



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, FEBRUARY 7, 2022, 5:33 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp (Attended via videoconferencing)
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Kris Olsen, Fire Chief
Jason Maier, Finance Manager
Wes Hicks, Director of Public Works
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services
Renee Horn, Executive Assistant, Mayor's Office
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. APPROVAL OF AGENDA CONTINUED

0001. **Moved by:** Councillor Miller

That the Agenda for this meeting be amended as follows:

1. That a report from the Prince Albert Board of Police Commissioners dated February 1, 2022, be added for consideration with Item No. 5.2.1.

CARRIED

5.2 POLICE SERVICE CONTINUED

5.2.1 Police Functional Area Continued

5.2.1.1 2022 Police Service Budget Reduction due to City Fiscal Challenges (RPT 22-75) (PRESENTED AT MEETING)

0002. **Moved by:** Councillor Miller

That the City accept an additional \$200,000 for a total of \$400,000 to be transferred from the Police Service Operating Reserve to the City's General Fund, as approved by the Prince Albert Board of Police Commissioners, to assist with the City's significant budgeting shortfalls.

CARRIED

FUNCTIONAL AREAS CONTINUED

0003. **Moved by:** Councillor Kilmer

That the total 2022 Operating Budget for the following Functional Areas be adjusted and approved as indicated:

1. That the Information Technology Functional Area be approved at a cost of \$1,298,970, which includes a reduction of \$50,000 to Line No. 15 with respect to Information Systems: Computer Services to an approved cost of \$507,750;
2. That the Building Inspections Functional Area be approved at a cost of \$82,820; which includes an increase of \$20,000 to Line No. 1 with respect to Building Permits: Other Revenues to an approved revenue amount of \$240,000;
3. That the Economic Development Functional Area be approved at a cost of \$119,770, which includes an increase of \$20,000 to Line No. 1 with respect to Business and General Licenses: Other Revenue to an approved revenue of \$290,000;

4. That the Parking Tickets and Meters Functional Area be approved at a cost of (\$553,240), which includes an increase of \$39,000 to Line No. 4 with respect to Parking Ticket Violations: Other Revenue to an approved revenue of \$459,000; and,
5. That the Impound Lot Functional Area be approved at a cost of (\$249,950), which includes an increase of \$39,380 to Line No. 2 with respect to Impound Lot: Rental-Lease Revenues-Non Taxable to an approved revenue of \$379,040.

CARRIED

5.17 CAPITAL BUDGET CONTINUED

5.17.1 2022 Capital Budget Approval Continued

0004. **Moved by:** Councillor Zurakowski

1. That Budget Committee Resolution Nos. 0384 and 0386 dated November 20, 2021, be rescinded;
2. That Item No. C2-16 with respect to Municipal Service Centre Fuel Tanks and Pumps be referred for consideration to the 2023 Budget deliberations; and,
3. That the 2022 General Fund Capital Budget in the total amount of \$18,208,400 including \$263,040 in Police Capital be approved as follows:

Capital Funding	\$5,226,500
Reserve Funding	\$1,816,640
External Funding	\$10,891,000
Long-Term Debts Principal Payments	\$274,300
Total Capital Spending	\$18,208,440.

CARRIED

5.19 RESERVE ALLOCATIONS CONTINUED

5.19.1 Reserve Allocations Continued

0005. **Moved by:** Councillor Cody

That the transfer from City Taxation to the Future Infrastructure Reserve be further reduced by \$175,000 and approved at a transfer amount of \$75,000.

CARRIED

5.20 GENERAL GOVERNMENT CONTINUED

5.20.2 General Government Functional Area Continued

0006. **Moved by:** Councillor Head

1. That Line No. 13 with respect to Property Tax Penalties: Other Revenue be increased by \$25,000 to an approved revenue amount of \$375,000;
2. That Line No. 14 with respect to Property Tax Surcharge: Other Revenue be increased by \$11,510 to an approved revenue amount of \$286,510;
3. That Line No. 27 with respect to SaskEnergy Natural Gas Franchise: Other Revenue be increased by \$25,000 to an approved revenue amount of \$800,000;
4. That Line No. 30 with respect to Interest Income: Other Revenue be increased by \$38,000 to an approved revenue amount of \$390,000; and,
5. That Line No. 123 with respect to Land Development Capital Fund: Other Revenue be increased by \$17,000 to an approved transfer amount of \$85,000 from the Land Fund Budget.

CARRIED

0007. **Moved by:** Councillor Head

That the City fund the shortfall of the 2022 Operating Budget in the amount of \$266,640 from savings realized in 2021 related to the following:

1. \$201,640 savings from unspent Long Term Debt Interest budgeted for the Arenas and Aquatic Centre Loan;
2. \$50,000 savings from unspent monies in regards to Positive Storytelling Marketing; and,
3. \$15,000 savings from the Lone Worker Agreement.

CARRIED

5.20.1 Allocation of Budgeted Surplus

0008. **Moved by:** Councillor Head

That the Budgeted Operating Surplus of (\$2,481,440), be allocated as follows:

Operating Surplus to be Allocated	(\$2,481,440)
Non-Cash Adjustment - Amortization	(\$7,600,000)
Operating Surplus – Adjusted	(\$10,081,440)
Allocations:	
Capital Expenditures	\$5,226,500
Reserve Allocation	\$4,847,280
Principal Payments on Loans	\$274,300
Transfer from Fiscal Stabilization	(\$266,640)
Estimated COVID-19 2022 Losses	\$2,000,000
Funding TBD to Cover COVID-19 Losses	(\$2,000,000)
Total Allocations	\$10,081,440
Balanced Budget (Surplus)	-

CARRIED

5.20.2 General Government Functional Area Continued

0009. **Moved by:** Councillor Cody

That the total 2022 Operating Budget for the General Government Functional Area be approved at a cost of (\$53,881,390), which includes all approved adjustments to the General Fund Operating and Capital Budget.

CARRIED

6. SUBMIT TO COUNCIL

6.1 Submit to Council

0010. **Moved by:** Councillor Zurakowski

1. That The City of Prince Albert 2022 General Fund Operating and Capital Budgets, as amended, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,

2. That a Tax Policy Report, to raise the required amount of funding to balance the 2022 General Fund Budgets, be forwarded to City Council for consideration, in due course.

CARRIED

7. ADJOURNMENT – 6:34 P.M.

0011. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 16TH DAY OF NOVEMBER, A.D. 2022.