

**CITY OF PRINCE ALBERT
BOARD OF REVISION
ORGANIZATIONAL MEETING**

MINUTES

**WEDNESDAY, JANUARY 26, 2022, 12:32 P.M.
2ND FLOOR, MAIN BOARDROOM, CITY HALL**

PRESENT: Cherise Arneson
Ralph Boychuk
Jackie Packet
Dan Christakos

Terri Mercier, Secretary

1. CALL TO ORDER

The Secretary called the meeting to order.

2. APPROVAL OF AGENDA

0001. **Moved by:** Arneson

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. APPROVAL OF MINUTES

0002. **Moved by:** Packet

That the Minutes for the Board of Revision Organizational Meeting held June 22, 2021, be taken as read and adopted.

CARRIED

4. REPORTS FROM SECRETARY

4.1 Board of Revision Chair and Vice-Chair Appointments (RPT 22-40)

0003. **Moved by:** Boychuk

That Jackie Packet be appointed as Chair and Ralph Boychuk be appointed as Vice-Chair for the 2022 Board of Revision appeal process.

CARRIED

4.2 Court Reporting Services for Board of Revision (RPT 22-41)

0004. **Moved by:** Christakos

That RPT 22-41 be received as information and filed.

CARRIED

4.3 Board of Revision Designation - Local Authority Freedom of Information and Protection of Privacy Act (RPT 22-43)

0005. **Moved by:** Christakos

That the Secretary of the Board of Revision be designated by the Chair, as the Head of the Local Authority, and be accountable to ensure that the delegation of roles and responsibilities in relation to the Local Authority Freedom of Information and Protection of Privacy Act are legislatively and regulatory compliant.

CARRIED

4.4 Board of Revision Policy & Procedures Manual (RPT 22-42)

0006. **Moved by:** Boychuk

That the Board of Revision Policy and Procedures Manual be approved, as attached to RPT 22-42, with the following amendments:

1. Add Board of Revision Designation for LAFOIP; and,
2. Add Board of Revision Court Reporting Services.

CARRIED

5. **ADJOURNMENT – 12:43 P.M.**

0007. **Moved by:** Arneson

That this Board do now adjourn.

CARRIED


CHAIRPERSON


SECRETARY

MINUTES ADOPTED THIS 25TH DAY OF MAY, 2023.