



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, DECEMBER 2, 2021, 4:09 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Jason Maier, Finance Manager
Wes Hicks, Director of Public Works
Jeff Da Silva, Manager of Operations
Nykol Miller, Capital Projects Manager
Cheryl Tkachuk, Director of Financial Services
Mohammad Kraishan, Engineering Services Manager
Melodie Boulet, Executive Assistant, City Manager's Office

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

5. FUND BUDGET FOR REVIEW CONTINUED

5.1 2022 Water Utility Fund Operating and Capital Budget

0408. **Moved by:** Councillor T. Zurakowski

1. That the 2022 Water Utility Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$19,627,790;
 - b. Operating expenses of \$13,173,220;
 - c. Capital and Interfund Transactions of \$6,027,490; and,
 - d. A surplus of \$427,080. After adjusting for non-cash amortization, the surplus is \$5,927,080 to fund Capital Projects and Loan Principal Payments;
2. That the 2022 Water Utility Fund Capital expenditures of \$4,715,000 and Loan Principal Payments of \$1,722,600 as identified as UC-01 to UC-15 in Appendix A attached to the 2022 Water Utility Fund Budget Document, be approved;
3. That the 2023 – 2026 Water Utility Fund Capital expenditures, as attached as part of Appendix B of the 2022 Water Utility Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year;
4. That Administration forward a proposed Bylaw for the 2022 Water and Sewer Utility Rates and Fees to City Council for approval and three (3) readings;
5. That The City of Prince Albert 2022 Water Utility Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
6. That Administration immediately proceed with communicating the good news stories in regards to the \$100 million projects associated with the Water Utility Fund and provide a report back to City Council with an outline of the Communication Plan to address the proposed rate increases and the approved future Water Utility Fund projects.

CARRIED UNANIMOUSLY

5.2 2022 Sanitation Fund Operating and Capital Budget

The meeting recessed at 5:30 p.m.

The meeting reconvened at 6:08 p.m.

0409. **Moved by:** Councillor D. Kilmer

1. That the 2022 Sanitation Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$5,380,760;
 - b. Operating expenses of \$4,550,020;
 - c. Capital and Interfund Transfers of \$1,169,110; and,
 - d. A deficit of \$338,370. After adjusting for non-cash amortization, the surplus is \$521,630 to fund Capital Projects and Reserve Transfers;
2. That the 2022 Sanitation Fund Capital expenditures of \$566,500, as identified as SC-01 in Appendix A attached to 2022 Sanitation Fund Budget Document, be approved;
3. That the 2023 – 2026 Sanitation Fund Capital expenditures, as attached as part of Appendix B of the 2022 Sanitation Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year; and,
4. That The City of Prince Albert 2022 Sanitation Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED UNANIMOUSLY

5.3 2022 Airport Fund Operating and Capital Budget

0410. **Moved by:** Councillor T. Zurakowski

That Capital Budget Item No. AC-04 with respect to Stormwater Management Plan be removed.

CARRIED

0411. **Moved by:** Councillor D. Cody

1. That the 2022 Airport Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$895,610;
 - b. Operating expenses of \$1,125,630;
 - c. Capital and Interfund Transfers of \$285,730; and,
 - d. A deficit of \$515,750. After adjusting for non-cash amortization, there is a surplus of \$84,250 to fund Capital Projects and Reserve Transfers;
2. That the 2022 Airport Fund Capital expenditures of \$5,179,000, as identified as AC-01 to AC-03 and AC-05 to AC-08 in Appendix A, attached to the 2022 Airport Fund Budget Document, be approved;
3. That the 2023 – 2026 Airport Fund Capital expenditures, as attached as part of Appendix B of the 2022 Airport Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year; and,
4. That The City of Prince Albert 2022 Airport Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

5.4 2022 Land Fund Operating and Capital Budget

0412. **Moved by:** Councillor T. Zurakowski

1. That the 2022 Land Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$535,000;
 - b. Operating expenses of \$310,040;
 - c. Capital and Interfund Transactions of \$85,000; and,
 - d. An operating surplus of \$139,960 to fund Capital Projects and Loan Principal Payments;

2. That the 2022 Land Fund Capital expenditures of \$700,000 and Loan Principal Payments of \$275,700, as identified as LC-01 to LC-04 in Appendix A, attached to the 2022 Land Fund Budget Document, for an overall budget of \$975,700 funded by Debit Financing, Reserves and the Land Development Fund, be approved;
3. That the 2023 – 2026 Land Fund Capital expenditures, as attached as part of Appendix B of the 2022 Land Fund Budget Document, be approved in principle, subject to final approval of the annual Budget of each year; and,
4. That The City of Prince Albert 2022 Land Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

6. ADJOURNMENT – 7:26 P.M.

0413. **Moved by:** Councillor D. Kilmer

That this Committee do now adjourn.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 16TH DAY OF NOVEMBER, A.D. 2022.