.

7 Submission Requirements

For this EOI, please submit a hard copy of the written summary and lot plan along with a digital version, saved on a flash drive or other similar device.

8 Terms and Conditions

1. The Expression of Interest (EOI) provides for the **Receipt of EOI for: 2101 5th Avenue West Residential Redevelopment**, in accordance with the Terms and Conditions of this Expression of Interest.
2. The Expression of Interest (EOI) must be signed in the space provided on the authorization form with the signature of a signing officer.
3. The City of Prince Albert reserves the right to cancel the EOI without notice.
4. Should a dispute arise from the Terms and Conditions of this EOI regarding meaning, intent or ambiguity, the decision of the City of Prince Albert shall be final.
5. Any EOI submission is not necessarily accepted.
6. The obligations and rights of Proposals shall be those expressed herein. No terms, either implied or verbally expressed shall affect, restrict, or in any way vary the written terms of this EOI. Not to limit the generality of the foregoing, no terms may be implied by virtue of custom or usage.
7. The City reserves the right to give preference to the Bidder which includes any material, specifications, or methods of execution that are deemed by the City of Prince Albert to be superior to those of any other.
8. The rights of the parties shall be governed by and the contractual terms shall be interpreted in accordance with the laws of the Province of Saskatchewan.
9. With respect to Tendering or Bids, Request for Proposals and Multi-year Contracts, in all cases where it does not contravene Federal or Provincial Legislation governing the City, the City reserves the right to refuse any or all Tenders, Bids or Proposals where the City deems it to be in the best interest of the City to do so having regard, but not limited to questions of quality supply and service, timelines, performance

trustworthiness, solvency, monies owing or due to the City and the existence or potential of legal disputes or conflicts with the City of Prince Albert.

10. The City of Prince Albert is governed by *The Cities Act* and designated as a Local Authority pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP)*. Therefore, all information collected during the Expression of Interest process may be subject to inspection through a Local Authority Freedom of Information and Access Request in accordance with legislation. Any executed Contracts and/or Agreements resulting from the Expression of Interest is public information in accordance with *The Cities Act*, which states as follows:

“91(1) Any person is entitled at any time during regular business hours to inspect and obtain copies of:

- (a) Any contract approved by the council, any bylaw or resolution and any account paid by the council relating to the City.”*

11. City determination of the successful Bdder shall be final.
12. The City of Prince Albert publishes Expression of Interest opportunities on SaskTenders. Once awarded the published opportunity will be updated.
13. The conditions outlined herein shall be part of the EOI and Contract Agreement.



COMPANY NAME (please print)

ADDRESS

CITY

PROVINCE

POSTAL CODE

PHONE#

EMAIL

NAME AND TITLE (please print)

AUTHORIZED SIGNATURE

LAF OIP Consent

Yes _____ (City is Authorized to Release Bid Documents for LAF OIP Requests)

No _____ (Confidential Information Included)

DATED THIS, _____ DAY OF _____, 2021



City of
Prince Albert

MIN 24-3

TITLE: January 10, 2024 Aquatic & Arenas Recreation Project Steering Committee Meeting Minutes

DATE: January 12, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Minutes

Written by: Aquatic & Arenas Recreation Project Steering Committee



CITY OF PRINCE ALBERT

AQUATIC & ARENAS RECREATION PROJECT STEERING COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, JANUARY 10, 2024, 4:02 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT: Mayor Greg Dionne
Councillor Don Cody
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Nykol Miller, Capital Projects Manager
Jeff Da Silva, Director of Public Works
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Wilna Furstenberg, Communications Manager
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0001. **Moved by:** Kilmer

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair:

1. That the Aquatic and Arenas Recreation Centre Construction Update Report for December 2023 and Project Budget from AECOM Canada Ltd. be included for consideration with Item No. 5.2.

Absent: Councillors Lennox-Zepp, Head and Ogradnick

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0002. **Moved by:** Cody

That the Minutes for the Aquatic & Arenas Recreation Project Steering Committee Regular Meeting and Incamera Meeting held June 26, 2023, be taken as read and adopted.

Absent: Councillors Lennox-Zepp, Head and Ogradnick

CARRIED

5. CORRESPONDENCE & DELEGATIONS

5.1 Aquatic and Arenas Recreation Centre Construction Update - June, July, August, September and October 2023 (CORR 23-77)

0003. **Moved by:** Solomon

That CORR 23-77 be received as information and filed.

Absent: Councillors Lennox-Zepp, Head and Ogradnick

CARRIED

5.2 Aquatic & Arenas Recreation Centre Construction Monthly Update November 2023 - AECOM Canada Ltd. (CORR 24-2)

5.2.1 Aquatic & Arenas Recreation Centre Construction Monthly Update December 2023 and Project Budget - AECOM Canada Ltd. (CORR 24-7) (PRESENTED AT MEETING)

Verbal Presentation was provided by Trevor Woiden, P. Eng., AECOM Canada Ltd.

0004. **Moved by:** Cody

That CORR 24-2 and CORR 24-7 be received as information and filed.

Absent: Councillors Lennox-Zepp, Head and Ogradnick

CARRIED

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 Aquatic and Arenas Recreation Centre Accessibility Features (RPT 23-405)

0005. **Moved by:** Kilmer

That the RPT 23-405 be received as information and filed.

Absent: Councillors Lennox-Zepp, Head and Ogradnick

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 4:44 P.M.

0006. **Moved by:** Kilmer

That this Committee do now adjourn.

Absent: Councillors: Head, Lennox-Zepp and Ogradnick

CARRIED

MAYOR GREG DIONNE CITY CLERK
CHAIRPERSON

MINUTES ADOPTED THIS 24th DAY OF JANUARY, A.D. 2024.

UNOFFICIAL



City of
Prince Albert

MIN 24-19

TITLE: April 18, 2024 Aquatic & Arenas Recreation Project Fundraising Committee Meeting Minutes

DATE: April 18, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Minutes

Written by: Aquatic & Arenas Recreation Project Fundraising Committee



CITY OF PRINCE ALBERT

AQUATIC & ARENAS RECREATION PROJECT FUNDRAISING COMMITTEE REGULAR MEETING

MINUTES

THURSDAY, APRIL 18, 2024, 7:30 A.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL

PRESENT: Mayor Greg Dionne
Councillor Don Cody

Terri Mercier, City Clerk
Sherry Person, City Manager (Attended via video conferencing)
Briane Vance, Senior Accounting Manager
Jody Boulet, Director of Community Services
Ramona Fauchoux, Director of Financial Services

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0001. **Moved by:** Councillor Cody

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0002. **Moved by:** Councillor Cody

That the Minutes for the Aquatic & Arenas Recreation Project Fundraising Committee Regular Meeting and Incamera Meeting August 21, 2023 and Incamera Meeting held December 18, 2023 be taken as read and adopted.

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 Federal Lobbying Initiative – Prince Albert Event Centre (RPT 24-101)

Virtual Presentation was provided by Sherry Person, City Manager.

0003. **Moved by:** Councillor Cody

That the following be forwarded to an upcoming City Council meeting for approval:

1. That Douglas B. Richardson of W Law Office be hired as a consultant to lobby the Federal Government for funding to construct a new Event Centre at a maximum cost of \$95,000 to be funded from the Recreation Centre Reserve; and,
2. That the Mayor and City Clerk be authorized to execute a Personal Service Agreement and any applicable documents on behalf of The City, once prepared.

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 7:50 A.M.

0004. **Moved by:** Councillor Cody

That this Committee do now adjourn.

CARRIED

MAYOR GREG DIONNE CITY CLERK
CHAIRPERSON

MINUTES ADOPTED THIS DAY OF , A.D. 2024.

UNOFFICIAL



City of Prince Albert

RPT 24-115

TITLE: Transit Fare Review

DATE: April 22, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the following bus pass fares be approved, and come into effect September 1st, 2024;

	Cash	Book of 10	Monthly	Semester
Adult	\$ 3.00	\$ 25.00	\$ 80.00	N/A
Senior (65+)	\$ 3.00	\$ 25.00	\$ 30.00	N/A
Post-Secondary	\$ 3.00	\$ 25.00	\$ 65.00	\$225.00
Youth (14 - 18)	\$ 3.00	\$ 25.00	\$ 55.00	N/A
Child (U14)	\$ 3.00	\$ 25.00	\$ 40.00	N/A
Child (U10)	Free with a Parent/Guardian			
Discounted	\$ 3.00	N/A	\$ 25.00	N/A

2. That the Subsidized High School Bus Pass Letters of Understanding with the Saskatchewan Rivers Public School Division and Prince Albert Catholic School Division be terminated following the 2023-24 school year;
3. That Administration explore a standard Bus Pass Vendor – Letter of Understanding (LOU) with Saskatchewan Rivers Public School Division (SRPSD) and also with the Prince Albert Catholic School Division (PACSD);
4. That the Mayor and City Clerk be authorized to execute the bus pass vendor – LOU’s with SRPSD and also with PACSD and any other necessary documents on behalf of the City, once prepared.

TOPIC & PURPOSE:

The purpose of this report is to review Prince Albert transit fares in order to provide a recommendation for fare categories and rates for 2024.

BACKGROUND:

The existing Transit Fares came into effect on January 1, 2019. Since this date transit hours of service have been extended to 10:15pm and total transit hours have increased by 23%. This includes the addition of a second bus on the East Flat route that operates during peak hours to meet capacity requirements of the transit system. In addition to this, the hourly contracted rate of providing transit operation and the cost of fuel have each increased since 2019. Transit Operation expenses have increased from \$1,714,000 (2019 Actual) to \$2,449,000 (2024 Budget), this represents a 43% increase in expenses during a period that transit fares have not changed.

For this reason the cost of bus pass fares is in need of review in order to propose logical rates for the service as of 2024. Table 1 below shows the bus fare prices that have been in effect since January 1, 2019.

Table 1: January 2019 – April 2024, Prince Albert Transit Fares

2019-Current	Cash	Book of 10	Monthly
Post-Secondary	\$ 2.50	\$ 22.50	\$ 45.00
Seniors (60+)	\$ 2.25	\$ 22.50	\$ 30.00
Adult (18-59)	\$ 2.50	\$ 22.50	\$ 70.00
Youth (Gr 7-12)	\$ 2.50	\$ 22.50	\$ 55.50
Youth July-Aug	\$ 2.50	\$ 22.50	\$ 25.00
Child	\$ 2.50	\$ 22.50	\$ 35.00
Preschool	Free	N/A	N/A
Social Services	\$2.50	\$ 22.50	\$25

PROPOSED APPROACH AND RATIONALE:

In order to ensure proposed fares are reasonable, a review of Saskatchewan (Moose Jaw, Saskatoon and Regina) transit fares was completed. Consultation was completed with the Transit Department from each City to ensure that all fare categories were represented accurately. An analysis of fares in other Western Canadian Cities was also completed to ensure that recommendations were practical.

Table 2 below shows a comparison of Monthly Transit Fares throughout Saskatchewan along with proposed rates for Prince Albert.

Table 2: Saskatchewan Monthly Transit Pass Prices

Saskatchewan - Monthly Transit Passes					
Type/City	Saskatoon	Regina	Moose Jaw	PA (Current)	PA (Proposed)
Adult	\$ 83.00	\$ 88.00	\$ 80.00	\$ 70.00	\$ 80.00
Senior	\$ 29.00	\$ 30.00	\$ 44.00	\$ 30.00	\$ 30.00
Post-Secondary	*N/A*	\$ 78.00	\$ 65.00	\$ 45.00	\$ 65.00
Youth (Gr 9-12)	\$ 59.00	\$ 64.00	\$ 65.00	\$ 55.50	\$ 55.00
Child (U14)	** 50.00**	Free	\$ 65.00	\$ 35.00	\$ 40.00
Child (U10)	**Free U5**	Free	Free U5	Free U6	Free
* Saskatoon only sells Post-Secondary passes per semester * (\$272.00)					
** Free as of September 1, 2024 **					

The recommendation is that fare alterations be implemented on September 1, 2024 in order to minimize changes during peak periods of transit ridership. This date also allows adequate time to notify the public, transit pass vendors and the Ministry of Social Services of the alterations.

Monthly Transit Passes

Adult Passes (19-64) - Increasing the Adult Monthly Bus Pass to \$80.00 represents a 14% increase since January 2019. It is noteworthy that the proposed \$80.00 fare would still be the lowest Adult Monthly Bus Pass in Saskatchewan.

Any Adults who qualify for the Ministry of Social Services Discounted Bus Pass Program will still receive monthly transit passes for a rate of \$25.00.

Senior (65+) - The only change to this category is to raise the eligible age from 60+ to 65+ as this aligns with the City of Saskatoon and Regina. Monthly fares are proposed to remain at \$30.00.

Post-Secondary

Increasing the Post-Secondary Monthly Bus Pass to \$65.00 represents a 44% increase from 2019. It is noteworthy that the proposed fare would still be the lowest Post-Secondary Monthly Bus Pass in Saskatchewan. This section also introduces a \$225.00 semester pass (\$56.25 monthly) which allows students to conveniently purchase one pass as opposed to four over their semester.

In October 2022, the City sold 85 bus passes to Saskatchewan Polytechnic. In February 2024, the City sold 396 bus passes (366 % increase). The demand for the service has increased to the point where the transit system did not have enough capacity to shuttle the students at peak hours of the day. In September of 2023 the City added a 7th bus (East Flat #2) in order to provide the capacity required to get the students to and from school. This increase to the monthly fare cost will assist in recouping expenses for the additional bus service while maintaining the lowest post-secondary monthly pass price in the province.

Youth (14-18 or Gr 9 -12)

As of March 2024, the City of Prince Albert sells over 420 monthly bus passes to high school students. The recommendation for this category is to reduce monthly transit fares from \$55.50 to \$55.00. Selling Youth (Gr 9-12) monthly passes for \$55.00 is the lowest cost for this age group in the province.

A breakdown of monthly youth transit rates throughout Saskatchewan are shown in Table 3 below.

Table 3 – Saskatchewan Youth Monthly Transit Fares

Saskatchewan - Monthly Transit Passes					
Type/City	Saskatoon	Regina	Moose Jaw	PA (Current)	PA (Proposed)
Youth (Gr 9-12)	\$ 59.00	\$ 64.00	\$ 65.00	\$ 55.50	\$ 55.00

In 2018, a motion was made to execute a LOU that set out to subsidize high school bus passes for the SRPSD and the PACSD. More information regarding this report is shown in Attachment 1 – RPT 18-614. These LOU’s formalized the following fare structure and subsidies.

- a) Adult Monthly Pass - \$70.00
- b) Youth Monthly Pass - \$55.50
- c) Youth Monthly Pass (Price Sold to PACSD & SRPSD) - \$37.50
- d) Youth Monthly Pass (Price Sold to High School Students) - \$20.00

The City currently provides a \$14.50 subsidy (from \$70 Adult → \$55.50 Youth). Additionally, in the LOU’s with the School Divisions (Shown in Attachment 1) the City provides a second subsidy of \$18 (from \$55.50 → \$37.50). This is a total subsidy of \$32.50 provided by the City. Selling these passes for \$37.50 to the school divisions is no longer practical as the second lowest youth (Grade 9-12) transit pass in the province is \$59.00 (Saskatoon).

The recommendation is that Youth monthly transit fares be reduced from \$55.50 to \$55.00 and that the existing LOU’s with the school divisions be terminated on June 30, 2024 (end of the 2023/24 school year). Following this Administration would explore the possibility of entering into a standard bus pass vendor – LOU with each school division. A standard bus pass vendor LOU in Prince Albert provides organizations with 10% of all bus pass sales. This would mean that each school division would pay \$49.50 per pass and continue to sell the passes as status quo to their students.

The school divisions will be able to determine the subsidy that they wish to provide to their students and would no longer be included in a formal LOU.

It is important to note that any families that fall under Ministry of Social Services (SES, SIS,

SAID or SEI) programs are eligible to receive monthly transit passes for \$25.00 from City Hall.

Child (Under 14)

The proposed rate for Children under 14 is \$40.00. This is an increase from the existing rate of \$35.00. It should be noted that grade 7 and 8 students will now be eligible for \$40 passes as opposed to \$55.50 under the existing fare structure.

Child (U10)

Free Transit will be provided to children under 10 who are accompanied by another fare paying passenger. This is an increase from the existing age of under 6 for free transit.

As of 2022, The City of Regina has offered free public transit for youth aged 13 and younger. In December of 2023, the City of Saskatoon committed to also provide free transportation for this age group as of September 1, 2024. Some other City’s throughout Canada provide this same service as it promotes the use of public transportation to the younger generation. In addition to this, it provides adults a break as they do not need to worry about additional fares when travelling with their younger children. After consulting with each Saskatoon and Regina, this initiative is not currently recommended in Prince Albert as the City does not have a clear way to distinguish Youth riders (Grade 9-12) from Child riders. Further investigation of this initiative will be completed when additional information is available, including the advantages and disadvantages of the program in Saskatoon and Regina.

Increasing the age of free transit to the under 10 age group shows the City’s commitment to reduce costs of transportation for families and young riders.

Cash Fares

It is recommended that Cash Fares be set to a \$3.00 flat rate. This allows for the sale of one standard ticket book and simplifies bus drivers confirming incoming coin revenue. Increasing the single fare rate also promotes the purchase of a monthly bus pass. The fare of \$3.00 aligns with the fare rates set in other cities throughout Saskatchewan. Table 4 below shows the cost of single ride fares throughout Saskatchewan.

Table 4: Saskatchewan Single Ride Transit Fares

Saskatchewan - Single Ride Fares					
Type/City	Saskatoon	Regina	Moose Jaw	PA (Current)	PA (Proposed)
Adult	\$ 3.00	\$ 3.25	\$ 3.25	\$ 2.50	\$ 3.00
Senior	\$ 3.00	\$ 3.25	\$ 3.25	\$ 2.25	\$ 3.00
Post-Secondary	\$ 3.00	\$ 3.25	\$ 3.25	\$ 2.50	\$ 3.00
Youth	\$ 2.75	\$ 2.75	\$ 3.25	\$ 2.50	\$ 3.00
Ticket Books of 10 to be increased from \$22.50 to \$25.00 for all categories					

CONSULTATIONS:

The City of Moose Jaw, Saskatoon and Regina were consulted to discuss transit fares in their respective municipalities. This assisted in determining reasonable fares and categories for Prince Albert.

Administration has reviewed ridership, the number of bus passes sold, revenue generation and considered public feedback. Comparisons were made to other similar transit systems and using the Canadian Urban Transit Association publications and the websites of each transit system.

Administration met in-person with representatives from the Prince Albert Catholic School Division and Saskatchewan Rivers Public School Division in order to discuss the recommendation of this report. Each division has been provided the opportunity to include consultation for this report and to Executive Committee to ensure that their perspective is considered.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The Department of Public Works will work with the Department of Communications to update the City Transit page, brochures, maps, and posters to ensure the new fares are reflected on all PA Transit material. A social media post will be made to further advise the public of the new transit fares.

The Department of Public Works will inform the PACSD and the SRPSD of the intent to terminate the subsidized bus pass LOU following the 2023-24 School Year (June 30, 2024). The Department of Public Works will inform all transit vendors of the new bus fares beginning September 1st, 2024.

The Ministry of Social Services requires 90 days' notice for any increase to bus pass fares as this affects the Subsidized Bus Pass Program. Notice will be provided by the Department of Public Works prior to May 31st in order to meet this deadline.

FINANCIAL IMPLICATIONS:

The proposed fare alterations are anticipated to increase transit revenue by \$40,000 in 2024, and by \$110,000 annually beginning in 2025. This additional revenue is spread amongst all categories including coin revenue.

OTHER CONSIDERATIONS/IMPLICATIONS:

The subsidy between the Prince Albert Catholic School Division has been in place since 2008. The subsidy between the Saskatchewan Rivers Public School Division has been in place since 2016. This reflected a time when the school divisions still provided high school bus service. With over 420 students purchasing high school monthly bus passes this no longer reflects the

same partnership. The City of Prince Albert has added a 7th bus in order to facilitate student (High School and Post-Secondary) ridership in 2023.

The increase of Transit Fares to \$3.00 per rider allows Access Transportation to increase their fares to \$3.00. This provides the opportunity for increased revenue associated with paratransit services.

There are no Privacy or Policy Implications or Options to the Recommendation for this report.

STRATEGIC PLAN:

This report follows the long-term strategic priority to strive to meet the needs of all transit users. The proposed fare prices allow the City to continue to operate transit services at a reasonable cost to revenue ratio.

OFFICIAL COMMUNITY PLAN:

Reviewing and altering transit fares will enhance the functionality of the City's Public Transit System as it allows for additional revenues to be applied to provide transit services within the City. Section 7.4 Public Transit supports transportation services commensurate to demand to and from major areas of employment, education, health care and shopping provided by the City's Public Transit System.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: PowerPoint Presentation by Capital Projects Manager, Evan Hastings.

ATTACHMENTS:

1. Attachment 1 - RPT 18-614

Written by: Evan Hastings, Capital Projects Manager

Approved by: Director of Public Works & City Manager

LETTER OF UNDERSTANDING

BETWEEN

THE CITY OF PRINCE ALBERT

AND

SASKATCHEWAN RIVERS SCHOOL DIVISION

This Letter of Understanding sets forth the agreement between the City of Prince Albert and the Saskatchewan Rivers School Division regarding the implementation of a subsidized bus pass program for individuals attending High School in this school division.

The terms of the agreement are as follows:

1. The program will be in effect December 20, 2018. The program may be re-negotiated between the two parties, or terminated at any time.
2. The City of Prince Albert agrees to subsidize each pass sold by the Saskatchewan Rivers School Division by \$17.50 and the Saskatchewan Rivers School Division, thus making the passes available for \$20.00 to High school Students. Any fare increases to the normal student bus pass will be renegotiated with the School Division.
3. The Saskatchewan River School Division agrees to cover administration costs of the program.
4. Subsidized monthly bus passes will only be available for purchase at Saskatchewan Rivers School Division High schools.
5. The City of Prince Albert agrees to provide the Saskatchewan Rivers School Division with bus passes monthly and agrees to invoice the Saskatchewan Rivers School Division \$37.50 for every bus pass sold by the Saskatchewan River School Division.
6. Saskatchewan River School Division agrees to provide the City of Prince Albert copies of all records pertaining to the purchase of passes. Records will be provided on a monthly basis.
7. Saskatchewan River School Division agrees to cover all promotional costs for the duration of the program.
8. Saskatchewan River School Division and the City of Prince Albert retain the right to terminate this agreement at any time. The party wishing to terminate the agreement must provide one (1) month's notice, in writing, to the other party.

**ON BEHALF OF SASKATCHEWAN RIVERS
SCHOOL DIVISION**

DATED: _____

**ON BEHALF OF THE CITY OF PRINCE
ALBERT**

**Greg Dionne
MAYOR**

**Sherry Person
CITY CLERK**

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7. Saskatchewan River School Division agrees to cover all promotional costs for the duration of the program.
8. Saskatchewan River School Division and the City of Prince Albert retain the right to terminate this agreement at any time. The party wishing to terminate the agreement must provide one (1) month's notice, in writing, to the other party.

**ON BEHALF OF SASKATCHEWAN RIVERS
SCHOOL DIVISION**

DATED: _____

**ON BEHALF OF THE CITY OF PRINCE
ALBERT**

**Greg Dionne
MAYOR**

**Sherry Person
CITY CLERK**

CITY OF PRINCE ALBERT

Transit Fares

DATE: April 29, 2024

Background

- Transit Fares were last altered on January 1, 2019.
- 2019 Actual Expenses - \$1,714,000
- 2024 Budgeted Expenses - \$2,449,000 **(+43%)**

Increases to expenses due to

- Increased Contracted Transit Service Rate
- Increased Fuel Costs
- 23% Increase to total hours of service provided
 - Transit Hours Extended to 10:15pm on Weekdays
 - 7th Bus in operation to meet system capacity



2019 – Current Transit Fare Schedule

2019-Current	Cash	Book of 10	Monthly
Post-Secondary	\$ 2.50	\$ 22.50	\$ 45.00
Seniors (60+)	\$ 2.25	\$ 22.50	\$ 30.00
Adult (18-59)	\$ 2.50	\$ 22.50	\$ 70.00
Youth (Gr 7-12)	\$ 2.50	\$ 22.50	\$ 55.50
Youth July-Aug	\$ 2.50	\$ 22.50	\$ 25.00
Child	\$ 2.50	\$ 22.50	\$ 35.00
Preschool	Free	N/A	N/A
Social Services	\$2.50	\$ 22.50	\$25
High School	\$2.50	\$ 22.50	\$20
Subsidized via City and School Divisions			



Adult & Senior Transit Fares

RECOMMENDATIONS

Saskatchewan - Monthly Transit Passes					
Type/City	Saskatoon	Regina	Moose Jaw	PA (Current)	PA (Proposed)
Adult	\$ 83.00	\$ 88.00	\$ 80.00	\$ 70.00	\$ 80.00
Senior (65+)	\$ 29.00	\$ 30.00	\$ 44.00	\$ 30.00	\$ 30.00

Adults – Proposed rate of \$80 represents the lowest Adult Bus Pass in Saskatchewan and a 14% increase since 2019.

Seniors – No increase to bus fare is proposed. The only change to this category is to raise the eligible age from 60+ to 65+ to align with Saskatoon and Regina.

- Any Adults or Seniors who qualify for the Ministry of Social Services Discounted Bus Pass Program will still be able to purchase their bus pass for **\$25.00** from City Hall



Post-Secondary Transit Fares

RECOMMENDATIONS

Saskatchewan - Monthly Transit Passes					
Type/City	Saskatoon	Regina	Moose Jaw	PA (Current)	PA (Proposed)
Post-Secondary	*N/A*	\$ 78.00	\$ 65.00	\$ 45.00	\$ 65.00
* Saskatoon only sells Post-Secondary passes per semester * (\$272.00)					

- The recommendation is to increase the monthly fare to \$65 and to introduce a semester (4-month) pass for \$225 (\$56.25 monthly).
- The proposed rate remains the lowest in Saskatchewan

October 2022 – 85 monthly passes sold to Saskatchewan Polytechnic
 September 2023 – East Flat #2 bus added to meet required capacity
 March 2024 – 396 monthly passes sold to Saskatchewan Polytechnic



Youth Transit Fares

RECOMMENDATIONS

Saskatchewan - Monthly Transit Passes					
Type/City	Saskatoon	Regina	Moose Jaw	PA (Current)	PA (Proposed)
Youth (Gr 9-12)	\$ 59.00	\$ 64.00	\$ 65.00	\$ 55.50	\$ 55.00

- The recommendation is to reduce the monthly fare to \$55
- The proposed rate remains the lowest in Saskatchewan
- The Youth bracket will be altered from Gr 7 - 12 to Gr 9 -12 in order to reduce the cost of a monthly bus pass for Gr 7-8
- Any Youth whose parent/guardian qualifies for the Ministry of Social Services Discounted Bus Pass Program will still be able to purchase their bus pass for **\$25.00** from City Hall



High School Transit Fares

RECOMMENDATIONS

In 2018, a letter of understanding (LOU) was executed with each the Prince Albert Catholic and Saskatchewan Rivers Public School Divisions.

Adult (Regular) - \$70.00

Youth Pass (Regular) - \$55.50

Youth Pass (Sold to Schools by City) - \$37.50

High Schools (Sold to Students) - \$20.00

The recommendation is to terminate these LOU's as of June 30, 2024 and to explore a bus pass vendor agreement which provides vendors 10% of all sales.

Youth Pass (Proposed 2024) - \$55.00

Youth Pass (Sold to Schools by City) - \$49.50 (+\$12.00)



City of
Prince Albert

Child Passes

RECOMMENDATIONS

Saskatchewan - Monthly Transit Passes			
Type/City	Saskatoon	Regina	Moose Jaw
Child (K-8)	* 50.00 *	Free	\$ 65.00
Child (U6)	Free	Free	Free

* Free as of September 1, 2024 *

2019 - Current

Prince Albert Child (K-6) - \$35.00

Prince Albert Child (U6) – Free with Fare Paying Passenger

2024 – Proposed

Prince Albert Child (U14 or Grade 8 and Under) - \$40.00

Prince Albert Child (U10) – Free with Fare Paying Passenger



City of
Prince Albert

Cash Fares

RECOMMENDATIONS

Saskatchewan - Single Ride Fares					
Type/City	Saskatoon	Regina	Moose Jaw	PA (Current)	PA (Proposed)
Adult	\$ 3.00	\$ 3.25	\$ 3.25	\$ 2.50	\$ 3.00
Senior	\$ 3.00	\$ 3.25	\$ 3.25	\$ 2.25	\$ 3.00
Post-Secondary	\$ 3.00	\$ 3.25	\$ 3.25	\$ 2.50	\$ 3.00
Youth (Gr 9-12)	\$ 2.75	\$ 2.75	\$ 3.25	\$ 2.50	\$ 3.00
Ticket Books of 10 to be increased from \$22.50 to \$25.00 for all categories					

- The recommendation is to increase all single ride fares to \$3.00 and ticket books (10 rides) to \$25.00
- Prince Albert uses physical moneys and passes, alternating fare prices are nearly impossible to verify by the bus drivers.
- Recommendation allows for one consistent ticket book to be sold as opposed to all the different categories.



Summary

- The recommendation is that the following fare structure come into effect September 1st, 2024.

	Cash	Book of 10	Monthly	Semester
Adult	\$ 3.00	\$ 25.00	\$ 80.00	N/A
Senior (65+)	\$ 3.00	\$ 25.00	\$ 30.00	N/A
Post-Secondary	\$ 3.00	\$ 25.00	\$ 65.00	\$225.00
Youth (14 - 18)	\$ 3.00	\$ 25.00	\$ 55.00	N/A
Child (U14)	\$ 3.00	\$ 25.00	\$ 40.00	N/A
Child (U10)	Free with a Parent/Guardian			
Discounted	\$ 3.00	N/A	\$ 25.00	N/A





TITLE: Artists in Communities

DATE: April 14, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the Artists in Communities program report be received and filed.

TOPIC & PURPOSE:

To provide an overview of the Artists in Communities program, an initiative of the Municipal Cultural Action Plan.

BACKGROUND:

The Artists in Communities program was identified as a need through the City's Municipal Cultural Action Plan, specifically the following MCAP goals:

Cultural Goal 6: Ensure a culturally vibrant community by supporting existing volunteers and organizations and promoting new partnerships.

Cultural Goal 7: To collaborate with various community groups and organizations to foster the retention and expansion of cultural activities, amenities and programming for all ages to ensure everyone has access locally to opportunities in a fair and equitable manner.

Cultural Goal 9: Recognize, strengthen, and honour the artistic and cultural community and the significant role it plays in developing and enhancing Prince Albert's cultural make-up and identity and beyond.

Artists in Communities pairs and supports local Artists with community organizations to develop meaningful programming and projects.

In 2020, Jesse Campbell was hired to conduct research and consultation to determine the interest from both Artists and community organizations in Prince Albert. Unsurprisingly, we found there was both an interest and the need for this community engaged, relational art in our City. In 2021, the Artists in Communities program began with the goal of developing meaningful art programs and projects in the community and ideally, more artist in residences. Jesse Campbell was hired as the contract Coordinator/Curator. Lynda Monahan, a local poet with significant artist in residence experience was contracted as a mentor. An advisory committee was set up to help guide the program's development. This model is unique to Prince Albert and has garnered interest from SK Arts.

While beginning this program during Covid was a challenge, it also allowed for a manageable start to this important work. Developing meaningful relationships between the artist and the community they are working in takes time. The model described above has provided this support to the Artists for this valuable work in our community. Capacity building takes time and nurturing. These opportunities would otherwise not exist without this program, and they reach demographics that are often underserved.

PROPOSED APPROACH AND RATIONALE:

The benefits of community art through the commitment and collaboration between Artists and community organizations are many. The Prince Albert Artists in Communities program principles focus on the responsibility of the Artists to the community, the work done by artists in partnership with organizations, and the necessary supports for success. Here are a few Artists in Communities program testimonials:

Kevin Joseph: reflections on his music programs

"This program (Artists in Communities) is some of the most meaningful work that I have seen in my 46 years on this earth. I feel there are 'good waves' happening. Others are starting to take notice of the importance of arts programming. I am being contacted by Beardy's & Okemasis, Prince Albert Grand Council, the Friendship Centre, and more. I value this work because I see art taking shape in peoples' lives. I use my own experiences with my struggles with addiction to connect with them [participants]. I find ways to allow them to be kids, because so much of their environment, be it social groups or family, expects them to be "grown up".... this goes back to what I was saying about not being too set on outcomes and indicators. So much of what keeps people addicted is a fear of trying new things... I use music and the arts as communication tools. Sometimes participants become musicians. Sometimes they just grow confident in using their own voices."

Kevin Joseph

Marcy Friesen's beading sessions at Communities Building Youth Futures

"Marcy and I first met in a moccasin making workshop at Communities Building Youth Futures, through the City of Prince Albert - Artists in Communities program. This was my first experience working with flat stitch beading, sewing hide, and working with fur.

As I was newly navigating solidarity and sobriety, this workshop came at an absolute meaningful time in my life; I recall looking forward to each Wednesday, where we gathered for 5 weeks. ... For me, art is expression, it is a release of individualism and a space where you can throw your heart into the beads and material, there is a little piece of 'you' in whatever you create. As I have continued beading since learning flat stitch with Marcy, it has become a form of self-care, where I often want to dedicate my free time to beading. I will continue my journey with beading long into my life, as it is also a relation to my Cree culture.”

Anonymous participant

Beth Gobeil, reflecting on her program at the Herb Bassett Day Centre:

“Throughout the past weeks, the Day Center clients' lives (as well as myself, director Shirley Ursu, other staff) have been enriched through these workshops. We've laughed a lot, cried a few nostalgic tears, been proud of our sense of artistic expression and embraced ourselves and each other as we've collaborated in discussion and art. We've come to know each other better through the group activities, we've challenged ourselves mentally and physically and artistically. It is my deep feeling that this work is important to enhancing the mental and physical well-being of the clients who take part in the Herb Bassett Day Center program.”

Beth Gobeil

Beth Gobeil’s creative writing program at Herb Bassett Day Centre

“These creative days Beth puts together for us are not only meaningful but memorable! Beth you are such an important part of our Day Centre family and we absolutely LOVE YOU! You are leaving a legacy. You have given us a gift that has no words to describe the positive impact, your generosity has given our clients an opportunity to pursue their creative abilities giving them personal pride, self-worth, boosting their self-esteem and seeing them give 100% of their effort because it makes them feel good! That’s priceless!”

Shirley Ursu, Recreation Coordinator

Since the inception, Artists in Communities has had financial support from grant programs such as through SK Arts and the Community Initiatives Fund. Partner and advisory organizations (ex. the Mann Art Gallery and Common Weal Community Arts) have also provided resources to the Artists in Communities program. Funds from the Municipal Cultural Action Plan are provided each year.

The following are the program statistics:

Year	Artists	Community Organizations	Programs	Participants (non-unique)
2021	2	6	15	85
2022	5	14	127	731
2023	5	12	144	921

*Plus staff and volunteers in community organizations.

This is a program of the Municipal Cultural Action Plan that we are very proud of as it provides meaningful art opportunities for the participants/communities, many who are underserved in our city. It also provides growth and development opportunities for local Artists.

CONSULTATIONS (and Partners):

- Local Artists
- Community Organizations interested in onsite programs and projects with local Artists
- Artists in Communities Advisory Group:
 - Lynda Monahan, local poet
 - Judy McNaughton, Common Weal Community Arts
 - Lana Wilson, Mann Art Gallery
 - Curator/Director, Mann Art Gallery (Marcus Miller)
- SK Arts

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The Artists in Communities has utilized the following communication methods to share this work in and with the city and beyond:

- Artists in Communities page on the City's website
- Artists in Communities Prince Albert Facebook page
- Media releases
- Posters for programs open to the general public (ex. drop in)
- Two videos to promote and educate about the program (1 min and 3 min)

POLICY IMPLICATIONS:

This program relates to the following policies:

- Official Community Plan
- COPA Strategic Plan
- Community Services Master Plan
- Municipal Cultural Action Plan
- Cultural Diversity & Protocol Policy
- Civic Arts Policy
- Public Art Policy
- Social Plan (in development)

FINANCIAL IMPLICATIONS:

Funding for the Artists in Communities project has been a combination of the MCAP budget and grants secured as follows:

Year	MCAP	SK Arts	Community Initiatives Fund	Other	Total
2021	\$9,500	\$1,000			\$10,500
2022	\$5,000	\$20,000	\$20,000	\$200 (Prince Albert Council for the Arts); \$6,200 in partnership with Common Weal	\$51,400
2023	\$10,000	\$15,000	\$20,000	\$5,200 in partnership with Common Weal	\$50,200
2024 (budget & to date)	\$10,000	\$20,000	\$30,000	\$6,500 in partnership with the Prince Albert Council for the Arts; \$31,200 in partnership with Common Weal (\$25K and \$6.2K)	\$97,700
				Total to Date	\$209,800

*Partner organizations have also contributed resources such as program supplies and space.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no other considerations/implications, options to the recommendation, or privacy implications.

STRATEGIC PLAN:

The Municipal Cultural Action Plan is listed under the strategic priority “Promoting a Progressive Community”. The Artists in Communities program has focused on these priorities towards strengthening relationships in the community and collaborating; Truth & Reconciliation; honouring and celebrating our heritage and history; highlighting our diversity; maintaining new and existing amenities and promoting our amenities; and, helping to provide events that promote Prince Albert as a vibrant and diverse City.

OFFICIAL COMMUNITY PLAN:

The Municipal Cultural Action Plan is part of the Official Community Plan. Section 13 of the Official Community Plan speaks to Prince Albert Culture, and identifies a number of Goals and Policies to support this important initiative.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Power point and video presentation by Jesse Campbell (introduction of Jesse by Judy MacLeod Campbell)

ATTACHMENTS:

1. Artists in Communities Presentation April 2024

Written by: Judy MacLeod Campbell, Interim General Manager, EA Rawlinson Centre and Jesse Campbell, Coordinator/Curator, Artists in Communities Prince Albert

Approved by: Director of Community Services and City Manager



Artists in Communities



Participants at Pineview Lodge and S.H.A.R.E.

Artists (2021-22)

Beth Gobeil

Marcy Friesen

Adreanna Boucher

Alan Ruder

Organizations

Herb Bassett Day Centre

Communities Building Youth Futures

S.H.A.R.E.

YWCA (Settlement Services)

Margo Fournier Arts Centre

Canadian Mental Health Association

Acquired Brain Injury

Artists (2023 on) Organizations

Beth Gobeil

Marcy Friesen

Adreanna Boucher

Alan Ruder

Kevin Joseph

Alex Powalinsky

Lisa Halsall

Harmony Johnson-Harder

Herb Bassett Day Centre

Pineview Lodge

Communities Building Youth Futures

S.H.A.R.E.

YWCA (Settlement Services)

P.A. Indian & Metis Friendship Centre

Margo Fournier Arts Centre

SK Seniors Fitness Association

Prince Albert Public Library

Coming In 2SLGBTQ+

Canadian Mental Health Association

Acquired Brain Injury

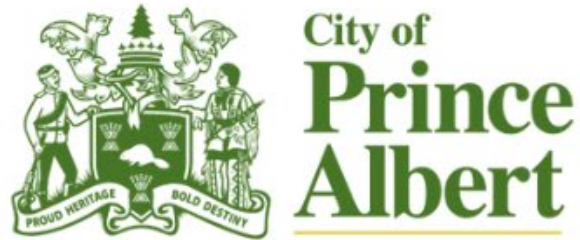
Way2Work

Prince Albert Grand Council (youth)



Group gatherings for peer support and professional development

Partners & Funders



Mann
ArtGallery



FUNDED BY



Artists in Communities



Artists in Communities



Clark Art Gallery



City of Prince Albert

RPT 24-84

TITLE: City Vacant Land Sales and Vacant Residential Lot Program - Proposed Changes

DATE: **March 27, 2024**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the following changes be made to the City owned \$1 lot program:
 - a. That the \$10,000 retainer requirement be removed, and
 - b. That the quit claim and build commitment requirements be at the discretion of Administration;
2. That the Vacant Residential Lot Program be expanded based on the information provided in this report;
3. That an incentive be established to offset the cost of demolishing boarded and derelict homes through the waiver of dump fees; and
4. That a report regarding the update to the Vacant Residential Lot Program and the establishment of a demolition incentive be brought forward to an upcoming City Council meeting for formal consideration.

TOPIC & PURPOSE:

The purpose of this report is to discuss amendments to the City of Prince Albert's \$1 lot program, the Vacant Residential Lot Program (VRLP), and to further incentivize the demolition and redevelopment of derelict properties.

BACKGROUND:

In 2017, City Council approved a program that would place 11 infill lots on the market for sale for \$1, as follows:

"1. That the total amount of \$104,608.96 be written-off in total taxes owed for the attached eleven (11) infill vacant lots, which includes the amounts confirmed by the two School Divisions, as per attached confirmations of support.

2. *That Administration place the eleven (11) infill lots up for a draw under the following*

conditions:

- *Sale Price of \$1.00;*
- *\$10,000 deposit – which is refundable upon completion of construction;*
- *Quit Claim Form with a one year project completion date otherwise the City retains the deposit and places the lot up for sale.”*

A copy of this report is attached for your information.

In November 2023, City Council approved the “Vacant Residential Lot Program”, as outlined in the report attached.

At the regular December 11, 2023, City Council meeting the following motion was approved:

“That Administration provide a report to incentivize property owners to make improvements to boarded up buildings and houses.”

PROPOSED APPROACH AND RATIONALE:

\$1 Lot Program

In 2017, one (1) property sold as part of this original public offering.

In 2018, City Council added another five (5) properties to this inventory, two (2) of which sold, leaving thirteen (13) in inventory.

Between 2018 and 2024, several more lots were added to this inventory and some were sold, which leaves a total of ten (10) in inventory. Looking ahead, the City is in the process of acquiring several properties through tax enforcement that will require demolition and that would likely be offered as \$1 lots.

The original \$1 lot program requires that the sale includes a build commitment, a quit claim (the City can take the property back if the build commitment is not met), and a \$10,000 retainer, to be paid upfront and is refundable subject to completion of the required development.

As the municipal cost to maintain these \$1 lots, some of which are listed below, continue to increase and with the ultimate goal being to sell them, possibly development, removing unnecessary barriers is recommended:

- Cost to mow the \$1 lots is estimated at \$125 per lot biweekly, for the entire growing season;
- Periodic monitoring for issues of dumping or inappropriate use, Bylaw, Police and Fire; and
- Lack of tax revenue, which, if these lots were in the hands of the general public would result in \$1600 per year, offsetting the costs associated with issue of monitoring by Bylaw, Police, etc.

Incentivizing Development and the Demolition of Boarded or Derelict Houses

The annual municipal property taxes on a vacant residential lot start at \$1600/year.

The property shown in the attached photos consumes a considerable amount of City resources because it is boarded occasionally and remains in a general state of disrepair, which generates frequent Bylaw complaints. This property owner pays just over \$1400/year in property taxes. Whether the property is rented or not, it is cheaper to keep it boarded than to demolish it.

There are over 1000 developed residential properties that paid less than the current vacant land tax in 2023. While the majority of the homes are in good repair, there are quite a few that habitually consume the majority of the City's resources that are intended to manage a broad scope of issues. This is the unintended consequence of disincentivizing the keeping of vacant land with an increased tax rate.

Vacant Residential Lot Program

The Vacant Residential Lot Program (VRLP) provides a grant of \$10,000/lot to someone willing to build a home on land that has been vacant for three (3) or more years. Three (3) years being key as it is the tax revenue from these lots that funds the the grant.

In addition to the changes proposed to the \$1 lot sale conditions noted above, while not explicitly prohibited now, it is recommended that these lots also qualify for the VRLP, allowing for the stacking of these two incentives. Doing so further increases the chances that they will be purchased, and for development.

Derelict Home Demolition Incentive

Based on the example provided in this report above, the City also needs to consider incentivizing the demolition of boarded and derelict homes. One option worth considering is a \$10,000 grant, to be provided to those who wish to demo a property that is boarded, derelict, burnt, etc., through the waiver of dump fees. While this program would potentially create more private vacant lots, the municipal cost associated with managing vacant properties, regardless of whether they are owned publically or privately, is considerably lower than managing boarded or derelict homes, resulting in a net positive. The funding for this is best kept separate from the funding generated by vacant residential lots.

Conclusion

The City's \$1 lots, and boarded and derelict properties, are challenging and costly to manage for several reasons, complex social issues, housing market conditions, construction costs, maintenance costs, limited municipal resources, etc. The short term investment of \$10,000, whether funded by vacant residential lot tax revenue or otherwise, would be recovered over time through new tax revenue and redistribution of municipal resources to other matters.

As Administration begins to think about the Land Management Policy, further information will be brought forward in 2025 for consideration regarding a more efficient way to manage our land inventory, dispatch our resources and incentivize redevelopment.

CONSULTATIONS:

For this report, Planning and Development Services discussed these issues internally, as well

as with the Community Services and Finance Departments, to ensure that there is a clear understanding of each division's mandate and issues.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Subject to approval, the information regarding the VRLP will be updated and distributed internally. Administration is considering a broad scale distribution of this information through existing City methods, too, possibly through water bills or directly to owners of problem properties.

If approved, Planning and Development Services would work with Financial Services to establish the proper funding model for a demolition program for consideration.

Time permitting, Administration will reach out to the City's affordable housing providers to discuss any opportunities that may exist if they were to take on any of the \$1 lots and be provided with the VRLP \$10,000 grant.

POLICY IMPLICATIONS:

While there aren't any policy implications to consider with this report, the recommendations are supported by the draft Land Development Policy, which will be considered by City Council at an upcoming meeting.

FINANCIAL IMPLICATIONS:

The VRLP reserve is funded by the taxes generated from vacant residential lots. The opening balance of the reserve was \$150,000 and four (4) grants have been applied for with one (1) more application expected in the short term.

Considering the costs associated with managing boarded and derelict buildings, as well as the costs associated with keeping a considerable vacant land inventory, any short term investment that results in the transfer of ownership or the removal of boarded or derelict homes is highly recommended.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no privacy implications or options to the recommendation to consider with this report.

STRATEGIC PLAN:

In 2024, Administration was tasked with achieving organizational effectiveness wherever possible to mitigate or reduce the financial burden that ratepayers may bear from a considerable tax increase. With that in mind, while each agency, department and division has an important mandate and is already working lean, efficiencies can still be achieved when we think more globally about certain issues. In this case, zooming out on the issue of boarded and derelict homes, housing incentives, vacant land, and how each is managed, may result in additional cost savings and efficiencies.

OFFICIAL COMMUNITY PLAN:

Goal: Encourage the redevelopment or rehabilitation of functionally obsolete or vacant residential, commercial, industrial and institutional land and buildings where economically feasible and where compatible with prescribed existing land uses.

- ii. Explore incentives to encourage renovations, upgrades, infill development in the Downtown and surrounding neighbourhoods such as tax breaks/abatements, incentives, grants, etc.;

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal by Craig Guidinger, Director of Planning and Development Services

ATTACHMENTS:

1. 2017 Building Our Tax Base Report
2. RPT 23-398 VRLP Report
3. Boarded Property
4. Boarded Property

Written by: Kristina Karpluk, Planning Manager

Approved by: Director of Planning and Development Services & City Manager

RPT 17-378

TITLE: Building our Tax Base

DATE: June 21, 2017

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATIONS:

1. That the total amount of \$104,608.96 be written-off in total taxes owed for the attached eleven (11) infill vacant lots, which includes the amounts confirmed by the two School Divisions, as per attached confirmations of support.
2. That Administration place the eleven (11) infill lots up for a draw under the following conditions:
 - Sale Price of \$1.00;
 - \$10,000 deposit – which is refundable upon completion of construction;
 - Quit Claim Form with a one year project completion date otherwise the City retains the deposit and places the lot up for sale.

TOPIC & PURPOSE:

To obtain approval to cancel the owed property taxes for the attached eleven (11) vacant infill lots so the City may place the lots up for a draw.

Administration would like to develop these properties and to start collecting taxes for both the City and the School Divisions.

BACKGROUND:

Attached are eleven (11) vacant infill lots that the City has been unable to sell for years. Some of the properties date back to 1991. Please find attached map illustrating the lots.

These vacant infill lots are causing problems to the City as we need ensure the properties are kept cut and cleaned. The City has been unable to gather interest from any developer or individual to purchase and build on these locations.

REPORT:

Administration has obtained approval from both School Divisions, as per attached correspondences, to write off and cancel the owed education taxes for the attached eleven (11) properties. Administration is recommending approval from City Council to write-off the City owed taxes on the same properties.

Administration is requesting approval to place the eleven (11) infill lots up for a lot draw under the following conditions:

- Sale Price of \$1.00;
- \$10,000 deposit – which is refundable upon completion of construction;
- Quit Claim Form with a one year project completion date otherwise the City retains the deposit and places the lot up for sale.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT:

Administration has obtained approval from both School Divisions, as per attached correspondences, to write off and cancel the owed education taxes for the attached eleven (11) properties.

COMMUNICATION PLAN:

Once approved by City Council, Administration will place the eleven (11) vacant lots up for a lot draw through the website and advertising.

STRATEGIC PLAN:

Fiscal Management and Accountability – investigate innovate revenue sources to reduce reliance on residential property taxes. Creating new taxation revenue.

OFFICIAL COMMUNITY PLAN:

Section 15 of the Official Community Plan outlines a number of implementation strategies:
15.8 Planning and Development Services:

(3) Land Assembly and development: the City has a portfolio of surplus land that could be considered for development under a number of policy scenarios.

- *Inventory and categorize existing land into zoning, size serviceability and marketability.*
- *Develop specific land pricing a procedures*
- *Explore opportunities for various ventures including affordable housing mixed use, and underserved housing types*
- *Scope and set up specific future land acquisition opportunities.*

FINANCIAL IMPLICATIONS:

As per attached spreadsheet, the cost to be written off in total taxes owed totals \$104,608.96. The City amount in taxes to be written off totals \$82,595.66.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no policy or privacy implications.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: NONE**ATTACHMENTS:**

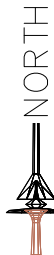
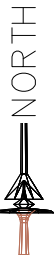
1. Listing of Tax Title Lands
2. Location Maps - Tax Title Lands
3. Confirmation Letters from School Divisions

Written by: Jim Toye

Approved by: City Manager, Director of Planning & Development Services and
Director of Financial Services

TAX TITLE LANDS
dated January 13, 2017

ADDRESS	ACQUIRED	Public School		COSTS	MUN	ADMIN COST	TOTAL
		System (PSS)	Separate School System (SSS)				
957-17th Street West	May-91	\$ 3,221.59	x	x	\$ 3,301.20	x	\$ 6,522.79
1008-18th Street West	Jan-93	x	\$ 4,329.12	x	\$ 7,796.87	\$ 294.25	\$ 12,420.24
1106-17th Street West	Jun-93	\$ 4,110.96	x	\$ 194.50	\$ 5,380.54	x	\$ 9,686.00
1111-18th Street West	Apr-95	x	\$ 2,543.56	\$ 109.76	\$ 2,694.88	\$ 203.73	\$ 5,551.93
767-17th Street West	Aug-95	\$ 2,413.77	x	\$ 144.71	\$ 4,295.09	\$ 2,598.20	\$ 9,451.77
634-18th Street West	Mar-01	\$ 195.91	x	\$ 3,124.68	\$ 1,642.43	\$ 222.39	\$ 5,185.41
922-17th Street West	Apr-05	x	\$ 2,186.09	\$ 599.17	\$ 2,991.06	\$ 3,429.49	\$ 9,205.81
928-18th Street West	Apr-07	\$ 575.51	x	\$ 3,733.28	\$ 1,715.89	x	\$ 6,024.68
1024-18th Street West	Sep-12	\$ 121.24	\$ 50.19	\$ 10,516.31	\$ 1,464.60	x	\$ 12,152.34
1180-17th Street West	Jan-13	\$ 789.41	x	\$ 3,505.92	\$ 2,788.70	x	\$ 7,084.03
853-18th Street West	Mar-13	\$ 1,472.81	\$ 3.14	\$ 12,112.13	\$ 7,735.88	x	\$ 21,323.96
totals		\$ 12,901.20	\$ 9,112.10	\$ 34,040.46	\$ 41,807.14	\$ 6,748.06	\$ 104,608.96



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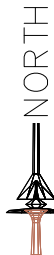
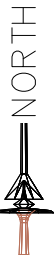
PLANNING & DEVELOPMENT SERVICES

JM

20/06/2017



Subject Property Hatched

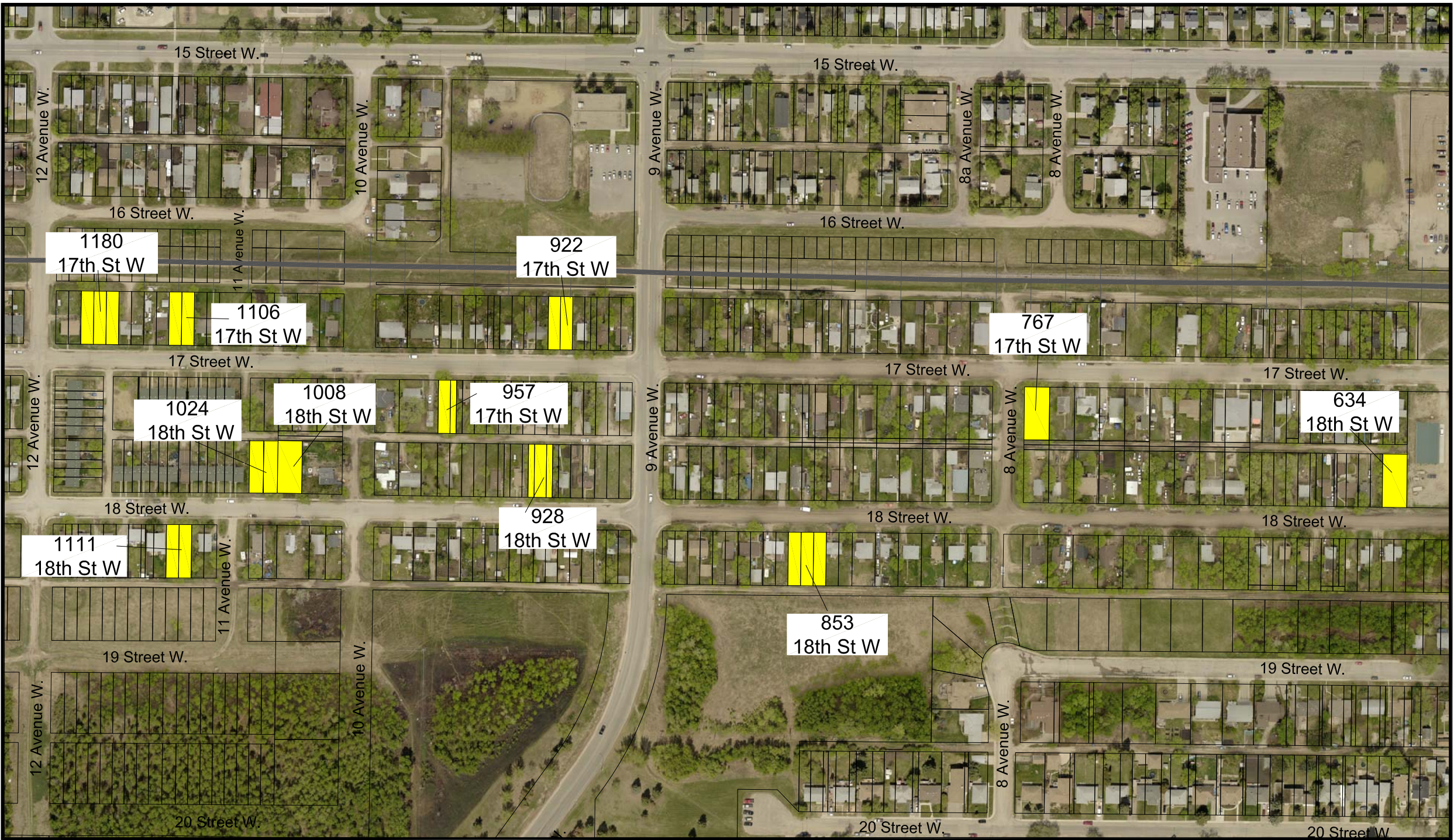


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20/06/2017





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Fax: 306-763-1723
www.pacsd.ca

May 10, 2017

Jim Toye, City Manager
City of Prince Albert
1084 Central Avenue
PRINCE ALBERT, SK
S6V 7P3



Dear Mr. Toye:

We have reviewed the proposal from the City of Prince Albert regarding the cancellation of taxes on 11 properties as outlined in your letter of April 12, 2017.

Our understanding is that the City follows procedures for the sale of tax title as outlined in *The Tax Enforcement Act*. We would encourage City administration to direct any further inquiries regarding tax cancellations to each school division directly in order to ensure the most efficient process possible from both a legal and audit perspective.

After review of the matter the Board has approved the proposal to cancel taxes on the eleven properties identified subject to the written confirmation of the Public School Board.

Regards,

C.G. (Cal) Martin
Chief Financial Officer

m
cc: L. Trumier



82
Education Centre
545 - 11th Street East • Prince Albert, SK • S6V 1B1
Phone: (306) 764-1571 Fax: (306) 763-4460
Toll Free Phone: 1-888-764-1571

Robert Bratvold, Director of Education

May 5, 2017



Jim Toye, City Manager
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3

Dear Mr. Toye:

We have reviewed the proposal from the City of Prince Albert regarding the cancellation of taxes on eleven properties as outlined in your letter of April 12, 2017.

Our understanding is that the City follows procedures for the sale of tax title as outlined in *The Tax Enforcement Act*. We would encourage City administration to direct any further inquiries regarding tax cancellations to each school division directly in order to ensure the most efficient process possible from both a legal and audit perspective.

After carefully reviewing the matter we have approved the proposal to cancel taxes on the eleven properties identified subject to the written confirmation of the Catholic School Board.

Yours truly,

Dr. Donald Lloyd
Chief Financial Officer

DL/kr
cc: R. Bratvold



RPT 23-398

TITLE: Vacant Residential Lot Program

DATE: **October 30, 2023**

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the “Vacant Residential Lot Program” be approved

TOPIC & PURPOSE:

For the “Vacant Residential Lot Program” to be approved.

BACKGROUND:

At the Executive Committee meeting dated October 3, 2023, the following motion was approved:

“ That Administration prepare a Final “Vacant Residential Lot Program” based on the fundamental principles as described in RPT 23-375”

PROPOSED APPROACH AND RATIONALE:

The fundamental principles as described in the above report are as follows:

Owners of vacant residential property within the City of Prince Albert shall qualify for a \$10,000 grant upon development of the subject property, excluding the following locations:

- Lots within City owned residential subdivisions
- Lots within privately owned residential subdivisions that have been vacant for less than 3 years
- Privately owned lots that have been vacant due to a building demolition for less than 3 years
- Only properties classified as “vacant residential” qualify. A map of these properties is attached

- A single owner could qualify for multiple properties, if all separately titled
- Administration to review balance of reserve and effectiveness of the program annually.
- The grant will be payable upon commencement of construction

RPT 23-375 has been attached for your reference.

CONSULTATIONS:

The City Manager and Department of Finance were consulted in preparation of this report.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Once approved, the “Vacant Residential Lot Development Program” will be shared with all applicable land owners.

FINANCIAL IMPLICATIONS:

Approximately \$140,000 per year will be allocated to the appropriate reserve.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no policy implications, privacy implications, or options to the recommendation.

STRATEGIC PLAN:

A priority in the strategic plan 2023-2025 is to build a robust economy, where the City will create an equitable taxation structure that promotes community growth.

OFFICIAL COMMUNITY PLAN:

Section 6.4 of the Official Community Plan discusses residential land use, where a range of housing types throughout neighborhoods is encouraged.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. RPT 23-375
2. Vacant Residential Lot Program
3. Vacant Lot map

Written by: Director of Planning and Development Services

Approved by: Director of Financial Services, City Manager

Apr



Jan 4, 2024 at



