



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

AGENDA

**MONDAY, JANUARY 8, 2024, 4:00 PM
COUNCIL CHAMBER, CITY HALL**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

- 4.1 November 14, 2023 Executive Committee Meeting Minutes for Approval (MIN 23-100) **Page 1**
- 4.2 December 11, 2023 Executive Committee Incamera Meeting Minutes for Approval (MIN 23-108) **Page 7**

5. DELEGATIONS

6. CONSENT AGENDA

- 6.1 Request to Reverse Penalty Charge on Tax Statement (CORR 24-1) **Page 8**
- 6.2 Request to Reverse Penalty Charges - Athabasca Denesuline Education Authority - ADEA (CORR 24-3) **Page 10**
- 6.3 Historical Significance & Potential Development - LaColle Falls & Area (RPT 23-455) **Page 12**

- 6.4 October 2023 Accounts Payable Payments (RPT 23-458) **Page 39**
- 6.5 November 2023 Accounts Payable Payments (RPT 23-459) **Page 78**
- 6.6 November 2, 2023 Golf Course Advisory Committee Meeting Minutes (MIN 23-101) **Page 118**
- 6.7 December 5, 2023 Destination Marketing Levy Advisory Committee Meeting Minutes (MIN 23-104) **Page 122**
- 6.8 December 11, 2023 Management Committee Meeting Minutes (MIN 23-106) **Page 126**

7. REPORTS OF ADMINISTRATION & COMMITTEES

- 7.1 Naming Rights & Sponsorship Policy (RPT 23-453) **Page 129**
 Verbal Presentation: Jody Boulet, Director of Community Services
- 7.2 Donation Policy and Procedure (RPT 23-341) **Page 143**
 Verbal Presentation: Briane Folmer, Senior Accounting Manager
- 7.3 Tax Exemption Agreement for Daycare Properties (RPT 23-443) **Page 167**
 Verbal Presentation: Briane Folmer, Senior Accounting Manager
- 7.4 Request for Tax Relief - Prince Albert Share a Meal/Food Bank Inc. and Prince Albert Habitat for Humanity Saskatchewan (RPT 23-451) **Page 195**
 Verbal Presentation: Briane Folmer, Senior Accounting Manager
- 7.5 Alcohol Sales - Stakeholder Consultation (RPT 23-447) **Page 215**
 PowerPoint Presentation: Anna Dinsdale, Community Safety and Well-Being Coordinator
- 7.6 Long Service and Retirement Recognition Policy (RPT 23-441) **Page 238**
 Verbal Presentation: Kiley Bear, Director of Corporate Services
- 7.7 Action Items from City Council and Executive Committee (RPT 23-419) **Page 247**
 Verbal Presentation: Terri Mercier, City Clerk

8. UNFINISHED BUSINESS

9. ADJOURNMENT



City of
Prince Albert

MIN 23-100

MOTION:

That the Minutes for the Executive Committee Regular and Incamera Meetings held November 14, 2023, be taken as read and adopted.

ATTACHMENTS:

1. Regular Minutes
2. Incamera Minutes



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**TUESDAY, NOVEMBER 14, 2023, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor
Jeff Da Silva, Director of Public Works
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Wilna Furstenberg, Communications Coordinator
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Lennox-Zepp, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0230. **Moved by:** Councillor Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Councillor Ogradnick

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

3.1 Councillor C. Miller – Item No. 6.1 – Chair on the Prince Albert Housing Authority.

4. ADOPTION OF MINUTES

0231. **Moved by:** Mayor Dionne

That the Minutes for the Executive Committee Public and Incamera Meetings held October 3, 2023, be taken as read and adopted.

Absent: Councillor Ogradnick

CARRIED

5. DELEGATIONS

6. CONSENT AGENDA

6.2 August 2023 Accounts Payable Payments (RPT 23-407)

That RPT 23-407 be received as information and filed.

6.3 September 2023 Accounts Payable Payments (RPT 23-408)

That RPT 23-408 be received as information and filed.

6.4 September 26, 2023 Planning Advisory Committee Meeting Minutes (MIN 23-96)

That MIN 23-96 be received as information and filed.

0232. **Moved by:**

That the Consent Agenda Item Nos. 6.2 to 6.4 be received as information and referred, as indicated.

Absent: Councillor Ogradnick

CARRIED

6.1 2022 Settlement Municipal Share – Housing Projects (CORR 23-79)

0233. **Moved by:** Councillor Kilmer

That CORR 23-79 be received and referred to the Financial Services Department.

Absent: Councillor Ogradnick

Absent - Declared Conflict of Interest: Councillor Miller

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Barton Drive Traffic Calming Trial (RPT 23-406)

PowerPoint Presentation was provided by Evan Hastings, Transportation and Traffic Manager.

0234. **Moved by:** Mayor Dionne

That RPT 23-406 be received as information and filed.

Absent: Councillor Ogradnick

CARRIED

7.2 2024 Rates & Fees – Cooke Municipal Golf Course (RPT 23-410)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

0235. **Moved by:** Mayor Dionne

That the following be included in the 2024 Budget deliberations for consideration:

1. That the Seniors Season Pass Discount be calculated by reducing the Adult Season Pass from nineteen percent (19%) to fifteen percent (15%) in 2024; and,
2. That the discussion regarding the Seniors Season Pass be reviewed by the Golf Course Advisory Committee in 2024.

Absent: Councillor Ogradnick

CARRIED

7.3 True Cost of Parking (RPT 23-403)

PowerPoint Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0236. **Moved by:** Mayor Dionne

1. That RPT 23-403 be received as information and filed; and,
2. That Administration prepare a report for consideration at an upcoming Executive Committee meeting with recommendations to increase revenues and improve efficiencies within Parking/Traffic Operations, based on RPT 23-403.

Absent: Councillor Ogradnick

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 4:51 P.M.

0237. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

Absent: Councillor Ogrodnick

CARRIED

COUNCILLOR DENNIS OGRONICK
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS 8TH DAY OF JANUARY, A.D. 2024.



City of
Prince Albert

MIN 23-108

MOTION:

That the Minutes for the Executive Committee Incamera Meeting held December 11, 2023, be taken as read and adopted.

ATTACHMENTS:

1. Incamera Minutes

CONFIDENTIAL



City of
Prince Albert

CORR 24-1

TITLE: Request to Reverse Penalty Charge on Tax Statement

DATE: January 3, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to the Financial Services Department.

PRESENTATION: None

ATTACHMENTS:

1. Email dated December 28, 2023

Written by: Shannon Penner

RECEIVED
DEC 28 2023
CITY CLERK
Executive Committee

Terri Mercier

From: Shannon Penner
Sent: Thursday, December 28, 2023 2:23 PM
To: City Clerk
Subject: Request to reverse the penalty charges on my Tax Statement (Tax Roll 242003560)

You don't often get email from shannonpenner79@hotmail.com. [Learn why this is important](#)

Attn: City Council
1084 Central Ave
Prince Albert, SK S6V 7P3

Good day:

I am requesting to have the penalties totalling \$ 275.13 be reversed which are showing on my Tax Statement dated December 13-2023.

I am the sole owner of 3021 Erickson Cres, Prince Albert. I am a single income Mother of two teenage daughters. This past year I have had my Mortgage payment increase due to renewal at new high interest rates. In addition, I have a line of credit that has increased from 5% interest to 15.85% interest. Also with rising food costs I have been challenged with many financial hardships.

The amount of \$ 275.13 is a small amount of money to most, but in my situation it means two bags of groceries for my girls. If I can negotiate by paying my portion of \$ 2913.53 via online payment on Jan 15-2024 and have the 275.13 extra charges cancelled. I have owned properties since 2007 and have never defaulted on paying my land taxes, this has just been a hard year.

Thank you for your time and consideration.

-Shannon Penner
3021 Erickson Cres
Prince Albert, SK S6V 6P8

Recommended Disposition:
Refer to Financial Services

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City of
Prince Albert

CORR 24-3

TITLE: Request to Reverse Penalty Charges-Athabasca Denesuline Education Authority - ADEA

DATE: January 4, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to the Financial Services Department.

PRESENTATION: None

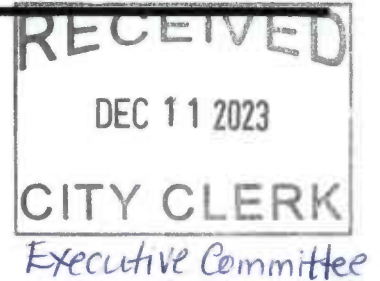
ATTACHMENTS:

1. Email dated December 11, 2023

Written by: Donald Lloyd, Chief Financial Officer, Athabasca Denesuline Education Authority

Terri Mercier

From: Donald Lloyd <dblloyd@adeask.ca>
Sent: Monday, December 11, 2023 10:07 AM
To: City Clerk
Cc: Briane Folmer
Subject: Athabasca Denesuline Education Authority - ADEA
Attachments: City of PA.pdf; DOC111223-11122023075901 (002).pdf



Some people who received this message don't often get email from dblloyd@adeask.ca. [Learn why this is important](#)

City Clerk's Office
1084 Central Avenue, Prince Albert
Saskatchewan, Canada S6V 7P3
Attn: Terri Mercier,

Good Morning,

The purpose of this correspondence is to request that all interest and penalties charges assessed on property owned by the Athabasca Denesuline Education Authority (ADEA) be reversed at your earliest convenience. On December 6, 2023, we received the Tax Notice for two of our properties located in the Yard District. Both invoices contained interest and penalty charges which we believe were in error.

Previous Tax Notices were sent to our old address and were not received by ADEA until December 3, 2023. On February 14, 2023, we advised the Assessment Office that our address was incorrect based on the Sale Verification information received by our office. Address information is obtained by the Assessment Office directly from ISC. The Land Titles Registry clearly lists the address of our Solicitor as the *Address for Service*. Monthly utility invoices paid to the City of Prince Albert by ADEA contain the correct billing information for ADEA which should have been used when our first notice was returned by Canada Post.

We would appreciate a positive and timely response to our request. In the interim we have processed payment for the property tax portion of our notice.

Don

Donald Lloyd PhD.
Chief Financial Officer
Athabasca Denesuline Education Authority
153 South Industrial Drive

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**Recommended
Disposition:**

*Refer to
Financial Services*



City of Prince Albert

RPT 23-455

TITLE: Historical Significance & Potential Development - LaColle Falls & Area

DATE: December 27, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Receive and file.

TOPIC & PURPOSE:

The purpose of the report is to outline the actions required in order to formally establish the historical significance and to give any future consideration to the potential development of La Colle Falls & Area.

PROPOSED APPROACH AND RATIONALE:

City Council approved the following resolution for follow up by the Community Services Department in consultation with the Prince Albert Historical Society. The Planning & Development Services Department was also consulted in the preparation of this report.

That the Community Services Department, in consultation with the Prince Albert Historical Society, prepare a report for consideration by members of Council outlining the Historical Significance and the potential of developing La Colle Falls and area as a City of Prince Albert Historical Site.

La Colle Falls certainly forms part of Prince Albert and Area's history and there have been previous efforts to formalize its historical significance at a Municipal, Provincial and National level. The City has also received previous offers to develop the area surrounding La Colle Falls for the purposes of providing a park setting where members of the public can safely visit the area, review the history of the site or participate in other tourism related activities such as Historical River Boat Tours.

In summary, there are important factors to consider within any proposed development

framework of the site:

- Cost & Budgetary Implications
- Historical Significance
- Archaeological Assessment
- Indigenous Consultation & Engagement
- Risk Assessment & Liability
- Partnerships among the various adjacent land owners
- Tourism Efforts & Investment

In 2009, Paul Van Pul a Consulting Surveyor at the time requested approval from the City of Prince Albert as the land owner to complete an Archaeological Survey. The approval was required in order for Mr. Van Pul to apply for funding from the Saskatchewan Heritage Foundation. Additionally Mr. Van Pul provided the City with his Field Work Estimate and Logistics 1.1 document for presentation purposes to members of Council in advance of applying for the Saskatchewan Heritage Funding.

Also in 2009, a grant application in the amount of \$334,300 was submitted by Prince Albert Tourism to the Federal Community Adjustment Fund in support of hosting Historical River Tours on the North Saskatchewan River. The application proposed the Archeological Survey Services of Mr. Van Pul for the La Colle Falls Area. Further the application was focused on Site Preparation for Tourist Services, River Docking Services, beautification of the area and information kiosk development.

Although Mr. Van Pul completed an extensive amount of research on the topic his request for funding was not approved. Additionally the application submitted by Tourism in conjunction with the City of Prince Albert was not approved. Without the necessary funding support the pursuit of establishing the historical significance and tourism development of the La Colle Falls area did not proceed as planned.

The Prince Albert Historical Society published the History of the La Colle Falls project in March 2013. The title of the document is "The La Colle Falls Hydroelectric Dam: A Monument to Optimism." A copy is attached for reference. The Historical Society believed it was important to formally document the history of La Colle Falls. Through the support of the City of Prince Albert, SaskCulture and Saskatchewan Lotteries the Historical Society was able to develop the document for future historical reference purposes.

Most recently in August 2019, the City received a request from the RM of Garden River to lease land on the North side of the river at the La Colle Falls area to install a road leading to the potential site for the development of a Day Park. A further request was made in April 2020 to have the City's 20 Acre Parcel located in the RM gifted to the RM of Garden River for the same purpose of establishing roadway access to a proposed Day Park. The approval has not been granted to date however it is noted that the RM of Garden River and perhaps the RM of Prince Albert should be considered as potential partners when considering any historic or development opportunities at the La Colle Falls site in the future.

Further steps include but are not limited to the following:

1. Completion of an Archaeological Assessment

The services of a qualified professional or firm will be required to proceed with the required assessment. An initial consideration within this step will be the budget implications and possible external funding sources/partners that could assist with the funding required.

2. Heritage Designation & Preservation

Achieving the Heritage Designation Status not only preserves the history of the site but it may provide access to alternate, external funding sources. From the Heritage Preservation perspective the Community Services Department has consulted the Planning & Development Department to determine the best approach for protecting the heritage significance of the site.

Upon receiving budget approval the City can prepare an RFP for the necessary archaeological assessments, which is required in order to determine what artifacts or sites may need protection and then proceed with the application for heritage designation. Due to the size of the site and its potential for both settler and Indigenous significance, an archaeological assessment by a professional is recommended. As the land in question is located within the RM of Prince Albert, any Municipal Heritage Designation would come from the RM, and consultation with the RM in this regard is required. Only with municipal level designation can the City proceed with the applications for Provincial and Federal designations, and pursue any related funding opportunities.

If upon initial consultations it is determined that the cost and liability is restrictive in terms of the overall goal to transform La Colle Falls into a tourism location without a significant investment, a more low impact approach may be advised; for example, the installation of signage and a trail network to a viewing point or points of the historic site. Subject to heritage review, this may be considered an appropriate form of use for the site, as it would leave it largely undisturbed. That said, by encouraging traffic to the site it is reasonable to anticipate an increased amount of foot traffic accessing the La Colle Falls directly. If we promote this form of interaction there is the risk of unintended damage occurring to both the Falls and any archaeological sites, as well as bodily injury to the person accessing the Falls. Similarly, if the adjacent site is developed into a Day Park we can expect that there would be an increase in the amount of unintended visits to the Falls, which could risk protection or preservation efforts.

A Heritage Designation also comes with the increased regulation of the site, which can make development and maintenance more costly. The pursuit of a heritage designation should only come as the result of significant consultation on the matter, determining if the costs, risks and rewards balance.

3. Consultation with Tourism

An additional important step would be to consult with Tourism to evaluate the Tourism potential and any regional support or advice available through PAREDA regarding the potential development of La Colle Falls and Area. Through this consultation there may be both short and long term opportunities worth investigating for future recommendation to members of Council.

4. Indigenous Consultation

Direction regarding the appropriate process to proceed with the necessary Indigenous Consultation will need to be confirmed as part of the Historical & Development considerations of the site.

For the purposes of the preparing this initial report the Department of Planning Development along with the Prince Albert Historical Society were consulted to identify the potential steps required in the process.

Consultation with multiple other partners such as the neighbouring RMs, Indigenous community and Tourism as identified in the report will be necessary in order to proceed through each step of the process.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. The LaColle Falls Hydroelectric Dam: A Monument to Optimism

Written by: Jody Boulet, Director of Community Services

Approved by: Director of Planning and Development Services & City Manager

The La Colle Falls Hydroelectric Dam: A Monument to Optimism



The Prince Albert Historical Society gratefully
acknowledges the support of:

The City of Prince Albert

SaskCulture

Saskatchewan Lotteries

March, 2013

The story behind the concrete ruins of the La Colle Falls dam is fascinating to many people and embarrassing to others. Many younger and newer residents of Prince Albert are unaware of the existence of the ruins of this project about 40 kilometres east on the North Saskatchewan River.

To tell the story we have to go back to Prince Albert's early years. The settlement began with Metis farmer and Hudson's Bay Company trader James Isbister, who began to farm on a river lot on what is now the west end of the city. In 1866 Reverend James Nisbet, credited with founding the city, arrived to set up a mission and named it Prince Albert after the husband of Queen Victoria.

By the early 1900s the city was growing quickly. The railway had arrived in 1890. Riverboats transported goods on the Saskatchewan River systems from as far away as Edmonton and Winnipeg. Materials were brought in to supply Prince Albert and area, and lumber and farm produce were shipped out. Prince Albert, located where the prairie meets the forest, was becoming a hub for goods and services.

Growth depended upon electricity in the early 20th century. Cities like Prince Albert dreamed of becoming huge manufacturing centres and power was essential. It was also a service that residents were coming to expect in urban areas, along with sewer and water systems and paved roads.

The Birth of the Dream

In 1906 the Prince Albert Board of Trade hired a Toronto engineer, Charles H. Mitchell, to report on the possibility of hydroelectric power near the city. Mitchell's chief recommendation was to build a dam near the mouth of the Shell River. This plan, however, was dropped in favour of La Colle Falls, a secondary site mentioned in the report. A dam would be built at the falls, a boulder-strewn set of rapids about 40 kilometers east of the city, and a canal and lock system constructed whereby steamships could bypass the rapids.

Mitchell's initial report suggested that, for a million dollars, a minimum of 10,000 horsepower could be generated. At that time the output from a hydroelectric dam was measured in horsepower. 10,000 horsepower is about 7500 kilowatt hours. In contrast, today, the Nipawin Hydroelectric Dam, further east on the Saskatchewan River, generates 255 megawatts (255,000 kilowatts).

Excitement built quickly. Within a few short weeks the City decided to go ahead with the massive project. The Board of Trade published a pamphlet boasting that the energy output of the dam would be 15,000 horsepower. The publication promoted Prince Albert's industrial potential:

Does the meaning and import of this marvelous prevision grip you? Do you know that cheap power spells destiny and guarantees the future?...No wonder then the words 'Electric Prince Albert, the White Coal City,' are on the lips of every opportunity seeker, whether he is searching for a living or with far seeing eye planning one of those great manufacturing

enterprises that will soon make Prince Albert's industrial income rival its great agricultural revenue. Cities without water power cannot possibly offer any competition.

Mitchell's 1909 report stated that the completed project would generate 9200 horsepower and would consist of a 750 foot dam, a 120 by 25 foot navigation lock to allow the steamboats to go through the river at the site and a 5,700 foot power canal, for a total cost of \$1,009,000.

While Mitchell may have lacked engineering experience, he did not lack optimism. He knew how to keep the excitement for the project at a high level. He persuaded the City that they could build a system of electric tram cars, provide electricity for city buildings and homes and sell the excess power for a profit. This clean, inexpensive power could entice manufacturers and industries to the city.

Prince Albert already had a steam-generated power plant which generated electricity at a cost of \$50 per unit of horsepower. According to Mitchell, La Colle Falls would generate far cheaper hydroelectric power at a cost of \$20 or less per unit.

With his charismatic salesmanship, Mitchell painted a bright future. Because of all this publicity, western Canadian newspapers began to call Prince Albert "The White Coal City." White coal was a common name for clean hydroelectric power.

Protests and Problems

Not everyone in Prince Albert was drawn into the dream. H. C. Beatty had problems with the figures in Mitchell's report. At that time Beatty was secretary of the Prince Albert Board of Trade and editor of the newly-established Prince Albert Herald. He pushed for more detailed studies of the fluctuating river levels and flow rates, especially during the winter months.

Beatty believed Mitchell did not have the necessary experience to handle a project of this size and questioned his qualifications. He pointed out, in letters to City Council, that Mitchell's second report from 1909 had major differences compared to his first one. Mitchell had lowered the amount of power that could be generated and hedged his estimates based on "normal stages of the river." Beatty wanted the City to find a more experienced engineer to give a second opinion.

Mitchell wrote to the City offering to undertake an extensive examination of the dam site. He also stated that for another fee he would write a report on potential industrial development. He confidently assured the City that there was a long list of businesses that only needed electricity in order to develop in Prince Albert.

Little attention was paid to the fact that Mitchell made no allowance for interest on loans needed for the dam's construction. No one questioned whether the riverbed was suitable or doubted that the dirt road to the site was "in excellent condition throughout the year." No one thought of inflation, which was high in the early years of the 20th

century and during the years of World War I, 1914 to 1918.

Beatty continued to research electricity development and pointed out that no one had researched water flow levels for the North Saskatchewan River at Prince Albert. He became obsessed with trying to prevent the plans for the dam from proceeding. He could talk and write of little else. Even though he was quite knowledgeable, Beatty eventually became labeled as a crackpot and his concerns were discredited.

Many other issues arose as the dam project moved towards construction. The Federal Government demanded that a 50 foot lock for ships be constructed to pass by the dam. Costs continued to rise until the City finally brought in another engineering firm, Smith, Kerry and Chace out of Toronto, to review the project. They had concerns that the dam wasn't strong enough to withstand flooding. They found that the river bed hadn't been properly tested for solid clay and advised that the site of the dam be moved about a kilometre from Mitchell's proposed site. The firm stated that the amount of power generated would be very expensive and insufficient for the city's needs.

A third engineering firm, Isham Randolph of Chicago, however, supported Mitchell's analysis. City Council had what it wanted. They chose to ignore the concerns expressed and plunge ahead.

Cost estimates had gone up. Power output estimates had gone down. City Council members were novices in the world of high finance and borrowing was necessary. World War I officially began in 1914, but rumbles of the impending

conflict were heard several years before and affected business confidence. European money funded many large projects in Canada at the time.

In spite of this, City Council was on a path of no return. As Gary Abrams eloquently stated in his book, Prince Albert: The First Century

If sound reasons for urgency may be given, there remains in the events of 1912 an element which defies logical analysis. Mitchell had done far more than design and start building a dam. Scarcely realizing the effect of his guileless yet persuasive manner, his undistinguished but easy prose, he had founded a powerful new secular religion. Short and simple as it was, the doctrine included every element of the city-booster's world, from "great manufacturing enterprises" to use the unlimited resources of "our great north country," to opening of the Saskatchewan, savings in domestic lighting, and "streets a perfect blaze of illumination." Benefits verging on the miraculous were set forth in a Board of Trade booklet published late in the summer of 1912, and entitled Prince Albert, The White Coal City." (p. 193)

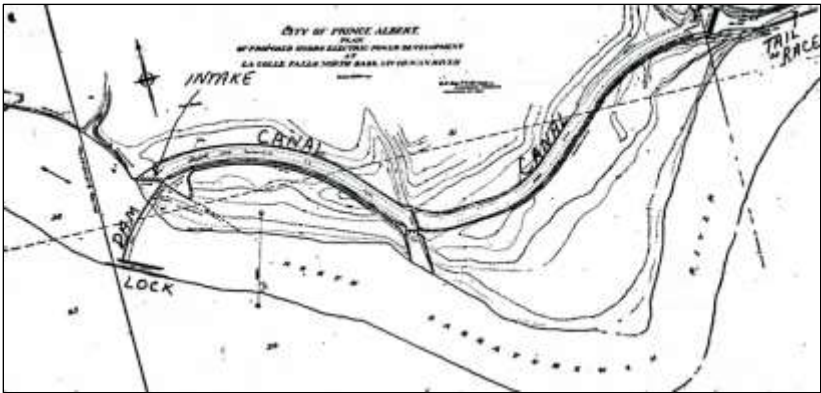
Who could resist such dreams?

The White Coal City Plunges Ahead

On April 24, 1912 the City signed a contract with the Ambursen Company for construction of the lock, intake works and dam. The signing took place two days after Mitchell revised the estimated costs upwards by a further \$130,000. This increase included another power canal expansion and a larger lock required by the government.

By the summer of 1912, La Colle Falls, 40 kilometres east of Prince Albert, was the site of one of the largest building operations ever seen in central Saskatchewan. Over the next ten months wagons dragged loads of coal, cement, structural steel and other materials and equipment for the huge project. The road was sometimes impassable, choked by axle-deep mud in summer and fall, and axle-high snowdrifts in winter. Steamboats hauled tons of materials as soon as the ice was off the river.

Technically, construction went well. By July of 1913, the Amburson Company estimated that the dam would be completed in four months.



Sketch of the proposed project.



Unloading materials from a steamboat.



Horses and humans provided much of the building power.



Work continued throughout the winter.



The dam begins to take shape.



The towers and cables for heavy lifting.



Hauling heavy materials across the river.



Looking west, upstream.



The dam in 1913.



Summer entertainment watching the construction.

Prince Albert was also the potential site of three large industrial projects: a bar mill and horse shoe factory, a steel mill, and the Great West Iron, Wood and Chemical Works Limited. This last project was the only one ever completed. The City gave this company 15 acres free, power at half the regular rate, and guaranteed company bonds. Felix Frank, who developed Great West Iron, was a booster like Mitchell. He made announcements of increasing the size of the investment, boasting of more jobs and future development. The City and the Board of Trade were spell-bound by all this activity.

Money Troubles

The City had raised funds for the dam project by selling city debentures and bonds. A debenture is similar to a bond. The purchaser pays money to the issuer, in this case the City of Prince Albert, but in reality is lending the city money. At the end of the

term, the city must repay that amount with interest. By mid-1913 European demand for Canadian municipal bonds and debentures fell and they became difficult to sell.

Prince Albert relied upon the sale of these bonds in order to finance the La Colle Falls project. The project was costing the City \$2,000 a day. In January of 1913 Mayor N. W. Morton travelled to London, England to attempt to sell the power bond privately. He succeeded, but only at a price much lower than the bond was actually worth. The City attempted and failed to sell \$500,000 of treasury bills in the United States.

Progress on the dam was only possible because the City left bills unpaid and made temporary arrangements with creditors. On July 21, 1913 Mitchell's inexperience finally became so obvious it couldn't be ignored. Frank Creighton, General Manager of the project, finished the first fully-detailed building estimate. His figures revealed that the true costs were 35% higher for the dam, lock and head works. The cofferdam, built temporarily to allow the water to flow around the dam works, was 78% above estimates. Costs for the Amburson plant and transportation were one and a half times the estimates. Underestimation of true costs, no allowance for interest on borrowed money and inflation took their toll.

In July, the Imperial Bank refused an additional loan of \$200,000. The City already had an enormous overdraft and had no choice but to halt construction.

The Beginning of the End

No one realized that July 29, 1913 would be the end of the biggest boom Prince Albert would ever see. No one imagined the looming disaster. Mayor Morton believed that construction could be resumed in six months.

Citizens began to put pressure on City Council. Mitchell was finally asked to explain why his estimates were so different from reality. A financial expert was called in to analyze the consequences of finishing the dam or leaving it indefinitely.

The financial analysis, prepared by J. G. White Engineering Corporation of New York, was brutally revealing. To produce even 4,000 horsepower, less than half of Mitchell's original estimate, would cost an additional \$1,136,000. This would bring the total cost to over two million dollars, more than double the original proposal. On top of this, the market for electricity was now uncertain. It seemed that the wisest choice would be to leave the dam unfinished.

In spite of this, a newly-formed Local Government Board impressed the Council and citizens by recommending that the dam be completed. This would attract investors and industries and have the potential to repay the loans. Council was also counting on a long-promised government grant to offset some of the costs.



Prince Albert purchased an ALCO 4 cylinder, 5 ton truck to help with transportation to the dam, but it was of little use. It was sold at a loss in 1918.

The City of Prince Albert made desperate attempts to raise the money over the next few months. The new mayor, G. W. Baker, went to Ottawa in March of 1914 to ask the Federal Government to fully fund completion of the dam to aid in river navigation. This ambitious request was turned down, although the government did offer to pay \$250,000 when the dam was completed.

In May of 1914 a syndicate in London, England, the Anglo-Dutch Finance Corporation, gave the city a ray of hope. They offered to pay off Prince Albert's debt in return for a 40 year lease on the hydroelectric plant and a 40 year franchise to build an electric street railway.

The City Solicitor, David W. Adam, drew up a scorching indictment of this proposal. His objections were answered by the company, so the City gave them a 90 day option on June 29, 1914.

Unfortunately, war in Europe broke out only six weeks later and all available European money was put towards the war. Almost 100% inflation during the war years also contributed to the size of Prince Albert's debt.

That summer, the Federal Government also revised the standard size requirement for locks on the North Saskatchewan River, Thus increasing the project costs even more. In a final ironic twist, less than four years later, the last steamboat left Prince Albert.

A few feeble attempts were made over the next year to raise capital to continue the project. Nothing worked. It was over. Almost overnight, the population of Prince Albert dropped by half to just over 6000 people. Many of the new businesses and industries that had been established closed. The City's net debt stood at \$3,328,000 with a bank overdraft of \$410,000. Their borrowing power was gone. Tax revenue, the only source of city funds, fell dramatically as the economy of Prince Albert collapsed.

Honouring the Debt

Prince Albert had two possible courses of action to choose from after they finally accepted that the project was at an end – declare bankruptcy or repay the debts. The City chose to honour the debt, knowing that the heavy financial burden would exist for a long time.

In the following years, through many bitter meetings with creditors and bondholders, the debts were consolidated. The City spent the next 50 years

repaying the borrowed money. To do this, tax revenue that would normally have gone into municipal improvements like roads and sewers was channeled into debt repayment.

Prince Albert stood still. The City Police department was temporarily disbanded since there was no money to pay wages. The Fire Department was forced to contend with outdated equipment and aging horses. City streets crumbled. Sidewalks and water mains received only temporary, makeshift repairs.

The prosperity and glory that the city had eagerly reached for had turned into a struggle for financial survival. Guilt and resentment tore apart the civic government – three aldermen resigned in mid-term. A ratepayers league was formed in 1914, which soon degenerated into a discontented clique, followed by similar groups over the next years.

Over the 50 years of repayment, the city tenaciously survived and slowly grew. In January 1966, a bond-burning ceremony took place on the steps of City Hall. The debt was finally paid. What a relief from the financial bondage that had held the city almost motionless for half a century!

Today

The La Colle Falls site sits today much as it has since 1913. A century of floods and ice breakups have made little change in the 293 foot skeleton. The good condition of the concrete is proof of the quality of the technical work. Concrete pits and some partially completed concrete walls are part of the lock system. On the north bank of the river, the foundations of the power canal intake lie abandoned. Little remains of the unfinished canal excavation or of the powerhouse and tailrace excavations.

Hidden in the underbrush are abandoned heaps of hardened cement, with the imprint of the burlap bags still on them. Wrist-thick wire cables that once supported the aerial carriages remain anchored into the earth.

Access to the site is difficult since the riverbank has eroded over the years. There is no road close by and anyone wanting to view the relic has to beat their way carefully through underbrush and swampy areas.

Should we look at this concrete ghost as a worthless relic to hide away and forget, or should we remember the people who were swept up by a vision at a time when boomtown mania swept the nation? Prince Albert was both an agent and a victim in the La Colle Falls debacle. However, it is also the story of a city, saddled with a huge debt following the collapse of the boom, which displayed financial integrity in not declaring bankruptcy; and using the most rigorous financial restraint, paid what was owed to the bond holders over a period of fifty years.

References:

Abrams, Gary. *Prince Albert: The First Century 1866-1966*. Modern Press, Saskatoon. 1976.

Prince Albert Board of Trade. *Prince Albert, The White Coal City*. 1913

Prince Albert Historical Society. Bill Smiley Archives.

Mitchell, Charles H. *Report: City of Prince Albert, Hydro-Electric Power Development, La Colle Falls, Saskatchewan River*. Toronto, Canada, 1909.



City of
Prince Albert

RPT 23-458

TITLE: October 2023 Accounts Payable Payments

DATE: **December 29, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the October 2023 accounts payable payments report be received as information and filed.

TOPIC & PURPOSE:

To provide a year to date list of all payments made by the City to vendors and contractors.

PROPOSED APPROACH AND RATIONALE:

Administration committed to provide Council with a list of accounts payable payments on a monthly basis (RPT# 19-42), therefore the following information is being reported to Council:

1. A list of payments made to vendors and contractors from October 1 – 31, 2023.
2. A list of payments made to vendors and contractors from January 1 – October 31, 2023.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. October 2023 Accounts Payable Payments

Written by: Tejinder Khatri, Asset Manager

Approved by: Director of Financial Services and City Manager

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1	Graham Construction and Engineering LP	\$6,289,486.39	\$47,685,147.17
2	B & B Construction Group Inc.	\$734,770.59	\$4,438,703.06
3	Municipal Employees Pension Plan	\$557,165.70	\$6,811,652.26
4	The City Of Prince Albert Public Library Board	\$375,658.34	\$1,878,291.70
5	Saskatchewan Public Safety Agency	\$280,797.50	\$917,355.96
6	SaskPower	\$279,731.40	\$2,744,809.69
7	FirstCanada ULC	\$167,049.58	\$1,457,838.47
8	Sask Rivers School Div #119	\$163,324.78	\$322,471.70
9	PA Separate School Board	\$113,175.57	\$3,272,899.22
10	Community Service Centre	\$106,773.50	\$534,517.50
11	Wheatland Builders & Concrete Ltd.	\$105,716.14	\$1,237,904.73
12	CentralSquare Canada Software Inc.	\$93,427.72	\$141,601.68
13	Brandt Tractor Ltd.	\$84,247.20	\$111,653.76
14	DCG Philanthropic Services Inc	\$75,705.00	\$264,967.50
15	SPCA	\$69,630.27	\$308,109.61
16	Klearwater Equip & Technologies	\$61,541.24	\$433,304.02
17	Novus Law Group	\$61,429.33	\$510,543.18
18	Outlaw Metal Fabrication Ltd	\$59,401.65	\$59,401.65
19	Canadian Corps of Commissionaires (North Saskatchewan) Inc.	\$57,994.15	\$320,740.43
20	Prince Albert Golf and Curling Club	\$57,246.31	\$57,374.61
21	Rich Valley Contracting Ltd.	\$49,950.00	\$49,950.00
22	Line West Ltd.	\$42,205.82	\$108,894.92
23	Asiil Enterprises Ltd.	\$41,256.07	\$147,095.74
24	NexGen Mechanical Inc.	\$40,678.32	\$111,867.16
25	Arctic Refrigeration Inc.	\$39,755.65	\$128,929.22
26	RNF Ventures Ltd.	\$35,698.72	\$97,099.87
27	NCSWM Corporation	\$35,525.00	\$106,575.00
28	ABC Fire & Safety Equipment	\$35,129.28	\$37,080.66
29	Madsen Fence Ltd.	\$34,766.51	\$83,769.88
30	Full Line Electric and General Contracting	\$33,855.00	\$156,186.54
31	InTime Services Inc.	\$31,500.00	\$31,500.00
32	SaskTel	\$30,317.97	\$170,939.97
33	Early's Farm & Garden Centre	\$30,312.90	\$99,548.40
34	Clear Tech Industries Inc.	\$30,021.44	\$183,613.53
35	Impact Mechanical Service Ltd.	\$27,709.16	\$58,773.22
36	Mann Art Gallery	\$25,000.00	\$81,200.00
37	Econo Lumber	\$24,866.11	\$66,208.14
38	Borysiuk Contracting Inc.	\$24,633.00	\$46,697.48
39	Erickson Contracting & Management Ltd	\$23,535.95	\$659,429.17
40	City of Saskatoon	\$22,129.38	\$74,858.99
41	Darcy's Golf Shop Ltd.	\$22,007.13	\$223,224.14
42	Precision Electro Mechanical	\$20,035.50	\$24,162.53
43	Rocky Mountain Phoenix	\$19,087.77	\$48,928.20
44	Prince Albert Historical Society	\$17,770.00	\$53,310.00
45	Wajax Limited	\$16,957.31	\$16,957.31

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
46	Nagy Holdings Ltd.	\$15,941.68	\$56,190.09
47	Prince Albert Policemen's Association	\$15,562.03	\$137,587.77
48	Prince Albert Security Services	\$14,633.96	\$61,796.75
49	Northern Lights Casino	\$12,000.00	\$12,000.00
50	Sask Energy Inc.	\$11,778.82	\$627,705.36
51	Superior Infrastructure Restoration Ltd	\$11,670.75	\$66,587.25
52	Procido LLP	\$11,433.00	\$104,370.86
53	Prince Albert Mobile Crisis Unit	\$10,900.00	\$32,700.00
54	Prince Albert Golf & Curling Club	\$10,833.34	\$54,691.70
55	First Student Canada	\$10,762.50	\$48,128.67
56	Richard Pytlak	\$10,656.00	\$65,924.00
57	Cims Data Solutions Ltd.	\$10,637.50	\$10,637.50
58	Prairie Oasis Landscaping Inc	\$10,572.75	\$57,609.00
59	Capital H2O Systems, Inc.	\$10,500.00	\$100,800.00
60	Prince Albert Firefighter's Association Local 510	\$10,411.64	\$104,800.38
61	Auto Rescue Towing	\$10,015.46	\$81,639.68
62	Bandet Holdings Ltd.	\$9,544.49	\$39,428.62
63	Redhead Equipment Ltd.	\$9,403.92	\$50,652.24
64	Garival S.E.C.	\$9,332.16	\$9,332.16
65	SMG Operating Ltd O/A See More Green Landscaping	\$8,937.36	\$18,551.53
66	BMR Mfg Inc	\$8,755.90	\$17,656.75
67	GL Mobile Communications	\$8,618.60	\$118,818.11
68	Satya Inc.	\$8,400.84	\$8,400.84
69	Source Office Furnishings	\$8,220.51	\$22,070.55
70	Snake Lake Group of Companies	\$8,176.42	\$10,510.71
71	Alamanda Communications Inc.	\$8,172.02	\$11,885.83
72	DMM Energy	\$8,170.75	\$175,590.96
73	Lehner Electric Inc.	\$7,976.46	\$7,976.46
74	Dekra-Lite	\$7,937.13	\$7,937.13
75	Can Union of Public Employees Assoc Local 160	\$7,893.60	\$155,883.58
76	Softchoice Corporation	\$7,750.58	\$258,888.72
77	SaskTel CMR	\$7,725.65	\$99,446.56
78	Waterplay Solutions Corp	\$7,333.20	\$7,333.20
79	A2Z Safety & Training Ltd.	\$7,326.00	\$17,788.50
80	Sask Research Council	\$7,281.72	\$31,344.09
81	DMC Cleaning Inc	\$7,266.00	\$44,064.76
82	BGE Service & Supply	\$7,133.32	\$12,588.18
83	Dresswell Dry Cleaners (2013) Ltd	\$6,684.99	\$41,799.29
84	Luther College	\$6,443.32	\$9,324.51
85	Big A Contracting	\$6,327.00	\$6,327.00
86	DMA Building Services Ltd.	\$6,317.01	\$27,019.57
87	101290873 Saskatchewan Ltd. (Nathan Stregger-ski hill contractor)	\$6,250.00	\$25,400.00
88	PA Arts Board	\$6,250.00	\$18,750.00
89	Prince Albert Branch of Inclusion Saskatchewan	\$6,200.00	\$6,200.00
90	PR Septic Services 1997 Ltd.	\$6,198.33	\$39,715.77

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
91	Prince Albert Multicultural Council	\$6,185.00	\$7,185.00
92	Mikkelsen-Coward & Co Ltd.	\$6,158.28	\$19,328.73
93	Clear View Glass Ltd.	\$6,073.77	\$10,220.23
94	Emco Corporation	\$5,931.84	\$152,426.09
95	First General Services (PA) Ltd.	\$5,849.66	\$44,742.29
96	Tom Beal	\$5,694.30	\$16,064.08
97	North Star Trophies & Screen Printing	\$5,171.85	\$22,123.25
98	CPKN Network Inc.	\$5,040.00	\$6,893.25
99	Automated Aquatics Canada Ltd.	\$4,713.98	\$36,374.85
100	Bernice Milligan	\$4,703.97	\$4,703.97
101	Capstone Community Marketing	\$4,624.98	\$41,969.82
102	Pine Star Enterprises Ltd	\$4,622.04	\$4,622.04
103	Econo-Chem	\$4,329.00	\$8,658.00
104	Greenland Waste Disposal Ltd.	\$4,307.19	\$77,035.24
105	Mr Plumber	\$4,219.45	\$34,050.90
106	Hesje Building & Design	\$3,885.00	\$3,885.00
107	Knotty Pine Bistro	\$3,874.58	\$24,855.85
108	Graffiti Music Company	\$3,685.00	\$7,035.00
109	Avison Young ITF 1540709 Ontario Limited	\$3,665.04	\$13,285.20
110	Tyrone Enterprises Inc	\$3,606.75	\$29,961.75
111	R&B Skidsteer Services	\$3,563.10	\$3,563.10
112	Dell Canada Inc	\$3,461.74	\$71,866.40
113	CRL Engineering Ltd.	\$3,244.26	\$33,911.19
114	Fraser Spafford Ricci Art & Archival Conservation Inc.	\$3,224.55	\$4,379.55
115	Halliday's Trucking	\$3,123.75	\$39,229.69
116	Justin LaBrash	\$3,000.00	\$3,840.00
117	Delco Automation Inc.	\$2,913.75	\$106,808.53
118	Kleen-Bee (P.A.)	\$2,854.57	\$102,065.32
119	Small Animal Clinic	\$2,834.90	\$2,834.90
120	HBI Brennan Office Plus Inc.	\$2,818.71	\$77,224.38
121	Prince Albert District Planning Commission	\$2,710.00	\$8,130.00
122	NLC/PAGC Golf Tournament	\$2,700.00	\$5,500.00
123	Complete Distribution Services	\$2,627.34	\$29,955.15
124	Shred-it International ULC	\$2,558.92	\$11,227.55
125	Windows Beautiful By Cheryl	\$2,557.44	\$10,670.43
126	Turf Care Products Canada Ltd.	\$2,520.00	\$12,600.00
127	The Backyard Family Entertainment Corp.	\$2,488.27	\$5,095.76
128	Certified Laboratories	\$2,449.38	\$36,071.67
129	A1 Locksmithing	\$2,445.33	\$12,295.47
130	Clip & Trim Tree Service & Yard Maintenance	\$2,362.50	\$60,270.00
131	Waldheim Specialty Sand Products	\$2,271.06	\$2,271.06
132	Maxim Transportation Services Inc.	\$2,164.94	\$48,665.47
133	Acklands Ltd.	\$2,063.16	\$60,843.47
134	Cansel	\$1,998.00	\$4,287.86
135	Arconas Corporation	\$1,990.20	\$1,990.20

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
136	Fastenal	\$1,982.90	\$15,292.69
137	Brick N Block Masonry Construction	\$1,970.25	\$16,430.22
138	GardaWorld Cash Services Canada Corp	\$1,900.07	\$11,416.41
139	Lawson Products Inc	\$1,780.55	\$9,903.27
140	RCMP F Division-Digital Forensics Services	\$1,750.00	\$2,750.00
141	Elizabeth M. Settee	\$1,750.00	\$2,663.50
142	Eso Solutions Inc.	\$1,716.40	\$1,716.40
143	PA Pest Control Inc	\$1,706.25	\$2,021.25
144	Green For Life Environmental	\$1,694.63	\$6,106.07
145	PyroCom Fire and Safety Equipment	\$1,685.74	\$12,735.12
146	Nicole A Sawchuk Barrister and Solicitor	\$1,641.06	\$26,959.11
147	Tree Pottery Supply Ltd	\$1,612.61	\$4,574.06
148	Carson Butterwick	\$1,575.00	\$3,018.75
149	Aspen Films	\$1,530.69	\$22,812.72
150	Trex Power Solutions Inc.	\$1,522.50	\$1,522.50
151	U15 Boy's Softball Nationals	\$1,500.00	\$7,500.00
152	Nora Vedress	\$1,500.00	\$2,910.92
153	KelMan Productions / Kelly D Ermine	\$1,500.00	\$1,500.00
154	Purolator Courier Ltd.	\$1,478.58	\$23,285.84
155	Crown Vacuum Sales & Service	\$1,384.58	\$1,384.58
156	Dmyterko Enterprises Ltd.	\$1,377.60	\$32,385.15
157	CDW Canada Corp.	\$1,343.10	\$28,424.26
158	Superior Truck Equipment Inc./North America	\$1,324.11	\$13,263.44
159	Sysco Food Services	\$1,303.60	\$128,556.15
160	United Rentals of Canada Inc	\$1,289.85	\$12,949.80
161	PA Paw Print Inn	\$1,275.42	\$5,162.32
162	Frontline Outfitters Ltd	\$1,252.41	\$53,775.35
163	Overhead Door of Prince Albert Ltd.	\$1,236.04	\$13,794.99
164	Katelyn Lehner	\$1,200.00	\$1,200.00
165	B & P Water Shop Inc	\$1,160.00	\$6,882.10
166	Konica Minolta Business Solutions Canada Ltd.	\$1,123.49	\$29,843.83
167	Canadian Imperial Bank of Commerce	\$1,119.50	\$21,718.30
168	Fire & Police Selection Inc.	\$1,110.00	\$1,110.00
169	My Place Catering	\$1,103.76	\$16,321.01
170	Gregg Distributors	\$1,005.61	\$21,867.13
171	Ecole St. Mary High School	\$1,000.00	\$3,400.00
172	Vermette Wood Preservers Ltd.	\$997.50	\$9,694.43
173	Shoppers Drug Mart a/o 102141239 Sask Ltd.	\$983.40	\$3,728.03
174	Tomko Sports Systems	\$976.69	\$18,670.50
175	Superior Propane Ltd	\$947.67	\$13,433.47
176	Brogan Fire & Safety	\$936.98	\$39,120.73
177	Christopherson's Industrial Supplies	\$908.60	\$57,784.03
178	Reed Security Group	\$904.38	\$4,574.14
179	Napa Auto Parts	\$891.68	\$25,727.47
180	R.S. Management Services Inc.	\$888.00	\$9,801.30

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
181	Tanya Sinclair	\$887.00	\$2,199.50
182	Shaun Warkentin	\$853.13	\$1,662.08
183	Davtech Analytical Services (Canada) Inc.	\$846.71	\$9,105.47
184	UniTech Office Solutions, Ltd.	\$828.21	\$30,000.35
185	Jesse Campbell	\$825.00	\$12,535.10
186	B A Robinson Co. Ltd.	\$814.68	\$46,467.24
187	Blaine Broker	\$797.88	\$2,895.76
188	Fire Fighters Entertainment Fund	\$780.00	\$7,755.00
189	Parkland Ambulance Care Ltd.	\$780.00	\$2,918.10
190	Canadian Linen and Uniform Service	\$777.63	\$11,225.08
191	Maxwell Music	\$750.00	\$750.00
192	Merv Gunville	\$745.00	\$745.00
193	BIOMED Recovery & Disposal	\$733.24	\$3,611.89
194	Honda Canada Finance Inc	\$725.98	\$6,533.82
195	Canoe Procurement Group of Canada	\$704.09	\$31,795.55
196	Inter-Mtn. Sign & Product Company	\$690.90	\$690.90
197	Rivers North Ranch	\$666.00	\$666.00
198	CGI Information Systems & Mgt Consultants Inc	\$649.34	\$5,459.34
199	Folio Jumphline Publishing Inc.	\$648.38	\$28,657.71
200	AED Advantage	\$648.04	\$7,415.26
201	Shaw Cable	\$629.89	\$5,602.64
202	Loraas Disposal North Ltd	\$623.31	\$5,695.75
203	Emsco Equipment Maintenance & Supply Co.	\$614.13	\$8,154.63
204	Judy McNaughton	\$591.00	\$1,773.00
205	CTV Television Inc.	\$588.00	\$9,003.75
206	RCMP	\$575.00	\$6,950.00
207	D & J Images	\$574.77	\$574.77
208	TK Elevator (Canada) Ltd.	\$522.84	\$21,772.13
209	West Flat Citizens Group Inc.	\$500.00	\$39,530.00
210	Aiden Edwards	\$500.00	\$1,794.00
211	Special Event Tents	\$493.95	\$2,963.70
212	Crestline Coach Ltd.	\$484.92	\$3,182.11
213	Cindy Gallegos	\$480.00	\$4,790.00
214	Lake Country Co-operative Ltd.	\$477.23	\$26,369.29
215	Darcy Dubuque	\$472.50	\$1,496.25
216	ALSCO Canada Corp - Saskatoon	\$461.74	\$2,021.59
217	Stacey Friesen	\$459.38	\$1,419.02
218	K-Light Recycling	\$458.16	\$1,407.68
219	Darcie Aug	\$457.88	\$457.88
220	Lindsay Urquhart	\$457.38	\$3,118.50
221	Zirkia Grobler	\$450.00	\$4,183.00
222	Vince Herzog	\$450.00	\$1,860.00
223	Carrie Martel	\$441.00	\$1,241.98
224	Saskatchewan Building Officials Association	\$440.00	\$1,124.00
225	Food & Fuel c/o 101212525 Sk Ltd.	\$440.00	\$770.00

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
226	Ruszkowski Enterprises Ltd	\$433.13	\$58,308.03
227	Doug Allen	\$420.00	\$780.00
228	Adrian Vermette	\$405.00	\$8,150.63
229	Maureen A Reid	\$399.60	\$399.60
230	Suzanne Stubbs	\$395.00	\$3,550.00
231	Greg Siegel	\$392.25	\$1,093.57
232	Sutherland Automotive	\$383.17	\$37,188.00
233	Ervin Blanchard	\$380.41	\$380.41
234	Custom Truck Sales Inc.	\$380.16	\$380.16
235	PA Markit Signs Ltd.	\$367.97	\$30,360.08
236	Lannie Mugleston	\$360.00	\$3,840.00
237	Dave Henson	\$354.00	\$1,008.50
238	Flaminio Ceilings & Wall Systems Ltd.	\$347.99	\$21,659.99
239	Practica Ltd	\$342.34	\$3,440.21
240	Sign Universe	\$341.33	\$6,189.82
241	Eda Environmental Ltd.	\$333.78	\$54,346.28
242	Gabrielle Giroux	\$333.00	\$3,794.81
243	Neil Barnes	\$325.32	\$325.32
244	Baosheng Fan	\$316.35	\$316.35
245	ClaimsPro Inc.	\$280.00	\$6,160.00
246	Wings of Saskatchewan	\$275.00	\$275.00
247	Toshiba Business Solutions	\$274.31	\$6,117.56
248	Victoria N Braaten	\$269.70	\$808.65
249	Shananigans Coffee & Desert Bar	\$267.43	\$6,064.16
250	Corp Ten International/DTC Communications	\$255.00	\$255.00
251	Debra Stoger	\$245.00	\$767.05
252	Colby Lavigne	\$238.82	\$1,796.56
253	Jordair Compressors Inc.	\$231.75	\$3,111.93
254	Coronet Hotel	\$213.99	\$8,539.05
255	Nicolle Degagne	\$210.00	\$420.00
256	Infosat Communications Inc.	\$201.52	\$1,007.60
257	Cindy Thimpson	\$199.80	\$199.80
258	IFIDS	\$195.23	\$5,120.54
259	Wade Connolly	\$193.50	\$774.00
260	Jay's Transportation Group Ltd.	\$193.35	\$8,380.17
261	Prince Albert Construction Association	\$190.92	\$470.64
262	Cornerstone Insurance	\$186.56	\$1,131,988.91
263	St. Joseph Print Group Inc	\$182.66	\$182.66
264	Gloria Bell	\$180.00	\$4,215.00
265	Dana Ismail	\$180.00	\$1,260.00
266	Thor Security Ltd.	\$177.60	\$14,315.67
267	Mr J's Maintenance Ltd.	\$177.60	\$1,934.18
268	Manitoulin Transport Inc.	\$173.17	\$2,528.76
269	Michael/Karen Klein	\$173.00	\$951.50
270	The Gallery Art Placement Inc.	\$167.79	\$541.17

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
271	Bell Mobility Inc.	\$165.69	\$2,129.07
272	Optek Solutions LP	\$165.39	\$1,157.73
273	P A Janitorial Services 1983	\$159.84	\$1,118.88
274	Park Range Veterinary Services	\$155.40	\$1,648.23
275	Gordon Vancoughnett	\$150.00	\$300.00
276	Donna Rondeau	\$147.00	\$539.00
277	Super 8 Motel	\$137.50	\$3,917.12
278	Melanie Knight	\$126.75	\$851.33
279	Robert Reimer	\$120.92	\$120.92
280	Jason Van Otterloo	\$120.92	\$120.92
281	Success Office Systems Inc	\$120.32	\$1,009.29
282	Jump.ca	\$120.07	\$9,358.77
283	Saskatchewan Workers Compensation Board	\$119.38	\$959,371.70
284	Can Union of Public Employees Assoc Local 882	\$114.38	\$67,866.66
285	City Hall Social Club	\$114.00	\$5,041.00
286	Secur Tek	\$110.46	\$514.00
287	Ethel Mathers	\$105.00	\$210.00
288	Percy H. Davis Limited	\$103.50	\$2,237.88
289	Air Liquide	\$102.88	\$1,506.97
290	Darrin Bergstrom	\$102.80	\$662.77
291	Information Services Corporation	\$101.50	\$16,294.73
292	East Hill Esso	\$96.50	\$1,601.74
293	Maureen Thomas	\$93.75	\$444.00
294	Pat Leach	\$84.00	\$84.00
295	Sherwin Williams	\$83.18	\$8,491.43
296	P A Fast Print Inc.	\$72.71	\$16,633.52
297	Nicola Sherwin- Roller M.A.,C.C.C.	\$70.70	\$76,712.46
298	Shelley Bird	\$70.00	\$1,150.00
299	Prince Albert Photocopier Ltd.	\$67.17	\$3,122.97
300	Faith Burke	\$67.00	\$268.00
301	Kerri MacLeod	\$60.00	\$1,175.00
302	Perlitz & Sons Trucking Ltd	\$49.05	\$98.10
303	Bonnie Bailey	\$46.30	\$700.69
304	Riley Clarke	\$45.00	\$45.00
305	George Lemaigre	\$45.00	\$45.00
306	Jody Hammersmith	\$40.00	\$940.00
307	Tia Furstenberg	\$25.00	\$2,350.00
308	Shelly Linger	\$25.00	\$930.00
309	Kim Kennedy	\$25.00	\$25.00
310	Tourism Saskatchewan	\$20.00	\$51.50
311	Konica Minolta Business	\$7.97	\$7.97
312	Bank of Montreal - Mastercard		\$1,974,966.46
313	Federated Co-Operatives Ltd.		\$1,123,109.54
314	Prairie Architects Inc.		\$915,308.40
315	Anderson Motors Ltd.		\$897,351.37

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
316	Wolseley Waterworks		\$521,355.11
317	Aebi Schmidt Canada Inc.		\$423,694.77
318	Group2 Architecture Engineering Inc		\$401,681.94
319	BBB Architects Toronto Inc		\$369,098.62
320	Acme Infrastructure Services Inc.		\$314,855.99
321	Snake Lake Construction Ltd		\$309,356.29
322	AECOM Canada Ltd.		\$277,462.10
323	Inland Kenworth Partnership		\$259,572.31
324	Oak Creek Golf & Turf Inc.		\$221,057.98
325	Versaterm Public Safety Inc		\$215,214.65
326	Metalman Art & Design		\$197,045.34
327	Lakeland Ford Sales (2009) Ltd.		\$194,078.55
328	Mocon Construction Ltd		\$191,898.47
329	MTE Excavating Ltd		\$182,709.61
330	Engo Equipment Sales		\$181,792.47
331	Warner Bus Industries		\$158,073.92
332	E. H. Price Ltd		\$137,508.00
333	Badger Meter		\$136,660.93
334	ESTI Consulting Services		\$134,799.84
335	Prince Albert Police Association		\$112,635.82
336	M D Charlton Co. Ltd.		\$105,055.16
337	Sask Housing Corporation		\$104,360.09
338	Iconix Waterworks LP		\$102,938.04
339	101100203 Saskatchewan Ltd.o/a TLS Lawn		\$101,457.24
340	MNP LLP		\$100,200.00
341	PCL Construction Management Inc.		\$95,245.23
342	Carlton Trail Railway Company		\$93,962.72
343	Glenmor Equipment LP		\$91,630.61
344	Canadian Recreation Solutions Inc.		\$78,972.34
345	Aquifer Group of Companies		\$77,591.10
346	Fer-Marc Equipment Ltd.		\$75,166.21
347	Action Printing Company Ltd.		\$73,399.66
348	The Container Guy Ltd		\$69,521.06
349	Clark's Supply & Service Ltd.		\$69,269.06
350	Brock White Canada		\$68,866.62
351	Xylem Canada Company		\$63,161.26
352	Canadian Police College		\$62,312.31
353	Shantero Productions		\$59,871.23
354	Toter, LLC c/o Wastequip		\$58,938.30
355	Saskatoon Boiler Mfg. Co. Ltd.		\$58,496.25
356	Tetra Tech Canada Inc		\$57,525.26
357	ESRI Canada		\$56,377.80
358	Econolite Canada Inc.		\$54,707.46
359	Blackdog Roofing		\$52,447.50
360	1823625 Alberta Ltd. OA Marshall Lines 2014		\$47,310.42

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
361	E.T. Flooring Canada		\$47,257.19
362	Dynamic Funds		\$46,909.00
363	PerfectMind Inc.		\$45,360.00
364	2023 Esso Cup Host Committee		\$45,000.00
365	Canada Post Corporation		\$44,764.89
366	Aqua-Aerobic Systems, Inc.		\$44,362.50
367	Raven Rescue Safety Medical Ltd.		\$43,689.21
368	Lajcon Distributors		\$42,287.67
369	University of Regina		\$38,649.09
370	Nordale Community Club		\$36,087.22
371	Finning International Inc.		\$35,945.47
372	Prince Albert Beverages		\$35,179.48
373	Rampart International Corp		\$35,124.49
374	GV Audio Inc.		\$34,702.09
375	Lenovo Canada Inc.		\$34,547.73
376	Sask Urban Municipalities Assoc (SUMA)		\$34,303.90
377	Westar Ventures Ltd		\$33,938.25
378	Lafrentz Road Services Ltd.		\$33,771.23
379	Prince Albert Grand Council		\$33,400.00
380	Site One Landscape Supplies		\$32,995.78
381	Astrographic Industries Ltd		\$32,888.00
382	OK Tire & Auto Service		\$32,302.50
383	Brenntag Canada Inc		\$32,243.40
384	Sigma Safety Corp.		\$31,920.94
385	Earthworks Equipment		\$31,728.56
386	Info Tech Research Group		\$31,185.00
387	Brent Pillipow		\$31,103.43
388	Adair's Demolition Ltd.		\$30,525.00
389	Tash's Flooring Outlet/Window Coverings		\$30,061.99
390	FirstDATA Consulting LLC		\$29,970.00
391	Beyond Backyards Landscaping Ltd		\$29,377.50
392	49 North Lubricants		\$29,146.78
393	Korth Group Ltd.		\$28,046.66
394	United Chemical Limited		\$26,968.30
395	Prairie Harley-Davidson		\$26,762.61
396	SolidCAD		\$26,518.91
397	Stantec Consulting Ltd.		\$26,404.36
398	Harlan Fairbanks		\$25,955.77
399	Bold Dance Productions		\$25,498.33
400	2022 Canadian Mixed Curling Championship		\$25,200.00
401	Thorpe Bros. Ltd.		\$25,003.36
402	Carlton Park Community Club		\$24,419.01
403	West Hill Community Club		\$23,657.16
404	Pictometry Intelligence Images		\$23,448.53
405	Frontline Truck & Trailer		\$22,954.97

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
406	WaterTrax o/a Aquatic Informatics Inc.		\$22,910.55
407	Zoho Canada Corporation		\$22,361.87
408	Thorpe Industries Ltd		\$22,244.08
409	East End Community Club		\$21,911.51
410	Share		\$21,755.20
411	Eecol Electric (Sask) Ltd.		\$21,536.55
412	Moon Coin Productions		\$21,462.62
413	Compass Municipal Services Inc.		\$21,417.80
414	P A Minor Baseball Association		\$21,100.00
415	K & D Equipment Services		\$21,084.00
416	Lite-Way Electric Ltd.		\$21,018.65
417	Prairie Meats		\$20,391.31
418	Flocor		\$20,181.42
419	Fountain Tire Prince Albert Ltd		\$20,048.76
420	The Bolt Supply House Ltd		\$20,008.61
421	NSC Minerals Ltd.		\$19,332.59
422	Tip Top Decorators Ltd		\$19,325.10
423	East Hill Community Club		\$19,174.00
424	Crescent Heights Community Club		\$19,119.00
425	ATS Traffic Ltd		\$19,095.27
426	Canadian Tire		\$19,086.39
427	SRNet Inc.		\$18,900.00
428	Engineered Pipe Group		\$18,866.95
429	DC Strategic Management		\$18,473.44
430	Living Tree Enviromental		\$18,007.50
431	Prince Albert Chamber of Commerce		\$17,887.65
432	BLC Limited		\$17,605.00
433	Organization of Saskatchewan Arts Councils		\$17,587.50
434	Raymax Equipment Sales Ltd.		\$17,451.22
435	Paquin Entertainment		\$17,400.00
436	D.F.G. Management Ltd.		\$17,351.65
437	Brett Young		\$17,316.85
438	Amazon.ca		\$16,937.98
439	Crescent Acres Community Club		\$16,518.00
440	Charles Repair & Service Co. Ltd.		\$16,180.07
441	Air Canada		\$16,143.70
442	Applied Industrial Technologies		\$15,921.28
443	RKX Craftwood Service		\$15,788.76
444	Consortech Solutions Inc		\$15,750.00
445	Greenwave Innovations		\$15,540.00
446	Canadian Ramp Company		\$15,493.83
447	Rona Inc. - Prince Albert		\$15,333.81
448	Canadian BDX Inc.		\$15,290.10
449	Source For Sports		\$15,195.71
450	Vanko Analytics		\$15,118.20

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
451	Entandem Inc		\$15,019.63
452	Locke Electric		\$14,892.60
453	Vipond Inc.		\$14,877.34
454	Invictus Entertainment Group Inc.		\$14,750.00
455	Kal Tire Ltd.		\$14,739.35
456	Highline Electric P.A. Ltd		\$14,738.03
457	Halcro Metals Inc.		\$14,643.07
458	Naber Ford Sales Ltd.		\$14,618.70
459	WestVac Industrial Ltd		\$14,181.16
460	Concord Theatricals		\$14,100.59
461	Ballet "N" All That Jazz Dance Centre Inc.		\$14,074.45
462	LexisNexis Risk Solutions		\$13,682.54
463	Princess Auto		\$13,628.98
464	MSC Industrial Supply ULC		\$13,607.36
465	Miovision Technologies Incorporated		\$13,210.11
466	Big Drum Media		\$13,209.28
467	Colored Shale Products Inc		\$13,085.87
468	Intercontinental Toronto		\$12,934.25
469	Dulux Paints		\$12,889.60
470	Ticket Tracer Corporation		\$12,855.15
471	Imprivata		\$12,769.17
472	Hazeldell Community Club		\$12,750.00
473	Midtown Community Club		\$12,750.00
474	Fox Signs		\$12,338.63
475	Willms Engineering Ltd.		\$12,220.54
476	Promotional Marketing		\$12,181.14
477	Election Systems & Software Canada, ULC		\$12,060.15
478	Johnson Controls Ltd.		\$12,052.58
479	Stokes International		\$12,038.01
480	Hach Sales & Service Canada Ltd		\$12,007.54
481	Strategic Steps Inc.		\$11,990.16
482	Van Houtte Coffee Services Inc		\$11,752.27
483	Level-Up Concrete Raising		\$11,653.78
484	Paulsen & Son Excavating Ltd.		\$11,641.86
485	Concept 3 Business Interiors		\$11,400.75
486	Fresh Air Experience		\$11,095.57
487	Peerless Engineering Sales Ltd.		\$10,780.51
488	SGL Canada		\$10,701.04
489	Superion LLC, a CentralSquare Company		\$10,618.73
490	AON Parizeau Inc.		\$10,477.04
491	Pete's Mobile Mechanical Service		\$10,468.35
492	Power and Mine Supply		\$10,450.61
493	Arborist Supply Co Inc		\$10,194.56
494	Prince Albert Diesel Injection (2004) Ltd.		\$10,185.88
495	Neuman Thompson		\$10,164.86

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
496	Othram Inc		\$10,152.49
497	Indigenous Angels Ltd		\$10,000.00
498	P.A. Nordic Ski Club		\$10,000.00
499	Robertson Stromberg Pedersen LLP		\$9,956.58
500	Madbull Stump Grinding & Tree Removal		\$9,895.34
501	1215404 BC Ltd. (DBA Claymore Cloths)		\$9,894.93
502	Jake Vaadeland		\$9,826.51
503	VWR International Co		\$9,794.62
504	Uline Canada Corporation		\$9,780.58
505	T.J. Ewert Property Assessment Services Ltd.		\$9,720.48
506	P A Battery & Truck Accessories		\$9,691.07
507	ITM Instruments Inc		\$9,676.43
508	High Q Greenhouses Inc.		\$9,595.10
509	Puetz Enterprises Ltd.		\$9,550.68
510	Flaman Sales & Rentals Prince Albert		\$9,388.81
511	Performing Arts Warehouse		\$9,378.64
512	Aaction Transmission Ltd.		\$9,249.17
513	Dee-Jacks Custom Metal and Welding		\$9,211.89
514	Prince Albert Dance Company		\$9,133.01
515	The Feldman Agency Inc.		\$9,000.00
516	Prince Albert Winter Festival		\$8,977.60
517	T & T Power Group		\$8,957.70
518	Saskatchewan Gov't Insurance		\$8,909.22
519	Prakash Consulting Ltd.		\$8,872.50
520	Saskatchewan Association of Chiefs of Police		\$8,855.00
521	W. R. Meadows of Western Canada		\$8,782.54
522	Winnipeg Airport Services Corp		\$8,505.00
523	Hubert Distributing Company Inc		\$8,417.31
524	Falcon Equipment Ltd.		\$8,340.73
525	Prince Albert Shopper		\$8,310.75
526	Veolia Water Solutions Canada		\$8,278.06
527	Aqua Data Atlantic		\$8,236.20
528	Federation of Canadian Municipalities		\$8,234.31
529	Trudel Auto Body Collision Centre Ltd		\$8,225.48
530	Williams Scotsman Canada		\$8,051.94
531	Cadmus Delorme		\$8,000.00
532	JJ MacKay Canada Ltd		\$7,984.50
533	Madikale Touring Inc.		\$7,975.00
534	Delta Hotels		\$7,964.39
535	Saunders Electric Ltd.		\$7,962.86
536	GHD Digital (Canada) Ltd		\$7,938.00
537	Cypress Sales Partnership		\$7,924.41
538	Lifesaving Society - SK Branch		\$7,897.44
539	Technical Safety Authority of Saskatchewan		\$7,863.00
540	The Backyard and Compost Corner		\$7,846.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
541	The Roman Empire Production Corp		\$7,825.00
542	D & J Smitty's Ice Cream Vending		\$7,782.60
543	Backupify Inc.		\$7,723.69
544	Corb Lund Touring Inc.		\$7,700.00
545	WD Industrial Group		\$7,629.30
546	E.B. Horsman & Son		\$7,541.80
547	Wolseley Mechanical Group-Midwest Region		\$7,499.87
548	Pattison Media Ltd		\$7,307.90
549	Cheesecake Burlesque Revue		\$7,281.00
550	Avia NG Inc.		\$7,204.06
551	Edmonton Pops Orchestra Society		\$7,172.10
552	Staples		\$7,088.09
553	Setcan		\$7,083.30
554	Saskatchewan Digital Forensics Services		\$7,000.00
555	Mak Homes Ltd.		\$6,999.79
556	Westjet		\$6,914.16
557	T-R Spring & Align Ltd.		\$6,781.00
558	Linde Canada Inc		\$6,756.82
559	Rally Auto Sales Ltd		\$6,571.20
560	Comairco Equipment Ltd.		\$6,509.52
561	Stephanie Lokinger		\$6,500.00
562	Prince Albert Skating Club		\$6,500.00
563	Lafarge Canada Inc.		\$6,493.50
564	The Treadmill Factory		\$6,488.53
565	YWCA		\$6,450.00
566	Provox Systems Inc.		\$6,365.48
567	Best Buy		\$6,316.62
568	4IMPRINT		\$6,308.33
569	The Brick		\$6,262.31
570	Innovation, Science and Economic Development Canada		\$6,257.50
571	BDI Canada Inc.		\$6,251.12
572	Eagles Nest Youth Ranch		\$6,200.00
573	Prince Albert Council for the Arts		\$6,200.00
574	Prince Albert Metis Women's Assoc. Inc.		\$6,200.00
575	Prince Albert Metis Nation Local 7 Inc.		\$6,200.00
576	Common Weal Community Arts-PA Branch		\$6,198.50
577	Sandale Utility Products		\$6,127.20
578	Komline-Sanderson		\$6,124.84
579	Total Service & Contracting Ltd.		\$6,065.60
580	ZIRCO (1989) Ltd		\$6,024.11
581	North Central District Athletic Association		\$6,018.50
582	Buckland Fire & Rescue		\$6,000.00
583	L' Ecole des Petits Preschool		\$6,000.00
584	Dafco Filtration Group		\$5,978.03
585	VendorPanel Pty Ltd		\$5,948.80

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
586	Prince Albert Female Hockey Tournament		\$5,940.00
587	Harvey Anderson		\$5,895.26
588	i2 Inc.		\$5,780.43
589	Living Skies Reporting Ltd		\$5,683.13
590	Jackie Packet		\$5,681.57
591	gtechna Mobile Enforcement Solutions		\$5,651.74
592	Birch Hills Dance		\$5,606.69
593	Institute of Transportation Engineers		\$5,589.95
594	AIM: Artists in Motion Inc		\$5,500.00
595	Prince Albert Gymnastics Club		\$5,500.00
596	You Will Love It Live		\$5,500.00
597	Snap on Tools		\$5,469.19
598	Old Dutch Foods Ltd.		\$5,449.27
599	P.A. Radiator Shop		\$5,443.22
600	Collision Forensic Solutions		\$5,425.40
601	Skyview Cleaning Inc.		\$5,406.26
602	U13 B Eagles		\$5,400.00
603	Paradigm Software		\$5,322.41
604	Wainbee Ltd		\$5,321.74
605	Beth Gobeil		\$5,312.68
606	Wholesale Club		\$5,263.51
607	Joesoftware Inc.		\$5,250.00
608	Sask Polytechnic-Regina Campus		\$5,208.00
609	Prince Albert Science Centre Inc		\$5,200.00
610	Saskatchewan Assessment Appraisers Association		\$5,197.50
611	Zogics		\$5,182.13
612	Traffic Logix Inc		\$5,151.30
613	Express It More Promotional Products		\$5,136.25
614	Donna Strauss		\$5,125.94
615	ADB Safegate Canada Inc		\$5,053.56
616	GMSI Group		\$5,017.61
617	Thomas Crier		\$5,000.00
618	Hilla Krogh Law Office		\$5,000.00
619	Hiltila Krogh		\$5,000.00
620	Brittany Hudak		\$5,000.00
621	Lunar Productions Canada		\$5,000.00
622	Prince Albert Pikes Artistic Swimming Club		\$5,000.00
623	Prince Albert Catholic School Division		\$5,000.00
624	PA Ski Club		\$5,000.00
625	Dana Strauss		\$5,000.00
626	Latent Forensic Services Inc.		\$4,993.80
627	Urban Tactical (Winnipeg) Ltd.		\$4,993.44
628	The Covina-Thomas Company		\$4,974.66
629	Prince Albert Raiders Hockey Club Inc.		\$4,926.00
630	Paradise Pools (Commercial) Inc.		\$4,915.89

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
631	Accra Lock & Safe Co. Ltd.		\$4,836.73
632	Randy Hurd		\$4,809.63
633	Ace of Carts Ltd		\$4,712.70
634	Remco Memorials Ltd.		\$4,678.65
635	Lauren Lohneis		\$4,600.00
636	Facebook Inc.		\$4,514.03
637	Morel Music International Inc		\$4,500.00
638	Prince Albert Community Basketball Assoc Inc.		\$4,500.00
639	Tri Sonic Sound		\$4,484.40
640	Inductive Automation		\$4,465.63
641	KCA Group		\$4,462.50
642	Lexcom Systems Group Inc.		\$4,438.05
643	National Fire Codes		\$4,374.06
644	BH Safety Services & Consulting		\$4,347.00
645	National Energy Equipment Inc.		\$4,313.90
646	Fantasyland Hotel		\$4,313.13
647	Ben's Auto Glass		\$4,287.94
648	St. Johns Ambulance		\$4,269.96
649	GCL Diesel Injection Service		\$4,196.85
650	911 Supply		\$4,192.42
651	Annex Business Media o/a Firehall Book Store		\$4,149.64
652	Nova Pole International Inc		\$4,079.25
653	Watts Up Electrical Services Ltd		\$4,058.25
654	Prince Albert Slo Pitch League		\$4,000.00
655	Riverside Public School		\$4,000.00
656	Millsap Fuel Distributors		\$3,978.35
657	Prince Albert Child Care Co-operative		\$3,976.72
658	Fabco Plastics Saskatoon Ltd.		\$3,960.82
659	Municipal Information Systems Assoc. Prairies Chapter		\$3,954.82
660	Nicole Sawchuk In Trust		\$3,950.00
661	WFR Wholesale Fire & Rescue		\$3,948.47
662	Tenaquip Ltd.		\$3,923.51
663	Best Western Hotels		\$3,890.86
664	ecOzone		\$3,885.00
665	Gray's Funeral Chapel Ltd./Arbor Memorial Inc.		\$3,879.75
666	Arts Touring Alliance of Alberta		\$3,875.55
667	Hejaz Entertainment Inc		\$3,850.00
668	Equinox Industries Ltd		\$3,805.25
669	Jenna Strauss		\$3,750.00
670	Western Imperial Magnetics LTD.		\$3,747.63
671	Grand & Toy		\$3,730.22
672	Greg Pilon (Lucien)		\$3,700.82
673	Wal-Mart Canada Corp.		\$3,697.47
674	McGill's Industrial Services		\$3,687.27
675	CTOMS		\$3,663.16

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
676	Playgrounds-R-Us		\$3,663.00
677	Trans-Care Rescue Ltd		\$3,651.91
678	Select Entertainment		\$3,648.75
679	Rotork Controls Canada Ltd		\$3,641.94
680	Saskatoon Media Group		\$3,641.40
681	Apex Distribution Inc.		\$3,595.78
682	Porter Music Management		\$3,575.00
683	Vallen Canada Inc.		\$3,525.06
684	Gallus Golf LLC		\$3,512.85
685	I Book Shows Inc.		\$3,500.00
686	Costco.ca		\$3,497.17
687	Saskatchewan Safety Council		\$3,490.00
688	Levitt Safety Limited		\$3,473.58
689	National Process Equipment Pumps & Compressors		\$3,434.70
690	Flame Tech Combustion Services Inc		\$3,428.24
691	Flaman Fitness- Saskatoon		\$3,421.41
692	Weldco-Beales Manufacturing		\$3,409.96
693	Marcy Friesen		\$3,394.75
694	Ina Holmen		\$3,349.17
695	Windsor Plywood		\$3,342.95
696	Peavey Mart		\$3,329.79
697	Kushal P. Dave		\$3,320.00
698	Chartered Professional Accountants of Saskatchewan		\$3,318.00
699	Tee-on Golf Systems Inc.		\$3,316.68
700	TeamViewer GmbH		\$3,306.02
701	R & R Products Inc		\$3,302.18
702	Michelle Truman		\$3,300.00
703	P A Express Ltd.		\$3,279.26
704	Cummins Western Canada		\$3,276.14
705	Canada Bread Co Ltd		\$3,260.34
706	Rideau Recognition Solutions Inc.		\$3,246.75
707	RCMP "K" Division F.S.S.B.		\$3,237.43
708	Cludo Inc		\$3,208.80
709	WSP E & I Canada Ltd.		\$3,186.63
710	Ian Dickson		\$3,154.94
711	CWB National Leasing		\$3,116.64
712	OCR Canada		\$3,082.25
713	Tenco Inc		\$3,076.11
714	Mac Tools		\$3,055.68
715	Western Canada Water & Wastewater Association & Constituent Orga		\$3,052.50
716	MLT Aikins LLP		\$3,044.75
717	Commercial Truck Equipment Corp		\$3,030.05
718	Radius Entertainment		\$3,023.36
719	626963 Saskatchewan Ltd. (Portable Bore Welding & Line Boring)		\$3,011.28
720	Mike Langlois		\$3,000.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
721	Prince Albert and Area Athletic Association		\$3,000.00
722	Prince Albert Minor Softball Association		\$3,000.00
723	Townfolio Inc o/a Munisight Ltd.		\$2,997.00
724	Absolute Fire Protection		\$2,996.86
725	Xtreme Wear Parts Inc		\$2,971.50
726	Troy Life & Fire Safety Ltd		\$2,969.52
727	Prince Albert Rent A Car		\$2,961.76
728	Leon's Furniture		\$2,960.37
729	George Glenn		\$2,955.00
730	Arts Management Systems		\$2,934.75
731	SKW Consulting & Psychological Services		\$2,900.00
732	Rawlco Radio Ltd.		\$2,887.50
733	Rod's Decorating Centre Ltd.		\$2,862.71
734	Municipal Media Inc.		\$2,835.00
735	Tire Stewardship of Saskatchewan Inc.		\$2,808.75
736	Canadian Association of Chiefs of Police(CACP/ACCP)		\$2,804.55
737	Canadian Urban Transit Association		\$2,803.97
738	Big Sisters/Big Brothers Prince Albert & District Inc.		\$2,800.00
739	Kin Enterprises Inc.		\$2,788.15
740	Crisis & Trauma Resource Institute		\$2,783.02
741	Extreme Technology		\$2,748.08
742	Prinoth Ltd.		\$2,737.72
743	OTIS Canada Inc		\$2,733.31
744	FLSmith USA, Inc - Tuscon Operations		\$2,723.54
745	Canadian Assoc of Police Governance		\$2,710.60
746	Alan Ruder		\$2,706.00
747	Darcy Sander		\$2,700.00
748	St. Mary's High School		\$2,690.95
749	Chartered Professionals in Human Resources		\$2,677.50
750	Merit Manufacturing Inc		\$2,673.30
751	CP Distributors Ltd.		\$2,655.66
752	Kindersley Transport Ltd.		\$2,651.33
753	Jet Ice Limited		\$2,648.63
754	Steve's Auto Electric		\$2,635.35
755	Fort Garry Industries Ltd.		\$2,629.99
756	Northern Weld Workz		\$2,622.37
757	Pro-Tech Alarm System Services		\$2,593.40
758	Aquam Inc		\$2,553.70
759	P.A. Auto Body (1983) Ltd.		\$2,551.35
760	Clunie Consulting Engineers Ltd.		\$2,541.00
761	Custom Covers		\$2,539.87
762	SOS Electrical Ltd.		\$2,526.51
763	Sutton Place Hotel		\$2,522.13
764	Diamondfield Entertainment Inc.		\$2,500.00
765	Water Blast Manufacturing LP		\$2,495.55

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
766	Signature Coins		\$2,448.07
767	Hi Pro Recreation Services		\$2,447.55
768	Marsollier Petroleum		\$2,443.09
769	Weber Supply Distributors		\$2,428.25
770	Eaton Industries (Canada) Company		\$2,405.37
771	Mike Zapaniuk		\$2,400.00
772	Domremy Memorials-Monuments		\$2,386.50
773	Winn 911 Software		\$2,367.29
774	Reflections Auto & Window Glass		\$2,362.40
775	ALS Environmental		\$2,361.24
776	Rempel Engineering & Management Ltd.		\$2,349.60
777	The Slocan Ramblers Ltd.		\$2,337.50
778	Karen Langlois		\$2,250.00
779	T& C Inscriptions		\$2,247.75
780	TNT Work & Rescue Inc		\$2,245.89
781	North-Line Canada Ltd		\$2,245.20
782	Shellbrook Home Hardware		\$2,237.76
783	Chelco Investments Inc.		\$2,235.12
784	Superstore		\$2,212.07
785	CJC & Co. LLP		\$2,208.30
786	Prairie Wild Consulting Co.		\$2,205.00
787	Holiday Inn Hotel		\$2,200.62
788	LJ Kimbley		\$2,200.00
789	U11 B Knights		\$2,200.00
790	Ecco Heating Products Ltd.		\$2,195.93
791	Prairie Mobile Communications		\$2,195.13
792	Jesse Heit		\$2,187.25
793	Transportation Association of Canada		\$2,181.07
794	Paul Isaak		\$2,178.75
795	Bell Media Inc		\$2,157.74
796	Active Network Ltd.		\$2,144.52
797	Vermeer Canada Inc.		\$2,141.95
798	R. Peters JR. Contracting		\$2,131.20
799	Trisha Ermine-Umpherville		\$2,118.00
800	Miranda Ironstand-Baxter		\$2,050.00
801	National Golf Course Owners Association Canada		\$2,042.80
802	Rose Garden Hospice Association		\$2,019.25
803	Questica Software Inc.		\$2,011.88
804	Micah Daniels		\$2,000.00
805	Janelle Matice		\$2,000.00
806	Noto		\$2,000.00
807	Prince Albert Festival of Dance		\$2,000.00
808	Prince Albert Warhawks		\$2,000.00
809	U11 Prince Albert Astros		\$2,000.00
810	U13 A Moose		\$2,000.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
811	U9 B Rangers		\$2,000.00
812	Triple R Contracting Ltd		\$1,992.40
813	Eric Cline		\$1,991.45
814	Lisa Larocque		\$1,980.30
815	Mid Continental Pump Supply		\$1,978.02
816	R.M. of Prince Albert #461		\$1,974.63
817	Fairplay Corporation		\$1,969.27
818	Your Lifes Path		\$1,955.14
819	Cherry Insurance		\$1,942.50
820	Campbell Printing Ltd.		\$1,937.53
821	Prince Albert Alarm Systems Ltd		\$1,934.73
822	California State University		\$1,918.56
823	Bluebeam, Inc.		\$1,917.93
824	Blue Moose Media Inc		\$1,915.65
825	Grey Eagle Resort and Casino		\$1,911.58
826	Google		\$1,904.04
827	Everguard Fire and Safety		\$1,886.98
828	Sask Economic Developers Assoc.(seda)		\$1,878.45
829	Ralph Boychuk		\$1,875.00
830	Days Inn		\$1,808.36
831	Mick Gratias		\$1,800.00
832	Prince Albert Mintos		\$1,800.00
833	Prince Albert Northern Bears		\$1,800.00
834	Special Olympics Saskatchewan		\$1,800.00
835	U15 Cyclones		\$1,800.00
836	Park Town Hotel		\$1,769.76
837	Pitney Bowes		\$1,769.71
838	Executive Convention Management		\$1,764.00
839	International Association of Airport Executive Canada		\$1,757.70
840	Evolution AV Ltd.		\$1,748.25
841	Pet Planet		\$1,746.95
842	Tradewind Scientific Ltd		\$1,741.95
843	Scentiments Floral Ltd.		\$1,713.37
844	SSL.com		\$1,708.47
845	Delaney Swystun		\$1,696.00
846	Twilight Framing & Gallery		\$1,695.24
847	Tony Fitzgerald		\$1,689.00
848	Rassettica Testing Ltd.		\$1,687.81
849	Kevin Joseph		\$1,675.00
850	Tim Hortons		\$1,674.12
851	Denver Cross		\$1,667.52
852	Evergreen Nissan		\$1,664.15
853	U11 C Wolves		\$1,650.00
854	Lucky Bastard Distillers		\$1,636.80
855	Ranjitt Mann		\$1,634.02

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
856	Powerland Computers		\$1,633.43
857	101004487 Sask Ltd HVAC Service		\$1,626.15
858	Darcy Myers		\$1,623.43
859	Exact Fencing Ltd.		\$1,619.49
860	Jaguar Media Inc.		\$1,617.00
861	Auto Details on 6th Ltd.		\$1,612.83
862	Murrays Appliance Service		\$1,608.95
863	American 3B Scientific, LP		\$1,602.43
864	Tazana Nilson		\$1,600.00
865	Raylene Melnyk		\$1,595.07
866	Joel Miedema		\$1,590.00
867	Portapay.com		\$1,586.23
868	JamFam Apparel and Designs		\$1,558.00
869	Wounded Warriors Magazine		\$1,548.75
870	ISA - Prairie Chapter		\$1,547.47
871	Crown Shred & Recycling (PA) Inc.		\$1,545.85
872	Kova Engineering Saskatchewan Ltd		\$1,545.60
873	Wanuskewin Heritage Park Auth.		\$1,541.86
874	Steve Harmer		\$1,522.50
875	Impact Marketing Services Ltd		\$1,503.62
876	Alberta Airports Management Association		\$1,500.00
877	Rebecka Klughart		\$1,500.00
878	Isidoro Lora - Tamayo Villacieros		\$1,487.50
879	Donald Beuker		\$1,478.44
880	Kathy McMullin		\$1,472.01
881	West Hill Medical Clinic		\$1,450.00
882	Christie Lites Sales		\$1,446.76
883	Rogue Fitness		\$1,434.12
884	Mann-Northway AutoSource		\$1,432.43
885	Crown Cleaners		\$1,426.62
886	Benjamin Schulz		\$1,421.31
887	Trane Canada ULC		\$1,420.80
888	Amy Bishop		\$1,417.50
889	Saskatchewan Professional Planners Institute		\$1,404.12
890	PACI Dance - More than a Room		\$1,403.05
891	Canada Ticket Inc		\$1,402.94
892	U9 C Bruins		\$1,400.00
893	Victoria Hospital Foundation		\$1,400.00
894	Sea Hawk		\$1,397.80
895	Stockyards (Prince Albert) Limited Partnership		\$1,358.01
896	APOLLO JUMP YXE		\$1,357.53
897	6th Avenue Car Wash		\$1,351.98
898	Gordon Stewart		\$1,351.68
899	OCDetailing		\$1,335.60
900	Jennifer Greyeyes c/o Serene Cleaing Services		\$1,325.00

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
901	Alt Hotels		\$1,304.49
902	Intuiface		\$1,302.00
903	U9 A Leafs		\$1,300.00
904	McCallum's Autobody & Towing		\$1,291.11
905	Nellie Bachek		\$1,287.60
906	Canadian Association of Fire Chiefs		\$1,283.35
907	Canadian Golf Superintendents Association		\$1,276.27
908	Home Inn & Suites		\$1,271.21
909	Spoto o/a Xiongmaoton		\$1,268.75
910	Johnston Group		\$1,260.00
911	Taylor Risk Solutions Inc		\$1,260.00
912	Currentware Inc		\$1,257.48
913	Carverhill Counselling & Consulting Ltd.		\$1,250.00
914	Elizabeth Chamberlain		\$1,250.00
915	Eventbrite		\$1,245.38
916	Saskatchewan Assoc. of Municipal Enforcement Officers		\$1,245.00
917	Lloyd Libke Law Enforcement Sales Inc.		\$1,238.99
918	Sandman Hotels		\$1,230.08
919	Glen Huffman		\$1,225.00
920	Adobe Systems		\$1,223.76
921	Hero Products Group		\$1,213.44
922	Kiri Holizki		\$1,202.50
923	Safeway Canada Ltd.		\$1,201.50
924	Adcom Solutions		\$1,201.29
925	Churchill Regional Skating		\$1,200.00
926	Operator Certification Board		\$1,200.00
927	U11 A Hawks		\$1,200.00
928	Dollarama		\$1,196.02
929	Government Finance Officers Association		\$1,192.78
930	Wingate by Wyndham		\$1,192.70
931	TES Instruments		\$1,191.75
932	Cooke Municipal Golf Course		\$1,177.98
933	Athens Technical Specialists Inc.		\$1,158.84
934	Prince Albert Daily Herald-USE FOLI001		\$1,155.00
935	Spectrum Sound Systems		\$1,146.75
936	Opening Doors to Tomorrow		\$1,145.00
937	Justice Institute of British Columbia		\$1,142.42
938	Fairmont Hotels		\$1,140.44
939	Caseware International Inc.		\$1,128.75
940	Dan Christakos		\$1,125.00
941	Gordon Hood		\$1,125.00
942	Joel Theatrical Rigging Contractors (1980) Ltd.		\$1,124.55
943	Janice Baldhead		\$1,119.00
944	Sask Polytechnic- Saskatoon Campus		\$1,116.38
945	Golf Saskatchewan		\$1,110.00

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
946	Holly Rae Yuzicapi		\$1,107.40
947	Production Lighting Ltd		\$1,105.25
948	Ed Urbaniak		\$1,102.50
949	Motion Industries Canada Inc.		\$1,101.18
950	eOne Integrated Business Solutions		\$1,100.00
951	Michael's Store		\$1,099.51
952	Global Sign Inc.		\$1,095.98
953	ISACA		\$1,086.16
954	Direct Dial. com		\$1,078.92
955	Folk Consulting Inc.		\$1,053.44
956	Corus Sales Inc		\$1,050.00
957	Alex Powalinsky o/a All my Relations Photography		\$1,050.00
958	SOS Communications Ltd		\$1,050.00
959	Caster Town		\$1,042.85
960	Rally Motors Ltd.		\$1,042.28
961	Communities Building Youth Futures Prince Albert		\$1,022.85
962	Westburne		\$1,018.28
963	Barndog Productions Inc.		\$1,010.76
964	Saskatoon Inn		\$1,008.38
965	ATAP Infrastructure Management Ltd		\$1,008.00
966	J & C Stone Cutters Inc.		\$1,001.50
967	Calvary United Church		\$1,000.00
968	Dawson Dressler		\$1,000.00
969	Orlanda Flett		\$1,000.00
970	Modeste McKenzie		\$1,000.00
971	Ministry of Saskatchewan Agriculture		\$1,000.00
972	Cindy Peters		\$1,000.00
973	Red Wolf Boxing Club		\$1,000.00
974	Rock Trout Cafe		\$1,000.00
975	Bruce Rusheleau		\$1,000.00
976	Audry Neubuhr		\$999.18
977	Truck Outfitters Prince Albert Inc.		\$996.32
978	Construction Fasteners & Tools Ltd		\$995.72
979	Event Pro Software		\$993.93
980	Wolverine Supplies		\$986.61
981	Seven Oaks Motor In.		\$985.52
982	TBS Collision & Auto Glass Ltd.		\$982.99
983	McDougall Auctioneers Ltd.		\$982.67
984	Parkland Emergency Medical Services		\$981.30
985	Brady		\$977.98
986	Cherrie Vermette		\$964.38
987	Party City		\$947.62
988	Petticoat Creek Press Inc.		\$945.00
989	Francis & Michelle Delurey		\$941.86
990	Sylvia Chave		\$937.50

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
991	Starlink		\$932.40
992	Arctic Automotive and Marine Supply		\$926.00
993	Garry Vermette		\$920.30
994	paNow.com		\$918.75
995	Defense Metals Canada		\$910.29
996	Comprehensive Chemical & Water Treatment Inc.		\$901.44
997	Vicki Gauthier		\$900.00
998	Philip Cobb		\$895.00
999	The Clean Team		\$888.00
1000	Carolyn Carleton		\$887.40
1001	Sharp Auto Trim		\$882.45
1002	Jess I Harnett		\$871.35
1003	Total Signage		\$865.80
1004	Communications Group (Fort McMurray) Ltd o/a Tridon Communicatio		\$861.46
1005	T.J.s Pizza		\$859.77
1006	JonLao Photography & Graphic Design		\$850.00
1007	Eliza Mary Doyle		\$849.80
1008	University of Alberta		\$845.00
1009	Industrial Fluid Consultants		\$844.58
1010	Project Management Institute, Inc.		\$840.95
1011	Alexandra Lynn Philibert		\$838.84
1012	Municipal World Inc		\$834.75
1013	Adnet Agency		\$829.50
1014	Army Navy & Airforce Vets		\$827.88
1015	Kinsmen Senior Heritage Centre		\$827.88
1016	PA Legion		\$827.88
1017	Linkedin		\$823.37
1018	Prince Albert Early Childhood Council		\$820.00
1019	Market Tire Prince Albert		\$806.54
1020	Constant Contact		\$805.34
1021	Mail Chimp .com		\$805.25
1022	Shellview Sod Farms Ltd.		\$795.21
1023	SaskGolfer Services		\$787.50
1024	Jason Cabanaw		\$785.52
1025	Debbie MacKenzie		\$784.50
1026	Wachs Canada Ltd		\$782.46
1027	Madelyn Ouellett		\$775.00
1028	The Sign Shack		\$770.96
1029	Prince Albert Music Festival Association		\$762.15
1030	Challenges Unlimited Inc.		\$752.97
1031	Michael Adona		\$750.91
1032	Cherise Arnesen		\$750.00
1033	Lavoie Stonechild Law Office		\$750.00
1034	Bethany Leachman		\$750.00
1035	Allison Matchap		\$750.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1036	Matthew Mathiason		\$750.00
1037	Pamela Nelson		\$750.00
1038	Mark's Work Wearhouse		\$747.90
1039	Bruce Gibson		\$744.82
1040	Northern Elite Firearm		\$743.64
1041	Suntech Systems Ltd.		\$742.71
1042	Wix.com		\$740.27
1043	Saskatoon Airport Authority		\$739.00
1044	Don's Photo Shop		\$735.93
1045	A+ Contracting		\$735.00
1046	Comfort Inn		\$733.63
1047	Belinda Bratvold		\$730.00
1048	Doty Belt		\$724.57
1049	Precision Autodoor Systems Ltd		\$722.61
1050	Art Schifft		\$719.25
1051	Irvin & Toni Hamilton		\$714.50
1052	PAYPAL		\$712.30
1053	Bunker Fire Ltd		\$708.75
1054	Zachary Blackmon		\$706.63
1055	WPY Insight Training		\$700.34
1056	Glenn Gessner		\$700.00
1057	Ethan Ostafichuk		\$700.00
1058	Rogers Wireless Inc.		\$699.14
1059	Genelle Amber Studios		\$699.00
1060	Macbeeners Business Goods PA		\$697.90
1061	THM Industrial Audiology		\$695.00
1062	Lennie Balicki		\$693.75
1063	Saskatchewan Federation of Police Officers		\$690.00
1064	Integ Controls and Instrumentation Inc		\$685.13
1065	Brigit & Braden Best		\$682.50
1066	306 Tactical		\$672.84
1067	Ministry of Social Services		\$666.78
1068	Town of Rosthern		\$666.66
1069	Town of Duck Lake		\$666.66
1070	Town of Shellbrook		\$666.66
1071	Alberta Professional Planners Institute		\$665.72
1072	Harley Davis		\$665.56
1073	Flo-Draulic Controls Ltd		\$661.23
1074	Teri Crain		\$656.00
1075	Canva Pty Ltd		\$649.42
1076	Associated Fire Safety Group		\$649.35
1077	Shayanne Surtees		\$648.00
1078	Sheila Devine		\$646.74
1079	Stefan Schultz		\$643.80
1080	E Z Texting		\$640.72

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1081	Gerald Fillmore		\$634.00
1082	Sport Tourism Canada		\$630.00
1083	Weldmech Engineering		\$630.00
1084	Shell Canada		\$624.33
1085	Actionwear Saskatoon Inc.		\$621.60
1086	Paul DM Papp		\$621.60
1087	MyZone Printing		\$621.37
1088	Cut Casual Steak & Tap		\$614.64
1089	Grammarly Inc.		\$611.37
1090	Haix North America		\$609.98
1091	Saskatchewan Liquor & Gaming Authority		\$609.00
1092	OGP Enterprises Inc		\$607.95
1093	Bell Canada		\$602.46
1094	Skye Brandon		\$600.00
1095	Karla Kloeble		\$600.00
1096	Off The Cuff Improv & Interactive		\$600.00
1097	Prince Albert Parkland Health Region		\$600.00
1098	Regional Community Airports of Canada		\$600.00
1099	BackStage Music		\$593.75
1100	Richard Caron		\$592.52
1101	Eco Management Services Inc		\$590.86
1102	Sask Polytechnic-Moose Jaw Campus		\$578.75
1103	Todd Antaya		\$577.50
1104	Slow Burn Recycling Services		\$574.24
1105	Manchur Pools & Spas (1989)		\$568.00
1106	Nordic Industries (1979) Ltd.		\$565.59
1107	North Star Signs		\$564.99
1108	Secure Choice Moving & Storage		\$560.31
1109	Sheraton Cavalier Hotel		\$556.78
1110	Bill Stevenson Photography		\$556.50
1111	Trimble Inc		\$550.36
1112	Shania Cabilao		\$550.00
1113	Teegan Jeffers		\$550.00
1114	Fabian Minnema		\$550.00
1115	Jacelyn Perret		\$550.00
1116	Maggie Pytlak-Strauss		\$550.00
1117	Bryan Rocas		\$550.00
1118	Gillian Snider		\$550.00
1119	WIKA Instruments Ltd.		\$547.88
1120	Venice House		\$546.46
1121	Roy Klein		\$546.00
1122	Covert Track Group, Inc		\$543.02
1123	Al Dyer		\$541.90
1124	Technology Professionals Saskatchewan		\$540.00
1125	Jamie Chartrand		\$536.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1126	UBU Photos		\$530.00
1127	Asset Management Saskatchewan Inc.		\$525.00
1128	MooseFest Entertainment Inc		\$525.00
1129	Postmedia Network Inc.		\$525.00
1130	The Procurement School		\$525.00
1131	Arthur (Jim) Jansen		\$524.48
1132	Vue It Communication		\$524.29
1133	Expedia.ca		\$524.08
1134	Alamo Rent-a-Car		\$522.88
1135	SPI Health and Safety Inc.		\$521.70
1136	Shari Ilnisky		\$520.86
1137	Living Skies Window Tint		\$510.60
1138	Crane Supply		\$508.75
1139	Virginia German		\$507.18
1140	Jordan Gabriel-Cannon		\$507.00
1141	Lululemon Athletics		\$506.16
1142	Economic Developers Association of Canada		\$503.29
1143	Canadian Mental Health Assoc - PA Branch		\$500.00
1144	Canadian Police Canine Association		\$500.00
1145	Ailah Carpenter		\$500.00
1146	City of Red Deer		\$500.00
1147	Kari Korczak		\$500.00
1148	Lynda Monahan		\$500.00
1149	P A Outreach Program Inc.		\$500.00
1150	Repair Cafe		\$500.00
1151	Service d'Accueil et d'Inclusion Francophone SK		\$500.00
1152	Two Miles for Mary		\$500.00
1153	Lukas Werner		\$500.00
1154	K-9 Dynamics		\$499.68
1155	Double Tree Hotel		\$496.75
1156	Erlo Pederson		\$495.34
1157	Custom Blinds		\$493.95
1158	Zoom Canada		\$490.95
1159	Canalta Hotel		\$489.83
1160	Saskatchewan Seniors Fitness Association Inc.		\$483.64
1161	Theodore Ruszkowski		\$482.60
1162	Doug Dietrick		\$477.30
1163	Audio Cine Films Inc		\$476.26
1164	Assoc. of Professional Engineers & Geoscientists		\$472.50
1165	Adeline Gunnarson		\$468.50
1166	Wurth Canada Ltd.		\$461.56
1167	Guillevin International Inc.		\$460.65
1168	Neighborhood Caterers		\$459.54
1169	ITS Occupational Health Services		\$457.23
1170	Jack Vermette		\$456.66

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1171	Perry Hulowski		\$456.48
1172	Premium Data Office Supplies Inc.		\$456.20
1173	Paras Properties Ltd.		\$452.85
1174	NASTT		\$450.65
1175	Elise Dang		\$450.00
1176	Kathi Lewis		\$450.00
1177	Dan Webb		\$450.00
1178	Ball Baby Pro		\$448.66
1179	Jenson Publishing		\$446.25
1180	Keethanow Food Supermarket		\$444.00
1181	Peter Kilmer		\$442.89
1182	Taras Berkach		\$432.90
1183	Fred Isayew		\$430.52
1184	Ben Amonson		\$427.35
1185	Graham Jahn		\$427.35
1186	Laurel Lofstrom		\$427.35
1187	Darlene Rawlinson		\$427.35
1188	Hermes Saavedra		\$427.35
1189	Nicholas Shatilla		\$427.35
1190	Jeremy Lukan		\$426.12
1191	Frank Dunn Trailer Sales		\$426.00
1192	Joel Jimenez		\$421.80
1193	Wayne Kleemola		\$421.80
1194	Missinipi Broadcasting Corp.		\$420.00
1195	Sask Assoc of Fire Chiefs		\$420.00
1196	Hyatt Regency Calgary		\$419.65
1197	Shaunna Shatilla		\$418.50
1198	CaseGuard Studio		\$418.01
1199	Bruce Beurivage		\$416.25
1200	Shannon McCallum		\$415.50
1201	Pizza Hut		\$413.14
1202	PA Community Housing Society Inc.		\$410.70
1203	St. Albert Inn & Suites		\$408.75
1204	Joyce Hamilton		\$408.00
1205	Elaine Breadner		\$407.93
1206	Mathew Lypchuk		\$406.15
1207	Central Security B.P.G		\$400.00
1208	Alex Chisholm		\$400.00
1209	CSMR Enterprises Inc.		\$400.00
1210	Zachary Kerr		\$400.00
1211	Brock Skomorowski		\$400.00
1212	Stephen Williams		\$400.00
1213	Ron Polowski		\$399.60
1214	Survey Monkey		\$399.60
1215	Engineered Air		\$398.21

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1216	Chinook Equipment		\$397.31
1217	Esso		\$395.79
1218	Farmtronics Ltd.		\$395.64
1219	Chris Kinch		\$394.05
1220	Professional Standards Board		\$393.75
1221	Gratchen Grison		\$393.50
1222	Peter Ballantyne Cree Nation Family Services Program		\$390.00
1223	Sunco Communications and Installation Ltd		\$387.39
1224	Wiens Signage Inc. o/a Magnetsigns NW		\$383.25
1225	Lillian Donahue		\$382.74
1226	Mother Earth Tobacco		\$380.62
1227	Roofmart Prairies Ltd.		\$376.30
1228	MVP Athletics Supplies		\$375.89
1229	Mr. Mikes Steakhouse		\$375.12
1230	Travel Junction		\$375.04
1231	Arnie's Guns & Archery		\$372.79
1232	Canadian Property Tax Association		\$367.50
1233	Gateway North Towing		\$367.50
1234	Trevor Gunville		\$367.50
1235	Morris Petruniak		\$365.40
1236	PFU Canada Inc		\$364.08
1237	Stockdales Electric Motor Corp.		\$362.83
1238	Marriott Hotels & Resorts		\$357.83
1239	Ballast Shop		\$355.50
1240	Spartan Controls Ltd.		\$352.98
1241	Brigid Fehr		\$350.00
1242	Lyndon J Linklater		\$350.00
1243	Water Polo Saskatchewan		\$350.00
1244	Emma Zawislak		\$350.00
1245	Lake Land Towing		\$346.50
1246	Kennedy Erickson		\$344.96
1247	Saskatchewan Heavy Construction Ass.		\$342.60
1248	Zazzle		\$341.61
1249	Infinite Cables		\$340.04
1250	Tru North RV, Auto & Marine		\$339.41
1251	Publications Saskatchewan		\$337.10
1252	Saskatchewan Polytechnic-Prince Albert Campus		\$336.00
1253	Fitness Solutions		\$331.89
1254	Denise Taylor		\$330.00
1255	Cydnee Sparrow		\$325.45
1256	American Water Works Assoc		\$323.33
1257	Melanie Pederson		\$321.40
1258	Safety Wear Canada		\$316.57
1259	Sigma Inn & Suites		\$315.24
1260	Meridian Surveys Ltd.		\$315.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1261	Shermco Industries Canada Inc.		\$315.00
1262	Madd Message		\$313.95
1263	Creative City Network of Canada		\$310.00
1264	Courageous K9 (Courageous Companions)		\$309.75
1265	York University		\$309.75
1266	University of Minnesota		\$309.40
1267	World Water Operator Training Company		\$307.65
1268	Brad's Appliance Repair		\$305.25
1269	Saskatchewan Parks & Recreation Association		\$305.00
1270	Danielle Hamilton		\$304.36
1271	Family Pizza		\$300.72
1272	Dennis Adams		\$300.00
1273	Leane Bear		\$300.00
1274	Don Bendig		\$300.00
1275	Samantha Burnouf		\$300.00
1276	Walter Chester		\$300.00
1277	Keisha Gamola		\$300.00
1278	Hope's Home Inc.		\$300.00
1279	Dean Kushneryk		\$300.00
1280	Prince Albert Highlanders Pipes & Drum		\$300.00
1281	Tyler Wozniak		\$300.00
1282	Yodeck.com		\$298.94
1283	Herbert Gratias		\$296.93
1284	Crystal Clarke		\$296.13
1285	Lorri Ma		\$296.13
1286	Lorna Stubel		\$296.13
1287	Mega Tech		\$296.12
1288	Entrust Ltd		\$295.70
1289	Home Depot		\$294.70
1290	Jessie Lepine		\$294.40
1291	Advanced Municipal Solutions		\$294.00
1292	Bev Amonson		\$294.00
1293	Community Drug Alert Online		\$288.75
1294	Stapleton's Great Adventure Company		\$288.58
1295	Big Hill Services Ltd.		\$286.79
1296	Wayfair.ca		\$286.36
1297	Grand Prairie Fluid System Technologies Inc		\$283.54
1298	Lynn Phaneuf		\$281.66
1299	SmartSafety Software, Inc		\$281.21
1300	Keegan Brodacki		\$277.50
1301	Anh Quang Do		\$277.50
1302	Hannah Nicholson		\$277.50
1303	Garden of Dreams		\$277.32
1304	Carswell		\$277.20
1305	Commercial Industrial Manufacturing Ltd.		\$275.28

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1306	Fisher Scientific Company		\$274.36
1307	International Municipal Signal Assoc.		\$273.88
1308	Morgan Burns		\$273.00
1309	Grace Vedress		\$273.00
1310	UPS Canada LTD.		\$272.41
1311	BD Properties		\$271.95
1312	Brian Garson		\$267.95
1313	Tim Bettger		\$262.50
1314	Fall Protection Group		\$262.50
1315	Alyssa Nagy		\$262.50
1316	J2 Efax		\$262.29
1317	Glenn Patey		\$258.75
1318	Cherlock & Safe		\$258.63
1319	Red Swan Pizza		\$257.29
1320	Apple		\$256.26
1321	Legacy Lowering Device		\$256.20
1322	Share Canada		\$254.26
1323	Paul Walker		\$253.50
1324	Rocky Brands Canada Inc.		\$252.00
1325	Denise Jones		\$251.50
1326	Carnell Sales Inc		\$251.49
1327	Owen Rance		\$250.31
1328	Alzheimer Society of Saskatchewan		\$250.00
1329	Dwayne Cameron		\$250.00
1330	Veryl Coghill		\$250.00
1331	CURE Foundation		\$250.00
1332	Angela Joy Dela Cruz		\$250.00
1333	Rebecca Fines		\$250.00
1334	Caylee Guidinger		\$250.00
1335	Karissa Hoffart		\$250.00
1336	Megan Nemish		\$250.00
1337	Prince Albert Branch Association for Community Living		\$250.00
1338	Saskatchewan Turfgrass Association		\$250.00
1339	Stephanie Rose Music		\$250.00
1340	The Terry Fox Foundation		\$250.00
1341	Kim Yelland		\$250.00
1342	Tatum Young		\$250.00
1343	Travelodge		\$249.24
1344	Harold's IGA		\$248.95
1345	Warren's Parcel Express Inc.		\$247.72
1346	911 Gear Canada		\$247.63
1347	Dolores Beaulieu		\$245.00
1348	Nicole Toutant		\$244.50
1349	Corinne Olson		\$243.63
1350	Lucid Software Inc.		\$240.87

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1351	The International Assoc of Assessing Officers		\$240.10
1352	Pineland Metal Products Inc.		\$240.00
1353	Receiver General of Canada		\$240.00
1354	EaseUS		\$237.45
1355	High Purity Water Services		\$236.25
1356	Hilti Canada Corp.		\$235.48
1357	Barry Swanson		\$234.88
1358	Fedex		\$232.01
1359	Light in the Box .com		\$231.75
1360	Flipsnack		\$231.46
1361	Michelle McAuley		\$229.45
1362	Lambert Distributing Inc.		\$229.09
1363	Hassett Properties		\$227.55
1364	Leslie Morin		\$227.55
1365	Anisha Gillespe		\$225.00
1366	Pinnacle Distribution Saskatoon		\$223.15
1367	QuillBot		\$220.86
1368	Vista Print. ca		\$218.63
1369	Altec Industries Ltd.		\$218.19
1370	International Institute of Business Analysis		\$213.84
1371	Original Joes		\$211.90
1372	Comptia		\$211.61
1373	Judy Jackson		\$210.90
1374	Marsh Pegs Ltd.		\$210.90
1375	Austin Tash		\$210.90
1376	Kevin Bremner		\$210.00
1377	Dive Rescue International, Inc.		\$210.00
1378	Carrie Ikert		\$210.00
1379	Maple Leaf Medals		\$210.00
1380	Starbucks		\$210.00
1381	Kayanna Rae Wirtz		\$210.00
1382	Appliance Clinic		\$206.62
1383	B & E Industrial Electronics		\$203.82
1384	BC Ferries		\$201.10
1385	Greg Podjan		\$201.00
1386	Elliot Byers		\$200.00
1387	Kenzie Cameron		\$200.00
1388	Kiana Gallegos		\$200.00
1389	Trent N R Gillespie		\$200.00
1390	Kaboom Kettle Corn		\$200.00
1391	Taras Kachkowski		\$200.00
1392	Sam Malenfant		\$200.00
1393	Minister of Finance		\$200.00
1394	Zoe Mortimer		\$200.00
1395	Meghan O'Leary		\$200.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1396	Devyn Sachkowski		\$200.00
1397	Saskatchewan Association of City Clerks		\$200.00
1398	Payden St. Denis		\$200.00
1399	Strategic Alarms		\$200.00
1400	Telus Security		\$200.00
1401	Wahpeton Dakota First Nation		\$200.00
1402	Lindsey Wilkinson		\$200.00
1403	Erin Winterton		\$200.00
1404	Darien Wourms		\$200.00
1405	Perry Radke		\$199.80
1406	Claire Wouters		\$199.80
1407	Language Linx Ltd		\$197.75
1408	Shirley McLennan		\$196.86
1409	Cameron Instruments Inc.		\$194.25
1410	Dave Kapacila		\$194.25
1411	Bulk Barn		\$193.35
1412	Name Tag Wizard		\$192.75
1413	Eric Su, Kam Hua		\$189.41
1414	Heavy Construction Safety Association		\$188.44
1415	Lorraine Bonneau		\$187.42
1416	Vimeo Inc.		\$186.48
1417	Hokey Pokey Inc		\$184.55
1418	Giant Tiger		\$182.48
1419	Lloyd McLennan		\$180.38
1420	Marg Power		\$180.38
1421	Royal Canadian Legion BR. #2		\$180.00
1422	Supplement World		\$179.80
1423	KLE Canada Inc		\$177.60
1424	Internet Infinity- Voice Me Up		\$176.03
1425	Save on Foods		\$175.72
1426	Mike Mogg		\$175.00
1427	P A Housing Authority		\$174.83
1428	Enviroway Detergent Manufacturer		\$173.28
1429	SIGMA Assessment Systems, Ltd		\$172.14
1430	Clique Hotels		\$171.84
1431	Lesley K. Bear		\$170.00
1432	VMware		\$169.27
1433	YasTech Developments Inc.		\$166.50
1434	Metis Central Region 2 Council Inc		\$166.00
1435	Moores		\$165.34
1436	Dropbox Inc.		\$165.23
1437	Surepasseexam.com Inc.		\$165.01
1438	S.T.O.P. Restaurant Supply Ltd		\$164.04
1439	Hampton Inn		\$162.41
1440	SMTP2GO. Com		\$162.23

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1441	Bison Cafe		\$162.20
1442	Victoria's Tavern - Normanview		\$162.12
1443	Canadian Artists Representation		\$160.00
1444	Hillside Physical Health & Fitness		\$160.00
1445	Kirk Pilon		\$160.00
1446	P A Soundworks Inc.		\$156.33
1447	Cut2MeDesigns LLC		\$155.49
1448	Prince Albert Wand Wash		\$155.00
1449	Smitty's Restaurant & Lounge		\$154.77
1450	Christina M Ferchuk		\$154.44
1451	101270529 Saskatchewan Ltd.c/o Winmar		\$153.00
1452	City of Meadow Lake		\$152.05
1453	Alex Flett		\$150.00
1454	Brenner Holash		\$150.00
1455	Kelly Kawula		\$150.00
1456	Wayne Smith		\$150.00
1457	Subway		\$150.00
1458	Rhonda Trusty		\$145.64
1459	Microtel Inn & Suites		\$143.19
1460	The Atlas Hotel		\$142.25
1461	Petro Canada Inc.		\$142.11
1462	Dollar Tree		\$140.82
1463	Brenda Dobell		\$138.75
1464	Tammie Leonard		\$138.60
1465	Varial Technologies Inc.		\$135.40
1466	Sask Auto Fund		\$134.00
1467	Fast Stamps		\$133.20
1468	Kim Jones		\$131.25
1469	Etsy.com		\$131.03
1470	Creative Market		\$131.02
1471	SUSPA		\$130.56
1472	Montana's		\$129.62
1473	Humpty's Family Restaurant		\$128.80
1474	Prairie North Co-op		\$126.48
1475	Doctor John's Towing		\$126.00
1476	Melissa Cournoyer		\$125.00
1477	Josh Gamlin		\$125.00
1478	Norma Gareau		\$123.42
1479	Magikist Ltd		\$123.38
1480	Warren Nekurak		\$121.67
1481	Microsoft 365		\$120.99
1482	Dennis Brown		\$120.92
1483	Lorne Courouble		\$120.92
1484	Jeff Fisher		\$120.92
1485	Duane Karlstrom		\$120.92

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1486	John Morrall		\$120.92
1487	Shoppers Drug Mart - JASH RX Enterprises Ltd.		\$120.19
1488	Joel Mihilewicz		\$120.00
1489	T C Garage Gas Station		\$118.00
1490	Sidney On The Run		\$117.05
1491	Frank Harris		\$115.50
1492	PicMonkey		\$115.20
1493	The Source		\$111.72
1494	The Welding Shop		\$111.00
1495	Circle K		\$110.73
1496	U-Haul		\$109.81
1497	Ricky's All Day Grill		\$109.35
1498	La Ronge Hotel & Suites		\$109.27
1499	Clement G Roy		\$109.18
1500	Prairie Sky Co-op		\$109.00
1501	Hailey Kapacila		\$107.00
1502	Riverview Mechanical Ltd.		\$106.01
1503	Economic Developers Alberta		\$105.00
1504	Paws Here Canine Services		\$105.00
1505	Sask. Association of Rural Municipalities		\$105.00
1506	Music Theatre International		\$104.07
1507	Nancy Pistun		\$101.41
1508	AVSHop.ca		\$100.66
1509	Ruchita Patel		\$100.46
1510	API Alarms Inc.		\$100.00
1511	Dave Arsenault		\$100.00
1512	Adam Balon		\$100.00
1513	Cathy Bendle		\$100.00
1514	Janice DePeel		\$100.00
1515	Chord Fehr		\$100.00
1516	Shauna Eveleigh Harris		\$100.00
1517	Anastasia MacColl		\$100.00
1518	Laurie Muirhead		\$100.00
1519	Multicultural Council of Saskatchewan		\$100.00
1520	National Hotel		\$100.00
1521	Jessica Rabbitskin		\$100.00
1522	Wendy Rowe		\$100.00
1523	Saskatchewan Justice Corporation Branch		\$100.00
1524	Sturgeon Lake First Nation		\$100.00
1525	Alberta Fire Chiefs Association		\$98.96
1526	ColdFront Ltd		\$98.75
1527	Lyle Karasiuk		\$98.65
1528	Lloydminster Co-op		\$98.01
1529	Husky Oil		\$97.27
1530	Blueline Taxi		\$97.22

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1531	Dennis Ditzel		\$94.50
1532	Ray Littlechilds		\$94.50
1533	Pharmasave		\$94.49
1534	Sask Health Authority		\$92.00
1535	Ruth Griffiths		\$90.00
1536	ATPS Taxi & Limo Service		\$89.70
1537	Boston Pizza		\$89.29
1538	Emina Morava		\$89.20
1539	Spotify		\$88.72
1540	Integromat LLC		\$87.26
1541	Fas Gas Oil Ltd.		\$86.83
1542	Sootsoap Supply Co.		\$82.32
1543	Michelle Maculey		\$80.45
1544	Bonnie Hryniuk		\$80.00
1545	Dallas Robert McLeod-Lacendre		\$80.00
1546	Salvation Army		\$80.00
1547	Quality Bearings		\$79.08
1548	Go Daddy.com Inc.		\$78.96
1549	Brad Dent		\$78.75
1550	Michael Ruskowski		\$78.75
1551	Yosef Siwy		\$78.75
1552	Byron Yeo		\$78.75
1553	Impark		\$78.50
1554	A & W Restaurants		\$78.02
1555	Jam Software		\$77.27
1556	Crossrider Sport Ltd		\$77.04
1557	Purified Water Store		\$77.00
1558	Culligan Water Conditioning		\$76.00
1559	Mediapress Ltd.		\$75.34
1560	Ashley Auigbelle		\$75.00
1561	Lorna Blakeney		\$75.00
1562	Joshua McNabb Brass		\$75.00
1563	Canadian Police Chaplain Association		\$75.00
1564	Kelly Clark		\$75.00
1565	Economic Developers Association of Manitoba		\$75.00
1566	Logan Edwards		\$75.00
1567	Nicholas Ferguson-Dodge		\$75.00
1568	Jonathon Karabekian		\$75.00
1569	Holly Knife		\$75.00
1570	Kim Kuzak		\$75.00
1571	Rijja Mansoor		\$75.00
1572	Saskatchewan Assessment Management Agency		\$75.00
1573	Sask Culture Inc.		\$75.00
1574	Sask Sport Inc.		\$75.00
1575	Saskatchewan Women In Policing		\$75.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1576	Carrie Stene		\$75.00
1577	Kim Villeneuve		\$75.00
1578	Denise Wilkinson		\$75.00
1579	Malenfant Enterprises Ltd.		\$73.57
1580	The University of Manitoba		\$73.50
1581	Winacott Equipment Group		\$72.50
1582	Saskatoon Coop		\$72.41
1583	OnlyMaker		\$72.09
1584	Marlene Peterson		\$70.00
1585	AutoAuth Service		\$69.77
1586	Dynamic Communities LLC		\$67.22
1587	DS Tactical		\$65.52
1588	Minute Muffler		\$63.65
1589	Schmalz Enterprises		\$63.00
1590	Cenex Whitefish		\$61.60
1591	Ashly Cabinets & Windows		\$60.71
1592	Kilo Lima Code School		\$59.00
1593	Canadian Wood Council		\$58.02
1594	Arts Reach Unlimited		\$57.97
1595	Victoria Square Pharmacy		\$57.92
1596	Steel Craft Door		\$55.94
1597	JYSK		\$55.48
1598	Gas Plus Station		\$55.18
1599	Nav Canada		\$55.13
1600	London Machinery		\$53.74
1601	WJF Instrumentation (1990) Ltd.		\$52.50
1602	M & M Food Market		\$52.47
1603	Torstar Group-Toronto Star Newspapers Ltd		\$52.45
1604	Midtown Plaza Inc.		\$52.00
1605	Perry Trusty		\$51.02
1606	Jason Reichle		\$50.79
1607	Lori Amy		\$50.00
1608	Adreanna Boucher		\$50.00
1609	Sanjana Brijlall		\$50.00
1610	Alex Fallon		\$50.00
1611	Jackie Freychet		\$50.00
1612	Vern Hodgins		\$50.00
1613	Martin Kiffiak		\$50.00
1614	Patricia Koivisto		\$50.00
1615	Ian McIntyre		\$50.00
1616	Michelle McKeaveney		\$50.00
1617	Kim Neudorf		\$50.00
1618	Jennifer Njaa		\$50.00
1619	Kim Orynik		\$50.00
1620	Gabrielle Robertson		\$50.00

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1621	Saskatchewan Ministry of Government Relations		\$50.00
1622	South Hill Medical Practice		\$50.00
1623	Abigail Stead		\$50.00
1624	Ariana Stead		\$50.00
1625	Natasha Thomson		\$50.00
1626	Shay Ziegler		\$50.00
1627	AllOnesie		\$48.76
1628	Capital Taxi		\$48.62
1629	Funky Moose Records		\$46.34
1630	Canada Computers Inc		\$46.12
1631	Prince Albert Police Service		\$45.45
1632	Synergiee Canada		\$45.41
1633	Kidsport		\$45.20
1634	Black Top & Checker Cabs		\$44.74
1635	Federal Express Canada Ltd.		\$43.41
1636	PetSmart		\$43.27
1637	Frontier Supply Chain Solutions		\$42.44
1638	Paddle.com Market Ltd		\$41.99
1639	Hilton Garden Inn		\$41.49
1640	Alex Crowe		\$40.00
1641	P.A. Community Clinic		\$40.00
1642	Fabricland		\$39.96
1643	Tale Spinner Theatre		\$38.39
1644	Mobil		\$38.30
1645	Grouse Mountain Lodge		\$37.60
1646	Yellow Cab		\$35.10
1647	Associate Medical Clinic		\$35.00
1648	Leith Bender		\$35.00
1649	City Park Town		\$35.00
1650	Liane Vance		\$35.00
1651	WinRAR		\$34.01
1652	Surdell Taxi		\$34.00
1653	Judie Relitz		\$32.21
1654	Taco Time		\$31.24
1655	McDonald's Restaurants of Canada Ltd.		\$30.88
1656	Sherry LaFaver		\$30.46
1657	Prince Albert Tourism		\$30.31
1658	Coalition for Canadian Police Reform		\$30.00
1659	Judy Janzen		\$30.00
1660	PA TV & Audio Repair		\$29.97
1661	Jean Laurent Fournier		\$25.00
1662	Melissa Isbister		\$25.00
1663	Legends Medical Clinic		\$25.00
1664	Concept Controls Inc		\$23.31
1665	Samson Cook		\$22.50

Payables Payments

No.	Vendor Name	From 10/1/2023 to 10/31/2023	From Start of Year to 10/31/2023
1666	City of Prince Albert		\$20.00
1667	The Provincial Mediation Board		\$20.00
1668	Beverly Skotheim		\$20.00
1669	Burger King		\$19.40
1670	Crescent Park Pharmacy		\$15.50
1671	Cornwall Centre		\$15.00
1672	Duo Security LLC		\$13.82
1673	Prince Albert Valu Lots		\$12.20
1674	Microsoftstore. Com		\$11.34
1675	Winners Merchants International		\$11.09
1676	Faye Hoppe		\$10.50
1677	The Wall Street Journal		\$10.50
1678	Precise ParkLink		\$10.00
1679	City of Calgary		\$8.25
1680	Eleanor Maurice		\$6.50
1681	Prince Albert Toyota		\$4.01
	Total:	\$11,227,537.63	\$100,950,506.77



City of Prince Albert

RPT 23-459

TITLE: November 2023 Accounts Payable Payments

DATE: **December 29, 2023**

TO: Executive Committee

PUBLIC: **X**

INCAMERA:

RECOMMENDATION:

That the November 2023 accounts payable payments report be received as information and filed.

TOPIC & PURPOSE:

To provide a year to date list of all payments made by the City to vendors and contractors.

PROPOSED APPROACH AND RATIONALE:

Administration committed to provide Council with a list of accounts payable payments on a monthly basis (RPT# 19-42), therefore the following information is being reported to Council:

1. A list of payments made to vendors and contractors from November 1 – 30, 2023.
2. A list of payments made to vendors and contractors from January 1 – November 30, 2023.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. November 2023 Accounts Payable Payments

Written by: Tejinder Khatri, Asset Manager

Approved by: Director of Financial Services and City Manager

Payables Payments

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1	Graham Construction and Engineering LP	\$6,531,625.64	\$54,216,772.81
2	Municipal Employees Pension Plan	\$945,557.20	\$7,757,209.46
3	B & B Construction Group Inc.	\$620,109.37	\$5,058,812.43
4	Superior Truck Equipment Inc./North America	\$419,167.35	\$432,430.79
5	SaskPower	\$301,872.67	\$3,046,682.36
6	Federated Co-Operatives Ltd.	\$252,286.41	\$1,375,395.95
7	Wheatland Builders & Concrete Ltd.	\$241,473.76	\$1,479,378.49
8	Playgrounds-R-Us	\$193,356.45	\$197,019.45
9	The City Of Prince Albert Public Library Board	\$187,829.17	\$2,066,120.87
10	BBB Architects Toronto Inc	\$176,911.67	\$546,010.29
11	FirstCanada ULC	\$171,971.80	\$1,629,810.27
12	Thorpe Industries Ltd	\$108,127.75	\$130,371.83
13	PA Separate School Board	\$107,053.63	\$3,379,952.85
14	Erickson Contracting & Management Ltd	\$65,946.69	\$725,375.86
15	Novus Law Group	\$65,644.73	\$576,187.91
16	Tetra Tech Canada Inc	\$58,285.45	\$115,810.71
17	Toter, LLC c/o Wastequip	\$58,228.27	\$117,166.57
18	Acme Infrastructure Services Inc.	\$54,257.42	\$369,113.41
19	Community Service Centre	\$53,386.75	\$587,904.25
20	Canadian Corps of Commissionaires (North Saskatchewan) Inc.	\$49,190.58	\$369,931.01
21	Group2 Architecture Engineering Inc	\$48,804.38	\$450,486.32
22	Arctic Refrigeration Inc.	\$47,760.20	\$176,689.42
23	Beyond Backyards Landscaping Ltd	\$47,341.50	\$76,719.00
24	AECOM Canada Ltd.	\$44,773.05	\$322,235.15
25	Prince Albert Police Association	\$38,328.24	\$150,964.06
26	DCG Philanthropic Services Inc	\$37,852.50	\$302,820.00
27	Darcy's Golf Shop Ltd.	\$37,009.17	\$260,233.31
28	Full Line Electric and General Contracting	\$35,800.50	\$191,987.04
29	Madbull Stump Grinding & Tree Removal	\$35,427.00	\$45,322.34
30	Sigma Safety Corp.	\$35,150.49	\$67,071.43
31	Klearwater Equip & Technologies	\$30,452.34	\$463,756.36
32	Sask Energy Inc.	\$29,152.39	\$656,857.75
33	Prince Albert Security Services	\$28,323.87	\$90,120.62
34	DMM Energy	\$26,747.86	\$202,338.82
35	Flocor	\$23,244.01	\$43,425.43
36	City of Saskatoon	\$23,191.82	\$98,050.81
37	SPCA	\$22,653.33	\$330,762.94
38	NSC Minerals Ltd.	\$22,063.22	\$41,395.81
39	Can Union of Public Employees Assoc Local 160	\$21,695.38	\$177,578.96
40	Frontline Outfitters Ltd	\$21,100.71	\$74,876.06
41	Superior Infrastructure Restoration Ltd	\$20,887.50	\$87,474.75
42	Clip & Trim Tree Service & Yard Maintenance	\$18,375.00	\$78,645.00
43	ASL Paving Ltd.	\$17,755.56	\$17,755.56
44	Sky Is Falling Entertainment Inc.	\$16,500.00	\$16,500.00
45	WestVac Industrial Ltd	\$15,822.70	\$30,003.86

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
46	Prince Albert Policemen's Association	\$15,562.03	\$153,149.80
47	Borysiuk Contracting Inc.	\$15,214.00	\$61,911.48
48	Paquin Entertainment	\$15,000.00	\$32,400.00
49	Badger Meter	\$14,147.13	\$150,808.06
50	Dmyterko Enterprises Ltd.	\$13,871.13	\$46,256.28
51	Greenland Waste Disposal Ltd.	\$13,289.12	\$90,324.36
52	Prince Albert Firefighter's Association Local 510	\$11,745.64	\$116,546.02
53	Asiil Enterprises Ltd.	\$11,619.44	\$158,715.18
54	SaskTel CMR	\$11,461.21	\$110,907.77
55	Eager Beaver Forest Products Ltd	\$11,340.78	\$11,340.78
56	Econo Lumber	\$10,519.75	\$76,727.89
57	SaskTel	\$10,193.96	\$181,133.93
58	United Rentals of Canada Inc	\$9,652.29	\$22,602.09
59	Auto Rescue Towing	\$9,265.43	\$90,905.11
60	BlackPine Services	\$8,880.00	\$8,880.00
61	Nicola Sherwin- Roller M.A.,C.C.C.	\$8,704.52	\$85,416.98
62	Locke Electric	\$8,523.91	\$23,416.51
63	ESTI Consulting Services	\$8,369.69	\$143,169.53
64	North Star Trophies & Screen Printing	\$8,231.51	\$30,354.76
65	Spectrum Sound Systems	\$8,178.43	\$9,325.18
66	ECL Fiberglass Mfg. Inc	\$8,171.82	\$8,171.82
67	SOS Electrical Ltd.	\$8,161.16	\$10,687.67
68	DMC Cleaning Inc	\$7,749.47	\$51,814.23
69	First General Services (PA) Ltd.	\$7,222.24	\$51,964.53
70	Falcon Equipment Ltd.	\$7,132.62	\$15,473.35
71	Dell Canada Inc	\$6,721.15	\$78,587.55
72	Saskatchewan Health Authority	\$6,445.23	\$6,445.23
73	Delco Automation Inc.	\$6,379.46	\$113,187.99
74	Finning International Inc.	\$6,217.45	\$42,162.92
75	VendorPanel Pty Ltd	\$6,187.00	\$12,135.80
76	Richard Pytlak	\$6,160.50	\$72,084.50
77	Westar Ventures Ltd	\$6,105.00	\$40,043.25
78	Overhead Door of Prince Albert Ltd.	\$6,075.20	\$19,870.19
79	North 28 Music Inc.	\$6,050.00	\$6,050.00
80	Vanko Analytics	\$5,971.80	\$21,090.00
81	Capital H2O Systems, Inc.	\$5,853.75	\$106,653.75
82	Acklands Ltd.	\$5,728.67	\$66,572.14
83	Barra Music Co.	\$5,700.00	\$5,700.00
84	PCL Construction Management Inc.	\$5,604.89	\$100,850.12
85	Comairco Equipment Ltd.	\$5,589.96	\$12,099.48
86	Prince Albert Golf & Curling Club	\$5,416.67	\$60,108.37
87	Procido LLP	\$5,328.00	\$109,698.86
88	Turf Care Products Canada Ltd.	\$5,301.79	\$17,901.79
89	Acuvec Geospatial	\$5,113.50	\$5,113.50
90	Triod Supply Ltd.	\$5,095.82	\$5,095.82

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
91	East End Community Club	\$5,000.00	\$26,911.51
92	Superior Propane Ltd	\$4,882.31	\$18,315.78
93	Ministry of Corrections and Policing	\$4,856.00	\$4,856.00
94	Eecol Electric (Sask) Ltd.	\$4,844.46	\$26,381.01
95	Share	\$4,707.50	\$26,462.70
96	Big Drum Media	\$4,704.00	\$17,913.28
97	Capstone Community Marketing	\$4,624.98	\$46,594.80
98	Gregg Distributors	\$4,375.12	\$26,242.25
99	Receiver General	\$4,305.82	\$4,305.82
100	HBI Brennan Office Plus Inc.	\$4,285.34	\$81,509.72
101	Prince Albert Youth Travel Club	\$4,068.00	\$4,068.00
102	T.J. Ewert Property Assessment Services Ltd.	\$4,061.25	\$13,781.73
103	Sask Research Council	\$4,032.09	\$35,376.18
104	PR Septic Services 1997 Ltd.	\$3,971.29	\$43,687.06
105	Lake Country Co-operative Ltd.	\$3,852.42	\$30,221.71
106	Metalman Art & Design	\$3,849.48	\$200,894.82
107	Dresswell Dry Cleaners (2013) Ltd	\$3,766.23	\$45,565.52
108	UniTech Office Solutions, Ltd.	\$3,732.10	\$33,732.45
109	Sask Polytechnic-Regina Campus	\$3,600.00	\$8,808.00
110	NexGen Mechanical Inc.	\$3,557.53	\$115,424.69
111	U13AA Source For Sports Greyhounds	\$3,500.00	\$3,500.00
112	Thor Security Ltd.	\$3,404.93	\$17,720.60
113	Air-Tech Management Ltd.	\$3,402.00	\$3,402.00
114	First Student Canada	\$3,360.00	\$51,488.67
115	Canadian Imperial Bank of Commerce	\$3,358.50	\$25,076.80
116	Veritas Law LLP	\$3,271.54	\$3,271.54
117	Fer-Marc Equipment Ltd.	\$3,081.72	\$78,247.93
118	Lehner Electric Inc.	\$3,018.09	\$10,994.55
119	U18AA Lake Country Timberwolves	\$3,000.00	\$3,000.00
120	Purolator Courier Ltd.	\$2,932.47	\$26,218.31
121	D.F.G. Management Ltd.	\$2,922.71	\$20,274.36
122	PA Pest Control Inc	\$2,908.51	\$4,929.76
123	Christie Lites Sales	\$2,829.78	\$4,276.54
124	GL Mobile Communications	\$2,789.54	\$121,607.65
125	RCMP F Division-Digital Forensics Services	\$2,750.00	\$5,500.00
126	Concept 3 Business Interiors	\$2,701.30	\$14,102.05
127	A1 Locksmithing	\$2,661.78	\$14,957.25
128	Technical Safety Authority of Saskatchewan	\$2,655.00	\$10,518.00
129	Prince Albert Alarm Systems Ltd	\$2,596.36	\$4,531.09
130	Prince Albert Golf and Curling Club	\$2,500.00	\$59,874.61
131	West Hill Community Club	\$2,500.00	\$26,157.16
132	East Hill Community Club	\$2,500.00	\$21,674.00
133	Crescent Heights Community Club	\$2,500.00	\$21,619.00
134	Impact Mechanical Service Ltd.	\$2,480.74	\$61,253.96
135	Tyrone Enterprises Inc	\$2,383.50	\$32,345.25

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
136	Kleen-Bee (P.A.)	\$2,351.64	\$104,416.96
137	Waldheim Specialty Sand Products	\$2,271.06	\$4,542.12
138	Canada Post Corporation	\$2,268.36	\$47,033.25
139	Folio Jumpline Publishing Inc.	\$2,249.81	\$30,907.52
140	University of Regina	\$2,224.80	\$40,873.89
141	Saskatchewan Assessment Management Agency	\$2,163.00	\$2,238.00
142	Action Printing Company Ltd.	\$2,083.47	\$75,483.13
143	Complete Distribution Services	\$2,069.61	\$32,024.76
144	Christopherson's Industrial Supplies	\$2,035.47	\$59,819.50
145	BD Properties	\$2,000.00	\$2,271.95
146	Canadian Linen and Uniform Service	\$1,930.71	\$13,155.79
147	Softchoice Corporation	\$1,907.60	\$260,796.32
148	Dana Strauss	\$1,850.00	\$6,850.00
149	Knotty Pine Bistro	\$1,849.99	\$26,705.84
150	Brett Young	\$1,793.83	\$19,110.68
151	Williams Scotsman Canada	\$1,789.32	\$9,841.26
152	Nicole A Sawchuk Barrister and Solicitor	\$1,737.65	\$28,696.76
153	KoneCranes Canada Inc.	\$1,728.27	\$1,728.27
154	Lifesaving Society - SK Branch	\$1,697.33	\$9,594.77
155	Oak Creek Golf & Turf Inc.	\$1,636.87	\$222,694.85
156	Jenna Strauss	\$1,600.00	\$5,350.00
157	Victims' Fund	\$1,600.00	\$1,600.00
158	North Shield Services Ltd	\$1,586.87	\$1,586.87
159	Apex Software	\$1,560.00	\$1,560.00
160	Coronet Hotel	\$1,554.88	\$10,093.93
161	Jesse Campbell	\$1,530.79	\$14,065.89
162	My Place Catering	\$1,504.44	\$17,825.45
163	Lauren Lohneis	\$1,500.00	\$6,100.00
164	Ian Dickson	\$1,500.00	\$4,654.94
165	Sara L'Abbe	\$1,500.00	\$1,500.00
166	The Hourhand	\$1,500.00	\$1,500.00
167	Prairie Meats	\$1,492.42	\$21,883.73
168	Jay's Transportation Group Ltd.	\$1,454.41	\$9,834.58
169	JJ MacKay Canada Ltd	\$1,407.06	\$9,391.56
170	Saunders Electric Ltd.	\$1,376.91	\$9,339.77
171	Adrian Vermette	\$1,374.96	\$9,525.59
172	GardaWorld Cash Services Canada Corp	\$1,343.61	\$12,760.02
173	Sysco Food Services	\$1,332.53	\$129,888.68
174	Cansel	\$1,265.40	\$5,553.26
175	CGI Information Systems & Mgt Consultants Inc	\$1,250.60	\$6,709.94
176	Harvey Anderson	\$1,250.00	\$7,145.26
177	Elizabeth Chamberlain	\$1,250.00	\$2,500.00
178	Jet Ice Limited	\$1,237.38	\$3,886.01
179	Napa Auto Parts	\$1,218.21	\$26,945.68
180	Jump.ca	\$1,204.42	\$10,563.19

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
181	Avison Young ITF 1540709 Ontario Limited	\$1,202.52	\$14,487.72
182	Miranda Ironstand-Baxter	\$1,200.00	\$3,250.00
183	Minto Rec Centre & Lounge	\$1,081.14	\$1,081.14
184	Shred-it International ULC	\$1,077.84	\$12,305.39
185	Stoneedge Consulting 2017	\$1,075.00	\$1,075.00
186	Lenovo Canada Inc.	\$1,058.93	\$35,606.66
187	Rocky Mountain Phoenix	\$1,033.41	\$49,961.61
188	West Flat Citizens Group Inc.	\$1,000.00	\$40,530.00
189	Tazana Nilson	\$1,000.00	\$2,600.00
190	CTV Television Inc.	\$976.50	\$9,980.25
191	International Association of Airport Executive Canada	\$934.50	\$2,692.20
192	Comprehensive Chemical & Water Treatment Inc.	\$908.76	\$1,810.20
193	Brittani Duxbury	\$890.00	\$890.00
194	OTIS Canada Inc	\$876.89	\$3,610.20
195	Doug Allen	\$850.00	\$1,630.00
196	Mann Art Gallery	\$840.50	\$82,040.50
197	Alamanda Communications Inc.	\$828.91	\$12,714.74
198	Konica Minolta Business Solutions Canada Ltd.	\$813.34	\$30,657.17
199	Roadly	\$806.40	\$806.40
200	R.S. Management Services Inc.	\$804.75	\$10,606.05
201	Brent Pillipow	\$784.51	\$31,887.94
202	Fire Fighters Entertainment Fund	\$780.00	\$8,535.00
203	Ruszkowski Enterprises Ltd	\$779.63	\$59,087.66
204	Mr Plumber	\$779.19	\$34,830.09
205	B & P Water Shop Inc	\$770.80	\$7,652.90
206	Sutherland Automotive	\$765.17	\$37,953.17
207	Dave Kushal	\$760.00	\$760.00
208	Karen Langlois	\$750.00	\$3,000.00
209	Prairie Harley-Davidson	\$744.54	\$27,507.15
210	CKBI/Power 99 FM	\$740.25	\$740.25
211	YWCA	\$738.89	\$7,188.89
212	Appliance Clinic	\$732.60	\$939.22
213	CDW Canada Corp.	\$728.59	\$29,152.85
214	Toshiba Business Solutions	\$720.40	\$6,837.96
215	Art Schifft	\$719.25	\$1,438.50
216	PA Markit Signs Ltd.	\$710.40	\$31,070.48
217	Donald Beuker	\$709.50	\$2,187.94
218	Roy Klein	\$682.50	\$1,228.50
219	Al Dyer	\$656.78	\$1,198.68
220	RCMP	\$650.00	\$7,600.00
221	Harley Davis	\$637.00	\$1,302.56
222	Carrie Ikert	\$630.00	\$840.00
223	Saskatchewan Professional Planners Institute	\$619.26	\$2,023.38
224	Sterling Bunn	\$610.50	\$610.50
225	Fastenal	\$597.74	\$15,890.43

Payables Payments

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
226	Lindsay Urquhart	\$594.62	\$3,713.12
227	Prince Albert Historical Society	\$586.00	\$53,896.00
228	Greg Pilon (Lucien)	\$550.00	\$4,250.82
229	Lisa Larocque	\$535.50	\$2,515.80
230	Prince Albert Shopper	\$534.45	\$8,845.20
231	Nicolle Degagne	\$529.52	\$949.52
232	Vermette Wood Preservers Ltd.	\$525.00	\$10,219.43
233	Saskatoon Media Group	\$525.00	\$4,166.40
234	Madsen Fence Ltd.	\$521.43	\$84,291.31
235	Maxim Transportation Services Inc.	\$518.56	\$49,184.03
236	Lawson Products Inc	\$513.97	\$10,417.24
237	Josh Mcghee	\$500.00	\$500.00
238	Bison Ridge Farms	\$481.91	\$481.91
239	Old Dutch Foods Ltd.	\$474.01	\$5,923.28
240	Jerilyn Lucier	\$471.75	\$471.75
241	Reflections Auto & Window Glass	\$452.70	\$2,815.10
242	Highline Electric P.A. Ltd	\$452.33	\$15,190.36
243	Reed Security Group	\$452.18	\$5,026.32
244	Colby Lavigne	\$431.33	\$2,227.89
245	Cheryl L'Hirondelle	\$424.90	\$424.90
246	Maricel Crisostomo	\$421.80	\$421.80
247	Destiny Martin	\$421.80	\$421.80
248	Jeremy Simpso	\$421.80	\$421.80
249	Cindy Gallegos	\$420.00	\$5,210.00
250	Thorpe Bros. Ltd.	\$416.25	\$25,419.61
251	Loraas Disposal North Ltd	\$409.36	\$6,105.11
252	Nordic Industries (1979) Ltd.	\$401.63	\$967.22
253	Suzanne Stubbs	\$400.00	\$3,950.00
254	Kerri MacLeod	\$400.00	\$1,575.00
255	Gloria Bell	\$390.00	\$4,605.00
256	Marlene Peterson	\$375.63	\$445.63
257	Lannie Mogleston	\$360.00	\$4,200.00
258	Marc Lavoie	\$350.00	\$350.00
259	Northern Sask Box Lacrosse	\$340.00	\$340.00
260	Gabrielle Giroux	\$333.00	\$4,127.81
261	Shaw Cable	\$328.79	\$5,931.43
262	Prince Albert Predators JR Lacrosse	\$312.75	\$312.75
263	Rebecka Klughart	\$300.00	\$1,800.00
264	Wilbert Holmgren	\$296.93	\$296.93
265	P A Express Ltd.	\$295.84	\$3,575.10
266	ALSCO Canada Corp - Saskatoon	\$293.49	\$2,315.08
267	Manitoulin Transport Inc.	\$291.10	\$2,819.86
268	Brandt Tractor Ltd.	\$280.17	\$111,933.93
269	Caroliine Huser	\$277.50	\$277.50
270	Super 8 Motel	\$275.00	\$4,192.12

Payables Payments

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
271	Sask Economic Developers Assoc.(seda)	\$273.00	\$2,151.45
272	Miguel Saavedra	\$270.79	\$270.79
273	Cornerstone Insurance	\$267.12	\$1,132,256.03
274	KPS Medic Ltd.	\$262.50	\$262.50
275	Bunker Fire Ltd	\$252.05	\$960.80
276	Elizabeth M. Settee	\$250.00	\$2,913.50
277	Summer Games Sports Centre Tenant's Group	\$250.00	\$250.00
278	Prince Albert Beverages	\$243.78	\$35,423.26
279	Murrays Appliance Service	\$237.54	\$1,846.49
280	Clunie Consulting Engineers Ltd.	\$231.00	\$2,772.00
281	Emco Corporation	\$230.88	\$152,656.97
282	Mary-Ann Schmidt	\$230.48	\$230.48
283	The F.I.R.M. Inc.	\$223.42	\$223.42
284	P.A. Nordic Ski Club	\$222.00	\$10,222.00
285	Prince Albert Rent A Car	\$222.00	\$3,183.76
286	Jonathan Lao	\$221.45	\$221.45
287	Food & Fuel c/o 101212525 Sk Ltd.	\$220.00	\$990.00
288	Early's Farm & Garden Centre	\$214.46	\$99,762.86
289	Percy H. Davis Limited	\$211.62	\$2,449.50
290	Bonnie Bailey	\$209.48	\$910.17
291	PyroCom Fire and Safety Equipment	\$207.90	\$12,943.02
292	Bruce Gibson	\$205.35	\$950.17
293	City Hall Social Club	\$201.00	\$5,242.00
294	Greg Podjan	\$201.00	\$402.00
295	Brad Holland	\$199.80	\$199.80
296	Reg Kowalski	\$199.80	\$199.80
297	ABC Fire & Safety Equipment	\$191.44	\$37,272.10
298	OCDetailing	\$190.80	\$1,526.40
299	Sherwin Williams	\$182.02	\$8,673.45
300	Stephanie Hodgson	\$180.38	\$180.38
301	George Meyer	\$180.38	\$180.38
302	Al Raas	\$180.38	\$180.38
303	Dana Ismail	\$180.00	\$1,440.00
304	Royal Canadian Legion BR. #2	\$180.00	\$360.00
305	Dolores Beaulieu	\$175.00	\$420.00
306	Saskatchewan Polytechnic-Prince Albert Campus	\$168.00	\$504.00
307	P A Janitorial Services 1983	\$167.83	\$1,286.71
308	Saskatchewan Public Safety Agency	\$166.50	\$917,522.46
309	Optek Solutions LP	\$165.39	\$1,323.12
310	SIGMA Assessment Systems, Ltd	\$161.70	\$333.84
311	Frontline Truck & Trailer	\$161.64	\$23,116.61
312	Perry Hulowski	\$152.10	\$608.58
313	Shelley Bird	\$140.00	\$1,290.00
314	Saskatchewan Heavy Construction Ass.	\$126.45	\$469.05
315	Nancy Pistun	\$120.92	\$222.33

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
316	Jim Bowers	\$120.92	\$120.92
317	Zirkia Grobler	\$120.00	\$4,303.00
318	Success Office Systems Inc	\$112.79	\$1,122.08
319	Information Services Corporation	\$110.00	\$16,404.73
320	Violet Gyoerick	\$110.00	\$110.00
321	Fred Isayew	\$107.63	\$538.15
322	Virginia German	\$101.40	\$608.58
323	Infosat Communications Inc.	\$100.76	\$1,108.36
324	Ted Deli	\$100.00	\$100.00
325	Wayne Kiryk	\$94.50	\$94.50
326	Trevor Storozuk	\$94.50	\$94.50
327	Clark's Supply & Service Ltd.	\$94.06	\$69,363.12
328	Maureen Thomas	\$93.75	\$537.75
329	Stan Oleksinski	\$89.00	\$89.00
330	Canoe Procurement Group of Canada	\$88.53	\$31,884.08
331	Melanie Knight	\$86.63	\$937.96
332	Shelly Linger	\$85.00	\$1,015.00
333	Dan Hayduk	\$84.00	\$84.00
334	Heather Pantel	\$80.45	\$80.45
335	Hillside Physical Health & Fitness	\$80.00	\$240.00
336	Multicultural Council of Saskatchewan	\$57.08	\$157.08
337	Judy Jackson	\$55.50	\$266.40
338	Receiver General of Canada	\$55.00	\$295.00
339	Darrin Bergstrom	\$50.70	\$713.47
340	West Hill Medical Clinic	\$50.00	\$1,500.00
341	Warren's Parcel Express Inc.	\$44.11	\$291.83
342	Sask Urban Municipalities Assoc (SUMA)	\$40.00	\$34,343.90
343	Prince Albert Chamber of Commerce	\$33.30	\$17,920.95
344	P A Fast Print Inc.	\$33.30	\$16,666.82
345	Prince Albert Medical Clinic	\$25.00	\$25.00
346	P.A. Community Clinic	\$20.00	\$60.00
347	Danielle Revale	\$17.50	\$17.50
348	Inland Kenworth Partnership	\$3.96	\$259,576.27
349	Bank of Montreal - Mastercard		\$1,974,966.46
350	Saskatchewan Workers Compensation Board		\$959,371.70
351	Prairie Architects Inc.		\$915,308.40
352	Anderson Motors Ltd.		\$897,351.37
353	Wolseley Waterworks		\$521,355.11
354	Aebi Schmidt Canada Inc.		\$423,694.77
355	Sask Rivers School Div #119		\$322,471.70
356	Snake Lake Construction Ltd		\$309,356.29
357	Versaterm Public Safety Inc		\$215,214.65
358	Lakeland Ford Sales (2009) Ltd.		\$194,078.55
359	Mocon Construction Ltd		\$191,898.47
360	Clear Tech Industries Inc.		\$183,613.53

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
361	MTE Excavating Ltd		\$182,709.61
362	Engo Equipment Sales		\$181,792.47
363	Warner Bus Industries		\$158,073.92
364	CentralSquare Canada Software Inc.		\$141,601.68
365	E. H. Price Ltd		\$137,508.00
366	Line West Ltd.		\$108,894.92
367	NCSWM Corporation		\$106,575.00
368	M D Charlton Co. Ltd.		\$105,055.16
369	Sask Housing Corporation		\$104,360.09
370	Iconix Waterworks LP		\$102,938.04
371	101100203 Saskatchewan Ltd.o/a TLS Lawn		\$101,457.24
372	MNP LLP		\$100,200.00
373	RNF Ventures Ltd.		\$97,099.87
374	Carlton Trail Railway Company		\$93,962.72
375	Glenmor Equipment LP		\$91,630.61
376	Canadian Recreation Solutions Inc.		\$78,972.34
377	Aquifer Group of Companies		\$77,591.10
378	The Container Guy Ltd		\$69,521.06
379	Brock White Canada		\$68,866.62
380	Can Union of Public Employees Assoc Local 882		\$67,866.66
381	Xylem Canada Company		\$63,161.26
382	Canadian Police College		\$62,312.31
383	Shantero Productions		\$59,871.23
384	Outlaw Metal Fabrication Ltd		\$59,401.65
385	Saskatoon Boiler Mfg. Co. Ltd.		\$58,496.25
386	Prairie Oasis Landscaping Inc		\$57,609.00
387	ESRI Canada		\$56,377.80
388	Nagy Holdings Ltd.		\$56,190.09
389	Econolite Canada Inc.		\$54,707.46
390	Eda Environmental Ltd.		\$54,346.28
391	Blackdog Roofing		\$52,447.50
392	Redhead Equipment Ltd.		\$50,652.24
393	Rich Valley Contracting Ltd.		\$49,950.00
394	1823625 Alberta Ltd. OA Marshall Lines 2014		\$47,310.42
395	E.T. Flooring Canada		\$47,257.19
396	Dynamic Funds		\$46,909.00
397	B A Robinson Co. Ltd.		\$46,467.24
398	PerfectMind Inc.		\$45,360.00
399	2023 Esso Cup Host Committee		\$45,000.00
400	Aqua-Aerobic Systems, Inc.		\$44,362.50
401	Raven Rescue Safety Medical Ltd.		\$43,689.21
402	Lajcon Distributors		\$42,287.67
403	Bandet Holdings Ltd.		\$39,428.62
404	Halliday's Trucking		\$39,229.69
405	Brogan Fire & Safety		\$39,120.73

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
406	Automated Aquatics Canada Ltd.		\$36,374.85
407	Nordale Community Club		\$36,087.22
408	Certified Laboratories		\$36,071.67
409	Rampart International Corp		\$35,124.49
410	GV Audio Inc.		\$34,702.09
411	CRL Engineering Ltd.		\$33,911.19
412	Lafrentz Road Services Ltd.		\$33,771.23
413	Prince Albert Grand Council		\$33,400.00
414	Site One Landscape Supplies		\$32,995.78
415	Astrographic Industries Ltd		\$32,888.00
416	Prince Albert Mobile Crisis Unit		\$32,700.00
417	OK Tire & Auto Service		\$32,302.50
418	Brenntag Canada Inc		\$32,243.40
419	Earthworks Equipment		\$31,728.56
420	InTime Services Inc.		\$31,500.00
421	Info Tech Research Group		\$31,185.00
422	Adair's Demolition Ltd.		\$30,525.00
423	Tash's Flooring Outlet/Window Coverings		\$30,061.99
424	FirstDATA Consulting LLC		\$29,970.00
425	49 North Lubricants		\$29,146.78
426	Korth Group Ltd.		\$28,046.66
427	DMA Building Services Ltd.		\$27,019.57
428	United Chemical Limited		\$26,968.30
429	SolidCAD		\$26,518.91
430	Stantec Consulting Ltd.		\$26,404.36
431	Harlan Fairbanks		\$25,955.77
432	Bold Dance Productions		\$25,498.33
433	101290873 Saskatchewan Ltd. (Nathan Stregger-ski hill contractor)		\$25,400.00
434	2022 Canadian Mixed Curling Championship		\$25,200.00
435	Carlton Park Community Club		\$24,419.01
436	Precision Electro Mechanical		\$24,162.53
437	Pictometry Intelligence Images		\$23,448.53
438	WaterTrax o/a Aquatic Informatics Inc.		\$22,910.55
439	Aspen Films		\$22,812.72
440	Zoho Canada Corporation		\$22,361.87
441	Source Office Furnishings		\$22,070.55
442	TK Elevator (Canada) Ltd.		\$21,772.13
443	Flaminio Ceilings & Wall Systems Ltd.		\$21,659.99
444	Moon Coin Productions		\$21,462.62
445	Compass Municipal Services Inc.		\$21,417.80
446	P A Minor Baseball Association		\$21,100.00
447	K & D Equipment Services		\$21,084.00
448	Lite-Way Electric Ltd.		\$21,018.65
449	Fountain Tire Prince Albert Ltd		\$20,048.76
450	The Bolt Supply House Ltd		\$20,008.61

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
451	Mikkelsen-Coward & Co Ltd.		\$19,328.73
452	Tip Top Decorators Ltd		\$19,325.10
453	ATS Traffic Ltd		\$19,095.27
454	Canadian Tire		\$19,086.39
455	SRNet Inc.		\$18,900.00
456	Engineered Pipe Group		\$18,866.95
457	PA Arts Board		\$18,750.00
458	Tomko Sports Systems		\$18,670.50
459	SMG Operating Ltd O/A See More Green Landscaping		\$18,551.53
460	DC Strategic Management		\$18,473.44
461	Living Tree Enviromental		\$18,007.50
462	A2Z Safety & Training Ltd.		\$17,788.50
463	BMR Mfg Inc		\$17,656.75
464	BLC Limited		\$17,605.00
465	Organization of Saskatchewan Arts Councils		\$17,587.50
466	Raymax Equipment Sales Ltd.		\$17,451.22
467	Wajax Limited		\$16,957.31
468	Amazon.ca		\$16,937.98
469	Crescent Acres Community Club		\$16,518.00
470	Brick N Block Masonry Construction		\$16,430.22
471	Charles Repair & Service Co. Ltd.		\$16,180.07
472	Air Canada		\$16,143.70
473	Tom Beal		\$16,064.08
474	Applied Industrial Technologies		\$15,921.28
475	RKX Craftwood Service		\$15,788.76
476	Consortech Solutions Inc		\$15,750.00
477	Greenwave Innovations		\$15,540.00
478	Canadian Ramp Company		\$15,493.83
479	Rona Inc. - Prince Albert		\$15,333.81
480	Canadian BDX Inc.		\$15,290.10
481	Source For Sports		\$15,195.71
482	Entandem Inc		\$15,019.63
483	Vipond Inc.		\$14,877.34
484	Invictus Entertainment Group Inc.		\$14,750.00
485	Kal Tire Ltd.		\$14,739.35
486	Halcro Metals Inc.		\$14,643.07
487	Naber Ford Sales Ltd.		\$14,618.70
488	Concord Theatricals		\$14,100.59
489	Ballet "N" All That Jazz Dance Centre Inc.		\$14,074.45
490	LexisNexis Risk Solutions		\$13,682.54
491	Princess Auto		\$13,628.98
492	MSC Industrial Supply ULC		\$13,607.36
493	Miovision Technologies Incorporated		\$13,210.11
494	Colored Shale Products Inc		\$13,085.87
495	Intercontinental Toronto		\$12,934.25

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
496	Dulux Paints		\$12,889.60
497	Ticket Tracer Corporation		\$12,855.15
498	Imprivata		\$12,769.17
499	Hazeldell Community Club		\$12,750.00
500	Midtown Community Club		\$12,750.00
501	BGE Service & Supply		\$12,588.18
502	Fox Signs		\$12,338.63
503	Willms Engineering Ltd.		\$12,220.54
504	Promotional Marketing		\$12,181.14
505	Election Systems & Software Canada, ULC		\$12,060.15
506	Johnson Controls Ltd.		\$12,052.58
507	Stokes International		\$12,038.01
508	Hach Sales & Service Canada Ltd		\$12,007.54
509	Northern Lights Casino		\$12,000.00
510	Strategic Steps Inc.		\$11,990.16
511	Van Houtte Coffee Services Inc		\$11,752.27
512	Level-Up Concrete Raising		\$11,653.78
513	Paulsen & Son Excavating Ltd.		\$11,641.86
514	Fresh Air Experience		\$11,095.57
515	Peerless Engineering Sales Ltd.		\$10,780.51
516	SIGI Canada		\$10,701.04
517	Windows Beautiful By Cheryl		\$10,670.43
518	Cims Data Solutions Ltd.		\$10,637.50
519	Superion LLC, a CentralSquare Company		\$10,618.73
520	Snake Lake Group of Companies		\$10,510.71
521	AON Parizeau Inc.		\$10,477.04
522	Pete's Mobile Mechanical Service		\$10,468.35
523	Power and Mine Supply		\$10,450.61
524	Clear View Glass Ltd.		\$10,220.23
525	Arborist Supply Co Inc		\$10,194.56
526	Prince Albert Diesel Injection (2004) Ltd.		\$10,185.88
527	Neuman Thompson		\$10,164.86
528	Othram Inc		\$10,152.49
529	Indigenous Angels Ltd		\$10,000.00
530	Robertson Stromberg Pedersen LLP		\$9,956.58
531	1215404 BC Ltd. (DBA Claymore Cloths)		\$9,894.93
532	Jake Vaadeland		\$9,826.51
533	VWR International Co		\$9,794.62
534	Uline Canada Corporation		\$9,780.58
535	P A Battery & Truck Accessories		\$9,691.07
536	ITM Instruments Inc		\$9,676.43
537	High Q Greenhouses Inc.		\$9,595.10
538	Puetz Enterprises Ltd.		\$9,550.68
539	Flaman Sales & Rentals Prince Albert		\$9,388.81
540	Performing Arts Warehouse		\$9,378.64

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
541	Garival S.E.C.		\$9,332.16
542	Luther College		\$9,324.51
543	Aaction Transmission Ltd.		\$9,249.17
544	Dee-Jacks Custom Metal and Welding		\$9,211.89
545	Prince Albert Dance Company		\$9,133.01
546	Davtech Analytical Services (Canada) Inc.		\$9,105.47
547	The Feldman Agency Inc.		\$9,000.00
548	Prince Albert Winter Festival		\$8,977.60
549	T & T Power Group		\$8,957.70
550	Saskatchewan Gov't Insurance		\$8,909.22
551	Prakash Consulting Ltd.		\$8,872.50
552	Saskatchewan Association of Chiefs of Police		\$8,855.00
553	W. R. Meadows of Western Canada		\$8,782.54
554	Econo-Chem		\$8,658.00
555	Winnipeg Airport Services Corp		\$8,505.00
556	Hubert Distributing Company Inc		\$8,417.31
557	Satya Inc.		\$8,400.84
558	Veolia Water Solutions Canada		\$8,278.06
559	Aqua Data Atlantic		\$8,236.20
560	Federation of Canadian Municipalities		\$8,234.31
561	Trudel Auto Body Collision Centre Ltd		\$8,225.48
562	Emsco Equipment Maintenance & Supply Co.		\$8,154.63
563	Prince Albert District Planning Commission		\$8,130.00
564	Cadmus Delorme		\$8,000.00
565	Madikale Touring Inc.		\$7,975.00
566	Delta Hotels		\$7,964.39
567	GHD Digital (Canada) Ltd		\$7,938.00
568	Dekra-Lite		\$7,937.13
569	Cypress Sales Partnership		\$7,924.41
570	The Backyard and Compost Corner		\$7,846.00
571	The Roman Empire Production Corp		\$7,825.00
572	D & J Smitty's Ice Cream Vending		\$7,782.60
573	Backupify Inc.		\$7,723.69
574	Corb Lund Touring Inc.		\$7,700.00
575	WD Industrial Group		\$7,629.30
576	E.B. Horsman & Son		\$7,541.80
577	U15 Boy's Softball Nationals		\$7,500.00
578	Wolseley Mechanical Group-Midwest Region		\$7,499.87
579	AED Advantage		\$7,415.26
580	Waterplay Solutions Corp		\$7,333.20
581	Pattison Media Ltd		\$7,307.90
582	Cheesecake Burlesque Revue		\$7,281.00
583	Avia NG Inc.		\$7,204.06
584	Prince Albert Multicultural Council		\$7,185.00
585	Edmonton Pops Orchestra Society		\$7,172.10

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
586	Staples		\$7,088.09
587	Setcan		\$7,083.30
588	Graffiti Music Company		\$7,035.00
589	Saskatchewan Digital Forensics Services		\$7,000.00
590	Mak Homes Ltd.		\$6,999.79
591	Westjet		\$6,914.16
592	CPKN Network Inc.		\$6,893.25
593	T-R Spring & Align Ltd.		\$6,781.00
594	Linde Canada Inc		\$6,756.82
595	Rally Auto Sales Ltd		\$6,571.20
596	Honda Canada Finance Inc		\$6,533.82
597	Stephanie Lokinger		\$6,500.00
598	Prince Albert Skating Club		\$6,500.00
599	Lafarge Canada Inc.		\$6,493.50
600	The Treadmill Factory		\$6,488.53
601	Provox Systems Inc.		\$6,365.48
602	Big A Contracting		\$6,327.00
603	Best Buy		\$6,316.62
604	4IMPRINT		\$6,308.33
605	The Brick		\$6,262.31
606	Innovation, Science and Economic Development Canada		\$6,257.50
607	BDI Canada Inc.		\$6,251.12
608	Eagles Nest Youth Ranch		\$6,200.00
609	Prince Albert Branch of Inclusion Saskatchewan		\$6,200.00
610	Prince Albert Council for the Arts		\$6,200.00
611	Prince Albert Metis Women's Assoc. Inc.		\$6,200.00
612	Prince Albert Metis Nation Local 7 Inc.		\$6,200.00
613	Common Weal Community Arts-PA Branch		\$6,198.50
614	Sign Universe		\$6,189.82
615	ClaimsPro Inc.		\$6,160.00
616	Sandale Utility Products		\$6,127.20
617	Komline-Sanderson		\$6,124.84
618	Green For Life Environmental		\$6,106.07
619	Total Service & Contracting Ltd.		\$6,065.60
620	Shanigans Coffee & Desert Bar		\$6,064.16
621	ZIRCO (1989) Ltd		\$6,024.11
622	North Central District Athletic Association		\$6,018.50
623	Buckland Fire & Rescue		\$6,000.00
624	L' Ecole des Petits Preschool		\$6,000.00
625	Dafco Filtration Group		\$5,978.03
626	Prince Albert Female Hockey Tournament		\$5,940.00
627	i2 Inc.		\$5,780.43
628	Living Skies Reporting Ltd		\$5,683.13
629	Jackie Packet		\$5,681.57
630	gtechna Mobile Enforcement Solutions		\$5,651.74

Payables Payments

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
631	Birch Hills Dance		\$5,606.69
632	Institute of Transportation Engineers		\$5,589.95
633	AIM: Artists in Motion Inc		\$5,500.00
634	NLC/PAGC Golf Tournament		\$5,500.00
635	Prince Albert Gymnastics Club		\$5,500.00
636	You Will Love It Live		\$5,500.00
637	Snap on Tools		\$5,469.19
638	P.A. Radiator Shop		\$5,443.22
639	Collision Forensic Solutions		\$5,425.40
640	Skyview Cleaning Inc.		\$5,406.26
641	U13 B Eagles		\$5,400.00
642	Paradigm Software		\$5,322.41
643	Wainbee Ltd		\$5,321.74
644	Beth Gobeil		\$5,312.68
645	Wholesale Club		\$5,263.51
646	Joesoftware Inc.		\$5,250.00
647	Prince Albert Science Centre Inc		\$5,200.00
648	Saskatchewan Assessment Appraisers Association		\$5,197.50
649	Zogics		\$5,182.13
650	PA Paw Print Inn		\$5,162.32
651	Traffic Logix Inc		\$5,151.30
652	Express It More Promotional Products		\$5,136.25
653	Donna Strauss		\$5,125.94
654	IFIDS		\$5,120.54
655	The Backyard Family Entertainment Corp.		\$5,095.76
656	ADB Safegate Canada Inc		\$5,053.56
657	GMSI Group		\$5,017.61
658	Thomas Crier		\$5,000.00
659	Hilla Krogh Law Office		\$5,000.00
660	Hiltla Krogh		\$5,000.00
661	Brittany Hudak		\$5,000.00
662	Lunar Productions Canada		\$5,000.00
663	Prince Albert Pikes Artistic Swimming Club		\$5,000.00
664	Prince Albert Catholic School Division		\$5,000.00
665	PA Ski Club		\$5,000.00
666	Latent Forensic Services Inc.		\$4,993.80
667	Urban Tactical (Winnipeg) Ltd.		\$4,993.44
668	The Covina-Thomas Company		\$4,974.66
669	Prince Albert Raiders Hockey Club Inc.		\$4,926.00
670	Paradise Pools (Commercial) Inc.		\$4,915.89
671	Accra Lock & Safe Co. Ltd.		\$4,836.73
672	Randy Hurd		\$4,809.63
673	Ace of Carts Ltd		\$4,712.70
674	Bernice Milligan		\$4,703.97
675	Remco Memorials Ltd.		\$4,678.65

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
676	Pine Star Enterprises Ltd		\$4,622.04
677	Tree Pottery Supply Ltd		\$4,574.06
678	Facebook Inc.		\$4,514.03
679	Morel Music International Inc		\$4,500.00
680	Prince Albert Community Basketball Assoc Inc.		\$4,500.00
681	Tri Sonic Sound		\$4,484.40
682	Inductive Automation		\$4,465.63
683	KCA Group		\$4,462.50
684	Lexcom Systems Group Inc.		\$4,438.05
685	Fraser Spafford Ricci Art & Archival Conservation Inc.		\$4,379.55
686	National Fire Codes		\$4,374.06
687	BH Safety Services & Consulting		\$4,347.00
688	National Energy Equipment Inc.		\$4,313.90
689	Fantasyland Hotel		\$4,313.13
690	Ben's Auto Glass		\$4,287.94
691	St. Johns Ambulance		\$4,269.96
692	GCL Diesel Injection Service		\$4,196.85
693	911 Supply		\$4,192.42
694	Annex Business Media o/a Firehall Book Store		\$4,149.64
695	Nova Pole International Inc		\$4,079.25
696	Watts Up Electrical Services Ltd		\$4,058.25
697	Prince Albert Slo Pitch League		\$4,000.00
698	Riverside Public School		\$4,000.00
699	Millsap Fuel Distributors		\$3,978.35
700	Prince Albert Child Care Co-operative		\$3,976.72
701	Fabco Plastics Saskatoon Ltd.		\$3,960.82
702	Municipal Information Systems Assoc. Prairies Chapter		\$3,954.82
703	Nicole Sawchuk In Trust		\$3,950.00
704	WFR Wholesale Fire & Rescue		\$3,948.47
705	Tenaquip Ltd.		\$3,923.51
706	Best Western Hotels		\$3,890.86
707	ecOzone		\$3,885.00
708	Hesje Building & Design		\$3,885.00
709	Gray's Funeral Chapel Ltd./Arbor Memorial Inc.		\$3,879.75
710	Arts Touring Alliance of Alberta		\$3,875.55
711	Hejaz Entertainment Inc		\$3,850.00
712	Justin LaBrash		\$3,840.00
713	Equinox Industries Ltd		\$3,805.25
714	Western Imperial Magnetics LTD.		\$3,747.63
715	Grand & Toy		\$3,730.22
716	Shoppers Drug Mart a/o 102141239 Sask Ltd.		\$3,728.03
717	Wal-Mart Canada Corp.		\$3,697.47
718	McGill's Industrial Services		\$3,687.27
719	CTOMS		\$3,663.16
720	Trans-Care Rescue Ltd		\$3,651.91

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
721	Select Entertainment		\$3,648.75
722	Rotork Controls Canada Ltd		\$3,641.94
723	BIOMED Recovery & Disposal		\$3,611.89
724	Apex Distribution Inc.		\$3,595.78
725	Porter Music Management		\$3,575.00
726	R&B Skidsteer Services		\$3,563.10
727	Vallen Canada Inc.		\$3,525.06
728	Gallus Golf LLC		\$3,512.85
729	I Book Shows Inc.		\$3,500.00
730	Costco.ca		\$3,497.17
731	Saskatchewan Safety Council		\$3,490.00
732	Levitt Safety Limited		\$3,473.58
733	Practica Ltd		\$3,440.21
734	National Process Equipment Pumps & Compressors		\$3,434.70
735	Flame Tech Combustion Services Inc		\$3,428.24
736	Flaman Fitness- Saskatoon		\$3,421.41
737	Weldco-Beales Manufacturing		\$3,409.96
738	Ecole St. Mary High School		\$3,400.00
739	Marcy Friesen		\$3,394.75
740	Ina Holmen		\$3,349.17
741	Windsor Plywood		\$3,342.95
742	Peavey Mart		\$3,329.79
743	Kushal P. Dave		\$3,320.00
744	Chartered Professional Accountants of Saskatchewan		\$3,318.00
745	Tee-on Golf Systems Inc.		\$3,316.68
746	TeamViewer GmbH		\$3,306.02
747	R & R Products Inc		\$3,302.18
748	Michelle Truman		\$3,300.00
749	Cummins Western Canada		\$3,276.14
750	Canada Bread Co Ltd		\$3,260.34
751	Rideau Recognition Solutions Inc.		\$3,246.75
752	RCMP "K" Division F.S.S.B.		\$3,237.43
753	Cludo Inc		\$3,208.80
754	WSP E & I Canada Ltd.		\$3,186.63
755	Crestline Coach Ltd.		\$3,182.11
756	Prince Albert Photocopier Ltd.		\$3,122.97
757	CWB National Leasing		\$3,116.64
758	Jordair Compressors Inc.		\$3,111.93
759	OCR Canada		\$3,082.25
760	Tenco Inc		\$3,076.11
761	Mac Tools		\$3,055.68
762	Western Canada Water & Wastewater Association & Constituent Orga		\$3,052.50
763	MLT Aikins LLP		\$3,044.75
764	Commercial Truck Equipment Corp		\$3,030.05

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
765	Radius Entertainment		\$3,023.36
766	Carson Butterwick		\$3,018.75
767	626963 Saskatchewan Ltd. (Portable Bore Welding & Line Boring)		\$3,011.28
768	Mike Langlois		\$3,000.00
769	Prince Albert and Area Athletic Association		\$3,000.00
770	Prince Albert Minor Softball Association		\$3,000.00
771	Townfolio Inc o/a Munisight Ltd.		\$2,997.00
772	Absolute Fire Protection		\$2,996.86
773	Xtreme Wear Parts Inc		\$2,971.50
774	Troy Life & Fire Safety Ltd		\$2,969.52
775	Special Event Tents		\$2,963.70
776	Leon's Furniture		\$2,960.37
777	George Glenn		\$2,955.00
778	Arts Management Systems		\$2,934.75
779	Parkland Ambulance Care Ltd.		\$2,918.10
780	Nora Vedress		\$2,910.92
781	SKW Consulting & Psychological Services		\$2,900.00
782	Blaine Broker		\$2,895.76
783	Rawlco Radio Ltd.		\$2,887.50
784	Rod's Decorating Centre Ltd.		\$2,862.71
785	Municipal Media Inc.		\$2,835.00
786	Small Animal Clinic		\$2,834.90
787	Tire Stewardship of Saskatchewan Inc.		\$2,808.75
788	Canadian Association of Chiefs of Police(CACP/ACCP)		\$2,804.55
789	Canadian Urban Transit Association		\$2,803.97
790	Big Sisters/Big Brothers Prince Albert & District Inc.		\$2,800.00
791	Kin Enterprises Inc.		\$2,788.15
792	Crisis & Trauma Resource Institute		\$2,783.02
793	Extreme Technology		\$2,748.08
794	Prinoth Ltd.		\$2,737.72
795	FLSmith USA, Inc - Tuscon Operations		\$2,723.54
796	Canadian Assoc of Police Governance		\$2,710.60
797	Alan Ruder		\$2,706.00
798	Darcy Sander		\$2,700.00
799	St. Mary's High School		\$2,690.95
800	Chartered Professionals in Human Resources		\$2,677.50
801	Merit Manufacturing Inc		\$2,673.30
802	CP Distributors Ltd.		\$2,655.66
803	Kindersley Transport Ltd.		\$2,651.33
804	Steve's Auto Electric		\$2,635.35
805	Fort Garry Industries Ltd.		\$2,629.99
806	Northern Weld Workz		\$2,622.37
807	Pro-Tech Alarm System Services		\$2,593.40
808	Aquam Inc		\$2,553.70
809	P.A. Auto Body (1983) Ltd.		\$2,551.35

Payables Payments

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
810	Custom Covers		\$2,539.87
811	Sutton Place Hotel		\$2,522.13
812	Diamondfield Entertainment Inc.		\$2,500.00
813	Water Blast Manufacturing LP		\$2,495.55
814	Signature Coins		\$2,448.07
815	Hi Pro Recreation Services		\$2,447.55
816	Marsollier Petroleum		\$2,443.09
817	Weber Supply Distributors		\$2,428.25
818	Eaton Industries (Canada) Company		\$2,405.37
819	Mike Zapaniuk		\$2,400.00
820	Domremy Memorials-Monuments		\$2,386.50
821	Winn 911 Software		\$2,367.29
822	ALS Environmental		\$2,361.24
823	Tia Furstenberg		\$2,350.00
824	Rempel Engineering & Management Ltd.		\$2,349.60
825	The Slovan Ramblers Ltd.		\$2,337.50
826	T & C Inscriptions		\$2,247.75
827	TNT Work & Rescue Inc		\$2,245.89
828	North-Line Canada Ltd		\$2,245.20
829	Shellbrook Home Hardware		\$2,237.76
830	Chelco Investments Inc.		\$2,235.12
831	Superstore		\$2,212.07
832	CJC & Co. LLP		\$2,208.30
833	Prairie Wild Consulting Co.		\$2,205.00
834	Holiday Inn Hotel		\$2,200.62
835	LJ Kimbley		\$2,200.00
836	U11 B Knights		\$2,200.00
837	Tanya Sinclair		\$2,199.50
838	Ecco Heating Products Ltd.		\$2,195.93
839	Prairie Mobile Communications		\$2,195.13
840	Jesse Heit		\$2,187.25
841	Transportation Association of Canada		\$2,181.07
842	Paul Isaak		\$2,178.75
843	Bell Media Inc		\$2,157.74
844	Active Network Ltd.		\$2,144.52
845	Vermeer Canada Inc.		\$2,141.95
846	R. Peters JR. Contracting		\$2,131.20
847	Bell Mobility Inc.		\$2,129.07
848	Trisha Ermine-Umpherville		\$2,118.00
849	National Golf Course Owners Association Canada		\$2,042.80
850	Rose Garden Hospice Association		\$2,019.25
851	Questica Software Inc.		\$2,011.88
852	Micah Daniels		\$2,000.00
853	Janelle Matice		\$2,000.00
854	Noto		\$2,000.00

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
855	Prince Albert Festival of Dance		\$2,000.00
856	Prince Albert Warhawks		\$2,000.00
857	U11 Prince Albert Astros		\$2,000.00
858	U13 A Moose		\$2,000.00
859	U9 B Rangers		\$2,000.00
860	Triple R Contracting Ltd		\$1,992.40
861	Eric Cline		\$1,991.45
862	Arconas Corporation		\$1,990.20
863	Mid Continental Pump Supply		\$1,978.02
864	R.M. of Prince Albert #461		\$1,974.63
865	Fairplay Corporation		\$1,969.27
866	Your Lifes Path		\$1,955.14
867	Cherry Insurance		\$1,942.50
868	Campbell Printing Ltd.		\$1,937.53
869	Mr J's Maintenance Ltd.		\$1,934.18
870	California State University		\$1,918.56
871	Bluebeam, Inc.		\$1,917.93
872	Blue Moose Media Inc		\$1,915.65
873	Grey Eagle Resort and Casino		\$1,911.58
874	Google		\$1,904.04
875	Everguard Fire and Safety		\$1,886.98
876	Ralph Boychuk		\$1,875.00
877	Vince Herzog		\$1,860.00
878	Days Inn		\$1,808.36
879	Mick Gratias		\$1,800.00
880	Prince Albert Mintos		\$1,800.00
881	Prince Albert Northern Bears		\$1,800.00
882	Special Olympics Saskatchewan		\$1,800.00
883	U15 Cyclones		\$1,800.00
884	Aiden Edwards		\$1,794.00
885	Judy McNaughton		\$1,773.00
886	Park Town Hotel		\$1,769.76
887	Pitney Bowes		\$1,769.71
888	Executive Convention Management		\$1,764.00
889	Evolution AV Ltd.		\$1,748.25
890	Pet Planet		\$1,746.95
891	Tradewind Scientific Ltd		\$1,741.95
892	Eso Solutions Inc.		\$1,716.40
893	Scentiments Floral Ltd.		\$1,713.37
894	SSL.com		\$1,708.47
895	Delaney Swystun		\$1,696.00
896	Twilight Framing & Gallery		\$1,695.24
897	Tony Fitzgerald		\$1,689.00
898	Rassetica Testing Ltd.		\$1,687.81
899	Kevin Joseph		\$1,675.00

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
900	Tim Hortons		\$1,674.12
901	Denver Cross		\$1,667.52
902	Evergreen Nissan		\$1,664.15
903	Shaun Warkentin		\$1,662.08
904	U11 C Wolves		\$1,650.00
905	Park Range Veterinary Services		\$1,648.23
906	Lucky Bastard Distillers		\$1,636.80
907	Ranjitt Mann		\$1,634.02
908	Powerland Computers		\$1,633.43
909	101004487 Sask Ltd HVAC Service		\$1,626.15
910	Darcy Myers		\$1,623.43
911	Exact Fencing Ltd.		\$1,619.49
912	Jaguar Media Inc.		\$1,617.00
913	Auto Details on 6th Ltd.		\$1,612.83
914	American 3B Scientific, LP		\$1,602.43
915	East Hill Esso		\$1,601.74
916	Raylene Melnyk		\$1,595.07
917	Joel Miedema		\$1,590.00
918	Portapay.com		\$1,586.23
919	JamFam Apparel and Designs		\$1,558.00
920	Wounded Warriors Magazine		\$1,548.75
921	ISA - Prairie Chapter		\$1,547.47
922	Crown Shred & Recycling (PA) Inc.		\$1,545.85
923	Kova Engineering Saskatchewan Ltd		\$1,545.60
924	Wanuskewin Heritage Park Auth.		\$1,541.86
925	Steve Harmer		\$1,522.50
926	Trex Power Solutions Inc.		\$1,522.50
927	Air Liquide		\$1,506.97
928	Impact Marketing Services Ltd		\$1,503.62
929	Alberta Airports Management Association		\$1,500.00
930	KelMan Productions / Kelly D Ermine		\$1,500.00
931	Darcy Dubuque		\$1,496.25
932	Isidoro Lora - Tamayo Villaceros		\$1,487.50
933	Kathy McMullin		\$1,472.01
934	Rogue Fitness		\$1,434.12
935	Mann-Northway AutoSource		\$1,432.43
936	Crown Cleaners		\$1,426.62
937	Benjamin Schulz		\$1,421.31
938	Trane Canada ULC		\$1,420.80
939	Stacey Friesen		\$1,419.02
940	Amy Bishop		\$1,417.50
941	K-Light Recycling		\$1,407.68
942	PACI Dance - More than a Room		\$1,403.05
943	Canada Ticket Inc		\$1,402.94
944	U9 C Bruins		\$1,400.00

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
945	Victoria Hospital Foundation		\$1,400.00
946	Sea Hawk		\$1,397.80
947	Crown Vacuum Sales & Service		\$1,384.58
948	Stockyards (Prince Albert) Limited Partnership		\$1,358.01
949	APOLLO JUMP YXE		\$1,357.53
950	6th Avenue Car Wash		\$1,351.98
951	Gordon Stewart		\$1,351.68
952	Jennifer Greyeyes c/o Serene Cleaing Services		\$1,325.00
953	Alt Hotels		\$1,304.49
954	Intuiface		\$1,302.00
955	U9 A Leafs		\$1,300.00
956	McCallum's Autobody & Towing		\$1,291.11
957	Nellie Bachek		\$1,287.60
958	Canadian Association of Fire Chiefs		\$1,283.35
959	Canadian Golf Superintendents Association		\$1,276.27
960	Home Inn & Suites		\$1,271.21
961	Spoto o/a Xiongmaoton		\$1,268.75
962	Johnston Group		\$1,260.00
963	Taylor Risk Solutions Inc		\$1,260.00
964	Currentware Inc		\$1,257.48
965	Carverhill Counselling & Consulting Ltd.		\$1,250.00
966	Eventbrite		\$1,245.38
967	Saskatchewan Assoc. of Municipal Enforcement Officers		\$1,245.00
968	Carrie Martel		\$1,241.98
969	Lloyd Libke Law Enforcement Sales Inc.		\$1,238.99
970	Sandman Hotels		\$1,230.08
971	Glen Huffman		\$1,225.00
972	Adobe Systems		\$1,223.76
973	Hero Products Group		\$1,213.44
974	Kiri Holizki		\$1,202.50
975	Safeway Canada Ltd.		\$1,201.50
976	Adcom Solutions		\$1,201.29
977	Churchill Regional Skating		\$1,200.00
978	Katelyn Lehner		\$1,200.00
979	Operator Certification Board		\$1,200.00
980	U11 A Hawks		\$1,200.00
981	Dollarama		\$1,196.02
982	Government Finance Officers Association		\$1,192.78
983	Wingate by Wyndham		\$1,192.70
984	TES Instruments		\$1,191.75
985	Cooke Municipal Golf Course		\$1,177.98
986	Athens Technical Specialists Inc.		\$1,158.84
987	Prince Albert Daily Herald-USE FOLI001		\$1,155.00
988	Opening Doors to Tomorrow		\$1,145.00
989	Justice Institute of British Columbia		\$1,142.42

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
990	Fairmont Hotels		\$1,140.44
991	Caseware International Inc.		\$1,128.75
992	Dan Christakos		\$1,125.00
993	Gordon Hood		\$1,125.00
994	Joel Theatrical Rigging Contractors (1980) Ltd.		\$1,124.55
995	Saskatchewan Building Officials Association		\$1,124.00
996	Janice Baldhead		\$1,119.00
997	Sask Polytechnic- Saskatoon Campus		\$1,116.38
998	Fire & Police Selection Inc.		\$1,110.00
999	Golf Saskatchewan		\$1,110.00
1000	Holly Rae Yuzicapi		\$1,107.40
1001	Production Lighting Ltd		\$1,105.25
1002	Ed Urbaniak		\$1,102.50
1003	Motion Industries Canada Inc.		\$1,101.18
1004	eOne Integrated Business Solutions		\$1,100.00
1005	Michael's Store		\$1,099.51
1006	Global Sign Inc.		\$1,095.98
1007	Greg Siegel		\$1,093.57
1008	ISACA		\$1,086.16
1009	Direct Dial. com		\$1,078.92
1010	Folk Consulting Inc.		\$1,053.44
1011	Corus Sales Inc		\$1,050.00
1012	Alex Powalinsky o/a All my Relations Photography		\$1,050.00
1013	SOS Communications Ltd		\$1,050.00
1014	Caster Town		\$1,042.85
1015	Rally Motors Ltd.		\$1,042.28
1016	Communities Building Youth Futures Prince Albert		\$1,022.85
1017	Westburne		\$1,018.28
1018	Barndog Productions Inc.		\$1,010.76
1019	Dave Henson		\$1,008.50
1020	Saskatoon Inn		\$1,008.38
1021	ATAP Infrastructure Management Ltd		\$1,008.00
1022	J & C Stone Cutters Inc.		\$1,001.50
1023	Calvary United Church		\$1,000.00
1024	Dawson Dressler		\$1,000.00
1025	Orlanda Flett		\$1,000.00
1026	Modeste McKenzie		\$1,000.00
1027	Ministry of Saskatchewan Agriculture		\$1,000.00
1028	Cindy Peters		\$1,000.00
1029	Red Wolf Boxing Club		\$1,000.00
1030	Rock Trout Cafe		\$1,000.00
1031	Bruce Rusheleau		\$1,000.00
1032	Audry Neubuhr		\$999.18
1033	Truck Outfitters Prince Albert Inc.		\$996.32
1034	Construction Fasteners & Tools Ltd		\$995.72

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1035	Event Pro Software		\$993.93
1036	Wolverine Supplies		\$986.61
1037	Seven Oaks Motor In.		\$985.52
1038	TBS Collision & Auto Glass Ltd.		\$982.99
1039	McDougall Auctioneers Ltd.		\$982.67
1040	Parkland Emergency Medical Services		\$981.30
1041	Brady		\$977.98
1042	Cherrie Vermette		\$964.38
1043	Michael/Karen Klein		\$951.50
1044	Party City		\$947.62
1045	Petticoat Creek Press Inc.		\$945.00
1046	Francis & Michelle Delurey		\$941.86
1047	Jody Hammersmith		\$940.00
1048	Sylvia Chave		\$937.50
1049	Starlink		\$932.40
1050	Arctic Automotive and Marine Supply		\$926.00
1051	Garry Vermette		\$920.30
1052	paNow.com		\$918.75
1053	Defense Metals Canada		\$910.29
1054	Vicki Gauthier		\$900.00
1055	Philip Cobb		\$895.00
1056	The Clean Team		\$888.00
1057	Carolyn Carleton		\$887.40
1058	Sharp Auto Trim		\$882.45
1059	Jess I Harnett		\$871.35
1060	Total Signage		\$865.80
1061	Communications Group (Fort McMurray) Ltd o/a Tridon Communicatio		\$861.46
1062	T.J.s Pizza		\$859.77
1063	JonLao Photography & Graphic Design		\$850.00
1064	Eliza Mary Doyle		\$849.80
1065	University of Alberta		\$845.00
1066	Industrial Fluid Consultants		\$844.58
1067	Project Management Institute, Inc.		\$840.95
1068	Municipal World Inc		\$834.75
1069	Adnet Agency		\$829.50
1070	Army Navy & Airforce Vets		\$827.88
1071	Kinsmen Senior Heritage Centre		\$827.88
1072	PA Legion		\$827.88
1073	Linkedin		\$823.37
1074	Prince Albert Early Childhood Council		\$820.00
1075	Victoria N Braaten		\$808.65
1076	Market Tire Prince Albert		\$806.54
1077	Constant Contact		\$805.34
1078	Mail Chimp .com		\$805.25
1079	Shellview Sod Farms Ltd.		\$795.21

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1080	SaskGolfer Services		\$787.50
1081	Jason Cabanaw		\$785.52
1082	Debbie MacKenzie		\$784.50
1083	Wachs Canada Ltd		\$782.46
1084	Madelyn Ouellett		\$775.00
1085	Wade Connolly		\$774.00
1086	The Sign Shack		\$770.96
1087	Debra Stoger		\$767.05
1088	Prince Albert Music Festival Association		\$762.15
1089	Challenges Unlimited Inc.		\$752.97
1090	Michael Adona		\$750.91
1091	Cherise Arnesen		\$750.00
1092	Lavoie Stonechild Law Office		\$750.00
1093	Bethany Leachman		\$750.00
1094	Allison Matchap		\$750.00
1095	Matthew Mathiason		\$750.00
1096	Maxwell Music		\$750.00
1097	Pamela Nelson		\$750.00
1098	Mark's Work Wearhouse		\$747.90
1099	Merv Gunville		\$745.00
1100	Northern Elite Firearm		\$743.64
1101	Suntech Systems Ltd.		\$742.71
1102	Wix.com		\$740.27
1103	Saskatoon Airport Authority		\$739.00
1104	Don's Photo Shop		\$735.93
1105	A+ Contracting		\$735.00
1106	Comfort Inn		\$733.63
1107	Belinda Bratvold		\$730.00
1108	Doty Belt		\$724.57
1109	Precision Autodoor Systems Ltd		\$722.61
1110	Irvin & Toni Hamilton		\$714.50
1111	PAYPAL		\$712.30
1112	Zachary Blackmon		\$706.63
1113	WPY Insight Training		\$700.34
1114	Glenn Gessner		\$700.00
1115	Ethan Ostafichuk		\$700.00
1116	Rogers Wireless Inc.		\$699.14
1117	Genelle Amber Studios		\$699.00
1118	Macbeeners Business Goods PA		\$697.90
1119	THM Industrial Audiology		\$695.00
1120	Lennie Balicki		\$693.75
1121	Inter-Mtn. Sign & Product Company		\$690.90
1122	Saskatchewan Federation of Police Officers		\$690.00
1123	Integ Controls and Instrumentation Inc		\$685.13
1124	Brigit & Braden Best		\$682.50

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1125	306 Tactical		\$672.84
1126	Ministry of Social Services		\$666.78
1127	Town of Rosthern		\$666.66
1128	Town of Duck Lake		\$666.66
1129	Town of Shellbrook		\$666.66
1130	Rivers North Ranch		\$666.00
1131	Alberta Professional Planners Institute		\$665.72
1132	Flo-Draulic Controls Ltd		\$661.23
1133	Teri Crain		\$656.00
1134	Canva Pty Ltd		\$649.42
1135	Associated Fire Safety Group		\$649.35
1136	Shayanne Surtees		\$648.00
1137	Sheila Devine		\$646.74
1138	Stefan Schultz		\$643.80
1139	E Z Texting		\$640.72
1140	Gerald Fillmore		\$634.00
1141	Sport Tourism Canada		\$630.00
1142	Weldmech Engineering		\$630.00
1143	Shell Canada		\$624.33
1144	Actionwear Saskatoon Inc.		\$621.60
1145	Paul DM Papp		\$621.60
1146	MyZone Printing		\$621.37
1147	Cut Casual Steak & Tap		\$614.64
1148	Grammarly Inc.		\$611.37
1149	Haix North America		\$609.98
1150	Saskatchewan Liquor & Gaming Authority		\$609.00
1151	OGP Enterprises Inc		\$607.95
1152	Bell Canada		\$602.46
1153	Skye Brandon		\$600.00
1154	Karla Kloeble		\$600.00
1155	Off The Cuff Improv & Interactive		\$600.00
1156	Prince Albert Parkland Health Region		\$600.00
1157	Regional Community Airports of Canada		\$600.00
1158	BackStage Music		\$593.75
1159	Richard Caron		\$592.52
1160	Eco Management Services Inc		\$590.86
1161	Sask Polytechnic-Moose Jaw Campus		\$578.75
1162	Todd Antaya		\$577.50
1163	D & J Images		\$574.77
1164	Slow Burn Recycling Services		\$574.24
1165	Manchur Pools & Spas (1989)		\$568.00
1166	North Star Signs		\$564.99
1167	Secure Choice Moving & Storage		\$560.31
1168	Sheraton Cavalier Hotel		\$556.78
1169	Bill Stevenson Photography		\$556.50

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1170	Trimble Inc		\$550.36
1171	Shania Cabilao		\$550.00
1172	Teegan Jeffers		\$550.00
1173	Fabian Minnema		\$550.00
1174	Jacelyn Perret		\$550.00
1175	Maggie Pytlak-Strauss		\$550.00
1176	Bryan Roces		\$550.00
1177	Gillian Snider		\$550.00
1178	WIKI Instruments Ltd.		\$547.88
1179	Venice House		\$546.46
1180	Covert Track Group, Inc		\$543.02
1181	The Gallery Art Placement Inc.		\$541.17
1182	Technology Professionals Saskatchewan		\$540.00
1183	Donna Rondeau		\$539.00
1184	Jamie Chartrand		\$536.00
1185	UBU Photos		\$530.00
1186	Asset Management Saskatchewan Inc.		\$525.00
1187	MooseFest Entertainment Inc		\$525.00
1188	Postmedia Network Inc.		\$525.00
1189	The Procurement School		\$525.00
1190	Arthur (Jim) Jansen		\$524.48
1191	Vue It Communication		\$524.29
1192	Expedia.ca		\$524.08
1193	Alamo Rent-a-Car		\$522.88
1194	SPI Health and Safety Inc.		\$521.70
1195	Shari Ilnisky		\$520.86
1196	Secur Tek		\$514.00
1197	Living Skies Window Tint		\$510.60
1198	Crane Supply		\$508.75
1199	Jordan Gabriel-Cannon		\$507.00
1200	Lululemon Athletics		\$506.16
1201	Economic Developers Association of Canada		\$503.29
1202	Canadian Mental Health Assoc - PA Branch		\$500.00
1203	Canadian Police Canine Association		\$500.00
1204	Ailah Carpenter		\$500.00
1205	City of Red Deer		\$500.00
1206	Kari Korczak		\$500.00
1207	Lynda Monahan		\$500.00
1208	P A Outreach Program Inc.		\$500.00
1209	Repair Cafe		\$500.00
1210	Service d'Accueil et d'Inclusion Francophone SK		\$500.00
1211	Two Miles for Mary		\$500.00
1212	Lukas Werner		\$500.00
1213	K-9 Dynamics		\$499.68
1214	Double Tree Hotel		\$496.75

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1215	Erlo Pederson		\$495.34
1216	Custom Blinds		\$493.95
1217	Zoom Canada		\$490.95
1218	Canalta Hotel		\$489.83
1219	Saskatchewan Seniors Fitness Association Inc.		\$483.64
1220	Theodore Ruszkowski		\$482.60
1221	Doug Dietrick		\$477.30
1222	Audio Cine Films Inc		\$476.26
1223	Assoc. of Professional Engineers & Geoscientists		\$472.50
1224	Prince Albert Construction Association		\$470.64
1225	Adeline Gunnarson		\$468.50
1226	Wurth Canada Ltd.		\$461.56
1227	Guillevin International Inc.		\$460.65
1228	Neighborhood Caterers		\$459.54
1229	Darcie Aug		\$457.88
1230	ITS Occupational Health Services		\$457.23
1231	Jack Vermette		\$456.66
1232	Premium Data Office Supplies Inc.		\$456.20
1233	Paras Properties Ltd.		\$452.85
1234	NASTT		\$450.65
1235	Elise Dang		\$450.00
1236	Kathi Lewis		\$450.00
1237	Dan Webb		\$450.00
1238	Ball Baby Pro		\$448.66
1239	Jenson Publishing		\$446.25
1240	Keethanow Food Supermarket		\$444.00
1241	Peter Kilmer		\$442.89
1242	Taras Berkach		\$432.90
1243	Ben Amonson		\$427.35
1244	Graham Jahn		\$427.35
1245	Laurel Lofstrom		\$427.35
1246	Darlene Rawlinson		\$427.35
1247	Hermes Saavedra		\$427.35
1248	Nicholas Shatilla		\$427.35
1249	Jeremy Lukan		\$426.12
1250	Frank Dunn Trailer Sales		\$426.00
1251	Joel Jimenez		\$421.80
1252	Wayne Kleemola		\$421.80
1253	Missinipi Broadcasting Corp.		\$420.00
1254	Sask Assoc of Fire Chiefs		\$420.00
1255	Hyatt Regency Calgary		\$419.65
1256	Shaunna Shatilla		\$418.50
1257	CaseGuard Studio		\$418.01
1258	Bruce Beurivage		\$416.25
1259	Shannon McCallum		\$415.50

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1260	Pizza Hut		\$413.14
1261	PA Community Housing Society Inc.		\$410.70
1262	St. Albert Inn & Suites		\$408.75
1263	Joyce Hamilton		\$408.00
1264	Elaine Breadner		\$407.93
1265	Mathew Lypchuk		\$406.15
1266	Central Security B.P.G		\$400.00
1267	Alex Chisholm		\$400.00
1268	CSMR Enterprises Inc.		\$400.00
1269	Zachary Kerr		\$400.00
1270	Brock Skomorowski		\$400.00
1271	Stephen Williams		\$400.00
1272	Ron Polowski		\$399.60
1273	Maureen A Reid		\$399.60
1274	Survey Monkey		\$399.60
1275	Engineered Air		\$398.21
1276	Chinook Equipment		\$397.31
1277	Esso		\$395.79
1278	Farmtronics Ltd.		\$395.64
1279	Chris Kinch		\$394.05
1280	Professional Standards Board		\$393.75
1281	Gratchen Grison		\$393.50
1282	Peter Ballantyne Cree Nation Family Services Program		\$390.00
1283	Sunco Communications and Installation Ltd		\$387.39
1284	Wiens Signage Inc. o/a Magnetsigns NW		\$383.25
1285	Lillian Donahue		\$382.74
1286	Mother Earth Tobacco		\$380.62
1287	Ervin Blanchard		\$380.41
1288	Custom Truck Sales Inc.		\$380.16
1289	Roofmart Prairies Ltd.		\$376.30
1290	MVP Athletics Supplies		\$375.89
1291	Mr. Mikes Steakhouse		\$375.12
1292	Travel Junction		\$375.04
1293	Arnie's Guns & Archery		\$372.79
1294	Canadian Property Tax Association		\$367.50
1295	Gateway North Towing		\$367.50
1296	Trevor Gunville		\$367.50
1297	Morris Petruniak		\$365.40
1298	PFU Canada Inc		\$364.08
1299	Stockdales Electric Motor Corp.		\$362.83
1300	Marriott Hotels & Resorts		\$357.83
1301	Ballast Shop		\$355.50
1302	Spartan Controls Ltd.		\$352.98
1303	Brigid Fehr		\$350.00
1304	Lyndon J Linklater		\$350.00

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1305	Water Polo Saskatchewan		\$350.00
1306	Emma Zawislak		\$350.00
1307	Lake Land Towing		\$346.50
1308	Kennedy Erickson		\$344.96
1309	Zazzle		\$341.61
1310	Infinite Cables		\$340.04
1311	Tru North RV, Auto & Marine		\$339.41
1312	Publications Saskatchewan		\$337.10
1313	Fitness Solutions		\$331.89
1314	Denise Taylor		\$330.00
1315	Cydnee Sparrow		\$325.45
1316	Neil Barnes		\$325.32
1317	American Water Works Assoc		\$323.33
1318	Melanie Pederson		\$321.40
1319	Safety Wear Canada		\$316.57
1320	Baosheng Fan		\$316.35
1321	Sigma Inn & Suites		\$315.24
1322	Meridian Surveys Ltd.		\$315.00
1323	Shermco Industries Canada Inc.		\$315.00
1324	Madd Message		\$313.95
1325	Creative City Network of Canada		\$310.00
1326	Courageous K9 (Courageous Companions)		\$309.75
1327	York University		\$309.75
1328	University of Minnesota		\$309.40
1329	World Water Operator Training Company		\$307.65
1330	Brad's Appliance Repair		\$305.25
1331	Saskatchewan Parks & Recreation Association		\$305.00
1332	Danielle Hamilton		\$304.36
1333	Family Pizza		\$300.72
1334	Dennis Adams		\$300.00
1335	Leane Bear		\$300.00
1336	Don Bendig		\$300.00
1337	Samantha Burnouf		\$300.00
1338	Walter Chester		\$300.00
1339	Keisha Gamola		\$300.00
1340	Hope's Home Inc.		\$300.00
1341	Dean Kushneryk		\$300.00
1342	Prince Albert Highlanders Pipes & Drum		\$300.00
1343	Gordon Vancoughnett		\$300.00
1344	Tyler Wozniak		\$300.00
1345	Yodeck.com		\$298.94
1346	Herbert Gratias		\$296.93
1347	Crystal Clarke		\$296.13
1348	Lorri Ma		\$296.13
1349	Lorna Stubel		\$296.13

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1350	Mega Tech		\$296.12
1351	Entrust Ltd		\$295.70
1352	Home Depot		\$294.70
1353	Jessie Lepine		\$294.40
1354	Advanced Municipal Solutions		\$294.00
1355	Bev Amonson		\$294.00
1356	Community Drug Alert Online		\$288.75
1357	Stapleton's Great Adventure Company		\$288.58
1358	Big Hill Services Ltd.		\$286.79
1359	Wayfair.ca		\$286.36
1360	Grand Prairie Fluid System Technologies Inc		\$283.54
1361	Lynn Phaneuf		\$281.66
1362	SmartSafety Software, Inc		\$281.21
1363	Keegan Brodacki		\$277.50
1364	Anh Quang Do		\$277.50
1365	Hannah Nicholson		\$277.50
1366	Garden of Dreams		\$277.32
1367	Carswell		\$277.20
1368	Commercial Industrial Manufacturing Ltd.		\$275.28
1369	Wings of Saskatchewan		\$275.00
1370	Fisher Scientific Company		\$274.36
1371	International Municipal Signal Assoc.		\$273.88
1372	Morgan Burns		\$273.00
1373	Grace Vedress		\$273.00
1374	UPS Canada LTD.		\$272.41
1375	Faith Burke		\$268.00
1376	Brian Garson		\$267.95
1377	Tim Bettger		\$262.50
1378	Fall Protection Group		\$262.50
1379	Alyssa Nagy		\$262.50
1380	J2 Efax		\$262.29
1381	Glenn Patey		\$258.75
1382	Cherlock & Safe		\$258.63
1383	Red Swan Pizza		\$257.29
1384	Apple		\$256.26
1385	Legacy Lowering Device		\$256.20
1386	Corp Ten International/DTC Communications		\$255.00
1387	Share Canada		\$254.26
1388	Paul Walker		\$253.50
1389	Rocky Brands Canada Inc.		\$252.00
1390	Denise Jones		\$251.50
1391	Carnell Sales Inc		\$251.49
1392	Owen Rance		\$250.31
1393	Alzheimer Society of Saskatchewan		\$250.00
1394	Dwayne Cameron		\$250.00

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1395	Veryl Coghill		\$250.00
1396	CURE Foundation		\$250.00
1397	Angela Joy Dela Cruz		\$250.00
1398	Rebecca Fines		\$250.00
1399	Caylee Guidinger		\$250.00
1400	Karissa Hoffart		\$250.00
1401	Megan Nemish		\$250.00
1402	Prince Albert Branch Association for Community Living		\$250.00
1403	Saskatchewan Turfgrass Association		\$250.00
1404	Stephanie Rose Music		\$250.00
1405	The Terry Fox Foundation		\$250.00
1406	Kim Yelland		\$250.00
1407	Tatum Young		\$250.00
1408	Travelodge		\$249.24
1409	Harold's IGA		\$248.95
1410	911 Gear Canada		\$247.63
1411	Nicole Toutant		\$244.50
1412	Corinne Olson		\$243.63
1413	Lucid Software Inc.		\$240.87
1414	The International Assoc of Assessing Officers		\$240.10
1415	Pineland Metal Products Inc.		\$240.00
1416	EaseUS		\$237.45
1417	High Purity Water Services		\$236.25
1418	Hilti Canada Corp.		\$235.48
1419	Barry Swanson		\$234.88
1420	Fedex		\$232.01
1421	Light in the Box .com		\$231.75
1422	Flipsnack		\$231.46
1423	Michelle McAuley		\$229.45
1424	Lambert Distributing Inc.		\$229.09
1425	Hassett Properties		\$227.55
1426	Leslie Morin		\$227.55
1427	Anisha Gillespe		\$225.00
1428	Pinnacle Distribution Saskatoon		\$223.15
1429	QuillBot		\$220.86
1430	Vista Print. ca		\$218.63
1431	Altec Industries Ltd.		\$218.19
1432	International Institute of Business Analysis		\$213.84
1433	Original Joes		\$211.90
1434	Comptia		\$211.61
1435	Marsh Pegs Ltd.		\$210.90
1436	Austin Tash		\$210.90
1437	Kevin Bremner		\$210.00
1438	Dive Rescue International, Inc.		\$210.00
1439	Maple Leaf Medals		\$210.00

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1440	Ethel Mathers		\$210.00
1441	Starbucks		\$210.00
1442	Kayanna Rae Wirtz		\$210.00
1443	B & E Industrial Electronics		\$203.82
1444	BC Ferries		\$201.10
1445	Elliot Byers		\$200.00
1446	Kenzie Cameron		\$200.00
1447	Kiana Gallegos		\$200.00
1448	Trent N R Gillespie		\$200.00
1449	Kaboom Kettle Corn		\$200.00
1450	Taras Kachkowski		\$200.00
1451	Sam Malenfant		\$200.00
1452	Minister of Finance		\$200.00
1453	Zoe Mortimer		\$200.00
1454	Meghan O'Leary		\$200.00
1455	Devyn Sachkowski		\$200.00
1456	Saskatchewan Association of City Clerks		\$200.00
1457	Payden St. Denis		\$200.00
1458	Strategic Alarms		\$200.00
1459	Telus Security		\$200.00
1460	Wahpeton Dakota First Nation		\$200.00
1461	Lindsey Wilkinson		\$200.00
1462	Erin Winterton		\$200.00
1463	Darien Wourms		\$200.00
1464	Perry Radke		\$199.80
1465	Cindy Thimpfen		\$199.80
1466	Claire Wouters		\$199.80
1467	Language Linx Ltd		\$197.75
1468	Shirley McLennan		\$196.86
1469	Cameron Instruments Inc.		\$194.25
1470	Dave Kapacila		\$194.25
1471	Bulk Barn		\$193.35
1472	Name Tag Wizard		\$192.75
1473	Eric Su, Kam Hua		\$189.41
1474	Heavy Construction Safety Association		\$188.44
1475	Lorraine Bonneau		\$187.42
1476	Vimeo Inc.		\$186.48
1477	Hokey Pokey Inc		\$184.55
1478	St. Joseph Print Group Inc		\$182.66
1479	Giant Tiger		\$182.48
1480	Lloyd McLennan		\$180.38
1481	Marg Power		\$180.38
1482	Supplement World		\$179.80
1483	KLE Canada Inc		\$177.60
1484	Internet Infinity- Voice Me Up		\$176.03

Payables Payments

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1485	Save on Foods		\$175.72
1486	Mike Mogg		\$175.00
1487	P A Housing Authority		\$174.83
1488	Enviroway Detergent Manufacturer		\$173.28
1489	Clique Hotels		\$171.84
1490	Lesley K. Bear		\$170.00
1491	VMware		\$169.27
1492	YasTech Developments Inc.		\$166.50
1493	Metis Central Region 2 Council Inc		\$166.00
1494	Moores		\$165.34
1495	Dropbox Inc.		\$165.23
1496	Surepassexam.com Inc.		\$165.01
1497	S.T.O.P. Restaurant Supply Ltd		\$164.04
1498	Hampton Inn		\$162.41
1499	SMTP2GO. Com		\$162.23
1500	Bison Cafe		\$162.20
1501	Victoria's Tavern - Normanview		\$162.12
1502	Canadian Artists Representation		\$160.00
1503	Kirk Pilon		\$160.00
1504	P A Soundworks Inc.		\$156.33
1505	Cut2MeDesigns LLC		\$155.49
1506	Prince Albert Wand Wash		\$155.00
1507	Smitty's Restaurant & Lounge		\$154.77
1508	Christina M Ferchuk		\$154.44
1509	101270529 Saskatchewan Ltd.c/o Winmar		\$153.00
1510	City of Meadow Lake		\$152.05
1511	Alex Flett		\$150.00
1512	Brenner Holash		\$150.00
1513	Kelly Kawula		\$150.00
1514	Wayne Smith		\$150.00
1515	Subway		\$150.00
1516	Rhonda Trusty		\$145.64
1517	Microtel Inn & Suites		\$143.19
1518	The Atlas Hotel		\$142.25
1519	Petro Canada Inc.		\$142.11
1520	Dollar Tree		\$140.82
1521	Brenda Dobell		\$138.75
1522	Tammie Leonard		\$138.60
1523	Varial Technologies Inc.		\$135.40
1524	Sask Auto Fund		\$134.00
1525	Fast Stamps		\$133.20
1526	Kim Jones		\$131.25
1527	Etsy.com		\$131.03
1528	Creative Market		\$131.02
1529	SUSPA		\$130.56

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1530	Montana's		\$129.62
1531	Humpty's Family Restaurant		\$128.80
1532	Prairie North Co-op		\$126.48
1533	Doctor John's Towing		\$126.00
1534	Melissa Cournoyer		\$125.00
1535	Josh Gamlin		\$125.00
1536	Norma Gareau		\$123.42
1537	Magikist Ltd		\$123.38
1538	Warren Nekurak		\$121.67
1539	Microsoft 365		\$120.99
1540	Dennis Brown		\$120.92
1541	Lorne Courouble		\$120.92
1542	Jeff Fisher		\$120.92
1543	Duane Karlstrom		\$120.92
1544	John Morrall		\$120.92
1545	Robert Reimer		\$120.92
1546	Jason Van Otterloo		\$120.92
1547	Shoppers Drug Mart - JASH RX Enterprises Ltd.		\$120.19
1548	Joel Mihilewicz		\$120.00
1549	T C Garage Gas Station		\$118.00
1550	Sidney On The Run		\$117.05
1551	Frank Harris		\$115.50
1552	PicMonkey		\$115.20
1553	The Source		\$111.72
1554	The Welding Shop		\$111.00
1555	Circle K		\$110.73
1556	U-Haul		\$109.81
1557	Ricky's All Day Grill		\$109.35
1558	La Ronge Hotel & Suites		\$109.27
1559	Clement G Roy		\$109.18
1560	Prairie Sky Co-op		\$109.00
1561	Hailey Kapacila		\$107.00
1562	Riverview Mechanical Ltd.		\$106.01
1563	Economic Developers Alberta		\$105.00
1564	Paws Here Canine Services		\$105.00
1565	Sask. Association of Rural Municipalities		\$105.00
1566	Music Theatre International		\$104.07
1567	AVSHop.ca		\$100.66
1568	Ruchita Patel		\$100.46
1569	API Alarms Inc.		\$100.00
1570	Dave Arsenault		\$100.00
1571	Adam Balon		\$100.00
1572	Cathy Bendle		\$100.00
1573	Janice DePeel		\$100.00
1574	Chord Fehr		\$100.00

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1575	Shauna Eveleigh Harris		\$100.00
1576	Anastasia MacColl		\$100.00
1577	Laurie Muirhead		\$100.00
1578	National Hotel		\$100.00
1579	Jessica Rabbitskin		\$100.00
1580	Wendy Rowe		\$100.00
1581	Saskatchewan Justice Corporation Branch		\$100.00
1582	Sturgeon Lake First Nation		\$100.00
1583	Alberta Fire Chiefs Association		\$98.96
1584	ColdFront Ltd		\$98.75
1585	Lyle Karasiuk		\$98.65
1586	Perlitz & Sons Trucking Ltd		\$98.10
1587	Lloydminster Co-op		\$98.01
1588	Husky Oil		\$97.27
1589	Blueline Taxi		\$97.22
1590	Dennis Ditzel		\$94.50
1591	Ray Littlechilds		\$94.50
1592	Pharmasave		\$94.49
1593	Sask Health Authority		\$92.00
1594	Ruth Griffiths		\$90.00
1595	ATPS Taxi & Limo Service		\$89.70
1596	Boston Pizza		\$89.29
1597	Emina Morava		\$89.20
1598	Spotify		\$88.72
1599	Integromat LLC		\$87.26
1600	Fas Gas Oil Ltd.		\$86.83
1601	Pat Leach		\$84.00
1602	Sootsoap Supply Co.		\$82.32
1603	Michelle Maculey		\$80.45
1604	Bonnie Hryniuk		\$80.00
1605	Dallas Robert McLeod-Lacendre		\$80.00
1606	Salvation Army		\$80.00
1607	Quality Bearings		\$79.08
1608	Go Daddy.com Inc.		\$78.96
1609	Brad Dent		\$78.75
1610	Michael Ruszkowski		\$78.75
1611	Yosef Siwy		\$78.75
1612	Byron Yeo		\$78.75
1613	Impark		\$78.50
1614	A & W Restaurants		\$78.02
1615	Jam Software		\$77.27
1616	Crossrider Sport Ltd		\$77.04
1617	Purified Water Store		\$77.00
1618	Culligan Water Conditioning		\$76.00
1619	Mediapress Ltd.		\$75.34

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1620	Ashley Auigbelle		\$75.00
1621	Lorna Blakeney		\$75.00
1622	Joshua McNabb Brass		\$75.00
1623	Canadian Police Chaplain Association		\$75.00
1624	Kelly Clark		\$75.00
1625	Economic Developers Association of Manitoba		\$75.00
1626	Logan Edwards		\$75.00
1627	Nicholas Ferguson-Dodge		\$75.00
1628	Jonathon Karabekian		\$75.00
1629	Holly Knife		\$75.00
1630	Kim Kuzak		\$75.00
1631	Rijja Mansoor		\$75.00
1632	Sask Culture Inc.		\$75.00
1633	Sask Sport Inc.		\$75.00
1634	Saskatchewan Women In Policing		\$75.00
1635	Carrie Stene		\$75.00
1636	Kim Villeneuve		\$75.00
1637	Denise Wilkinson		\$75.00
1638	Malenfant Enterprises Ltd.		\$73.57
1639	The University of Manitoba		\$73.50
1640	Winacott Equipment Group		\$72.50
1641	Saskatoon Coop		\$72.41
1642	OnlyMaker		\$72.09
1643	AutoAuth Service		\$69.77
1644	Dynamic Communities LLC		\$67.22
1645	DS Tactical		\$65.52
1646	Minute Muffler		\$63.65
1647	Schmalz Enterprises		\$63.00
1648	Cenex Whitefish		\$61.60
1649	Ashly Cabinets & Windows		\$60.71
1650	Kilo Lima Code School		\$59.00
1651	Canadian Wood Council		\$58.02
1652	Arts Reach Unlimited		\$57.97
1653	Victoria Square Pharmacy		\$57.92
1654	Steel Craft Door		\$55.94
1655	JYSK		\$55.48
1656	Gas Plus Station		\$55.18
1657	Nav Canada		\$55.13
1658	London Machinery		\$53.74
1659	WJF Instrumentation (1990) Ltd.		\$52.50
1660	M & M Food Market		\$52.47
1661	Torstar Group-Toronto Star Newspapers Ltd		\$52.45
1662	Midtown Plaza Inc.		\$52.00
1663	Tourism Saskatchewan		\$51.50
1664	Perry Trusty		\$51.02

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1665	Jason Reichle		\$50.79
1666	Lori Amy		\$50.00
1667	Adreanna Boucher		\$50.00
1668	Sanjana Brijlall		\$50.00
1669	Alex Fallon		\$50.00
1670	Jackie Freychet		\$50.00
1671	Vern Hodgins		\$50.00
1672	Martin Kiffiak		\$50.00
1673	Patricia Koivisto		\$50.00
1674	Ian McIntyre		\$50.00
1675	Michelle McKeaveney		\$50.00
1676	Kim Neudorf		\$50.00
1677	Jennifer Njaa		\$50.00
1678	Kim Orynik		\$50.00
1679	Gabrielle Robertson		\$50.00
1680	Saskatchewan Ministry of Government Relations		\$50.00
1681	South Hill Medical Practice		\$50.00
1682	Abigail Stead		\$50.00
1683	Ariana Stead		\$50.00
1684	Natasha Thomson		\$50.00
1685	Shay Ziegler		\$50.00
1686	AllOnesie		\$48.76
1687	Capital Taxi		\$48.62
1688	Funky Moose Records		\$46.34
1689	Canada Computers Inc		\$46.12
1690	Prince Albert Police Service		\$45.45
1691	Synergie Canada		\$45.41
1692	Kidsport		\$45.20
1693	Riley Clarke		\$45.00
1694	George Lemaigre		\$45.00
1695	Black Top & Checker Cabs		\$44.74
1696	Federal Express Canada Ltd.		\$43.41
1697	PetSmart		\$43.27
1698	Frontier Supply Chain Solutions		\$42.44
1699	Paddle.com Market Ltd		\$41.99
1700	Hilton Garden Inn		\$41.49
1701	Alex Crowe		\$40.00
1702	Fabricland		\$39.96
1703	Tale Spinner Theatre		\$38.39
1704	Mobil		\$38.30
1705	Grouse Mountain Lodge		\$37.60
1706	Yellow Cab		\$35.10
1707	Associate Medical Clinic		\$35.00
1708	Leith Bender		\$35.00
1709	City Park Town		\$35.00

Payables Payments

No.	Vendor Name	From 11/1/2023 to 11/30/2023	From Start of Year to 11/30/2023
1710	Liane Vance		\$35.00
1711	WinRAR		\$34.01
1712	Surdell Taxi		\$34.00
1713	Judie Relitz		\$32.21
1714	Taco Time		\$31.24
1715	McDonald's Restaurants of Canada Ltd.		\$30.88
1716	Sherry LaFaver		\$30.46
1717	Prince Albert Tourism		\$30.31
1718	Coalition for Canadian Police Reform		\$30.00
1719	Judy Janzen		\$30.00
1720	PA TV & Audio Repair		\$29.97
1721	Jean Laurent Fournier		\$25.00
1722	Melissa Isbister		\$25.00
1723	Kim Kennedy		\$25.00
1724	Legends Medical Clinic		\$25.00
1725	Concept Controls Inc		\$23.31
1726	Samson Cook		\$22.50
1727	City of Prince Albert		\$20.00
1728	The Provincial Mediation Board		\$20.00
1729	Beverly Skotheim		\$20.00
1730	Burger King		\$19.40
1731	Crescent Park Pharmacy		\$15.50
1732	Cornwall Centre		\$15.00
1733	Duo Security LLC		\$13.82
1734	Prince Albert Valu Lots		\$12.20
1735	Microsoftstore. Com		\$11.34
1736	Winners Merchants International		\$11.09
1737	Faye Hoppe		\$10.50
1738	The Wall Street Journal		\$10.50
1739	Precise ParkLink		\$10.00
1740	City of Calgary		\$8.25
1741	Konica Minolta Business		\$7.97
1742	Eleanor Maurice		\$6.50
1743	Prince Albert Toyota		\$4.01
Total:		\$12,087,380.28	\$113,037,048.21



City of
Prince Albert

MIN 23-101

TITLE: November 2, 2023 Golf Course Advisory Committee Meeting Minutes

DATE: **November 24, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Minutes

Written by: Golf Course Advisory Committee



CITY OF PRINCE ALBERT

GOLF COURSE ADVISORY COMMITTEE REGULAR MEETING

MINUTES

THURSDAY, NOVEMBER 2, 2023, 4:02 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL

PRESENT: Mayor Greg Dionne
Councillor Don Cody
Mel Keating
Dawn MacAuley
Jeff McKeand
Vimy Penner

Terri Mercier, City Clerk
Jody Boulet, Director of Community Services
Darcy Myers, Head Professional
Pierre Vezeau, Golf Course Superintendent

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0017. **Moved by:** McKeand

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Brett Blakely

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0018. **Moved by:** Penner

That the Minutes for the Golf Course Advisory Committee Regular Meeting held August 31, 2023, be taken as read and adopted.

Absent: Brett Blakely

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 2024 Rates & Fees – Cooke Municipal Golf Course (RPT 23-389)

0019. **Moved by:** Keating

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That the following be included in the 2024 Budget deliberations for consideration:

1. That the Seniors Season Pass Discount be calculated by reducing the Adult Season Pass from nineteen percent (19%) to fifteen percent (15%) in 2024; and,
2. That the discussion regarding the Seniors Season Pass be reviewed by the Golf Course Advisory Committee in 2024.

Absent: Brett Blakely

CARRIED

6.2 Discussion – Year End Review

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 4:57 P.M.

0020. **Moved by:** Penner

That this Committee do now adjourn.

Absent: Brett Blakely

CARRIED

MAYOR GREG DIONNE
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS

DAY OF , A.D. 2024.

UNOFFICIAL



City of
Prince Albert

MIN 23-104

TITLE: December 5, 2023 Destination Marketing Levy Advisory Committee Meeting Minutes

DATE: **December 8, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Minutes

Written by: Destination Marketing Levy Advisory Committee



CITY OF PRINCE ALBERT

DESTINATION MARKETING LEVY ADVISORY COMMITTEE REGULAR MEETING

MINUTES

TUESDAY, DECEMBER 5, 2023, 3:00 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL

PRESENT: Mayor Greg Dionne
Councillor Dawn Kilmer
Mona Selanders

Savannah Price, Secretary
Trina Bell, Administrator, Destination Marketing Fund

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0018. **Moved by:** Councillor Kilmer

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair:

1. Add discussion regarding utilizing the Destination Marketing Fund for promotional/marketing items as Item No. 6.2.

Absent: Richard Ahenakew and Councillor Ogradnick

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0019. **Moved by:** Selanders

That the Minutes for the Destination Marketing Levy Advisory Committee Regular Meeting held August 21, 2023, be taken as read and adopted.

Absent: Councillor Ogrodnick and Richard Ahenakew

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 Destination Marketing Fund Grant Application Form – Prince Albert Female Hockey Tournament (RPT 23-417)

Verbal Presentation was provided by Trina Bell, Administrator, Destination Marketing Fund.

0020. **Moved by:** Selanders

1. That the Growing an Existing Event Destination Marketing Fund Grant Application from Prince Albert Female Hockey for funding the Prince Albert Female Hockey Tournament scheduled for January 5 – 7, 2024, in the amount of \$9,500, be approved;
2. That \$9,500 be funded from the Destination Marketing Levy Reserve; and,
3. That the Mayor and City Clerk be authorized to execute the Funding Agreement on behalf of The City, once prepared.

Absent: Councillor Ogrodnick and Richard Ahenakew

CARRIED

6.2 Discussion – Utilize Destination Marketing Fund for Promotional/Marketing Items (PRESENTED AT MEETING)

0021. **Moved by:** Councillor Kilmer

That Administration utilize the Destination Marketing Levy Funds to purchase materials for the marketing and promotion of the Destination Marketing Levy Funds, as authorized in the Destination Marketing Levy Policy.

Absent: Councillor Ogradnick and Richard Ahenakew

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 3:34 P.M.

0022. **Moved by:** Selanders

That this Committee do now adjourn.

Absent: Councillor Ogradnick and Richard Ahenakew

CARRIED

MAYOR GREG DIONNE
CHAIRPERSON

SAVANNAH PRICE
SECRETARY

MINUTES ADOPTED THIS DAY OF , A.D. 2024.



City of
Prince Albert

MIN 23-106

TITLE: December 11, 2023 Management Committee Meeting Minutes

DATE: **January 3, 2024**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Regular Minutes

Written by: Managment Committee



CITY OF PRINCE ALBERT

MANAGEMENT COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, DECEMBER 11, 2023, 2:34 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

PRESENT: Mayor Greg Dionne
Councillor Don Cody
Councillor Blake Edwards

Councillor Tony Head
Councillor Dawn Kilmer

Terri Mercier, City Clerk
Sherry Person, City Manager
Savannah Price, Corporate Legislative Manager

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0031. **Moved by:** Councillor Edwards

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0032. **Moved by:** Councillor Cody

That the Minutes for the Management Committee Public and Incamera Meetings held April 3, 2023 and Incamera Meetings held April 25, 2023, August 8, 2023 and September 25, 2023, be taken as read and adopted.

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 2025 Municipal Election Options (RPT 23-366)

Verbal Presentation was provided by Terri Mercier, City Clerk.

0033. **Moved by:** Councillor Edwards

That Administration bring forward a report outlining the preferred Election Planning Options discussed by the Management Committee for consideration at an upcoming Executive Committee meeting.

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 2:57 P.M.

0034. **Moved by:** Councillor Cody

That this Committee do now adjourn.

CARRIED

MAYOR GREG DIONNE
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS DAY OF , A.D. 2024.



TITLE: Naming Rights & Sponsorship Policy

DATE: **December 27, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the amended Naming Rights & Sponsorship Policy be approved.

TOPIC & PURPOSE:

The purpose of the report is to recommend approval of the amended Naming Rights & Sponsorship Policy. The amendments outline the consideration of diversity and gender equity where applicable and will provide the City with Framework for consideration during the Fundraising Campaign for the Aquatics & Arenas Recreation Project.

BACKGROUND:

The City's Naming Rights & Sponsorship Policy was developed in 2015 with the purpose of initiating strategic discussions with Donors and Sponsors in support City Recreation Facilities, Programs & Services. Upon the commencement of the Fundraising Campaign for the City's new Recreation Centre, a review of the policy was deemed necessary. Additionally, City Council directed a review of the policy to bring forward language that enables diversity and gender equity to be part of the naming selection process.

PROPOSED APPROACH AND RATIONALE:

Attached to this report is a copy of the amended Policy for approval. Below is a summary of the changes.

Section 4.01(b) was updated to include Approval of all Naming Rights Agreements if no Inventory Valuation of Assets Listing is approved.

Section 4.02(h) was added to the Policy to include the requirement to Approve all Naming

Rights & Sponsorship Agreements where an Inventory Valuation of Assets Listing has been approved by City Council based on Policy.

Section 7.01(c) was updated to ensure that language has been included to enable diversity and gender equity considerations for future naming initiatives.

Section 7.02(b) was updated to reference the requirement to perform a social responsibility review for all potential naming. This review would include, but not be limited to, pending lawsuits, public statements, associates and associated businesses. Naming must be seen to bring value and not undue controversy to the City. Regardless if the potential naming of an individual or corporation has not been convicted of a felony, there may be other issues effecting the suitability for naming.

Section 8.02(c) has been updated to reference the promotion of Marijuana, edibles and vaping products as additional items that will not be considered for Naming and Sponsorship Proposals.

Section 9.01(d)(vii) was discussed to determine the requirement for the termination of an Agreement. Any Naming Revocation considers a named recognition being revoked if, in the opinion of the charity, circumstances respecting the Donor arise which contradict the mission, ethics and values of the charity. If in the opinion of the charity, after due process following the principles of natural justice, circumstances respecting the donor arise which are likely to cause material harm to the reputation, image, mission, values of integrity of the charity, the charity may cancel the Agreement and the recognition described. The application of this section will be dependent upon the length of term and preference by the donor.

CONSULTATIONS:

Representatives from DCG Philanthropic Services Ltd. were consulted in the review of the Naming Rights & Sponsorship Policy.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Upon approval at the January 8th, 2024 Executive Committee meeting, the amended Naming Rights & Sponsorship Policy will require City Council approval at the January 22nd, 2024 City Council meeting.

POLICY IMPLICATIONS:

Naming Rights & Sponsorship Policy

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no further options for consideration or any financial or privacy implications.

STRATEGIC PLAN:

The City's Naming Rights & Sponsorship Policy aligns with the Strategic Priority of Promoting a Progressive Community by providing the necessary Framework to secure external funding as part of Fundraising Campaigns in support of Facilities, Programs and Facilities. The Policy also provides the Framework for determining the appropriate recognition for Businesses and Individuals that contribute in this manner.

OFFICIAL COMMUNITY PLAN:

The report aligns with Section 9.2 of the Official Community Plan related to the provision of Recreation Facilities.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal – Jody Boulet, Director of Community Services

ATTACHMENTS:

1. Naming Rights & Sponsorship Policy

Written by: Jody Boulet, Director of Community Services

Approved by: City Manager

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 1 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

1 POLICY

- 1.01** To provide guidelines and procedures for the naming and re-naming of City Parks and Facilities on City owned property.
- 1.02** To provide guidelines which facilitate and support opportunities for entering into sponsorship agreements for City owned and Civic partner controlled assets for the purpose of enhancing financial sustainability.

2 PURPOSE

- 2.01** To name City Parks and Facilities in a manner which ensures a consistent approach to soliciting, managing and reporting on naming rights and sponsorship agreements.
- 2.02** To provide guidance to those that have an interest in the naming and sponsoring of civic properties.
- 2.03** To provide a means of generating new revenues and alternative resources to assist in the construction, support and/or provision of City of Prince Albert Facilities.
- 2.04** To protect the reputation, integrity and aesthetic standards of the City of Prince Albert and its assets.

3 SCOPE

- 3.01** This Statement of Policy and Procedure applies to the City of Prince Albert.
- 3.02** Only corporate and individual naming rights and sponsorship agreements are covered by this Policy. The process for naming of streets is covered in the Street Naming Policy dated June 24, 2013.
- 3.03** Naming rights arrangements that pre-date this Policy are not subject to its terms.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 2 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

4 RESPONSIBILITY

4.01 City Council:

- (a) Approval of the policy and all amendments.
- (b) Approval of all Naming Rights Agreements if no Inventory Valuation of Assets Listing is approved.
- (c) Approval of all sponsorship agreements. Mayor and City Clerk to execute all sponsorship agreements on behalf of the City of Prince Albert.
- (d) Approval of an Inventory Valuation of Assets to be developed by Administration before sponsors are approached or Agreements made.

4.02 Director of Community Services or Designate:

- (a) Assess all proposals to confirm date and duration, sponsor contribution, market value assessment of the contribution and appropriate recognition.
- (b) Compare proposals to ensure consistency between sponsor agreements.
- (c) Ensure the process for tracking and reporting all sponsorship agreements is developed.
- (d) Direct resources to develop and manage an Inventory Valuation of Assets available for sponsorship consideration.
- (e) Seek concept approval from City Council prior to initiating negotiations with a potential sponsor for those projects that may be sensitive in nature or that include naming rights.
- (f) Director of Community Services will work with the City Solicitor in developing consistent conditions for the naming rights and sponsorship agreements.
- (g) Prepare recommendations to City Council in accordance with the policy.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 3 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

- (h) Approve all Naming Rights and Sponsorship Agreements where an Inventory Valuation of Assets Listing has been approved by City Council based on the Policy.

5 DEFINITIONS

5.01 In this Policy:

- (a) THE CITY – means the City of Prince Albert, its departments and staff.
- (b) CITY PARKS – are owned and managed by the City, used for public recreation purposes and shall include developed and undeveloped park areas and open spaces, trails, greenways and plazas.
- (c) CITY FACILITIES – are City owned facilities used to conduct City business and where the general public gathers for social, recreation, cultural and other related purposes. It shall include individual rooms, spaces and features within buildings such as ice pads, soccer fields, gymnasiums; and amenities within parks and open spaces such as picnic shelters, sport fields, bandstands, playgrounds, garden areas, etc.
- (d) CORPORATE NAMING RIGHTS – means a mutually beneficial business arrangement wherein an organization provides goods, services or financial support to the City in return for access to the commercial and/or marketing potential associated with the public display of the organization’s name on a City property for a fixed period.
- (e) DONATIONS – are cash or in-kind contributions which provide assistance to the City. Donations do not constitute a business relationship since no reciprocal consideration is sought. Subject to the Income Tax Act of Canada and the guidelines and policies of the Canada Revenue Agency, donations over \$10.00 may qualify for a tax receipt.
- (f) HONOURIFIC or COMMEMORATIVE NAMING means the naming of City property without return consideration. It is bestowed by the City to recognize the service, commitment or other type of contribution by an individual, group or organization.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 4 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

- (g) **INDIVIDUAL NAMING RIGHTS** means the naming of City property in return for a financial or in-kind contribution from an individual or their estate. Typically, such support is given to enhance the community and to help sustain the property in question for a negotiated period of time.
- (h) **SPONSORSHIP** is a mutually beneficial business arrangement wherein an external party (individual, company, organization or enterprise), whether for profit or otherwise, provides cash and/or in-kind services to the City in return for commercial advantage. This payback may take the form of recognition, acknowledgement, promotional consideration, merchandising opportunities, etc. Because of these marketing benefits, a sponsorship does not qualify for a tax receipt.
- (i) **DIRECTOR** – means the Director of Community Services or Designate.
- (j) **CIVIC PARTNER** – An arms-length, not-for-profit organization that has a formal and legal relationship to provide services, programs and/or manage and care for City assets in conjunction with, or on behalf of the City of Prince Albert.
- (k) **VALUE IN-KIND** – A sponsorship received in the form of goods and/or services rather than cash.
- (l) **VALUE ASSESSMENT** – A determination of the value that a sponsor will receive as a purchaser of specific naming rights and/or sponsorship and may include tangible and intangible benefits.
- (m) **ASSET ANALYSIS** – A comprehensive review of an asset’s overall value as it relates to sponsorship or naming opportunities.

6 REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

6.01 Street Naming Policy dated June 24, 2013 – Council Resolution No. 0523.

6.02 Tax Deductible Donation Policy and Procedure dated November 13, 2007 – Council Resolution No. 0783.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 5 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

7 CRITERIA

7.01 Individual/Organization Naming Rights

The following criteria shall be used in evaluating the merit of each City Park and Facility naming request. There are four potential sources of names for Parks and Facilities as outlined below. Generally, it is preferred that the name reflects the location or a historic factor. When there is no predominant location or historic factor, under special circumstances, other naming sources may be considered.

- (a) The name could reflect the location of the Park or Facility. The location might be easily identified by a well-known bordering street, natural feature, neighbourhood, subdivision, the school on which it is located or other factor. Such criteria will allow citizens to easily identify with the location of the Park or Facility.
- (b) The name could commemorate a historic event or event of cultural significance.
- (c) The name could commemorate a person important to the City. Consideration will be given to enable diversity and gender equity where applicable. The nominated person must have made an exceptional positive contribution to parks, recreation or culture relating to the Park or Facility being named. Nominations will not be accepted by immediate family members. Recognition of individuals, whose contributions have been appropriately recognized in other City venues or by other means, shall be avoided.
- (d) The name could recognize a person, organization or corporation that has made a substantial contribution to the City, including financial, value in-kind or property donation to the City relative to parks, recreation & culture. Corporate names shall not be considered for the naming of Parks but may be considered for trails and greenways, facilities, or assets within Parks or Facilities.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 6 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

7.02 Other Naming Rights Considerations

- (a) Individuals currently holding elected office, currently working for the City or actively serving on any City standing or selection committee shall not be considered for naming.
- (b) The City will perform a social responsibility review for all potential naming. This review would include, but not be limited to, pending lawsuits, public statements, associates and associated businesses. Naming must be seen to bring value and not undue controversy to the City. Regardless if the potential naming of an individual or corporation has not been convicted of a felony, there may be other issues effecting the suitability for naming.
- (c) Names that duplicate or sound as if they duplicate existing Park or Facility names or are otherwise confusing shall not be considered.

7.03 Sponsorship

- (a) An external party may contribute, in whole, or in part, funds, goods, or services to an approved City facility, public park, open space, program, event, or activity where such sponsorship is mutually beneficial to both parties and in a manner consistent with existing criteria, guidelines and policies set by the City.
- (b) The sponsorship arrangement must support the goals, objectives, policies and bylaws of the City of Prince Albert and be compatible with, complimentary to, and reflect the City's Strategic Plan.
- (c) The City will select the most appropriate sponsors using the following criteria:
 - i) Quality and timeliness of product and service delivery.
 - ii) Value of product, service, cash provided to the City.
 - iii) Cost/Risk to the City to service the agreement.
 - iv) Compatibility of products and services with City policies and standards.
 - v) Marketplace reputation of the sponsor.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 7 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

- vi) Record of sponsor's involvement in community projects and events.
- (d) Recognition provided to sponsors is subject to negotiation (ie. Advertising, signage, product sampling, brand name) and must meet the following criteria:
 - i) Be of an acceptable standard and in good taste.
 - i) Not present demeaning or derogatory portrayals of individuals or groups.
 - ii) Not contain anything which, in light of generally prevailing community standards, is likely to cause deep or widespread offense.
- (e) The sponsorship arrangement must be limited in scope and application to the City or project under consideration, and shall not involve any form of a risk-sharing venture.
- (f) Any marketing associated with sponsorship must be appropriate for the target market. As an example, products that cannot be legally sold to minors cannot be associated with sponsorship for programs and events that are targeted to minors.
- (g) Satisfying one or more of the eligibility criteria listed above does not assure a recommendation from the Director of Community Services for City Council approval.

8 GUIDELINES

8.01 Guidelines Associated with Community & City Initiated Nominations for Naming Rights & Sponsorship Agreements

Individuals or organizations initiating the naming and/or sponsorship process shall submit a written request along with justification to the Director of Community Services.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 8 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

- (a) The request shall include:
- i) The proposed name or sponsorship proposal.
 - ii) The value of all funds, goods and services to be provided and the recognition to be provided in return.
 - iii) Evidence of community support for the proposed name or sponsorship opportunity.
 - iv) A fixed term of up to a maximum of Ten years unless otherwise approved by City Council.
 - v) The responsibility for insurance, licenses, permits, safety, security and public health.
 - vi) Revisions to the sponsorship agreements are subject to the same approval as the original sponsorship agreement.
 - vii) Long-standing sponsorship agreements that pre-date this policy may continue upon the approval of City Council.

8.02 Guidelines Associated with Fundraising Campaigns

The naming of Parks or Facilities in association with fundraising campaigns may be considered under the following conditions:

- (a) Organizations affiliated with the City that desire to raise funds for a City-sponsored project must receive a recommendation from the Department of Community Services when it relates to City owned Parks or Facilities and must receive approval from City Council prior to attaching naming opportunities or sponsor recognition to the fundraising campaign.
- (b) Organizations conducting fundraising campaigns with naming and sponsorship opportunities attached must immediately notify City staff when a naming proposal is under consideration in order to facilitate an administrative review.
- (c) Naming and sponsorship proposals that promote alcohol, tobacco products, Marijuana, Edibles, Vaping Products or political organizations will not be considered.
- (d) Acceptance of a naming or sponsorship proposal by an organization conducting a fundraising campaign must be considered conditional

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 9 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

pending a review and recommendation by the Director of Community Services to City Council. A final approval by City Council is required.

9 PROCEDURE

9.01 General

- (a) Issues regarding the interpretation or application of this Policy are to be referred to the Community Services Department.
- (b) In accordance with the principles and criteria contained in this Policy, the solicitation, negotiation and administration of naming rights and sponsorship are to be conducted by authorized City staff only.
- (c) All naming rights and sponsorship must be evaluated for compliance with this Policy. The Department of Community Services is responsible for ensuring that all naming rights and sponsorship holders along with the executed agreements comply with this Policy and that staff abide by the provisions of this Policy.
- (d) All Naming Rights and Sponsorship Agreements will be in the form of a legal contract. For such sponsorships, the Community Services Department shall consult with the City Solicitor's Office regarding appropriate terms and conditions and consider inclusion of the following provisions:
 - i) A description of the contractual relationship, specifying the exact nature of the Agreement;
 - ii) The term of the Agreement;
 - iii) Renewal options, if permitted;
 - iv) The value of the consideration and, in the case of in-kind contributions, the method of assessment;
 - v) The payment schedule;
 - vi) Rights and benefits;
 - vii) Release, indemnification and early termination clauses as appropriate;
 - viii) Insurance clauses;
 - ix) Confidentiality terms;

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 10 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
Approved by:	Sherry Person, City Manager		

- x) A statement acknowledging that the sponsorship may be subject to provisions of the Municipal Freedom of Information and Protection of Privacy Act; and
 - xi) A statement that all parties are aware of, and agree to comply with, the provisions of this Policy.
- (e) The City's profile and responsibility as owner/operator of the Facility must be ensured throughout the Agreement with the external organization or corporation.
- (f) The granting of naming rights will not entitle a naming entity to preferential treatment by the City outside of the Naming Rights Agreement.
- (g) The City will not relinquish any aspect of its right to manage and control a Facility through a Naming Rights Agreement.
- (h) An asset analysis and value assessment will be completed to determine the value of the asset in the marketplace.
- (i) All proceeds generated by the City for Naming Rights and Sponsorship Agreements shall be used for:
- i) Enhancement and maintenance of the named Facility and operation.
 - ii) The provision of programs and services directly related to the Facility's mandate and operation.
 - iii) Subject to the Agreement, the proceeds received may be designated for another City owned Facility.
 - iv) All revenues and expenses pertaining to a Naming Rights or Sponsorship Agreement will be included in the Department's budget.
- (j) Naming and sponsorship rights may only be transferred or assigned by a naming rights and sponsorship holder with the consent of the City. Where a company changes its name, the naming rights may, with the consent of the City and at the expense of the naming rights holder, be modified to reflect the new name.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Community Services	Policy No.	71
Section:	Community Services	Issued:	
Subject:	NAMING RIGHTS & SPONSORSHIP POLICY	Effective:	
Council Resolution # and Date:		Page:	Page 11 of 11
		Replaces:	
Issued by:	Jody Boulet, Director of Community Services	Dated:	
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- (k) The City will not endorse the products, services, or ideas of any naming right holder and naming rights holders are prohibited from implying that their products, services or ideas are sanctioned by the City.
- (l) The terms and conditions of the Naming Rights Agreement will not conflict with the terms and conditions of the existing lease, license, and agreement(s) with the City.
- (m) All corporate and individual Naming Rights Agreements must be for a fixed term, not exceeding ten (10) years unless approved by City Council. Every such Agreement will include a sunset clause specifying the duration of the naming opportunity. Individual and corporate naming rights may be subject to renewal upon mutual agreement.
- (n) At its sole discretion, the City reserves the right to terminate the Naming Rights Agreement prior to the scheduled termination date, without refund of consideration, should it feel it is necessary to do so to avoid the City being brought into disrepute.
- (o) The terms and conditions contained within a Naming Rights or Sponsorship Agreement are to be approved by the Director of Community Services or designate and City Council.
- (p) The Director of Community Services is responsible for preparing and presenting a Report for Council on the content of the negotiated Naming Rights or Sponsorship Agreements. Upon Council approval, the Mayor and City Clerk shall execute the Agreement.



TITLE: Donation Policy and Procedure

DATE: December 11, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the updated Donation Policy and Procedure be forwarded to an upcoming City Council meeting for approval.

TOPIC & PURPOSE:

To provide suggested changes on the City's current Policy No. 07 Tax Deductible Donation Policy and Procedure that will provide more clarity on the process and ensure standards as required by the Canada Revenue Agency are adhered to.

BACKGROUND

The City will be engaging in a fundraising campaign for the Aquatics and Arenas Recreation Centre in the upcoming year. Due to this, a review of the City's donation policy took place and was presented to the Aquatics and Arenas Recreation Project Fundraising Committee on August 21, 2023. The changes attached to this report were discussed and agreed to at the Committee level and are now being recommended to be considered by City Council.

PROPOSED APPROACH AND RATIONALE:

The City is registered as a qualified donor with the Canada Revenue Agency which allows for the issuance of charitable donation receipts that one can claim on their tax return. Attached to this report are proposed changes to the City's policy around issuing donation receipts. The policy was implemented in 2007 and has since been identified as a policy that requires updating to ensure current Income Tax Act standards are met, and to protect the City and its charitable organization status.

Administration is suggesting a number of changes to the policy. Some of the changes are technical wording items, whereas others are improvements to protect the City and provide clear guidance and expectations. The changes recommended include, but are not limited to:

1. Removing the phrase "tax-deductible" throughout the policy. Tax deductibility is

determined at an individual or corporate level and should not be spoken to in the policy. It is the responsibility of the donor to determine if their donation is tax-deductible on their income tax return.

2. Adding specific wording around the deemed fair market value rule. Previous wording around “gifts-in-kind” was weak in terms of how they would be treated under the Income Tax Act.
3. Enhanced the wording for issuing receipts for other organizations on behalf of the City. The CRA has specific policies for this situation where they state registered charities are prohibited from gifting their resources to non-qualified donors. This is in place to prevent a qualified donor from acting as a conduit for a profitable business where the qualified donor would receive a tax-free contribution, issue a donation receipt for it, then provide those funds to a profitable entity. In scenarios such as this, the profitable company evades taxes which is why the CRA has policies to prohibit this. If the City were to be deemed as acting as a conduit, CRA could impose fines and penalties and revoke the qualified donor status.

The City could eliminate this option from the policy to completely evade the risk. This would mean that organizations that benefit the community would no longer be able to partner with the City to run promotional campaigns to fund their projects for which the City issues donation receipts. However, there are organizations that benefit from this, such as the Prince Albert Golf and Curling Club who were recently approved to run a program to fund a campaign to refurbish their curling rocks. Instead, it is being recommended to enhance the policy to add in additional details to prevent the City from acting as a conduit, which is achieved by maintaining control over the use of the funds.

Overall, the updated policy ensures there is consistent and documented treatment of donations.

CONSULTATIONS

Administration collaborated on these changes with DCG Philanthropic Service Inc., who are engaged to provide a Capital Campaign relating to the Aquatics and Arenas Project, as approved at the January 23, 2023 City Council meeting. Consultations with the Director of Community Services and the City Manager were also held to ensure the changes remain aligned with the City’s overall donation strategy. The Aquatics and Arenas Recreation Project Fundraising Committee were also consulted for feedback.

COMMUNICATION

Upon approval, the City’s website will be updated to reflect the new Policy.

POLICY IMPLICATIONS

The City’s current Policy No. 7 Tax Deductible Donation Policy and Procedure will be replaced with the updated version.

OTHER CONSIDERATIONS

There are no financial or privacy implications.

STRATEGIC PLAN

This report supports the long term goal of developing and maintaining new and existing amenities and infrastructure as there are anticipated donations to be received relating to the City's new Aquatics and Recreation Centre. Those donations need to be handled in a consistent manner that both protects the City's charitable organization status, and provides clear guidance to donors.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. Current Donation Policy
2. Updated Donation Policy – Draft

Written by: Briane Folmer, Senior Accounting Manager

Approved by: Director of Financial Services, City Manager

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	1 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

1 POLICY

1.01 The City, when requested, will issue a tax deductible donation receipt for any gift of money, or gift-in-kind (as outlined under paragraph 1280 of the CCH Canadian Accounting Handbook), paid directly to the City to be utilized for projects that fall within the definition of “Beneficial to the Community” (see Section 5, Paragraph 5.02), and which exceed \$10.00.

1.02 The Income Tax Act notes that gifts must involve “property”. Contributions of services (skills, time, or effort) are not considered “property” and will not receive a receipt unless the donor invoices the City or Organization receiving the service. The recipient must agree to pay for the service and the donor must be willing to return all, or a portion of, the payment as a gift.

For example, if a company completes work for an entity, their invoice should show the value of the work or service provided. It should then be revised to clearly identify the dollar amount of the donated contribution of service or goods, and the invoice should note that it is being “reduced” by the amount of the “donation”.

1.03 It will be the responsibility of Organizations, Individuals or City Departments requesting tax donation receipts, to track who is providing donations to them, and to provide that information in an organized format as required by City Administration.

1.04 Organizations from time to time will canvas the general public for donations for capital projects that have a capital impact on City Facilities. In those instances, City Administration will work with and act as “consultants” and may, when requested by the Organization and subject to City Council’s approval, participate in a limited capacity in the collection process. Administration will provide tax deductible donation receipts for donations if they meet the criteria as outlined in The Income Tax Act.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	2 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
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2 PURPOSE

2.01 The intent of this policy is to provide a clear and concise understanding of what criteria must be followed in order to receive a tax deductible donation receipt from the City.

3 SCOPE

3.01 This applies to all external organizations, individuals or City departments requesting that the City provide a tax deductible donation receipt.

4 RESPONSIBILITY

4.01 It is the responsibility of all City Departments, Organizations and Individuals to comply with the requirements and guidelines noted in the attached document.

5 DEFINITIONS

5.01 **Benefit to the Community** is defined as:

1. Donations made to improve a civic facility that is owned by the City, but may not necessarily be operated by the municipality.
2. Donations made to assist with the capital development of a civic facility that will be owned by the City, but may not necessarily be directly operated by the municipality.
3. Donations made to assist with the operations of a civic facility either paid directly to the managing organization or to the City.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	3 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

4. Donations made to offset community service programs offered by various City departments. Examples would include programs such as Drug Abuse Resistance Education programs, or Fire Prevention and Education programs, playground programs, as well as other programs that are deemed to provide educational or recreational benefit to the community at large.

5.02 Gifts, as defined by The Income Tax Act are:

“Generally, a gift is made if all three conditions noted below are satisfied:

- a). some property - usually cash - transferred by a donor to a registered charity
- b). the transfer is voluntary, and
- c). the transfer is made without expectation of return. No benefit of any kind may be provided to the donor or to anyone designated by the donor.”

These criteria will be the basis for determining the eligibility of donations and whether or not the City will be issuing tax deductible receipts.

5.03 Gift-in-kind as noted under paragraph 1280 of the CCH Canadian Accounting Handbook requires the following:

“Where the donation is a gift of property other than cash, a brief description of the donation must be provided along with an independent appraisal of the fair value of the “gift” provided in order to determine what the fair market value of that gift will be (paraphrased).”

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	4 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

6 REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

6.01 The Income Tax Act

6.02 CCH Canadian Accounting Handbook

6.03 Canada Revenue Agency Publications

T4063 - Registering a Charity for Income Tax Purposes;

RC 4108 - Registered Charities and the Income Tax Act; and

P113 - Gifts and Income Tax

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	5 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

7 PROCEDURE

7.01 Donations to Organizations that request City of Prince Albert Donation Receipts:

The City of Prince Albert is often requested to provide tax deductible donation receipts to individuals who give money or property to various community based organizations. In order to comply with the requirements of The Income Tax Act, the City **must** ensure that the money being donated to the Organization “benefits the community” as defined under the section Definitions, paragraph 5.01. The following procedure must be adhered to for all donation receipting requests identified under sections 7.03 to 7.06 inclusive, before the City will provide donation receipt(s):

- 1). An Organization must provide to City Administration a formal letter noting its mandate and how it intends to use the funds to “benefit the local community at large.
- 2). Administration receiving this request must provide a report to City Council forwarding the Organization’s formal letter as well as asking Council for their approval to provide Tax Deductible Donation receipts. The memo or letter must clearly identify the term for which the donation receipts will need to be provided, that is:
 - a) For one specific year only;
 - b). For a period of the current year until a specified end date; or
 - c). For an indefinite period beginning in the current year and not ending until further instructions are received.
- 3). Once City Council makes a decision with respect to the request, City Administration will contact the Organization and inform them of

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	6 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

Council's decision. If Council agrees to provide Donation receipts, Administration will provide a copy of this policy noting the steps that must be followed and what information the City will require from them (as itemized below) in order to facilitate the timely production of tax donation receipts.

7.02 Donation Receipt Guidelines:

- Below is a table noting information the City requires from Organizations. All information is to be supplied in the format noted below. All fields in the table should be completed. This is an Excel spreadsheet and the City asks that Organizations, if possible, use the same software or a compatible program with similar formatting.

Name of Company Making a Donation	Last Name	First Name	Address	City	Prov	Postal Code	Donation Amount	Donated To:	Organ.'s Temporary Donation Receipt Number	Date Organ. Issued Temp. Receipt

- Organizations must provide **pre-numbered** receipts to their donors and those numbers should be noted in the spreadsheet provided to the City.
- Spreadsheets must be submitted to the City's Financial Services Department by January 31 of the following tax year. **The Organization will be expected to provide this list on their own initiative.** If the deadline passes before the Organization provides its information, the City cannot guarantee that the donation receipts will be processed by the February 28th deadline.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	7 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

4. The Organization must provide a total for all Donation monies received.
5. Organizations must simultaneously provide a copy of their spreadsheet to City Administration and a cheque for the total amount of donated dollars received and should note how the money is to be utilized by the City (see below).
 - a). If the donated money is to be allocated toward a multi-year loan or similar financial arrangement with the City, the revenue should be recorded as a reduction of the loan payable or other financial arrangement.
 - b). If the donated money is to be used in an alternate manner, once it is received and receipted, Financial Services will process a cheque payable back to the Organization for the same dollar amount paid to the City.

Financial Services will provide a cash receipt for the money received and will allocate the money based on the information provided by the Organization.

6. If a cheque and donation list is supplied by an Organization prior to or by the January 31 deadline noted under paragraph 3 and in advance of the City printing the donation receipts, City Administration will process payment back to the Organization by the next cheque printing date. Cheques should not be held by the City for a period that exceeds two weeks. However, if donation receipts can be completed under the two week deadline, the City will make every effort to simultaneously provide both the cheque and donation receipts to the Organization.
7. The City of Prince Albert will generate Tax Donation receipts before February 28th of the new year, and will contact the person identified as the Organization's contact individual once the receipts are printed. The City will keep a PDF copy of all tax donation receipts issued.
8. It will be the responsibility of the Organization to distribute the Tax Donation receipts to the donors noted on their spreadsheet.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	8 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

9. Donors, if they experience any problems receiving their respective Tax Donation receipts, should first contact the Organization they donated to before contacting the City. The Organization's contact person should be the only person corresponding with the City to avoid confusion or data entry errors from occurring.

7.03 Cash Payments received at City Hall:

- Cash donations received from any individual and submitted to the City must be provided to the cashier who will provide a receipt to the donor. A copy of that receipt will be kept in a Donations file in Financial Services. The cashier's receipt should note:
 - a). the dollar amount paid;
 - b). the name and address of the donor; and,
 - c). how the donor wants the money to be used (ie. Is it for a specific Community Services program or is it to be utilized for infrastructure rehabilitation or construction, etc.).
- The City will generate a numbered Tax Deductible Donation receipt to the person noted in this spreadsheet by February 28th of the preceding year and will keep a PDF copy of the receipt for future reference.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	9 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

7.04 Requested Donations:

- Any money donated from someone’s estate to the City, will follow the same procedures as outlined in 7.01 and 7.02 above **except** that the name of the donor should be recorded on the spreadsheet as the “Estate of ...” (for example, Estate of Robert Winterburn). All other requirements must be followed as noted above.
- Financial Services should be provided with a copy of the Notarized documents and letter from the Estate instructing where the money or donation is to be utilized in order to ensure that, in the future, the money is utilized for its intended purposes.
- A numbered Tax Deductible Donation receipt will be provided to the Estate by February 28th of the preceding year and the City will keep a PDF copy of the receipt for future reference.

7.05 Gift-In-Kind Donations:

- In order for the City to issue a Tax Deductible Donation receipt for Gifts-in-Kind, a quantification of the fair market value of that gift(s) must be determined. In all situations, it is the responsibility of the entity receiving the gift-in-kind to contact an independent professional appraiser to provide an appraisal of the donation.
- Gifts-in-Kind should be recorded on a separate spreadsheet. Once the Appraisal is provided, the spreadsheet with a copy of the appraisal, must be submitted to Financial Services following the same format as noted under paragraph 7.02.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	07
Section:		Issued:	
Subject:	Tax Deductible Donation Policy and Procedure	Effective:	November 13, 2007
Council Resolution # and Date:	Council Resolution No. 0783 of Nov. 13, 2007	Page:	10 of 10
		Replaces:	
Issued by:	Finance Manager	Dated:	
Approved by:	Acting Director of Financial Services		

- The City of Prince Albert will generate a numbered Tax Deductible Donation receipt to the person noted in this spreadsheet by February 28th of the preceding year and the City will keep a PDF copy of the receipt for future reference.

7.06 Contributions of Services:

- As noted under the section “**Policy**”, paragraph 1.02, contributions of services (skills, time, or effort) are not considered “property” and will not receive a receipt unless the donor invoices the entity receiving the service. Organizations must agree to pay for the service and the donor must be willing to return all, or a portion of, the payment as a gift.

As an example, if a company completes work for an entity, their invoice should show the value of the work or service provided. The invoice must be revised to clearly identify the dollar amount of the donated contribution of service or goods, and it should note that it is being “reduced” by the amount of the “donation”.

- Organizations should keep a separate spreadsheet following the same format as noted under paragraph 7.02, recording all invoices they have received that identify contributions of service(s) and they must provide a copy of that invoice to City Administration for verification purposes.
- The City of Prince Albert will generate a numbered Tax Deductible Donation receipt to the person noted in this spreadsheet by February 28th of the preceding year and the City will keep a PDF copy of the receipt for future reference.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	
Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	1 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

1 POLICY

- 1.01** The City, when requested, will issue an official donation receipt for any gift of money, or gift-in-kind (as outlined under paragraph 1280 of the CCH Canadian Accounting Handbook), paid directly to the City to be utilized for projects that fall within the definition of "Beneficial to the Community" (see Section 5, Paragraph 5.01), and which exceed \$10.00.
- 1.02** The Income Tax Act notes that gifts must involve "property". Contributions of services (skills, time, or effort) are not considered "property" and will not receive a receipt unless the donor invoices the City or Organization receiving the service. The recipient must agree to pay for the service and the donor must be willing to return all, or a portion of, the payment as a gift. This should be accomplished by a cheque exchange to ensure not only an audit trail, but to also ensure the donor will account for the taxable income, if applicable.
- 1.03** It will be the responsibility of Organizations, Individuals or City Departments requesting donation receipts, to track who is providing donations to them, and to provide that information in an organized format as required by City Administration.
- 1.04** Organizations from time to time will canvas the general public for donations for capital projects that have a capital impact on City Facilities. In those instances, City Administration will work with and act as "consultants" and may, when requested by the Organization and subject to City Council's approval, participate in a limited capacity in the collection process. Administration will provide official donation receipts for donations if they meet the criteria as outlined in The Income Tax Act and the appropriate Canada Revenue Agency requirements and guidelines.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	
Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	2 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
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2 PURPOSE

2.01 The intent of this policy is to provide a clear and concise understanding of what criteria must be followed in order to receive an official donation receipt from the City.

3 SCOPE

3.01 This applies to all external organizations, individuals or City departments requesting that the City provide an official donation receipt.

4 RESPONSIBILITY

4.01 It is the responsibility of all City Departments, Organizations and Individuals to comply with the requirements and guidelines noted in the attached document.

5 DEFINITIONS

5.01 **Benefit to the Community** is defined as:

1. Donations made to improve a civic facility that is owned by the City, but may not necessarily be operated by the municipality.
2. Donations made to assist with the capital development of a civic facility that will be owned by the City, but may not necessarily be directly operated by the municipality.
3. Donations made to assist with the operations of a civic facility paid directly to the City.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	
Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	3 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

4. Donations made to offset community service programs offered by various City departments. Examples would include programs such as Drug Abuse Resistance Education programs, or Fire Prevention and Education programs, playground programs, as well as other programs that are deemed to provide educational or recreational benefit to the community at large.

5.02 Gifts, as defined by The Income Tax Act are:

Generally, a gift is made if all three conditions noted below are satisfied:

- a). some property – either in the form of cash or a gift-in-kind - transferred by a donor to a registered charity
- b). the transfer is voluntary. The donor must not be obliged to part with the property, for instance as the result of a larger contract or a court order.
- c). the transfer is made without valuable consideration (advantage). The advantage cannot exceed 80% of the fair market value of the property being transferred.

These criteria will be the basis for determining the eligibility of donations and whether or not the City will be issuing official receipts.

5.03 Gift-in-kind as noted under paragraph 1280 of the CCH Canadian Accounting Handbook requires the following:

"Where the donation is a gift of property other than cash, a brief description of the donation must be provided along with an independent appraisal of the fair value of the "gift" provided in order to determine what the fair market value of that gift will be (paraphrased)."

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	
Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	4 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

The deemed fair market value rules as described in Income Tax Act Subsections 248(31) and (35), and any other applicable sections, will apply to any gifts-in-kind received.

6 REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

6.01 The Income Tax Act of Canada

6.02 CCH Canadian Accounting Handbook

6.03 Canada Revenue Agency Publications

T4063 - Registering a Charity for Income Tax Purposes; and
P113 - Gifts and Income Tax

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	
Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	5 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

7 PROCEDURE

7.01 City of Prince Albert Donation Receipts and other Organizations

The City of Prince Albert is often requested to provide donation receipts to individuals who give money or property to various community based organizations. In order to comply with the requirements of The Income Tax Act, the City **must** ensure that the money being donated "benefits the community" as defined under the section Definitions, paragraph 5.01. The City **must** also ensure that the ultimate authority on the use of the donations rests with the City. The following procedure must be adhered to for all donation receipting requests identified under sections 7.03 to 7.06 inclusive, before the City will provide donation receipt(s):

- 1). An Organization must provide to City Administration a formal letter noting its mandate and how it intends to use the funds to "benefit the local community at large". The Organization must also indicate their understanding that the City holds the ultimate authority over the use of the funds.
- 2). Administration receiving this request must provide a report to City Council forwarding the Organization's formal letter as well as asking Council for their approval to provide Donation receipts. The memo or letter must clearly identify the term for which the donation receipts will need to be provided, that is:
 - a) For one specific year only;
 - b). For a period of the current year until a specified end date; or
 - c). For an indefinite period beginning in the current year and not ending until further instructions are received.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	
Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	6 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

3). Once City Council makes a decision with respect to the request, City Administration will contact the Organization and inform them of Council's decision. If Council agrees to provide Donation receipts, Administration will provide a copy of this policy noting the steps that must be followed and what information the City will require from them (as itemized below) in order to facilitate the timely production of donation receipts. Administration must also communicate that while this is being facilitated to provide to the Organization, the City has ultimate authority over the use of the resources.

7.02 Donation Receipt Guidelines:

1. Below is a table noting information the City requires from Organizations. All information is to be supplied in the format noted below. All fields in the table should be completed. This is an Excel spreadsheet and the City asks that Organizations, if possible, use the same software or a compatible program with similar formatting.

Name of Company Making a Donation	Last Name	First Name & Middle Initial	Address	City	Prov	Postal Code	Donation Amount	Donated To:	Temporary Donation Receipt Number	Date Received

City of Prince Albert Statement of POLICY and PROCEDURE			
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Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	7 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

2. Organizations must provide **pre-numbered** receipts to their donors and those numbers should be noted in the spreadsheet provided to the City.
3. Spreadsheets must be submitted to the City's Financial Services Department by January 31 of the following tax year. **The Organization will be expected to provide this list on their own initiative.** If the deadline passes before the Organization provides its information, the City cannot guarantee that the donation receipts will be processed by the February 28th deadline.
4. The Organization must provide a total for all Donation monies received.
5. Organizations must simultaneously provide a copy of their spreadsheet to City Administration and a cheque for the total amount of donated dollars received.
 - a). If the donated money is to be allocated toward a multi-year loan or similar financial arrangement with the City, the revenue should be recorded as a reduction of the loan payable or other financial arrangement.
 - b). If the donated money is to be used in an alternate manner, once it is received and receipted, Financial Services will process a cheque payable back to the Organization for the same dollar amount paid to the City.

Financial Services will provide a cash receipt for the money received and will allocate the money based on the information provided by the Organization and approved by the City.

6. If a cheque and donation list is supplied by an Organization prior to or by the January 31 deadline noted under paragraph 3 and in advance of the City printing the donation receipts, City Administration will process payment back to the Organization by the next cheque printing date. Cheques should not be held by

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Section:		Issued:	November 13, 2007
Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	8 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
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the City for a period that exceeds two weeks. However, if donation receipts can be completed under the two week deadline, the City will make every effort to simultaneously provide both the cheque and donation receipts to the Organization.

7. The City of Prince Albert will generate Donation receipts before February 28th of the new year, and will contact the person identified as the Organization's contact individual once the receipts are printed. The City will keep a PDF copy of all donation receipts issued.
8. It will be the responsibility of the Organization to distribute the Donation receipts to the donors noted on their spreadsheet.
9. Donors, if they experience any problems receiving their respective Donation receipts, should first contact the Organization who collected the donation before contacting the City. The Organization's contact person should be the only person corresponding with the City to avoid confusion or data entry errors from occurring.

7.03 Cash Payments received at City Hall:

- Cash donations received from any individual and submitted to the City must be provided to the cashier who will provide a receipt to the donor. A copy of that receipt will be kept in a Donations file in Financial Services. The cashier's receipt should note:
 - a). the dollar amount paid;
 - b). the name and address of the donor; and,
 - c). how the donor wants the money to be used, if applicable (ex. if it is for a specific Community Services program or is it to be utilized for infrastructure rehabilitation or construction, etc.).

City of Prince Albert Statement of POLICY and PROCEDURE			
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Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	9 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

- The City will generate a numbered Donation receipt to the person noted in this spreadsheet by February 28th of the following year and will keep a PDF copy of the receipt for future reference.

7.04 Bequested Donations:

- Any money donated from someone's estate to the City, will follow the same procedures as outlined in 7.01 and 7.02 above **except** that the name of the donor should be recorded on the spreadsheet as the "Estate of ... " (for example, Estate of Robert Winterburn). All other requirements must be followed as noted above.
- Financial Services should be provided with a copy of the Notarized documents and letter from the Estate instructing where the money or donation is to be utilized in order to ensure that, in the future, the money is utilized for its intended purposes.
- A numbered Official Donation receipt will be provided to the Estate by February 28th of the following year and the City will keep a PDF copy of the receipt for future reference.

7.05 Gift-In-Kind Donations:

- In order for the City to issue an Official Donation receipt for Gifts- in-Kind, a quantification or appraisal of the fair market value of that gift(s) must be determined. Any associated costs will be the responsibility of the donor unless the City, upon prior agreement, agrees to assume responsibility for any portion of the cost.

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Subject:	Donation Policy and Procedure	Effective:	
Council Resolution# and Date:		Page:	10 of 11
		Replaces:	Tax Deductible Donation Policy and Procedure Policy No. 07 of November 13, 2007
Issued by:	Senior Accounting Manager	Dated:	November 13, 2007
Approved by:	Director of Financial Services		

- Gifts-in-Kind should be recorded on a separate spreadsheet. Once the Appraisal is provided, the spreadsheet with a copy of the appraisal, must be submitted to Financial Services following the same format as noted under paragraph 7.02.
- The City of Prince Albert will generate a numbered Official Donation receipt to the person noted in this spreadsheet by February 28th of the following year and the City will keep a PDF copy of the receipt for future reference.

7.06 Contributions of Services:

- As noted under the section "**Policy**", paragraph 1.02, contributions of services (skills, time, or effort) are not considered "property" and will not receive a receipt unless the donor invoices the entity receiving the service. Organizations must agree to pay for the service and the donor must be willing to return all, or a portion of, the payment as a gift.
- Organizations should keep a separate spreadsheet following the same format as noted under paragraph 7.02, recording all invoices they have received that identify contributions of service(s) and they must provide a copy of that invoice to City Administration for verification purposes.
- The City of Prince Albert will generate a numbered Official Donation receipt to the person noted in this spreadsheet by February 28th of the following year and the City will keep a PDF copy of the receipt for future reference.

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Financial Services	Policy No.	
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7.07 Multi-Year Donations:

- Unless otherwise agreed to, donations agreed to be made over a period of time will be required to enter into an agreement with the City that outlines the purpose, amount, recognition requirements and any direction/constraints on the gift.
- Unless otherwise stated in the agreement, recognition of a donor, such as a name listed on a “donor wall”, will not be made until payment is received in full.



City of Prince Albert

RPT 23-443

TITLE: Tax Exemption Agreement for Daycare Properties

DATE: **December 20, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the following be forwarded to an upcoming City Council meeting for approval:

1. That a Tax Exemption Agreement be approved providing the following five (5) daycare properties a five (5) year agreement from January 1, 2024 to December 31, 2028:
 - 139 8th Street E – Family Futures Inc.;
 - 196 9th Street E – Family Futures Inc.;
 - 199 6th Street E – Prince Albert Child Care Co-operative Association;
 - 2805 1st Avenue W – South Hill Child Care Co-operative Association Limited; and,
 - 202 10th Street E – Prince Albert Aboriginal Head Start Program.
2. That the municipal taxes and levies be exempt, excluding local improvement levies, to the following extent:
 - a. A full exemption provided that the Ministry of Saskatchewan and as required, the affected school divisions, provide consent pursuant to Section 263(3) of The Cities Act; or,
 - b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to the City's financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of The Cities Act.
3. That the Mayor and City Clerk be authorized to execute the Five (5) Year Tax Exemption Agreements with each daycare property on behalf of the City.

TOPIC & PURPOSE:

To obtain approval for new five (5) Year Tax Exemption Agreements with the following daycares:

- Family Futures, Inc.;
- Prince Albert Child Care Co-operative Association;
- South Hill Child Care Co-operative Association Limited; and,
- Prince Albert Aboriginal Head Start Program Inc.

BACKGROUND:

A report was forwarded to City Council in August of 2019 regarding Tax Exemption Agreements for five daycares.

City Council approved that the five daycares receive a tax exemption as follows:

“That the municipal taxes and levies be exempt, excluding local improvement levies, to the following extent:

- a. A full exemption provided that the Ministry of Saskatchewan and as required, the affected school divisions, provide consent pursuant to Section 263(3) of The Cities Act; or,
- b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to the City's financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of The Cities Act.”

A Tax Exemption Agreement was executed with all five daycares for the term of January 1, 2019 to December 31, 2023. The Tax Exemption Agreement expires at the end of 2023.

PROPOSED APPROACH AND RATIONALE:

As per the City's Policy & Procedure for Applications for Tax Relief, Applications for tax relief under the Policy with all supporting documentation must be **made prior to October 15, 2023.**

Application Criteria

As per the City's Policy & Procedure for Applications for Tax Relief Policy, at a minimum any applicant seeking an exemption would be required to:

1. *Be registered as a non-profit corporation or acceptable equivalent.*
2. *Have objectives of enhancing the health, safety, or welfare of the citizens of Prince Albert. A linkage to the provision of support to youth, the physically or emotionally challenged or other groups identified as deserving by council must be clear in the documentation.*

3. *Be applying for tax relief for a property that is owned, occupied and utilized by the applying organization for the purpose of meeting the objectives of the organization or the applicant meets all other criteria and occupies property owned by an organization normally exempt under the legislation.*

The City's Policy states the following below information is to be included in the application for tax relief:

Corporate Status

The applicant must provide Proof of non-profit corporate status or an acceptable equivalent status.

Financial Statements

The applicant must provide the most current audited or reviewed financial statement.

Budget

The applicant must provide the most recent budget for the organization.

Approvals, Licenses & Certificates

The applicant must provide copies of any document provided by a level of government that authorizes the operations of the applicant.

General Information

The applicant must provide a summary of the organization including:

1. How the organization is governed (i.e. Board structure and composition, as well as the use of employees and volunteers).
2. The objectives of the organization.
3. Relevant statistics illustrating the benefits to the community as a result of the activities of the organization with emphasis on groups benefiting directly or indirectly.
4. "Tiered" benevolent organizations should provide data on how all levels of their organization inter-relate and contribute to the objectives of the organization.
5. Where appropriate, provide a breakdown of salaries and benefits between administrative, professional and operational/client staff.
6. Relative statistics including a description of client catchment area and demographics of the current client base.
7. A summary of the restrictions on who may avail themselves of the use of the services of the organization.

The Applicants submitted all of the proper documentation, and based on Financial Services review of that information, it is being recommended that a Five (5) Year Tax Exemption Agreement, as per *The Cities Act*, section 262 for each of the properties listed be approved.

City Council has the authority to exempt property as per the following legislation.

262(3) A council may exempt any property from taxation in whole or in part with respect to a financial year.

(4) Subject to section 263, a council may:

(a) enter into an agreement with the owner or occupant of any property for the purpose of exempting that property from taxation, in whole or in part, for not more than five years; and

(b) in an agreement entered into pursuant to clause (a), impose any terms and conditions that the council may specify.

(4.1) If a council exempts property from taxation pursuant to subsection (3) or (4), the assessment for that property must appear on the assessment roll in each year of the exemption.

This will ensure that legislation is being followed for the exemptions from taxation. Each of the daycare centres are non-profit organizations and have submitted the proper documentation to review as per the City's Policy.

Prince Aboriginal Headstart Program Inc.

The Prince Albert Aboriginal Headstart Program Inc. is non-profit preschool program geared towards Indigenous, Metis and Inuit children ages 3 & 4.

The objectives of the organization are as follows:

- Provide First Nations and Metis traditions and cultures to indigenous children and families, utilizing Elders, role models and materials that are culturally relevant.
- Assist in the growth of social interactions among children, teaching respect, co-operation and sharing.
- Teach pre-academic skills using existing resources and systems.
- Follow provincial daycare standards and regulations.
- Ensure the facility and program is open, accessible, friendly and inviting to families.
- Provide an assessment, referral and access to community resources.
- Provide support and assistance to parents and families which include support groups, parenting classes and one-on-one sessions.

The Prince Albert Aboriginal Headstart Program runs a daycare program. The organization primarily receives its revenue through a funding agreement from the Government of Canada.

The Prince Albert Aboriginal Headstart Program Child Care Centre is located at 202 10th Street East.

Family Futures Inc.

Family Futures Inc. is a non-profit organization designed to assist families in need no matter what their struggle. The Outreach Team is filled with dedicated individuals coming from all different backgrounds who are more than capable of assisting needs. Family Futures Inc. is a voluntary program and the Outreach Team will provide Families will all the tools they need to succeed.

Family Futures Goal – through a holistic approach, provides core services such as home visiting, licensed daycares and group program for Family Futures Program clients and is designed to achieve the following five goals and related objectives.

1. Promote and support healthy pregnancies among at-risk mothers to achieve positive outcomes.
2. Promote personal growth and healthy lifestyle choices for at-risk parents to strengthen the family and create healthier environments to raise children.
3. Promote and support healthy development for infants and children and to reduce risks to their physical, social, spiritual and emotional well-being.
4. Improve the quality of nutrition for children, pregnant women, dads and their families.
5. Contribute to building our community capacity to address need of families.

From April 2022 to March 2023 Family Futures received 130 new referrals, 65% of participants referred themselves. In total, their Outreach Program provided services to 246 participants and their children (550 children).

The tax exemption includes the daycare located at 196 9th Street East and a parking lot located at 139 8th Street East.

Prince Albert Child Care Co-operative Association

The Prince Albert Child Care Co-operative Association is a non-profit organization that provides early learning and child care services to families in Prince Albert. They are governed by eight Prince Albert residents who volunteer their time to ensure the smooth operation. The organization provides early learning and child care services to families in Prince Albert. The organization provides childcare services to infants up to school aged children. The Association is a 113 space Licensed Child Care organization operating in 3 locations (main building and 2 schools). The organization has been incorporated since 1974. The organization relies on funding from the Government of Saskatchewan through the Early Childhood Services and Parent Fee Reduction grants.

The Prince Albert Child Care Co-operative Association is a community-based organization with a focus on high-quality Early Learning programs and services.

The main Child Care Centre is located at 199 6th Street East. The Centre is licensed for a maximum of 43 child care spaces, including 6 infant, 10 toddler, 20 preschool, 1 school age and 6 PS flexible spaces.

South Hill Child Care Co-operative Association Limited

The South Hill Child Care Co-operative Association Limited is a non-profit child care centre and is licensed by the Community Resources and Employment – Child Care Department, incorporated as a Co-operative and is governed by a Board of Directors, which consists of six people elected annually by the membership for a 1 year term.

The objective of the organization are as follows:

- To operate a quality child care centre.
- To facilitate and promote the emotional and early childhood educational needs of children in attendance in the Centre.
- To purchase, lease, contract for, or otherwise acquire buildings, equipment and services if necessary for operation of the child care centre.
- To provide any other service incidental to attaining the foregoing objectives.

The daycare centre is licensed for a maximum of 60 child care spaces, including 10 toddler, 40 preschool, 5 school age and 5PS flexible spaces.

The daycare centre is located at 2805 1st Avenue West.

Conclusion

Based on the documentation provided by each daycare and as per the City's Policy, it's been determined that the following daycares serve a sufficient segment of the Community and meet the criteria under Policy 51:

- a. 139 – 8th Street East – Family Futures Inc.;
- b. 196 – 9th Street East – Family Futures Inc.;
- c. 199 – 6th Street East – Prince Albert Child Care Co-operative Association;
- d. 2805 – 1st Avenue West – South Hill Child Care Co-op Association; and,
- e. 202 – 10th Street East – Prince Albert Aboriginal Head Start Program.

CONSULTATIONS:

Finance Administration has reviewed each of the submitted applications in detail and completed a Tax Relief Application Check List to ensure all Applications met the criteria under Policy 51.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Once Council provides approval regarding the request of the five (5) daycare properties, Finance will provide letters to the respective School Divisions for the approval request of the school tax portions. After the approvals are received, the four (4) property owners will receive a letter of notification of the approval along with a Tax Exemption Agreement for execution.

POLICY IMPLICATIONS:

The Cities Act, subsection 262(3) and 262(4).

City Policy No. 51 - Policy & Procedure for Applications for Tax Relief - A Policy to establish a consistent procedure for administration to utilize to prepare material for Council in instances where organizations apply to the City for property tax relief.

FINANCIAL IMPLICATIONS:

If approved by City Council, the five (5) daycare properties will enter into a Tax Exemption Agreement with the City of Prince Albert for the term of January 1, 2024 to December 31, 2028. A term of five (5) years.

Below is the 2023 tax levy amounts that would have been charged if they were not exempt for Year 2023:

- Family Futures – 139 8th Street East (Parking Lot) - \$2,374.40
- Family Futures – 196 9th Street East (Daycare Centre) - \$8,550.77
- Prince Albert Child Care Co-operative Association – 199 6th Street East (Daycare Centre) - \$2,861.41
- South Hill Child Care Co-operative Association Limited – 2805 1st Avenue West (Daycare Care Centre) - \$3,543.32
- Prince Albert Aboriginal Headstart Program – 202 10th Street East (Daycare Centre) - \$2,240.13

The total 2023 tax levy amounts for the five (5) daycare properties is \$19,570.03. That amount includes the general municipal levy, library levy, school levy along with all special and base taxes.

The municipal portion of that amount is \$16,142.08 and the school portion is \$3,427.95. The municipal portion can be addressed through the 2024 Tax Tools. However, because these properties have been exempt for a number of years, allowing a further exemption would not create a tax increase to other properties to make up the difference, as the exemption has been adjusted in previous tax tools.

As per the attached Tax Exemption Agreements, the respective daycare properties will have the municipal taxes and levies be exempt, excluding local improvement levies, to the following extent:

- a. A full exemption provided that the Ministry of Saskatchewan and as required, the affected school divisions, provide consent pursuant to Section 263(3) of The Cities Act; or,
- b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to the City's financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of The Cities Act.

The Agreement does not exempt any local improvements charged against the property, any Business Improvement District levies charged against the property or any service charges.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no privacy implications or official community plan implications at this time.

STRATEGIC PLAN:

The Tax Exemption Agreements for the daycare Centres recognizes the strategic goal of Promoting a Progressive Community. Recognizing the unique needs of the City's various social sectors. These exemptions allows the organizations to continue to provide safe, quality care and assistance to our community.

OPTIONS TO RECOMMENDATION:

Council may choose to deny approval of the Tax Exemption Agreements with the five (5) daycare properties. That is not being recommended as all properties meet the criteria of the City's Policy regarding Tax Relief. All daycare centers are non-profit organizations that benefit the community and have objectives of enhancing the health, safety, or welfare of the citizens of Prince Albert. They all provide a linkage to the provision of supporting youth, the physically or emotionally challenged or other groups.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal Presentation by Briane Folmer, Senior Accounting Manager.

ATTACHMENTS:

1. Tax Exemption Agreement – Family Futures, Inc.
2. Tax Exemption Agreement – Prince Albert Headstart Aboriginal Program.
3. Tax Exemption Agreement – Prince Albert Child Care Co-operative Association.
4. Tax Exemption Agreement – South Hill Child Care Co-operative Association Limited.

Written by: Melodie Boulet, Finance Manager

Approved by: Senior Accounting Manager, Director of Financial Services and City Manager

Legal Land Description: Lot 31 & 32, Block C, Plan No. D3848 Ext. 0
and Lot 7 & 8 Block C Plan No. D3848 Ext. 0

- b) “Service Charges” include the user fees or direct charges for the following services provided by the City and payable by the party to whom the services are provided:
 - i) Utilities , including water and sewer consumption charges, infrastructure charges, garbage and recycling fees;
 - ii) Custom work orders; and
 - iii) Any other charges payable pursuant to the City’s bylaws.
- c) “Term” means the period from January 1st, 2024 to December 31st, 2028 inclusive.

2. TAX EXEMPTION

- 2.1 Subject to the conditions of this Agreement, the City hereby provides the Applicant an exemption from the municipal property taxes levied pursuant to Part XI of the Act, including property taxes levied by the City on behalf of Saskatchewan Ministry of Government Relations and Prince Albert Roman Catholic Separate School Division No. 6 in respect to the Property for the entire Term of this Agreement.
- 2.2 This Agreement does not exempt the Applicant from:
 - a) any local improvements charged against the Property;
 - b) any Business Improvement District levies charged against the Property; or
 - c) Service Charges.
- 2.3 Property taxes shall be due and payable based on the City’s assessed value of the Property pursuant to the City’s bylaws in force at the time until the effective start date of this Agreement.

3. TERMINATION

3.1 It is understood that the tax exemption granted under this Agreement shall terminate on December 31st, 2028.

3.2 In the event of the following, the City may terminate the Agreement and the full amount of the Municipal and School Property Taxes shall become due and payable from the date of termination:

- a) if any applicable Service Charges respecting the property fall into arrears; or,
- b) if the Applicant is convicted of any contravention of *The Weed Control Act*, *The Planning and Development Act, 2007*, or any municipal bylaw in respect to the Property; or,

3.3 If this Agreement is to be terminated in accordance with article 3.2, the City shall provide written notice to the Applicant ten (10) days prior to termination of the Agreement.

3.4 If the Applicant:

- (1) disposes of the Property; or
- (2) ceases to use the Property for the purposes of a daycare facility, this Agreement shall forthwith automatically terminate, and the property taxes shall become due and payable from the date of cessation of the use and as determined by the City.

4. RIGHT TO APPEAL ASSESSMENT

4.1 Notwithstanding the tax exemption herein granted, the Applicant shall retain the right to appeal any assessment of the Property, or any part thereof, during the Term of this Agreement.

4.2 The provisions of Part X of the Act, or any replacement thereof, respecting the assessment of Property and the right to appeal any assessment of the Property shall apply notwithstanding the tax exemption herein granted.

5. NOTICE

Any notice, demand, request or other communication (collectively “notice”) which may be or is required to be given under this Agreement shall be in writing and delivered personally by leaving it at the offices of the other party, or sent by registered mail, postage prepaid, and shall be addressed:

- a) to the City:
Financial Services Department
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3

- b) to the Applicant:
Family Futures, Inc.
196 – 9th Street East
Prince Albert, SK S6V 0X5

Either party may change its address for the above purpose by mailing a notice to the other party setting forth its new address.

Any such notice shall be conclusively deemed to have been given or made on the day on which such notice is delivered or, if mailed, the seventy-two (72) hours following the date of mailing, as the case may be. If the postal service is interrupted, only personal delivery of such notice shall be utilized.

6. ENTIRE AGREEMENT

- 6.1 There are no other agreements between the parties respecting the matters referred to herein.

7. GENERAL

- 7.1 Time is of the essence of this Agreement and all actions taken by the parties shall be taken so as to expedite the performance of the Agreement.
- 7.2 The Applicant may not assign this Agreement.

Legal Land Description: Lot 33 - 34, Block D, Plan No. A215 Ext. 0

- b) “Service Charges” include the user fees or direct charges for the following services provided by the City and payable by the party to whom the services are provided:
 - i) Utilities , including water and sewer consumption charges, infrastructure charges, garbage and recycling fees;
 - ii) Custom work orders; and
 - iii) Any other charges payable pursuant to the City’s bylaws.
- c) “Term” means the period from January 1st, 2024 to December 31st, 2028 inclusive.

2. TAX EXEMPTION

- 2.1 Subject to the conditions of this Agreement, the City hereby provides the Applicant an exemption from the municipal property taxes levied pursuant to Part XI of the Act, including property taxes levied by the City on behalf of Saskatchewan Ministry of Government Relations and Prince Albert Roman Catholic Separate School Division No. 6 in respect to the Property for the entire Term of this Agreement.
- 2.2 This Agreement does not exempt the Applicant from:
 - a) any local improvements charged against the Property;
 - b) any Business Improvement District levies charged against the Property; or
 - c) Service Charges.
- 2.3 Property taxes shall be due and payable based on the City’s assessed value of the Property pursuant to the City’s bylaws in force at the time until the effective start date of this Agreement.

3. TERMINATION

- 3.1 It is understood that the tax exemption granted under this Agreement shall terminate on December 31st, 2028.
- 3.2 In the event of the following, the City may terminate the Agreement and the full amount of the Municipal and School Property Taxes shall become due and payable from the date of termination:
- a) if any applicable Service Charges respecting the property fall into arrears; or,
 - b) if the Applicant is convicted of any contravention of *The Weed Control Act*, *The Planning and Development Act, 2007*, or any municipal bylaw in respect to the Property; or,
- 3.3 If this Agreement is to be terminated in accordance with article 3.2, the City shall provide written notice to the Applicant ten (10) days prior to termination of the Agreement.
- 3.4 If the Applicant:
- (1) disposes of the Property; or
 - (2) ceases to use the Property for the purposes of a pre-school facility, this Agreement shall forthwith automatically terminate, and the property taxes shall become due and payable from the date of cessation of the use and as determined by the City.

4. RIGHT TO APPEAL ASSESSMENT

- 4.1 Notwithstanding the tax exemption herein granted, the Applicant shall retain the right to appeal any assessment of the Property, or any part thereof, during the Term of this Agreement.
- 4.2 The provisions of Part X of the Act, or any replacement thereof, respecting the assessment of Property and the right to appeal any assessment of the Property shall apply notwithstanding the tax exemption herein granted.

5. NOTICE

Any notice, demand, request or other communication (collectively “notice”) which may be or is required to be given under this Agreement shall be in writing and delivered personally by leaving it at the offices of the other party, or sent by registered mail, postage prepaid, and shall be addressed:

- a) to the City:
Financial Services Department
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3

- b) to the Applicant:
Prince Albert Aboriginal Headstart Program
202 10th Street East
Prince Albert, SK S6V 0Y9

Either party may change its address for the above purpose by mailing a notice to the other party setting forth its new address.

Any such notice shall be conclusively deemed to have been given or made on the day on which such notice is delivered or, if mailed, the seventy-two (72) hours following the date of mailing, as the case may be. If the postal service is interrupted, only personal delivery of such notice shall be utilized.

6. ENTIRE AGREEMENT

- 6.1 There are no other agreements between the parties respecting the matters referred to herein.

7. GENERAL

- 7.1 Time is of the essence of this Agreement and all actions taken by the parties shall be taken so as to expedite the performance of the Agreement.
- 7.2 The Applicant may not assign this Agreement.

Civic Address: 199 6th Street East

Legal Land Description: Lot G & H, Block B, Plan No. 64PA05572 Ext. 0

- b) "Service Charges" include the user fees or direct charges for the following services provided by the City and payable by the party to whom the services are provided:
- i) Utilities , including water and sewer consumption charges, infrastructure charges, garbage and recycling fees;
 - ii) Custom work orders; and
 - iii) Any other charges payable pursuant to the City's bylaws.
- c) "Term" means the period from January 1st, 2024 to December 31st, 2028 inclusive.

2. TAX EXEMPTION

2.1 Subject to the conditions of this Agreement, the City hereby provides the Applicant an exemption from the municipal property taxes levied pursuant to Part XI of the Act, including property taxes levied by the City on behalf of Saskatchewan Ministry of Government Relations and Prince Albert Roman Catholic Separate School Division No. 6 in respect to the Property for the entire Term of this Agreement.

2.2 This Agreement does not exempt the Applicant from:

- a) any local improvements charged against the Property;
- b) any Business Improvement District levies charged against the Property; or
- c) Service Charges.

2.3 Property taxes shall be due and payable based on the City's assessed value of the Property pursuant to the City's bylaws in force at the time until the effective start date of this Agreement.

3. TERMINATION

3.1 It is understood that the tax exemption granted under this Agreement shall terminate on December 31st, 2028.

3.2 In the event of the following, the City may terminate the Agreement and the full amount of the Municipal and School Property Taxes shall become due and payable from the date of termination:

- a) if any applicable Service Charges respecting the property fall into arrears; or,
- b) if the Applicant is convicted of any contravention of *The Weed Control Act*, *The Planning and Development Act, 2007*, or any municipal bylaw in respect to the Property; or,

3.3 If this Agreement is to be terminated in accordance with article 3.2, the City shall provide written notice to the Applicant ten (10) days prior to termination of the Agreement.

3.4 If the Applicant:

- (1) disposes of the Property; or
- (2) ceases to use the Property for the purposes of a daycare facility, this Agreement shall forthwith automatically terminate, and the property taxes shall become due and payable from the date of cessation of the use and as determined by the City.

4. RIGHT TO APPEAL ASSESSMENT

4.1 Notwithstanding the tax exemption herein granted, the Applicant shall retain the right to appeal any assessment of the Property, or any part thereof, during the Term of this Agreement.

4.2 The provisions of Part X of the Act, or any replacement thereof, respecting the assessment of Property and the right to appeal any assessment of the Property shall apply notwithstanding the tax exemption herein granted.

5. NOTICE

Any notice, demand, request or other communication (collectively “notice”) which may be or is required to be given under this Agreement shall be in writing and delivered personally by leaving it at the offices of the other party, or sent by registered mail, postage prepaid, and shall be addressed:

- a) to the City:
Financial Services Department
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3

- b) to the Applicant:
Prince Albert Child Care Co-operative Association
199 6th Street East
Prince Albert, SK S6V 0M9

Either party may change its address for the above purpose by mailing a notice to the other party setting forth its new address.

Any such notice shall be conclusively deemed to have been given or made on the day on which such notice is delivered or, if mailed, the seventy-two (72) hours following the date of mailing, as the case may be. If the postal service is interrupted, only personal delivery of such notice shall be utilized.

6. ENTIRE AGREEMENT

- 6.1 There are no other agreements between the parties respecting the matters referred to herein.

7. GENERAL

- 7.1 Time is of the essence of this Agreement and all actions taken by the parties shall be taken so as to expedite the performance of the Agreement.
- 7.2 The Applicant may not assign this Agreement.

Civic Address: 2805 1st Avenue West

Legal Land Description: Lot 1, Block 5, Plan No. B668 Ext. 57 and
Lot 2, Block 5, Plan No. B668 Ext. 58

- b) "Service Charges" include the user fees or direct charges for the following services provided by the City and payable by the party to whom the services are provided:
- i) Utilities , including water and sewer consumption charges, infrastructure charges, garbage and recycling fees;
 - ii) Custom work orders; and
 - iii) Any other charges payable pursuant to the City's bylaws.
- c) "Term" means the period from January 1st, 2024 to December 31st, 2028 inclusive.

2. TAX EXEMPTION

- 2.1 Subject to the conditions of this Agreement, the City hereby provides the Applicant an exemption from the municipal property taxes levied pursuant to Part XI of the Act, including property taxes levied by the City on behalf of Saskatchewan Ministry of Government Relations and Prince Albert Roman Catholic Separate School Division No. 6 in respect to the Property for the entire Term of this Agreement.
- 2.2 This Agreement does not exempt the Applicant from:
- a) any local improvements charged against the Property;
 - b) any Business Improvement District levies charged against the Property; or
 - c) Service Charges.
- 2.3 Property taxes shall be due and payable based on the City's assessed value of the Property pursuant to the City's bylaws in force at the time until the effective start date of this Agreement.

3. TERMINATION

- 3.1 It is understood that the tax exemption granted under this Agreement shall terminate on December 31st, 2028.
- 3.2 In the event of the following, the City may terminate the Agreement and the full amount of the Municipal and School Property Taxes shall become due and payable from the date of termination:
- a) if any applicable Service Charges respecting the property fall into arrears; or,
 - b) if the Applicant is convicted of any contravention of *The Weed Control Act*, *The Planning and Development Act, 2007*, or any municipal bylaw in respect to the Property; or,
- 3.3 If this Agreement is to be terminated in accordance with article 3.2, the City shall provide written notice to the Applicant ten (10) days prior to termination of the Agreement.
- 3.4 If the Applicant:
- (1) disposes of the Property; or
 - (2) ceases to use the Property for the purposes of a daycare facility, this Agreement shall forthwith automatically terminate, and the property taxes shall become due and payable from the date of cessation of the use and as determined by the City.

4. RIGHT TO APPEAL ASSESSMENT

- 4.1 Notwithstanding the tax exemption herein granted, the Applicant shall retain the right to appeal any assessment of the Property, or any part thereof, during the Term of this Agreement.
- 4.2 The provisions of Part X of the Act, or any replacement thereof, respecting the assessment of Property and the right to appeal any assessment of the Property shall apply notwithstanding the tax exemption herein granted.

5. NOTICE

Any notice, demand, request or other communication (collectively “notice”) which may be or is required to be given under this Agreement shall be in writing and delivered personally by leaving it at the offices of the other party, or sent by registered mail, postage prepaid, and shall be addressed:

- a) to the City:
Financial Services Department
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3

- b) to the Applicant:
South Hill Child Care Co-operative Association Ltd.
2805 1st Avenue West
Prince Albert, SK S6V 5A6

Either party may change its address for the above purpose by mailing a notice to the other party setting forth its new address.

Any such notice shall be conclusively deemed to have been given or made on the day on which such notice is delivered or, if mailed, the seventy-two (72) hours following the date of mailing, as the case may be. If the postal service is interrupted, only personal delivery of such notice shall be utilized.

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- 6.1 There are no other agreements between the parties respecting the matters referred to herein.

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- 7.2 The Applicant may not assign this Agreement.



City of Prince Albert

RPT 23-451

TITLE: Request for Tax Relief - Prince Albert Share a Meal/Food Bank Inc. and Prince Albert Habitat for Humanity Saskatchewan

DATE: December 21, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the following be forwarded to an upcoming City Council meeting for approval:

1. That a Tax Exemption Agreement be approved providing the following properties a five (5) year agreement from January 1, 2024 to December 31, 2028:
 - 911 Marquis Road East – Prince Albert Habitat for Humanity Saskatchewan; and,
 - 64 11th Street East – Prince Albert Share a Meal/Food Bank Inc.
2. That the municipal taxes and levies be exempt, excluding local improvement levies, to the following extent:
 - a. A full exemption provided that the Ministry of Saskatchewan and as required, the affected school divisions, provide consent pursuant to Section 263(3) of The Cities Act; or,
 - b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to the City's financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of The Cities Act.
3. That the Mayor and City Clerk be authorized to execute the Five (5) Year Tax Exemption Agreements with each property on behalf of the City.

TOPIC & PURPOSE:

To obtain approval for new five (5) Year Tax Exemption Agreements with the following two properties:

- Prince Albert Habitat for Humanity Saskatchewan; and,
- Prince Albert Share a Meal/Food Bank Inc.

BACKGROUND:

A report was forwarded to City Council in August of 2019 regarding Tax Exemption Agreements for both Prince Albert Habitat for Humanity Saskatchewan and Prince Albert Share a Meal/Food bank Inc.

City Council approved that the two properties receive a tax exemption as follows:

“That the municipal taxes and levies be exempt, excluding local improvement levies, to the following extent:

- a. A full exemption provided that the Ministry of Saskatchewan and as required, the affected school divisions, provide consent pursuant to Section 263(3) of The Cities Act; or,
- b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to the City’s financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of The Cities Act.”

A Tax Exemption Agreement was executed with both properties for the term of January 1, 2019 to December 31, 2023. The Tax Exemption Agreement expires at the end of 2023.

Both properties had Tax Exemption Agreements for the term of 2013 to 2017. After follow-up in June of 2019, both properties applied for Tax Relief and Council approved the five year Tax Exemption Agreements for the term of 2019 to 2023 identified above.

PROPOSED APPROACH AND RATIONALE:

As per the City’s Policy & Procedure for Applications for Tax Relief, Applications for tax relief under the Policy with all supporting documentation must be **made prior to October 15, 2023.**

Application Criteria

As per the City’s Policy & Procedure for Applications for Tax Relief Policy, at a minimum any applicant seeking an exemption would be required to:

1. *Be registered as a non-profit corporation or acceptable equivalent.*
2. *Have objectives of enhancing the health, safety, or welfare of the citizens of Prince Albert. A linkage to the provision of support to youth, the physically or emotionally challenged or other groups identified as deserving by council must be clear in the documentation.*
3. *Be applying for tax relief for a property that is owned, occupied and utilized by the applying organization for the purpose of meeting the objectives of the organization or the applicant meets all other criteria and occupies property owned by an organization normally exempt under the legislation.*

The City's Policy states the following below information is to be included in the application for tax relief:

Corporate Status

The applicant must provide Proof of non-profit corporate status or an acceptable equivalent status.

Financial Statements

The applicant must provide the most current audited or reviewed financial statement.

Budget

The applicant must provide the most recent budget for the organization.

Approvals, Licenses & Certificates

The applicant must provide copies of any document provided by a level of government that authorizes the operations of the applicant.

General Information

The applicant must provide a summary of the organization including:

1. How the organization is governed (i.e. Board structure and composition, as well as the use of employees and volunteers).
2. The objectives of the organization.
3. Relevant statistics illustrating the benefits to the community as a result of the activities of the organization with emphasis on groups benefiting directly or indirectly.
4. "Tiered" benevolent organizations should provide data on how all levels of their organization inter-relate and contribute to the objectives of the organization.
5. Where appropriate, provide a breakdown of salaries and benefits between administrative, professional and operational/client staff.
6. Relative statistics including a description of client catchment area and demographics of the current client base.
7. A summary of the restrictions on who may avail themselves of the use of the services of the organization.

The Applicants submitted all of the proper documentation, and based on Financial Services review of that information, it is being recommended that a Five (5) Year Tax Exemption Agreement, as per *The Cities Act*, section 262 for each of the properties listed be approved.

City Council has the authority to exempt property as per the following legislation.

262(3) A council may exempt any property from taxation in whole or in part with respect to a financial year.

(4) Subject to section 263, a council may:

(a) enter into an agreement with the owner or occupant of any property for the purpose of exempting that property from taxation, in whole or in part, for not more than five years; and

(b) in an agreement entered into pursuant to clause (a), impose any terms and conditions that the council may specify.

(4.1) If a council exempts property from taxation pursuant to subsection (3) or (4), the assessment for that property must appear on the assessment roll in each year of the exemption.

This will ensure that legislation is being followed for the exemptions from taxation. Each of the two properties are non-profit organizations and have submitted the proper documentation to review as per the City's Policy.

Prince Albert Habitat for Humanity Saskatchewan

Habitat for Humanity is an international organization operating in over 70 countries worldwide. Habitat for Humanity Saskatchewan Inc. (Habitat Saskatchewan) is a registered charity established in 2021, resulting from the amalgamation of Habitat for Humanity affiliates in Prince Albert, Regina, and Saskatoon.

Vision: To create a world where everyone has a safe and decent place to live.

Mission: To mobilize volunteers and community partners in providing affordable housing and promoting homeownership as a means to break the cycle of poverty.

Habitat Saskatchewan brings communities together to help families build strength, stability, and independence through affordable homeownership. They work with volunteers, donors, and partner families to construct decent and affordable homes, ranging from single-family houses to multiple-unit developments.

Currently, Habitat Saskatchewan supports 194 partner families located in various communities across the province, including Prince Albert, Saskatoon, Regina, and others. Their work significantly improves the lives of these families, leading to positive outcomes such as improved school grades, better behavior among children, increased educational opportunities for parents, enhanced job prospects, and reduced reliance on social assistance and community services.

The Habitat for Humanity ReStores, located in Prince Albert, Saskatoon, and Regina, operate as home and building supply stores that accept and resell quality new and used building materials, furniture, home accessories, and more to the public. These ReStores not only fund local Habitat for Humanity homebuilding projects and operations but also contribute to environmental sustainability by diverting reusable items from landfills.

Habitat for Humanity Saskatchewan is a not-for-profit organization and a registered charity in the province of Saskatchewan. They receive support from generous individuals, corporate sponsors, and volunteers. Their organization is governed by a Board of Directors, responsible for appointing the Chief Executive Officer and overseeing the direction of the organization.

The Prince Albert Habitat for Humanity Saskatchewan includes a housing model ensures that families obtaining a mortgage from a conventional lender for a specified portion of their home purchase experience affordability. Habitat maintains the first right of refusal for potential buyback scenarios. This approach aligns with their goal of making homeowner mortgage payments affordable, at 25% of household income, for a period of 20 years.

City Council on November 6, 2023, considered a report from Planning regarding Request for Funding – Habitat for Humanity Saskatchewan.

City Council approved:

- 1. That the Funding Request from Habitat for Humanity Saskatchewan in the amount of \$15,000 to assist in the funding of an Affordable Housing Unit to be located at 1315 – 6th Avenue West, be approved; and,*
- 2. That the \$15,000 be funded from the Housing Reserve.*

The report illustrated that the funding will be directed to the construction of a single-family three-bedroom infill home to be located at 1315 6th Avenue West. Habitat Saskatchewan has obtained a Building Permit for the proposed home, and the anticipated cost for this project is \$291,521.92.

While the Habitat Saskatchewan project is not an affordable rental, it does represent an important part of the housing continuum. The City's Housing Plan Action Strategy recommends that the City partner with non-profit organizations such as Habitat for Humanity to construct affordable housing units, and this is an ideal opportunity.

The Prince Albert Habitat for Humanity Saskatchewan is located on property owned. It is the understanding that the tax levy imposed by the City for this property is passed along directly to the Prince Albert Habitat for Humanity Saskatchewan as determined through their lease agreement.

Prince Albert Share a Meal/Food Bank Inc.

The Prince Albert Share a Meal/Food Bank Inc. seeks to support our community with a focus on families and children through food security and education initiatives in a dignified and respectful manner.

The objective of the Organization is to provide emergency food assistance (a three day supply), available once/calendar month. Fresh produce and bread are available on a daily basis for anyone in need. While the mandate of the Organization is geared towards families and children, they serve anyone (including a pet food program).

The Organization is governed by a Board of 4. The operation is staffed by 5 full-time employees (Executive Director, Operations Manager, Driver, and 2 general labour staff). The food provided comes primarily through donations by local residents, businesses and grocery stores. They also purchase some food with donation revenues and certain grants.

This non-profit organization has the objectives of enhancing the health, safety, or welfare of the citizens of Prince Albert including our homelessness, the physically or emotionally challenged groups.

Conclusion

Based on the documentation provided by both Prince Albert Habitat for Humanity Saskatchewan and Prince Albert Share a Meal/Food Bank Inc. and as per the City's Policy, it's been determined that the two properties serves a sufficient segment of the Community and meets the criteria under Policy 51. Further, Administration confirmed that each organization is a registered charity with Canada Revenue Agency, meaning they also concluded that a sufficient segment is served by this organization:

- 911 Marquis Road East – Prince Albert Habitat for Humanity Saskatchewan; and,
- 64 11th Street East – Prince Albert Share a Meal/Food Bank Inc.

CONSULTATIONS:

Finance Administration has reviewed each of the submitted applications in detail and completed a Tax Relief Application Check List to ensure all Applications met the criteria under Policy 51.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Once Council provides approval regarding the request of the two properties, Finance will provide letters to the respective School Divisions for the approval request of the school tax portions. After the approvals are received, the two (2) property owners will receive a letter of notification of the approval along with a Tax Exemption Agreement for execution.

POLICY IMPLICATIONS:

The Cities Act, subsection 262(3) and 262(4).

City Policy No. 51 - Policy & Procedure for Applications for Tax Relief - A Policy to establish a consistent procedure for administration to utilize to prepare material for Council in instances where organizations apply to the City for property tax relief.

FINANCIAL IMPLICATIONS:

If approved by City Council, the two properties will enter into a Tax Exemption Agreement with the City of Prince Albert for the term of January 1, 2024 to December 31, 2028. A term of five (5) years.

Below is the 2023 tax levy amounts that would have been charged if they were not exempt for Year 2023:

- Prince Albert Habitat for Humanity Saskatchewan - \$39,146.73;
- Prince Albert Share a Meal/Food Bank Inc. - \$7,317.28.

The total 2023 tax levy amounts for the two properties is \$46,464.01. That amount includes the general municipal levy, library levy, school levy along with all special and base taxes.

The municipal portion of that amount is \$37,564.53 and the school portion is \$8,899.48. The municipal portion can be addressed through the 2024 Tax Tools. However, because these properties have been exempt for a number of years, allowing a further exemption would not create a tax increase to other properties to make up the difference, as the exemption has been adjusted in previous tax tools.

As per the attached Tax Exemption Agreements, the respective properties will have the municipal taxes and levies be exempt, excluding local improvement levies, to the following extent:

- a. A full exemption provided that the Ministry of Saskatchewan and as required, the affected school divisions, provide consent pursuant to Section 263(3) of The Cities Act; or,
- b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to the City's financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of The Cities Act.

The Agreement does not exempt any local improvements charged against the property, any Business Improvement District levies charged against the property or any service charges.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no privacy implications or official community plan implications at this time.

STRATEGIC PLAN:

The Tax Exemption Agreements for the noted two organizations recognizes the strategic goal of Promoting a Progressive Community. Recognizing the unique needs of the City's various social sectors. These exemptions allows the organizations to continue to provide safe, quality care and assistance to our community.

OPTIONS TO RECOMMENDATION:

Council may choose to deny approval of the request for Tax Relief for the Prince Albert Habitat for Humanity as they have been approved for funding by the City in the amount of \$15,000 for an Affordable Housing Unit. While the City does not generally allow for stacking of programs, the tax exemption on 911 Marquis Road East is a separate initiative from the grant paid out for 1315 6th Avenue West.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal Presentation by Briane Folmer, Senior Accounting Manager.

ATTACHMENTS:

1. Tax Exemption Agreement – Prince Albert Habitat for Humanity Saskatchewan.
2. Tax Exemption Agreement – Prince Albert Share a Meal/Food Bank Inc.

Written by: Melodie Boulet, Finance Manager

Approved by: Senior Accounting Manager, Director of Financial Services and City Manager

- a) “Property” means the land and improvements legally described as:

Civic Address: 911 Marquis Road

Legal Land Description: Parcel 44 Plan No. AK2420 Ext. 127

- b) “Service Charges” include the user fees or direct charges for the following services provided by the City and payable by the party to whom the services are provided:

i) Utilities , including water and sewer consumption charges, infrastructure charges, garbage and recycling fees;

ii) Custom work orders; and

iii) Any other charges payable pursuant to the City’s bylaws.

- c) “Term” means the period from January 1st, 2024 to December 31st, 2028 inclusive.

2. TAX EXEMPTION

2.1 Subject to the conditions of this Agreement, the City hereby provides the Applicant an exemption from the municipal property taxes levied pursuant to Part XI of the Act, including property taxes levied by the City on behalf of Saskatchewan Ministry of Government Relations in respect to the Property for the entire Term of this Agreement.

2.2 This Agreement does not exempt the Applicant from:

- a) any local improvements charged against the Property;
- b) any Business Improvement District levies charges against the Property; or
- c) Service Charges.

2.3 Property taxes shall be due and payable based on the City's assessed value of the Property pursuant to the City's bylaws in force at the time until the effective start date of this Agreement.

3. TERMINATION

3.1 It is understood that the tax exemption granted under this Agreement shall terminate on December 31st, 2028.

3.2 In the event of the following, the City may terminate the Agreement and the full amount of the Municipal and School Property Taxes shall become due and payable from the date of termination:

a) if any applicable Service Charges respecting the property fall into arrears; or,

b) if the Applicant is convicted of any contravention of *The Weed Control Act*, *The Planning and Development Act, 2007*, or any municipal bylaw in respect to the Property; or,

3.3 If this Agreement is to be terminated in accordance with article 3.2, the City shall provide written notice to the Applicant ten (10) days prior to termination of the Agreement.

3.4 If the Applicant:

a) ceases to lease or occupy the Property;

b) sublets or assigns its lease of the Property; or

c) ceases to use the Property for the purposes of Prince Albert Habitat for Humanity Inc.;

this Agreement shall forthwith automatically terminate, and the property taxes shall become due and payable from the date of cessation of the use and as determined by the City.

4. RIGHT TO APPEAL ASSESSMENT

- 4.1 Notwithstanding the tax exemption herein granted, the Applicant shall retain the right to appeal any assessment of the Property, or any part thereof, during the Term of this Agreement.
- 4.2 The provisions of Part X of the Act, or any replacement thereof, respecting the assessment of Property and the right to appeal any assessment of the Property shall apply notwithstanding the tax exemption herein granted.

5. NOTICE

Any notice, demand, request or other communication (collectively “notice”) which may be or is required to be given under this Agreement shall be in writing and delivered personally by leaving it at the offices of the other party, or sent by registered mail, postage prepaid, and shall be addressed:

- a) to the City:
Financial Services Department
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3
- b) to the Applicant:
Prince Albert Habitat for Humanity Inc.
911 Marquis Road
PO Box 644
Prince Albert, SK S6V 5S2

Either party may change its address for the above purpose by mailing a notice to the other party setting forth its new address.

Any such notice shall be conclusively deemed to have been given or made on the day on which such notice is delivered or, if mailed, the seventy-two (72) hours following the date of mailing, as the case may be. If the postal service is interrupted, only personal delivery of such notice shall be utilized.

IN WITNESS WHEREOF THE PRINCE ALBERT HABITAT FOR HUMANITY
SASKATCHEWAN has hereunto set their hand this day of
A.D., 2024.

WITNESS

WITNESS

Civic Address: 64 11th Street East

Legal Land Description: Lot 8, Block E, Plan No. E Ext. 106

- b) "Service Charges" include the user fees or direct charges for the following services provided by the City and payable by the party to whom the services are provided:
 - i) Utilities , including water and sewer consumption charges, infrastructure charges, garbage and recycling fees;
 - ii) Custom work orders; and
 - iii) Any other charges payable pursuant to the City's bylaws.
- c) "Term" means the period from January 1st, 2024 to December 31st, 2028 inclusive.

2. TAX EXEMPTION

2.1 Subject to the conditions of this Agreement, the City hereby provides the Applicant an exemption from the municipal property taxes levied pursuant to Part XI of the Act, including property taxes levied by the City on behalf of Saskatchewan Ministry of Government Relations and Prince Albert Roman Catholic Separate School Division No. 6 in respect to the Property for the entire Term of this Agreement.

2.2 This Agreement does not exempt the Applicant from:

- a) any local improvements charged against the Property;
- b) any Business Improvement District levies charged against the Property; or
- c) Service Charges.

2.3 Property taxes shall be due and payable based on the City's assessed value of the Property pursuant to the City's bylaws in force at the time until the effective start date of this Agreement.

3. TERMINATION

- 3.1 It is understood that the tax exemption granted under this Agreement shall terminate on December 31st, 2028.
- 3.2 In the event of the following, the City may terminate the Agreement and the full amount of the Municipal and School Property Taxes shall become due and payable from the date of termination:
- a) if any applicable Service Charges respecting the property fall into arrears; or,
 - b) if the Applicant is convicted of any contravention of *The Weed Control Act*, *The Planning and Development Act, 2007*, or any municipal bylaw in respect to the Property; or,
- 3.3 If this Agreement is to be terminated in accordance with article 3.2, the City shall provide written notice to the Applicant ten (10) days prior to termination of the Agreement.
- 3.4 If the Applicant:
- (1) disposes of the Property; or
 - (2) ceases to use the Property for the purposes of Prince Albert Share A Meal Food Bank Inc., this Agreement shall forthwith automatically terminate, and the property taxes shall become due and payable from the date of cessation of the use and as determined by the City.

4. RIGHT TO APPEAL ASSESSMENT

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- a) to the City:
Financial Services Department
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3

- b) to the Applicant:
Prince Albert Share A Meal Food Bank Inc.
64 11th Street East
Prince Albert, SK S6V 0Z9

Either party may change its address for the above purpose by mailing a notice to the other party setting forth its new address.

Any such notice shall be conclusively deemed to have been given or made on the day on which such notice is delivered or, if mailed, the seventy-two (72) hours following the date of mailing, as the case may be. If the postal service is interrupted, only personal delivery of such notice shall be utilized.

6. ENTIRE AGREEMENT

- 6.1 There are no other agreements between the parties respecting the matters referred to herein.



City of Prince Albert

RPT 23-447

TITLE: Alcohol Sales - Stakeholder Consultation

DATE: December 21, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That Administration draft a bylaw to regulate the operating hours of alcohol stores to open at 10am and close at 11pm.
2. That Administration review data and provide a report on the impact of the bylaw 12-months after implementation.

TOPIC & PURPOSE:

The purpose of this report is to summarize findings from a stakeholder consultation and review of evidence in relation to the hours of sale for alcohol.

BACKGROUND:

- In April 2023, the Government of Saskatchewan amended section 49 of The Alcohol Control Amendment Regulations to clarify municipal discretion to pass bylaws reducing the hours of operation for permitted establishments within the maximum prescribed hours.
- At the July 17th Executive Committee meeting, the following motion # 0165 was approved as follows:

"1. That Administration consult with identified stakeholders who have an interest in the hours of sale for alcohol in Prince Albert, including retail liquor vendors and the Community Alcohol

Strategy Steering Committee, in order to bring back a report to Executive Committee identifying recommendations and options arising from the Government of Saskatchewan's recent amendment to The Alcohol Control Regulations]

2. That Administration also consult with the City of La Ronge regarding the pros and cons of their City implementing liquor sales from 11:00 a.m. to 11:00 p.m., and include those discussions within the report to Executive Committee; and,

3. That this report as it relates to the review and reporting of the hours of operation for convenience stores be received as information and filed.”

PROPOSED APPROACH AND RATIONALE:

The recommendation follows a review of the international, national and provincial evidence alongside feedback from a robust consultation with local businesses, human service providers, local interest groups, and subject matter experts. More detail is available in the attached document and summarized below:

Evidence base

- The World Health Organization recommends limiting the availability of alcohol by restricting the hours of sale. It is recognized as a cost effective, population-level intervention that decreases consumption and helps to prevent harms from alcohol.
- In 2020-2021, accounting for revenue, alcohol **cost** Saskatchewan **\$0.71 per drink sold** (Canadian Alcohol Policy Evaluation, 2023). These costs include those incurred by health, criminal justice, through lost productivity, and ‘other’ (such as fire and motor vehicle damage) (CSUCH, 2023).
- The La Ronge Emergency Room saw a reduction in the proportion of visits associated with alcohol by 5% for females and 3% for males when comparing data from November 2017 (before the alcohol bylaw passed) to March 2019 (after the alcohol bylaw passed) (Data provided by Dr Irvine, Population Health).

Feedback

- A 2021 survey conducted by the Prince Albert Community Alcohol Strategy Steering Committee (CASSC) found 65% of respondents from a survey of the general public from Prince Albert and Area said they would like to see reduced hours of alcohol sale in Prince Albert.

- The consultation conducted by Administration highlighted:
- Broad support for a bylaw amendment from human service providers;
 - Support from many business owners who want to balance business and community interests because the two are closely connected;
 - Concerns from small and private alcohol retailers that their ability to compete with large alcohol retailers will be lost if hours of sale are reduced;
 - Concerns from private business owners who retail alcohol that a reduction in hours will result in a staff redundancies and reduced ability to make other investments across the city; and
 - Concerns raised regarding the potential for unintended social consequences, which were not shared consistently across human service providers.

Local Data

- In 2021-2022, Prince Albert Parkland Health Region had a higher than national and provincial average for hospitalizations entirely caused by alcohol.
- In 2022, according to the Prince Albert Police Service (PAPS), arrests for intoxication made up the majority of arrests.
- January 2023-October 2023, the PAPS received 2,386 calls for service because of intoxication and made over 1600 arrests.
- Retailers outside of the city limits currently open later and close earlier than retailers inside the city limits.

Implementation

Administration will support a proactive approach to rollout that supports businesses and human service providers, monitors and measures impacts, and mitigates against unintended consequences. This will include:

- A four-week implementation period for businesses to prepare;
- A multi-sector review table to monitor the social impact and response;
- Establishing a data monitoring collaboration with emergency and human service providers to measure impact over a 12-month period.

CONSULTATIONS:

Administration contacted stakeholders directly by phone and email to gather feedback. Some retailers did not respond directly, but provided feedback through other channels, which captured in the consultation, and not every alcohol retailer provided a response. CASSC's 2021 community survey was reviewed, but Prince Albert residents were not directly consulted. The consultation included:

- Business owners that sell alcohol to be consumed off-premise or who represent local business interests. Specifically:
 - Georgie's Beer & Wine Store (responded)
 - Fuel Stop Sports Bar, Cold Beer & Wine Store (did not respond)
 - Best Western (responded)
 - Discount Liquor (responded)
 - Lake Country Co-op Liquor (did not respond)
 - Prince Albert Brewing Company Inc. (responded)
 - The Chamber of Commerce (responded)

- The Prince Albert Downtown Business Improvement District (responded)
- Signature Developments (responded)
- Human service providers (all stakeholders responded), including:
 - Prince Albert Police Service (PAPS)
 - Prince Albert Fire Department (PAFD)
 - Parkland Ambulance Service
 - Saskatchewan Health Authority (Addictions and Mental Health Services)
 - YWCA
 - Riverbank Development Corporation
 - PAGC
- Community Interest Groups:
 - The Prince Albert Community Alcohol Strategy Steering Committee (CASSC)
 - La Ronge Community Alcohol Management Plan (CAMP) Coordinator
- Subject matter experts to support Administration's understanding of the evidence base and learning from other jurisdictions, including La Ronge:
 - Dr James Irvine, Population Health Consultant
 - Northern Alcohol Strategy, Community Safety & Well-Being (CSWB), Ministry of

Justice & Attorney General

- The Canadian Institute for Substance Use Research

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Letters will be drafted for business owners directly affected. Administration will develop a communications plan to ensure human service providers are aware so that they can communicate with community members diagnosed with alcohol use disorder.

FINANCIAL IMPLICATIONS:

There will be no financial cost to the City of Prince Albert. Administration will evaluate 12-months post implementation to determine whether there has been a cost saving associated with the bylaw, for instance through a reduction in PAPS calls for service due to intoxication.

OTHER CONSIDERATIONS/IMPLICATIONS:

The Consultation indicated the following concerns/risks associated with the bylaw:

- Concerns from small alcohol retailers that their ability to compete with large alcohol retailers will be lost if hours of sale are reduced.
- Concerns from private business owners who retail alcohol that a reduction in hours will result in a staff redundancies and reduced ability to make other investments across the city.
- Mixed feedback regarding the potential to see an increase in the number of individuals with alcohol use disorder experiencing alcohol withdrawals; and
- Mixed feedback regarding the potential for an increase in impaired driving by community members accessing alcohol retailers outside of the city limits.

Approaches to mitigate against these risks are detailed in the attached document and summarized below:

- The evidence base supports a reduction in hours of sale as a cost effective means of reducing the **costs and harms** from alcohol. In 2020, alcohol continued to cost Saskatchewan and communities more than the revenue from alcohol sales generated. There is support for amending hours from many business owners who noted that

business interests closely connect to community interests.

- Addictions and mental health providers consulted did not raise concerns about individuals experiencing alcohol withdrawals. They provided feedback that:
 - Individuals do and will continue to manage their alcohol use around hours of availability;
 - Services can identify early on if there are increases in incidences of alcohol withdrawals and can respond; and
 - The risk to individuals of experiencing alcohol withdrawals is less than the risks from extended alcohol consumption, which are associated with increased risks of violence and crime victimization.
- Concerns regarding driving whilst intoxicated to access alcohol outside of the city limits was raised by a few. Most human service providers felt this is not a realistic risk and that individuals who currently drive under the influence will continue to do so, but that there will not be an increase. Alcohol retailers outside of the city limits are currently open for less hours than inside the city limits. Administration can continue to monitor this in collaboration with the PAPS.

There is no justification for an incamera meeting, and no policy or privacy implications.

STRATEGIC PLAN:

This report supports the long-term strategy of ‘promoting a progressive community through community safety’. Research shows that increasing the hours of sale by greater than 2 hours is connected to increases in alcohol-related harms, such as an 11% relative increase in traffic injury crashes and a 20% relative increase in weekend emergency department admissions (CISUR, 2019).

OFFICIAL COMMUNITY PLAN:

The report supports approaches to address the root causes of social disruption and ‘alcohol usage reduction strategies’ are specifically mentioned in the Official Community Plan. There is consistent evidence linking alcohol to the perpetration of intimate partner, male-to-female sexual and general violence. Most event-level evidence suggests that consuming alcohol, especially large quantities of alcohol, at the time or prior to the incident is associated with a greater likelihood of perpetration.

OPTIONS TO RECOMMENDATION:

Administration considered and rejected the following hours:

1. 10am – 10pm would see a greater benefit to community safety and well-being, but was rejected because it would have a greater impact on retailers than the recommendation.
2. 11am – 11pm aligns with Cannabis bylaw #25-2018 however; this option would affect a greater number of retailers than the recommendation.
3. 9am-1am would have a less significant impact on smaller alcohol retailers, whilst still achieving a 2-hour reduction in alcohol availability. This option was rejected because the benefit to community safety and well-being would be minimal.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Verbal Presentation by Anna Dinsdale, Community Safety and Well-Being Coordinator.

ATTACHMENTS:

1. Detailed results from stakeholder consultation: hours of sale for alcohol

Written by: Community Safety and Well-Being Coordinator

Approved by: Director of Planning and Development Services & City Manager

Contents

DETAILED RESULTS FROM THE CONSULTATION REGARDING A BYLAW TO REDUCE THE HOURS OF SALE FOR ALCOHOL THAT IS CONSUMED OFF-PREMISE.	1
Background.....	1
Evidence Base.....	2
CONSULTATION RESULTS	3
Summary	3
Scope of Consultation & Participants	3
Feedback	4
Detailed Concerns from Small/Private Alcohol Retailers	5
COMBINED SUMMARY OF FEEDBACK AND EVIDENCE.....	6
Appendix A.....	8

DETAILED RESULTS FROM THE CONSULTATION REGARDING A BYLAW TO REDUCE THE HOURS OF SALE FOR ALCOHOL THAT IS CONSUMED OFF-PREMISE.

Background

In April 2023, the Government of Saskatchewan amended section 49 of The Alcohol Control Amendment Regulations to clarify municipal discretion to pass bylaws reducing the hours of operation for permitted establishments within the maximum prescribed hours.

At the July 17th Executive Committee meeting, the following motion # 0165 was approved as follows:

1. *That Administration consult with identified stakeholders who have an interest in the hours of sale for alcohol in Prince Albert, including retail liquor vendors and the Community Alcohol Strategy Steering Committee, in order to bring back a report to Executive Committee identifying recommendations and options arising from the Government of Saskatchewan's recent amendment to The Alcohol Control Regulations;*
2. *That Administration also consult with the City of La Ronge regarding the pros and cons of their City implementing liquor sales from 11:00 a.m. to 11:00 p.m., and include those discussions within the report to Executive Committee; and,*

3. *That this report as it relates to the review and reporting of the hours of operation for convenience stores be received as information and filed.”*

Evidence Base

- In Canada, more people are admitted to hospital for alcohol-related conditions than for heart attacks, and 10 people die in hospital every day from harms caused by alcohol.
- Risks related to drinking and driving, consuming alcohol when pregnant or breastfeeding, and binge drinking are well understood¹.
- In 2021-2022, Prince Albert Parkland Health Region had a higher than national and provincial average for hospitalizations entirely caused by alcohol² (Appendix A).
- In 2022, according to the Prince Albert Police Service (PAPS), arrests for intoxication made up the majority of arrests.
- January 2023-October 2023, the PAPS received 2,386 calls for service because of intoxication and made over 1600 arrests.
- In 2020-2021, accounting for revenue, alcohol **cost** Saskatchewan \$0.71 per drink sold³. These costs include those incurred by health, criminal justice, through lost productivity, and ‘other’ (such as fire damage and motor vehicle damage)⁴ (Appendix A).
- Research shows that increasing the hours of sale by greater than 2 hours is connected to increases in alcohol-related harms, such as an 11% relative increase in traffic injury crashes and a 20% relative increase in weekend emergency department admissions⁵.
- Changes to late night retail hours are particularly associated with levels of heavy drinking. Extended hours of sale attract a younger drinking crowd and results in higher blood alcohol content levels for males.
- Currently, retailers outside of the city limits are open later and close earlier than retailers inside the city limits.

¹ Rani S, Laupacis A. "Less is better" is the best message when talking to patients about alcohol. CMAJ. 2023 Sep 18;195(36):E1232-E1233. doi: 10.1503/cmaj.231238. PMID: 37722747; PMCID: PMC10506506.

² Canadian Institute of Health Information, 2023

³ Canadian Alcohol Policy Evaluation 3.0, 2023

⁴ <https://csuch.ca/>

⁵ Canadian Institute of Substance Use Research, 2019

CONSULTATION RESULTS

Summary

The consultation found broad support from both human service providers and many business owners for a bylaw amendment that reduces the hours of sale for alcohol that is consumed off-premise (off-sale). There were significant concerns from several business owners who would be directly affected by a change in the hours of sale. There were also concerns raised regarding the potential for unintended social consequences, however these were not shared consistently across human service providers and can be mitigated against through a collaborative, cross-sector approach to monitoring and measuring impact if the bylaw is amended.

Scope of Consultation & Participants

Administration reached out directly to:

- Business owners that retail off-sale alcohol or who represent local business interests, including:
 - Georgie's Beer & Wine Store (responded)
 - Fuel Stop Sports Bar, Cold Beer & Wine Store (did not respond)
 - Best Western (responded)
 - Discount Liquor (responded)
 - Lake Country Co-op Liquor (did not respond)
 - Prince Albert Brewing Company Inc. (responded)
 - The Chamber of Commerce (responded)
 - The Prince Albert Downtown Business Improvement District (responded)
 - Signature Developments (responded)
- Human service providers, including:
 - Prince Albert Police Service (PAPS)
 - Prince Albert Fire Department (PAFD)
 - Parkland Ambulance Service
 - The Saskatchewan Health Authority (Addictions and Mental Health Services)
 - YWCA
 - Riverbank Development Corporation
 - PAGC
- Community Interest Groups:
 - The Prince Albert Community Alcohol Strategy Steering Committee (CASSC)
 - La Ronge Community Alcohol Management Plan (CAMP) Coordinator
- Subject matter experts to support understanding of the evidence base and learning from other jurisdictions:
 - Dr James Irvine, Population Health Consultant (based in La Ronge)
 - The Canadian Institute for Substance Use Research (CISUR)
 - The Northern Alcohol Strategy (NAS), Community Safety & Well-Being Branch of Integrated Justice Services

CASSC's 2021 community survey was referenced, but Prince Albert residents were not directly consulted. Feedback was gathered in-person or over the phone/virtually and in some instances retailers did not respond directly, but provided feedback through other channels and this captured in the consultation.

Feedback

Those in support of a bylaw amendment to reduce the hours of sale provided feedback that included:

- The need to balance business and community interests because the two are closely connected.
- Recognized the significant pressure on emergency services because of intoxication.
- Felt it is important for businesses to be proactive in the community's wellbeing and accept some social responsibility.
- Said they are directly affected by the issue and noted the 'visibility' in our community of the relationship between alcohol and social issues such as violence and minor offences such as mischief.
- Feel that this is one of several approaches that can help to improve Prince Albert's safety and well-being.
- Raised concerns about the cost of alcohol to the community and tax payer.

Several small and/or private business owners raised concerns. They indicated that:

- They would be disproportionately and significantly impacted by a change in the hours-of-sale;
- It would affect their ability to compete with large alcohol retailers;
- The City of Prince Albert will lose revenue as customers take business to alcohol retailers outside of the city limits;
- A reduction in hours will result in a staff redundancies and reduced ability to make other investments across the city; and
- A bylaw amendment will not have the intended impact because there are more significant issues affecting the community's safety and wellbeing.

There were also concerns raised from a few human service providers regarding the potential for unintended consequences. These are:

- The potential for people with Alcohol Use Disorder to be at an increased risk of withdrawals and increased risk of consuming non-beverage alcohol (e.g. hand sanitizer);
- The potential to see an increase in the incidence of driving under the influence of alcohol to access a store outside of the city limits.

These concerns were not shared by all service providers and several felt that:

- These consequences are not likely to manifest;

- Providers can collaborate to identify early on if there are unintended consequences;
- The closest retailers outside of the city limits open later and close earlier than retailers inside the city limits.
- The benefit to Prince Albert of reducing the hours of off-sale will outweigh the potential for negative consequences.

Detailed Concerns from Small/Private Alcohol Retailers

- A reduction in late night hours will have a significant impact on revenue, which is estimated to be a 40% reduction after 11pm.
- This creates an unfair disadvantage in favour of large retailers that have a competitive edge over private and small business owners:
 - Competitors supply alcohol alongside groceries.
 - The business model for small alcohol retailers relies on sporadic and impulse purchases, so if people plan in advance to purchase alcohol, they will likely go to a big store.
 - Small retailers cannot recoup costs by reducing prices to compete with large companies because they cannot afford to buy alcohol in bulk and pass on the savings.
- The province has always supported liquor stores alongside hotel businesses because one benefits the other and supports business owners to become established.
 - A reduction in hours will impact on hotel businesses too, which will also impact on business owners income.
- A decision to reduce hours will discourage business owners from making any more investments in the city due to the reduction in income they will see.
- A reduction in hours will also affect the size of the liquor store being planned in The Yard district and therefore tax accrued by The City.
- A bylaw will reduce The City's tax revenue because people will go outside of the city limits to purchase alcohol out-of-hours.
- A reduction in hours will result in a reduction in staffing, including the need for approximately \$200,000 on security per annum at one store.
- Operators work hard to retain staff, and ensure diligent operations at stores including checking for ID, which is why expenses are higher than at other liquor stores.
 - The City could do more to ensure all retailers are operating as they should.
- Covid had a significant impact on businesses and most are only just recovering. This would be another 'blow', and for smaller retailers may ruin their business entirely.
- People will still purchase alcohol late at night, but will go to lounge/restaurants that offer take home or get home deliveries.
- Prince Albert is not like other cities. There is no major highway running through the city beyond access to and from the north. This influences the types of businesses that will be successful as well as opportunities for businesses and the city to find alternative revenue streams.
- The problems in Prince Albert are not specifically associated with extended alcohol sales. There are people who will always create problems regardless of the time of day.

COMBINED SUMMARY OF FEEDBACK AND EVIDENCE

Feedback In Favour	Feedback Against	Available Evidence Base	Risk Mitigation
<p>There is a need to balance business and community interests because the two are closely connected.</p> <p>It is important for businesses to play a proactive role in the community's wellbeing and social responsibility.</p> <p>Alcohol costs The City more than it accrues in revenue.</p>	<p>Small alcohol retailers will be disproportionately, and significantly impacted by a change in the hours-of-sale.</p> <p>It will impact the ability of small alcohol retailers to compete with larger retailers.</p> <p>A reduction in hours will result in staff redundancies.</p> <p>Business owners will be unable to make investments across the city.</p>	<p>Limited evidence is available locally beyond data relating to intoxicated calls for service and hospitalizations.</p> <p>Nationally and provincially, alcohol cost more in criminal justice, health and other costs than the revenue accrued in 2020 (CAPE, 2023)(CSUCH, 2023).</p>	<p>Administration will gather data and monitor the impact of a bylaw throughout the first 12-months.</p>
<p>There is significant pressure on emergency services because of intoxication.</p> <p>Services and retailers are directly affected by harms from alcohol, particularly the relationship between alcohol and social issues such as violence and offences such as mischief.</p>	<p>People with Alcohol Use Disorder might be at an increased risk of withdrawals and increased risk of consuming non-beverage alcohol (e.g. hand sanitizer)</p> <p>There might be an increase in the incidence of driving under the influence of alcohol to access alcohol stores outside of the city limits.</p>	<p>Local data from the SHA and PAPS supports the significant impact of intoxication on emergency services.</p> <p>There is a strong link between crime, violence and alcohol. In 2020, Saskatchewan had the highest alcohol related criminal justice costs with the exception of Yukon, Nunavut and the NW territories (CSUCH, 2023).</p> <p>The closest guiding evidence regarding unintended consequences relates to the health impacts of a sudden reduction in alcohol availability. This is summarized as:</p>	<p>Administration can table a multidisciplinary action table to monitor impacts and recommend responses as needed.</p>

		<ol style="list-style-type: none"> 1. There are few studies that involve the potential negative impact of a reduction of availability in alcohol other than as a result of strike action. 2. Overall the main studies of interest are old and involve strikes in Norway and Manitoba. 3. Both of these studies have actually shown a decrease in medical detoxification admissions during the strikes in these two areas. 4. There is no information yet from the 2023 Manitoba liquor strike (July to August) other than some news stories with some individuals predicting potential harms to those with severe alcohol use. 	
This is one of several approaches that can help to improve Prince Albert's safety and well-being.	The bylaw will not have the intended impact because there are more significant issues affecting the community's safety and wellbeing.	Evidence supports a multi-faceted approach to reduce harms from alcohol and more broadly, to improve community safety and wellbeing. This evidence is from the World Health Organization, the Canadian Institute of Substance Use Research (CAPE, 2023) and several other alcohol policy bodies.	There are several initiatives in partnership with, or led by the CoPA, including: the CSWB initiative, collaboration on a permanent emergency shelter, supporting the Hub table, collaboration to address issues such as discarded needles.
	The City of Prince Albert will lose revenue as customers use alcohol retailers outside of the city limits and business owners who own alcohol stores will be unable to invest in other businesses in the city.	Retailers outside of the city limits are currently open for shorter hours than retailers inside the city limits. However, this might change.	Administration will collaborate with PAPS and local RM's to monitor and identify early on if this is an unintended consequence.

Appendix A

WHY IT MATTERS: ANNUAL ALCOHOL CONSUMPTION, HARMS AND COSTS IN SK

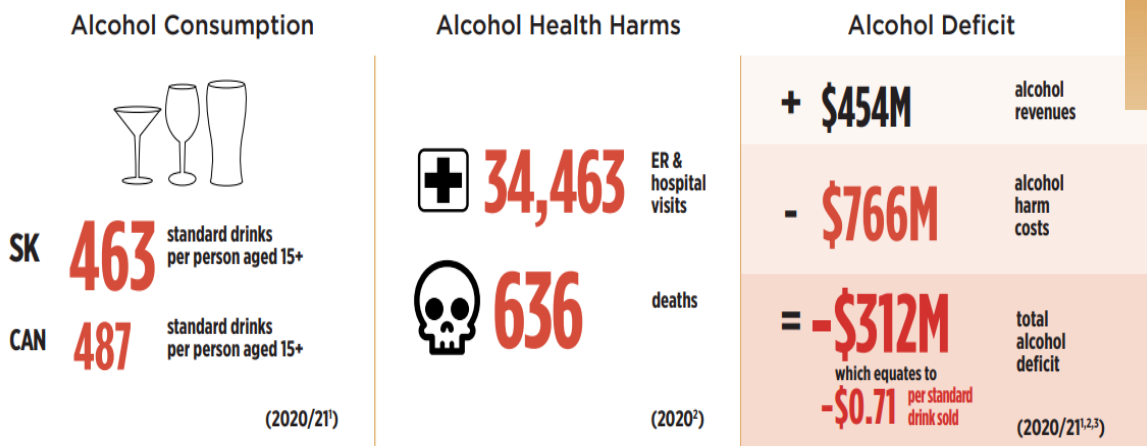
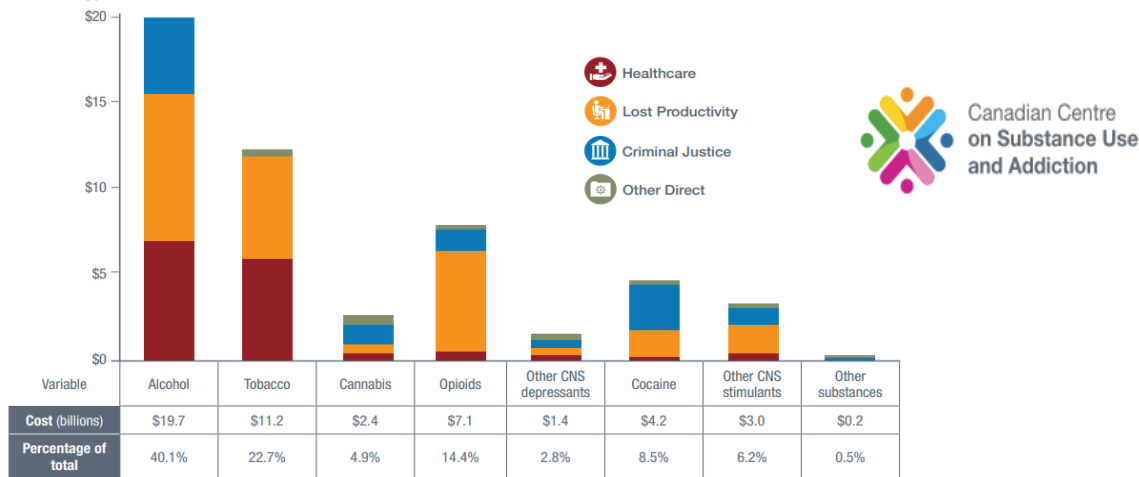
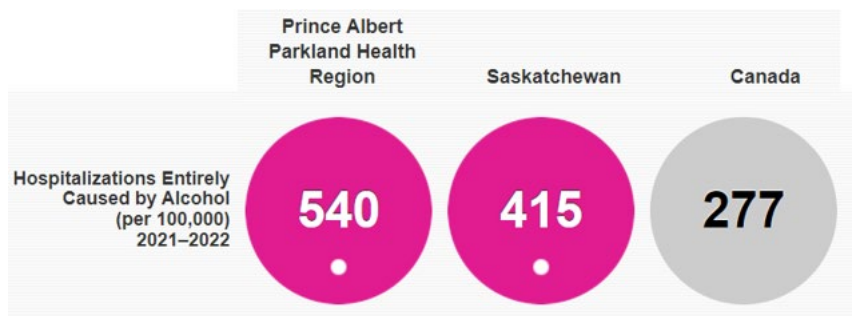


Figure 1. Costs (in billions) and percentage of total costs attributable to substance use in Canada by substance and cost type, 2020



Note: These estimates do not include costs associated with in-patient hospitalizations, day surgeries, emergency department visits or paramedic services in Quebec, nor costs associated with lost productivity due to premature deaths in Yukon.



Hours of Sale for Alcohol: off-premise

- Summary of research and data
- La Ronge learning
- Feedback from stakeholder consultations
- Recommendations



Research



2018: “It is advisable to avoid extending the days and hours of alcohol sales, and to curtail them further when certain neighborhoods or communities experience increased alcohol-related harm.” - Considered a ‘best-buy’ intervention.

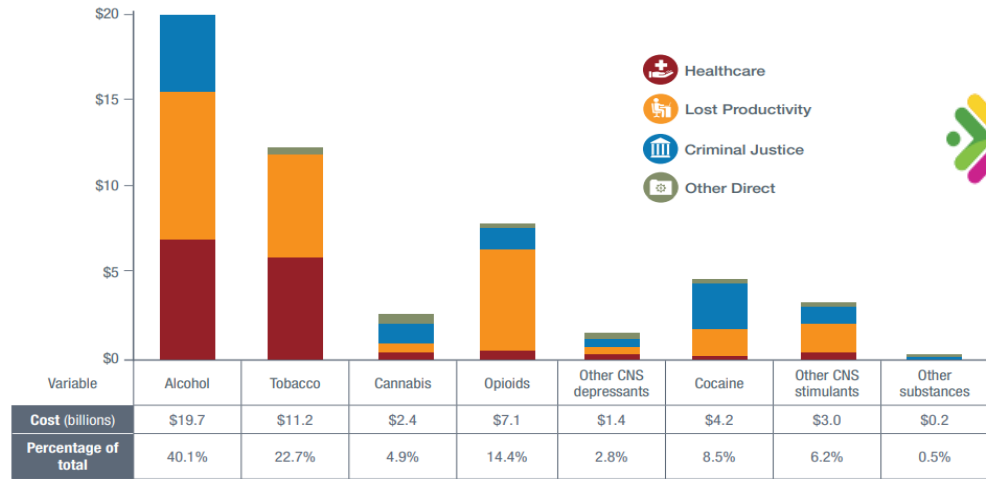


Increasing the hours of sale by greater than 2 hours was shown to be related to increases in alcohol-related harms, such as an 11% relative increase in traffic injury crashes and a 20% relative increase in weekend emergency department admissions.



Changes to late night retail hours are particularly associated with levels of heavy drinking. Acute harms were most likely to increase with the extension of hours of sales.

Figure 1. Costs (in billions) and percentage of total costs attributable to substance use in Canada by substance and cost type, 2020



Research

Note: These estimates do not include costs associated with in-patient hospitalizations, day surgeries, emergency department visits or paramedic services in Quebec, nor costs associated with lost productivity due to premature deaths in Yukon.

WHY IT MATTERS: ANNUAL ALCOHOL CONSUMPTION, HARMS AND COSTS IN SK



Alcohol Consumption



SK **463** standard drinks per person aged 15+
 (2020/21¹)

CAN **487** standard drinks per person aged 15+

Alcohol Health Harms



34,463 ER & hospital visits
 (2020²)

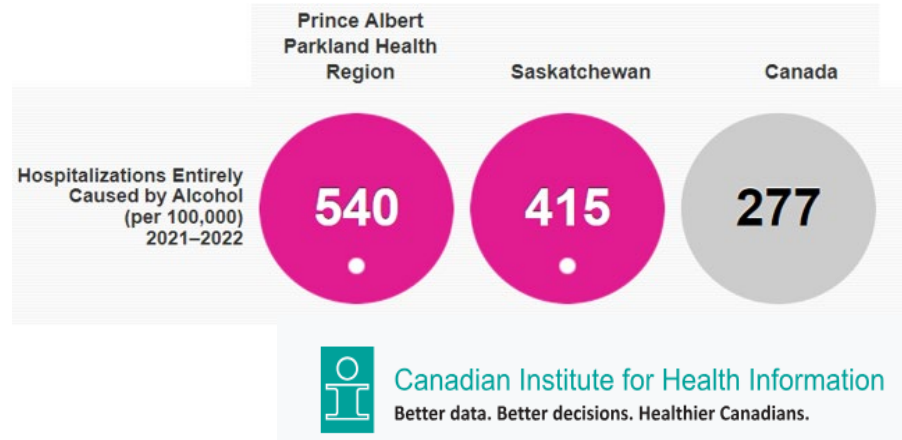
636 deaths
 (2020²)

Alcohol Deficit

+ \$454M alcohol revenues

- \$766M alcohol harm costs

= -\$312M total alcohol deficit
 which equates to **-\$0.71** per standard drink sold
 (2020/21^{1,2,3})



City of
Prince Albert

La Ronge

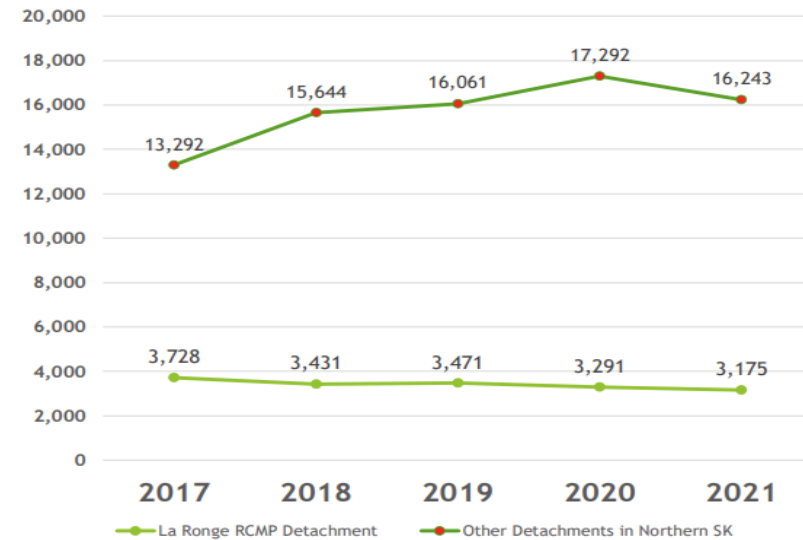
Bylaw 599/18, Sale, Distribution, and Consumption of Beverage Alcohol and Cannabis Bylaw, was introduced in December 2018 as part of a community alcohol management strategy. The bylaw's primary focus is to restrict hours of operation for various commercial operations involving cannabis and liquor beyond the provisions of provincial legislation.

La Ronge ER Visits November 2017 – March 2019

Males	3% decrease
Females	5% decrease
16-24 year olds	9% decrease
Unintended injuries associated with alcohol	13% decrease

RCMP Calls with Alcohol as a Factor: La Ronge vs. Northern SK

Magnitude Comparison of Calls for Service with Alcohol as a Factor



City of
Prince Albert

Stakeholder Consultation

Local Interest Groups

Businesses

Alcohol retailers

Learning from La Ronge

Subject Matter Experts



City of
Prince Albert

Stakeholder Feedback

There is a need to balance business and community interests because the two are closely connected

Businesses and service providers are directly affected by the issue and it impacts on their revenue.

Smaller alcohol retailers will be disproportionately and significantly impacted by a change in the hours-of-sale

It will affect the hotel industry where stores are connected to hotels.

It is important for businesses to be proactive in the community's wellbeing and accept some social responsibility.

There is significant pressure on emergency services because of intoxication.

The City of Prince Albert will lose revenue as customers take business to alcohol retailers outside of the city limits.

A reduction in hours will result in a staff redundancies and reduced ability for some business owners to make other investments across the city.

This is one of several approaches that can help to improve Prince Albert's safety and well-being.

The relationship between alcohol and social issues such as violence, theft and offences such as mischief is visible in our community.

A bylaw amendment will not have the intended impact because there are more significant issues affecting the community's safety and wellbeing.

There are the potential for unintended social costs.



City of
Prince Albert

Recommendation

Administration draft a bylaw for alcohol stores to open at 10am and close at 11pm.

Administration lead a collaborative approach to implementation, monitoring and measuring impact.



City of
Prince Albert



City of Prince Albert

RPT 23-441

TITLE: Long Service and Retirement Recognition Policy

DATE: December 19, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the Long Service and Retirement Recognition Policy, as attached, be approved.

TOPIC & PURPOSE:

This report provides a summary of proposed changes to the Long Service and Retirement Recognition Policy to include new gift options and milestones.

BACKGROUND:

The Long Service and Retirement Recognition policy has been in place for many years.

The current policy allows for recognition as follows:

15 years- gift valued at approximately \$150

20 years - watch valued at approximately \$200

25 years - gold ring valued at approximately \$500, prices as per the City's tendering process

Retirement – a gift from a catalogue of items

The policy was last updated in 2012 to increase the value of the awards to accommodate rising prices of gold.

PROPOSED APPROACH AND RATIONALE:

In 2023 feedback was received from employees regarding the Long Service Awards. It was noted that rings and watches were no longer considered a desirable gift by all employees and many said they liked the jacket option for 15 years of service since it was very practical.

Furthermore, it was expressed that 15 years is a long time to work for a company before any

measure of recognition is provided and that there are many employees that work beyond 25 years that are worthy of recognition.

These options were reviewed considering the long service award budget. The rising cost of gold has raised the cost of rings driving up the award banquet budget each year. Given the feedback received in 2023, a new program was reviewed and considered that allows for an expanded program at a lower cost.

It is recommended that the new policy include additional award milestones for 10, 30, and 35 years; and a variety of award options be introduced. The maximum price ranges for award options would be as follows:

- 10 years – gift valued at approximately \$100
- 15 years – gift valued at approximately \$150
- 20 years – gift valued at approximately \$200
- 25 years – gift valued at approximately \$300
- 30 years – gift valued at approximately \$300
- 35 years - gift valued at approximately \$300
- Retirement – a gift valued at approximately \$300

The new program allows employees to choose their award from a selection of options. By building in variety, the program will appeal better to employees at a lower cost. Given the rising cost of gold, and the decreasing interest in this as an award option, the ring will be removed from the program bringing the overall cost down.

There may be additional savings in the program due to the variety awards offered at different price points. Depending on what appeals to employees, they may choose a cheaper, more practical option rather than being required to accept the single award offered.

By not prescribing award options in the policy, the program will be able to adjust over time to include new items provided they remain in the prices identified in the policy.

The maximum prices are intended to allow for some growth of the program over time. For example, the policy allows for a gift valued at \$300 for the 25-, 30-, and 35-year options, but the maximum cost these items in the 2024 program \$200 (including set up charges and taxes).

See the catalogue attached for examples of the new program.

CONSULTATIONS:

The revised policy was reviewed with Department Heads in advance of preparing this report.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

If approved, employees will be informed of the expanded program and asked to select options for awards in advance of the 2024 banquet.

FINANCIAL IMPLICATIONS:

The budget for the existing program, given current long service award milestones of 15, 20 and 25 years is \$18,625

Award Milestones	Number	Cost	Total
15 Years	17	\$100	\$1,700
20 Years	13	\$115	\$1,495
25 Years*	6	\$465	\$2,790
25 Years **	8	\$765	\$6,120
Retiree Gifts	5	\$300	\$1,500
Venue			\$1,200
Meal			\$4,320
Total			\$18,625

* Women's Rings ** Men's Rings

The budget for the new program, including new milestones and award options for 10, 30 and 35 years is \$14,645. The budget is based on the highest valued item in the options available for each milestone.

Award Milestones	Number	Cost	Total
10 Years	17	\$50	\$1,700
15 Years	17	\$125	\$2,125
20 Years	13	\$150	\$1,950
25 Years	14	\$200	\$2,800
30 Years	1	\$200	\$200
35 Years	1	\$200	\$200
Retiree Gifts	5	\$200	\$1,000
Venue			\$1,200
Meal			\$4,320
Total			\$14,645

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no other options, OCP, strategic plan, policy or privacy implications.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Verbal Presentation by Kiley Bear

ATTACHMENTS:

Long Service Award Options

Long Service and Retirement Recognition Policy

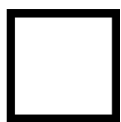
Written by: Kiley Bear, Director of Corporate Services

Approved by: City Manager

15 YEAR OPTIONS

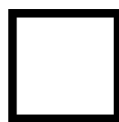
JACKET

The lightweight Men's Peyto Softshell is ready for anything with a breathable, waterproof membrane and water-repellent finish. Available in Mens and Ladies.



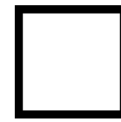
YETI

The Rambler 591 ml / 20 oz. is made from durable stainless steel with double-wall vacuum insulation to protect your hot or cold beverage at all costs.



PA HOODY

Get ready to show off your Prince Albert pride with our brand-new gear featuring logos designed by talented individuals from our recent design contest.

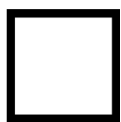


NAME AND EMAIL: _____

20 YEAR OPTIONS

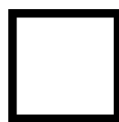
JACKET

The lightweight Men's Peyto Softshell is ready for anything with a breathable, waterproof membrane and water-repellent finish. Available in Mens and Ladies.



DUFFLE BAG

UA Storm technology delivers an element-battling, highly water-resistant finish. Tough, abrasion-resistant bottom & side panels. 2 large front zippered organization pockets.

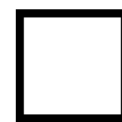


WATCH

Get ready to show off your Prince Albert pride with a custom Watch - in men's and women's sizes.



97L152

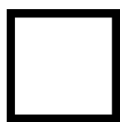


NAME AND EMAIL: _____

25 YEAR OPTIONS

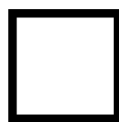
SUITCASE

Textured ABS mould design, Spinner wheels, Fully recessed aluminum pullout handle, Top carry handle with lock system



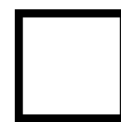
WINTER JACKET

100% Polyester Twill w/ PVC Coating, Waterproof Rating: 5000mm, Breathability, Rating: 5000g/m2, Thermal Tech Insulation



LAZY BEAR CHAIR

The Kuma Lazy Bear Chair has supreme comfort and ample space to kick back and relax. This fully cushioned seat and back includes a insulated drink holder and phone pouch.



NAME AND EMAIL: _____



Statement of Policy and Procedure			
Department:	Corporate Services	Policy No.	
Section:	Human Resources	Issued:	
Subject:	Long Service and Retirement Recognition	Effective:	January 1, 2024
Council Resolution # and Date:			1 of 2
		Replaces:	Policy No. 46
Issued by:	Kiley Bear, Director of Corporate Services	Dated:	December 17, 2012
Approved by:	Kiley Bear, Director of Corporate Services		

1 POLICY

1.01 It is the policy of the City of Prince Albert to recognize employee service when an employee reaches the milestones of 10, 15, 20, 25, 30 and 35 years of service. Employee will also be recognized upon retirement provided the employee has completed ten (10) years of service with the City.

1.02 Awards will be presented at the following service intervals:

- 10 years – gift valued at approximately \$100
- 15 years – gift valued at approximately \$150
- 20 years – gift valued at approximately \$200
- 25 years – gift valued at approximately \$300
- 30 years – gift valued at approximately \$300
- 35 years - gift valued at approximately \$300

1.03 Upon retirement, provided the employee has completed 10 Years of service with the City, employees will receive a retirement gift valued at approximately \$300.

2 PURPOSE

2.01 To establish the way in which employees will be recognized for their service to the City of Prince Albert both while working and upon retirement.

3 SCOPE

- 3.01 All employees of the City of Prince Albert, including employees of the Prince Albert Police Service.

4 RESPONSIBILITY

- 4.01 The Human Resources Office will be responsible for tracking service dates and administering the recognition program.

5 DEFINITIONS

- 5.01 Service: the number of calendar years of continuous service with the City including periods of layoff, legislated protected leaves of absence, disability of less than 12 months, and approved leaves of absences of less than twelve months.

6 REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

7 PROCEDURE

- 7.01 An event will be held once per year, in the first quarter of each calendar year, to provide an opportunity to recognize service, retirements and other achievement reached in the previous year.



City of Prince Albert

RPT 23-419

TITLE: Action Items from City Council and Executive Committee

DATE: January 4, 2024

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the Action Items be updated as indicated in the Open Items document, as attached to RPT 23-419.

TOPIC & PURPOSE:

The purpose of this report is to provide an update to members of Council regarding all open action items initiated by members of City Council at either a City Council or Executive Committee meeting.

BACKGROUND:

The Council & Committee Action Item process was implemented by City Council on May 9, 2005, to ensure that action items resulting from a meeting motion derived at a City Council, Executive Committee or Budget Committee were completed as approved in a timely manner.

At the January 28, 2019 City Council meeting, the sixty (60) day standard due date was extended to ninety (90) days to assist Administration in allowing sufficient time to review, analyze, and collect relevant information to compile a comprehensive report for members of Council to consider and make a well informed decision.

PROPOSED APPROACH AND RATIONALE:

The City Clerk's Office has completed the semi-annual review of the open action items requested prior to December 11, 2023 and the attached document reflects all open action items with the current due date, along with any request to extend or close the item for review by members of Council.

As requested, Administration has continued to keep track of the number of requests made by members of Council for additional Administrative reports, and those numbers are outlined in the attached spreadsheet for review.

CONSULTATIONS:

Each Department has reviewed their open action items and if an extension or closure is required, has provided a response to the City Clerk’s Office for inclusion in the attached spreadsheet.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Following review by members of Council, the City Clerk’s Office will update the Action Items within the program.

The program will send a reminder for each item to the Department contact 21 days in advance of the item’s due date.

Administration will ensure that a continued commitment is made to complete the items within the standard due date timeline.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no options to recommendation or financial, policy or privacy implications.

STRATEGIC PLAN:

The information contained in the report directly aligns with the City’s Strategic Priority of Delivering Professional Governance:

“Increase teamwork, trust, and communication between and amongst City Council and Administration.”

OFFICIAL COMMUNITY PLAN:

Section 4 – Decision Making outlines the following relevant goal:

Improve the quality of the City’s key stakeholder relationship and increase awareness of City programs and initiatives.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal by Terri Mercier, City Clerk

ATTACHMENTS:

1. Report Preparation Calendar
2. Reports Derived from Motions
3. Open Action Items - Community Services
4. Open Action Items - Corporate Services
5. Open Action Items - Financial Services
6. Open Action Items - Planning & Development Services
7. Open Action Items - Public Works

Written by: Terri Mercier, City Clerk

Approved by: City Manager

3 Week Administration Report Timeline

	Monday	Tuesday	Wednesday	Thursday	Friday
2 Weeks before Mtg				12:00 Noon – All Admin Reports for an upcoming mtg are to be provided to City Mgr to begin his review of reports.	City Mgr review and Dep't revisions if required.
Week before Mtg	City Mgr review and Dep't revisions if required.	<p>8:00 a.m. – City Mgr deadline to have all Admin reports for upcoming meeting to the City Clerk.</p> <p>City Clerk's Office reviews report for completeness of attachments, proper process & any additions required.</p> <p>City Clerk's Office prepares Agenda for Agenda Review Mtg.</p>	<p>Agenda Review Mtg to review reports.</p> <p>Admin revises or completes any report discussed at Agenda Review.</p>	<p>City Clerk's Office finalizes all reports and Agenda for placing on Website.</p> <p>Agenda is required to be placed on Website by 4:00 p.m.</p>	Members of Council Review Agenda
Week of Mtg	Meeting				

**2023 COUNCIL & EXECUTIVE MEETINGS
REQUEST FOR REPORTS DERIVED FROM MOTIONS**

City Council	23-Jan	13-Feb	6-Mar	27-Mar	24-Apr	15-May	12-Jun	10-Jul	8-Aug	5-Sep	25-Sep	16-Oct	6-Nov	27-Nov	11-Dec	Total Req. for Reports	Notice of Motions	Other
Mayor G. Dionne	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	2	
Councillor C. Miller	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	1	
Councillor T. Lennox-Zepp	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1		1
Councillor T. Head	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	2	2	
Councillor D. Cody	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1		1
Councillor D. Ogrodnick	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	2	1	1
Councillor B. Edwards	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	2	2	
Councillor D. Kilmer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Councillor T. Zurakowski	0															0		
Councillor D. Solomon							0	0	0	0	0	0	0	0	0	0		
																11		
Total Admin Reports	9	22	11	15	15	15	17	9	16	17	7	7	8	5	15	188		

City Council Special	9-Jan	29-Mar	23-May	21-Aug	Total Req. for Reports
Mayor G. Dionne	0	0	0	0	0
Councillor C. Miller	0	0	0	0	0
Councillor T. Lennox-Zepp	0	0	0	0	0
Councillor T. Head	0	0	0	0	0
Councillor D. Cody	0	0	0	0	0
Councillor D. Ogrodnick	0	0	0	0	0
Councillor B. Edwards	0	0	0	0	0
Councillor D. Kilmer	0	0	0	0	0
Councillor T. Zurakowski	0				0
Councillor D. Solomon				0	0
					0
Total Admin Reports	1	3	1	1	6

Executive Comm	9-Jan	30-Jan	27-Feb	13-Mar	3-Apr	1-May	23-May	19-Jun	17-Jul	14-Aug	11-Sep	3-Oct	14-Nov	Total Req. for Reports
Mayor G. Dionne	0	0	0	0	0	0	0	0	0	1	0	0	0	1
Councillor C. Miller	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Councillor T. Lennox-Zepp	0	0	3	1	0	0	0	1	0	0	0	0	0	5
Councillor T. Head	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Councillor D. Cody	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Councillor D. Ogrodnick	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Councillor B. Edwards	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Councillor D. Kilmer	0	0	0	0	2	0	0	1	1	0	0	0	0	4
Councillor T. Zurakowski	0	0												0
Councillor D. Solomon							0	0	0	0	0	0	0	13
Total Admin Reports	8	9	5	9	9	9	4	5	11	8	10	2	4	93

Budget Comm.	16-Nov	17-Nov	18-Nov	29-Nov	30-Nov	Total Req. for Reports
Mayor G. Dionne	0	1	0	0	0	1
Councillor C. Miller	0	0	0	0	0	0
Councillor T. Lennox-Zepp	0	0	0	0	0	0
Councillor T. Head	0	0	1	0	0	1
Councillor D. Cody	0	0	0	1	0	1
Councillor D. Ogrodnick	0	0	0	0	0	0
Councillor B. Edwards	0	3	0	0	0	3
Councillor D. Kilmer	2	0	0	0	0	2
Councillor D. Solomon	0	0	0	0	0	0
						8

Open Action Items - Community Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
CS1	8/8/2023	<p>KINSMEN PARK DIAMOND IMPROVEMENTS</p> <p><i>That The City and Prince Albert Minor Softball Association recognize Ernie Marcotte with a Memorial at Kinsmen Park, with a further report provided to an upcoming City Council meeting outlining specifics of the recognition once finalized.</i></p>	11/8/2023	5/13/2024	Director advised that the Minor Softball Association is considering the options for the proposed Memorial.
CS2	6/19/2023	<p>DONATION OF FAMILY PASSES - PRINCE ALBERT SAFE SHELTER FOR WOMEN & CHILDREN</p> <p><i>That Administration provide a report on a proposed Policy to provide Recreation Facility Passes to vulnerable sector organizations.</i></p>	9/19/2023	1/22/2024	Director advised a report will be going forward to the January 22, 2024 City Council meeting.
CS3	9/26/2022	<p>MOTION – COUNCILLOR LENNOX-ZEPP – PARKS AND STREET NAMING POLICY CHANGES – GENDER EQUITY</p> <p><i>That Administration review the Parks Naming Policy and Street Naming Policy and bring forward language that enables diversity and gender equity to be a part of the naming selection process within the Policies.</i></p>	9/25/2023	1/22/2024	Director advised that the updated policy, which includes language that enables diversity and gender equity will be going forward to the January 22, 2024 City Council meeting.

Open Action Items - Corporate Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
COR1	7/15/2019	<p>2019 "WE'RE ALL EARS" CUSTOMER SERVICE REPORT</p> <p><i>That Administration conduct a comprehensive Customer Service Audit on The City every two (2) years to ensure the City is providing its residents with a high level of service and the results be forwarded to members of Council.</i></p> <p><u>Note:</u> Last update provided at the August 23, 2021 Executive Committee Meeting.</p>	11/14/2023	6/30/2023	<p>Director advised the new Call Centre will play a key role in delivering improved customer service. Corporate Services has met with the Call Centre to set customer service deliverables that can be audited and reported on. The intention is to bring forward a report in June that provides an audit of the customer service deliverables achieved by the Call Centre.</p>

Open Action Items - Financial Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
FS1	11/14/2023	<p>MOTION – COUNCILLOR HEAD – TOTAL COST OF THE CUPE 882 STRIKE</p> <p><i>1. That Administration provide up-to-date reporting on costs and savings for the Canadian Union of Public Employees Local No. 882 Strike; and,</i></p> <p><i>2. That Administration provide the total cost and savings of the Canadian Union of Public Employees Local No. 882 Strike, once concluded.</i></p>	1/16/2024	1/29/2024	Director advised a report will be prepared for the January 29, 2024 Executive Committee meeting.
FS2	3/13/2023	<p>IMPOSING LEVIES FOR THE YARD DISTRICT</p> <p><i>That Administration provide a report on options for consideration with respect to imposing levies for The Yard District.</i></p>	9/15/2023	Close	Director advised that this item should be closed as it will be dealt with through another report on taxation options following the 2025 Revaluation.
FS3	11/14/2022	<p>LEAD SERVICES REPLACEMENT PROGRAM</p> <p><i>That Administration proceed with developing an amended Water Services Bylaw to reflect the mandatory replacement of the privately-owned Lead Service Connections, with the cost of the private portion to be incurred by the property owner, with funding available through a City deferred payment plan.</i></p>	12/31/2023	6/30/2024	Director is requesting an extension to the deadline as further review is required.
FS4	8/16/2021	<p>PROJECT BUDGET MANAGEMENT POLICY</p> <p><i>That a report be provided to update members of Council regarding the Policy in one (1) year.</i></p>	12/31/2023	9/30/2024	Director advised that an update will tie in with the new budgeting software, Questica.

Open Action Items - Planning and Development Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
PD1	11/14/2023	<p>TRUE COST OF PARKING</p> <p><i>That Administration prepare a report for consideration at an upcoming Executive Committee meeting with recommendations to increase revenues and improve efficiencies within Parking/Traffic Operations, based on RPT 23-403.</i></p>	2/14/2024	5/31/2024	The Departments of PW and PDS will be working closely together over the next 2-3 months to track usage of the City owned parking lots, while also tracking revenues, etc. This time is required to confidently make decisions on the final use of these parking lots. Once the data is compiled, a report will be prepared for either the April or May Executive Committee meeting with recommendations.
PD2	9/5/2023	<p>MARGO FOURNIER FACILITY NAMING</p> <p><i>That the Municipal Heritage Property Bylaw No. 57 of 1981 be amended to reflect the name change from the Prince Albert Arts Centre to the Margo Fournier Arts Centre.</i></p>	12/5/2023	Close	Director indicated that the renaming was intended to be honorary in nature so there is no requirement to make any amendments to the Heritage Bylaw at this time.
PD3	8/8/2023	<p>RESIDENTIAL CONCEPT PLAN – 2101 – 5TH AVENUE WEST</p> <p><i>1. That Administration be authorized to organize a public meeting for the Residential Concept Plan submitted by Miller Contracting Ltd. for 2101 – 5th Avenue West, legally described as Lot 21, Block 2, Plan No. 99PA10819, Extension 1; and,</i></p> <p><i>2. That the feedback from the public meeting be forwarded to an upcoming Executive Committee for consideration.</i></p>	11/8/2023	3/30/2024	Director advised that the department is currently working with Miller Contracting Ltd. who is providing further material so that we are able to hold the meeting. Meeting is expected to be hosted in Q1, 2024.
PD4	8/23/2021	<p>LAND MANAGEMENT AND LAND DEVELOPMENT POLICIES</p> <p><i>That the comments shared by the Planning Advisory Committee regarding the Land Development Policy and the Land Management Policy be included in a future report for consideration at an upcoming City Council meeting.</i></p>	10/23/2023	9/30/2024	Director advised that this matter is part of the Planning & Development Services 2024 Work Plan. The Planning Manager will be bringing multiple reports to Executive/Council for consideration.

Open Action Items - Public Works

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
PW1	9/11/2023	<p>15TH AVE E/MARQUIS ROAD PEDESTRIAN CROSSING</p> <p><i>That following the Sign and Sightline Improvements, a Pedestrian Safety Study be completed for the intersection of 15th Avenue East and Marquis Road and forwarded to an upcoming City Council meeting for consideration.</i></p>	12/11/2023	6/30/2024	Department advised that an update would be provided in the Spring of 2024 to assess the sign and sightline improvements at this intersection.
PW2	8/14/2023	<p>PARA BUS TENDER 33/23</p> <p><i>That CORR 23-60 be received and referred to the Public Works Department for review and report.</i></p>	11/14/2023	4/30/2024	Department advised that a Report regarding the request from Community Service Centre to utilize the existing para transit bus will be considered with review of the City's bus fleet and further communications with CSC.
PW3	11/30/2022	<p>15TH STREET SEWER TRUCK MAIN CLEANING</p> <p><i>Please ensure that the requested report regarding a plan to deal with the 15th Street Sewer Truck Main Cleaning, subject to consultation with the City Manager and the Finance Department, is forwarded for consideration at an upcoming meeting.</i></p>	11/30/2023	Close	Public Works, though a restructure has consolidated the Water and Sewer, Water Treatment Plant and Waste Water Treatment Plant divisions under one Senior Manager. A significant reason for the change, included the need to better prioritize limited Utility Expenditures by need. The Department will review all utility expenditure priorities going forward, including the Sewer Trunk Main Cleaning as the department consolidates the operations of all three divisions and their expenditures.

Open Action Items - Public Works

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
PW4	11/28/2022	<p>OPTIONS TO REDUCE SNOW DRIFTING</p> <p><i>That Administration consider the need for snow fences and other options to reduce snow drifting along Marquis Road, River Street from 15th Avenue East to 8th Avenue West and other areas in the City.</i></p>	11/15/2023	7/15/2024	Public Works has reviewed a number of options to address and manage snow drifting along a number of known roadways through the City, however, due to various reasons, was unable to compile a report or comprehensive plan. Given the nature of the winter experienced so far, Public Works is requesting an extension. Through any subsequent snowfalls this season, the Roadways Division will monitor known areas that present challenges with snow drifting in order to provide road access to residents in those areas in a timely manner.
PW5	11/7/2022	<p>TRAFFIC CALMING POLICY</p> <p><i>That the Public Works Department review and update the Traffic Calming Policy for consideration at an upcoming meeting by July 31, 2023.</i></p>	9/30/2023	1/29/2024	Department advised that consideration of the Policy and Program will be forwarded to the January 29th Executive Committee meeting.
PW6	5/3/2021	<p>CAPITAL PAVING & UTILITY INFRASTRUCTURE REPLACEMENT PROGRAM WORK PLAN</p> <p><i>That Administration provide annually, to the City Council meeting following April 15, a report on the intended Work Plan for the Capital Paving and Utility Infrastructure</i></p> <p><u>Last Update:</u> April 24, 2023</p>	4/15/2024		