



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**FRIDAY, NOVEMBER 19, 2021, 8:04 A.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Kris Olsen, Fire Chief
Jason Maier, Finance Manager
Wes Hicks, Director of Public Works
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services
Renee Horn, Executive Assistant, Mayor's Office
Kiley Bear, Acting Director of Corporate Services
Melodie Boulet, Executive Assistant, City Manager's Office
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

5. GENERAL FUND BUDGET FOR REVIEW CONTINUED

5.11.20 Little Red Park Functional Area

0301. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Little Red Park Functional Area be approved at a cost of \$264,400, as presented.

CARRIED

5.11.21 Margo Fournier Centre Functional Area

0302. **Moved by:** Councillor D. Kilmer

That the total 2022 Operating Budget for the Margo Fournier Centre Functional Area be approved at a cost of \$201,480, as presented.

CARRIED

5.11.22 Museums Functional Area

0303. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Museums Functional Area be approved at a cost of \$146,680, as presented.

CARRIED

5.11.23 Outdoor Sports Fields Functional Area

0304. **Moved by:** Councillor T. Head

That Line No. 64 with respect to Playfields Maintenance: Purchase Maintenance – Other Equipment be reduced by \$4,000 and approved at a cost of \$1,000.

CARRIED

0305. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Outdoor Sports Fields Functional Area be approved at a cost of \$197,550, which includes the approved cost savings in the amount of \$4,000.

CARRIED

5.11.24 Parks Functional Area

5.11.24.1 Report Tab 11 – Forestry Management Plan Update (RPT 21-304)

0306. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Parks Functional Area be approved at a cost of \$1,609,360, as presented.

CARRIED

5.11.25 Playgrounds and Playstructures Functional Area

0307. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Playgrounds and Playstructures Functional Area be approved at a cost of \$214,080, as presented.

CARRIED

5.11.26 Prince Albert Golf and Curling Centre Functional Area

0308. **Moved by:** Councillor D. Cody

That the total 2022 Operating Budget for the Prince Albert Golf and Curling Centre Functional Area be approved at a cost of \$36,000, as presented.

CARRIED

5.11.27 Recreation Functional Area

5.11.27.1 Report Tab 12 – Culture Plan Update (RPT 21-428)

5.11.27.2 Report Tab 13 – Public Art Update (RPT 21-429)

0309. **Moved by:** Councillor T. Head

That Line No. 43 with respect to Public Art Capital: Operating Supplies be reduced by \$10,000 and approved at a cost of \$13,800.

CARRIED

0310. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Recreation Functional Area be approved at a cost of \$673,160, which includes the approved cost savings in the amount of \$10,000.

CARRIED

5.11.28 Saskatchewan Lotteries Program Functional Area

0311. **Moved by:** Councillor B. Edwards

That the total 2022 Operating Budget for the Saskatchewan Lotteries Program Functional Area be approved at a cost of \$0, as presented.

CARRIED

5.11.29 Skateboard Park Functional Area

0312. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Skateboard Park Functional Area be approved at a cost of \$26,290, as presented.

CARRIED

5.11.30 Tourist Information Centre Functional Area

0313. **Moved by:** Councillor B. Edwards

That the total 2022 Operating Budget for the Tourist Information Centre Functional Area be approved at a cost of \$22,480, as presented.

CARRIED

The meeting recessed at 9:55 a.m.

The meeting reconvened at 10:22 a.m.

5.12 PUBLIC WORKS

5.12.1 Public Works Administration Functional Area

5.12.1.1 Report Tab 19 – Engineering Technician II Surveyor Position (RPT 21-402)

0314. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Public Works Administration Functional Area be approved at a cost of \$938,920, as presented.

CARRIED

5.12.2 Municipal Service Centre Functional Area

0315. **Moved by:** Councillor D. Kilmer

That the total 2022 Operating Budget for the Municipal Service Centre Functional Area be approved at a cost of \$148,330, as presented.

CARRIED

5.12.3 Old City Yards Functional Area

0316. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Old City Yards Functional Area be approved at a cost of \$89,730, as presented.

CARRIED

5.12.4 Back Lanes Maintenance Functional Area

0317. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Back Lanes Maintenance Functional Area be approved at a cost of \$80,310, as presented.

CARRIED

5.12.5 Sidewalks Functional Area

0318. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Sidewalks Functional Area be approved at a cost of \$226,870, as presented.

CARRIED

5.12.6 Snow Downtown Functional Area

0319. **Moved by:** Councillor D. Kilmer

That the total 2022 Operating Budget for the Snow Downtown Functional Area be approved at a cost of \$154,700, as presented.

CARRIED

5.12.7 Snow Management Functional Area

0320. **Moved by:** Councillor B. Edwards

That Line No. 21 with respect to Surface and Sidewalk Sanding – Operating Supplies be reduced by \$6,000 and approved at a cost of \$0.

CARRIED

5.12.8 Street Lighting Functional Area

0321. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Street Lighting Functional Area be approved at a cost of \$944,500, as presented.

CARRIED

The meeting recessed at 12:03 p.m.

The meeting reconvened at 1:11 p.m.

5.12.7 Snow Management Functional Area Continued

0322. **Moved by:** Councillor C. Miller

That the total 2022 Operating Budget for the Snow Management Functional Area be approved at a cost of \$1,109,900, which includes the approved cost savings in the amount of \$6,000.

CARRIED

5.12.9 Streets and Roads Functional Area

0323. **Moved by:** Councillor T. Zurakowski

That Line No. 91 with respect to Surface Works Grading and Gravelling: Granular Materials be reduced by \$5,000 and approved at a cost of \$5,000.

CARRIED

0324. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Streets and Roads Functional Area be approved at a cost of \$633,030, which includes the approved cost savings in the amount of \$5,000.

CARRIED

5.12.10 Street Sweeping Functional Area

0325. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Street Sweeping Functional Area be approved at a cost of \$277,890, as presented.

CARRIED

5.12.11 Parking Lots Functional Area

0326. **Moved by:** Councillor B. Edwards

That the total 2022 Operating Budget for the Parking Lots Functional Area be approved at a cost of (\$98,340), as presented.

CARRIED

5.12.12 Traffic Counts and Lane Markings Functional Area

0327. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Traffic Counts and Lane Markings Functional Area be approved at a cost of \$152,510, as presented.

CARRIED

5.12.13 Traffic Lights Functional Area

0328. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the Traffic Lights Functional Area be approved at a cost of \$346,720, as presented.

CARRIED

5.12.14 Traffic Signs Functional Area

0329. **Moved by:** Councillor T. Zurakowski

That the total 2022 Operating Budget for the Traffic Signs Functional Area be approved at a cost of \$306,070, as presented.

CARRIED

5.12.15 City Public Transit Functional Area

0330. **Moved by:** Councillor B. Edwards

That Line No. 19 with respect to Transit Operation: Rentals – City Automotive and Equipment be reduced by \$235,260 and approved at a cost of \$229,400.

MOTION DEFEATED

0331. **Moved by:** Councillor T. Head

That Line No.19 with respect to Transit Operation: Rentals – City Automotive and Equipment be reduced by \$115,000 and approved at a cost of \$349,660.

CARRIED

0332. **Moved by:** Councillor T. Head

That the total 2022 Operating Budget for the City Public Transit Functional Area be approved at a cost of \$943,720, which includes the approved cost savings in the amount of \$115,000.

CARRIED

5.7.4 Information Technology Functional Area Continued

5.7.4.1 2022 Information Technology Allocation Requests Presentation (PRESENTED AT MEETING)

PowerPoint Presentation was provided by Rachel Heidecker, Innovation and Information Technology Manager.

0333. **Moved by:** Councilor T. Head

That the total 2022 Operating Budget for the Information Technology Functional Area be approved at a cost of \$1,348,970, which includes the approved cost savings in the amount of \$3,000.

CARRIED UNANIMOUSLY

5.14 FLEET

5.14.1 Fleet Equipment Requests

0334. **Moved by:** Councillor B. Edwards

That FL-01 – Replacement of Five (5) Zero Turn Mowers be amended to only replace three (3) Zero Turn Mowers, at a cost of \$105,000.

CARRIED

0335. **Moved by:** Councillor B. Edwards

That FL-08 – Replacement of Forklifts be amended to only replace one (1) Forklift at a cost of \$105,000.

CARRIED

0336. **Moved by:** Councillor T. Zurakowski

That only \$100,000 be allocated from the Equipment and Fleet Reserve for FL-09 – Replacement of Light Duty Trucks.

CARRIED

0337. **Moved by:** Councillor D. Cody

That FL-10 – Replacement of Unit 52 – Asphalt Roller at a cost of \$200,000 be removed from the 2022 Fleet Equipment Replacement List.

CARRIED

0338. **Moved by:** Councillor D. Cody

That the total 2022 Budget for the Fleet Equipment be approved at a cost of \$1,661,000 funded from the Equipment and Fleet, Fire Equipment and Golf Course Equipment Golf Cart Reserves, identified as follows, and the allocation of \$390,000 funded from the Police Fleet Reserve:

Community Services Equipment		
FL-01	Replacement of Three (3) Zero Turn Mowers	\$105,000
FL-02	Replacement of Single Axle Trailers	\$35,000
FL-03	Replacement of Unit 4714 – John Deere Gator	\$25,000
FL-04	Replacement of Unit 6132 – Fringe Cut Mower	\$82,000
FL-05	Replacement Program – Golf Carts	\$70,000
Fire and Emergency Services Equipment		
FL-06	Replacement Program – Self Contained Breathing Apparatus	\$84,000
Public Works Equipment		
FL-07	Replacement of Unit 39 – Snow Blower	\$260,000
FL-08	Replacement of Forklift	\$105,000
FL-09	Replacement of Light Duty Trucks	\$100,000
FL-11	Replacement of Unit 122 – Sign Truck	\$160,000
FL-12	Replacement of Unit 29 – Skid Steer	\$125,000
FL-13	Replacement of Unit 198 – Walk Behind Line Painter	\$15,000
FL-14	Replacement of Unit 440 – 2014 Paratransit Bus	\$75,000
Sanitation Equipment		
FL-15	Replacement of Unit 67 – Automated Waste Collection Truck	\$420,000
	Total Fleet Purchases	\$1,661,000

Reserve Allocation	
Equipment and Fleet Reserve	\$1,425,000
Fire Equipment Reserve	\$84,000
Golf Course Equipment and Golf Carts Reserve	\$152,000
Police Fleet Reserve	\$390,000
External Funding	\$55,000
Total Reserve Funding	\$2,106,000

CARRIED

0339. **Moved by:** Councillor T. Zurakowski

That the approved cost savings to the Fleet Requests in the amount of \$480,000 be allocated to reduce the Operating Budget.

CARRIED

7. ADJOURNMENT – 4:26 P.M.

0340. **Moved by:** Councillor D. Kilmer

That this Committee do now adjourn until Saturday, November 20, 2021 at 9:00 a.m. to continue consideration of the 2022 General Fund Operating and Capital Budgets.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 16TH DAY OF NOVEMBER, A.D. 2022.