



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, JANUARY 22, 2024, 5:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head (Attended via video conferencing)
Councillor Don Cody
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor
Jeff Da Silva, Director of Public Works
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Wilna Furstenberg, Communications Manager
Savannah Price, Corporate Legislative Manager
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Kilmer, Chairperson, called the meeting to order.

2. LAND ACKNOWLEDGEMENT & PRAYER

Councillor Kilmer asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0001. **Moved by:** Mayor Dionne
Seconded by: Councillor Lennox-Zepp

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

- 5.1 Councillor Miller – Item Nos. 11.7 and 11.12 – Chair on the Prince Albert Housing Authority.
- 5.2 Councillor Lennox-Zepp – Item No. 11.9 – Board Member of the Prince Albert Child Care Co-operative Association.
- 5.3 Councillor Lennox-Zepp – Item Nos. 11.19 and 11.20 – Subject of the Item.
- 5.4 Councillor Head – Item No. 11.3 – Member of the Club.
- 5.5 Councillor Head – Item Nos. 11.5 and 11.6 – Family Involved.
- 5.6 Councillor Head – Item No. 11.12 – Family resides in the building.
- 5.7 Councillor Head – Item No. 11.14 – Associated with Canadian Union of Public Employees Groups.
- 5.8 Councillor Head – Item Nos. 11.19 and 11.20 – Subject of the Item.

6. ADOPTION OF MINUTES

0002. **Moved by:** Councillor Miller
Seconded by: Councillor Solomon

That the Minutes of the Council Regular Meeting held December 11, 2023, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

8. PUBLIC HEARINGS

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 2025 Community Grant Program Application to Saskatchewan Lotteries (RPT 23-456)

0003. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

1. That The City submit an Application Form for Funds through the Saskatchewan Lotteries Community Grant Program for Sports, Culture and Recreation; and,
2. That the Mayor and City Clerk be authorized to execute the 2025 Application Form and any other required documentation on behalf of The City.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

11.2 Naming Rights & Sponsorship Policy (RPT 24-4)

0004. **Moved by:** Mayor Dionne
Seconded by: Councillor Cody

That the amended Naming Rights & Sponsorship Policy, as attached to RPT 24-4, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

CARRIED UNANIMOUSLY

11.3 Prince Albert Golf & Curling Club Trust Fund – Dumbwaiter Repair & Service (RPT 24-19)

0005. **Moved by:** Councillor Cody
Seconded by: Mayor Dionne

That \$15,207 be approved from the Prince Albert Golf and Curling Centre Trust Fund in support of the Dumbwaiter Supply and Installation.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

Absent – Declared Conflict of Interest: Councillor Head

CARRIED UNANIMOUSLY

11.4 Destination Marketing Levy Grant Funding Policy Changes (RPT 24-6)

0006. **Moved by:** Councillor Solomon
Seconded by: Councillor Miller

That the amended Destination Marketing Levy Policy, as attached to RPT 24-6, be approved.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Against: Councillor Head

Absent: Councillor Ogrodnick

CARRIED (7 TO 1)

11.5 Destination Marketing Fund Grant Application Form – PAGC Men’s Recreation Hockey Tournament (RPT 24-21)

0007. **Moved by:** Councillor Edwards
Seconded by: Councillor Solomon

1. That the New Event Destination Marketing Fund Grant Application from Prince Albert Grand Council Sport Culture and Recreation for funding the Prince Albert Grand Council Men’s Recreation Hockey Tournament, scheduled for January 12 – 14, 2024, in the amount of \$30,000, be approved;
2. That \$30,000 be funded from the Destination Marketing Levy Reserve; and,
3. That the Mayor and City Clerk be authorized to execute the Funding Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

Absent – Declared Conflict of Interest: Councillor Head

CARRIED UNANIMOUSLY

11.6 Destination Marketing Fund Grant Application Form – 2024 Senator’s Cup – Full Contact Hockey Tournament (RPT 24-22)

0008. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

1. That the Event Retention Destination Marketing Fund Grant Application from Prince Albert Grand Council Sports & Recreation for funding the 2024 Senator’s Cup – Full Contact Hockey Tournament scheduled for March 14 – 17, 2024, in the amount of \$30,000, be approved;
2. That \$30,000 be funded from the Destination Marketing Levy Reserve; and,

3. That the Mayor and City Clerk be authorized to execute the Funding Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

Absent – Declared Conflict of Interest: Councillor Head

CARRIED UNANIMOUSLY

11.7 2022 Settlement Municipal Share – Housing Projects (RPT 23-436)

0009. **Moved by:** Councillor Head
Seconded by: Mayor Dionne

That the 2022 Settlement Municipal Share for Housing Projects of the Prince Albert Housing Authority, in the total amount of \$67,391.15, be funded in Year 2023 from the Housing Reserve.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Solomon and Mayor Dionne

Against: Councillor Lennox-Zepp

Absent: Councillor Ogradnick

Absent – Declared Conflict of Interest: Councillor Miller

CARRIED (6 TO 1)

11.8 Donation Policy and Procedure (RPT 24-7)

0010. **Moved by:** Councillor Edwards
Seconded by: Councillor Solomon

That the amended Donation Policy and Procedure, as attached to RPT 23-341, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

11.9 Tax Exemption Agreement for Daycare Properties (RPT 24-8)

0011. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

1. That a Tax Exemption Agreement between The City and the following five (5) daycare properties for a five (5) year term from January 1, 2024 to December 31, 2028, be approved:
 - a. 139 – 8th Street East – Family Futures Inc.;
 - b. 196 – 9th Street East – Family Futures Inc.;
 - c. 199 – 6th Street East – Prince Albert Child Care Co-operative Association;
 - d. 2805 – 1st Avenue West – South Hill Child Care Co-operative Association Limited; and,
 - e. 202 – 10th Street East – Prince Albert Aboriginal Head Start Program;

2. That the municipal taxes and levies be exempt, excluding Local Improvement Levies, to the following extent:
 - a. A full exemption provided that the Saskatchewan Ministry of Government Relations and as required, the affected school divisions, provide consent pursuant to Section 263(3) of *The Cities Act*; or,
 - b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to The City's financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of *The Cities Act*; and,

3. That the Mayor and City Clerk be authorized to execute the Agreements on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

Absent – Declared Conflict of Interest: Councillor Lennox-Zepp

CARRIED UNANIMOUSLY

11.10 Request for Tax Relief – Prince Albert Share a Meal/Food Bank Inc. and Prince Albert Habitat for Humanity Saskatchewan (RPT 24-9)

0012. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Solomon

1. That a Tax Exemption Agreement between The City, Prince Albert Habitat for Humanity Saskatchewan and the Prince Albert Share a Meal/Food Bank Inc. for a five (5) year term from January 1, 2024 to December 31, 2028, be approved;
2. That the municipal taxes and levies be exempt, excluding Local Improvement Levies, to the following extent:
 - a. A full exemption provided that the Saskatchewan Ministry of Government Relations and as required, the affected school divisions, provide consent pursuant to Section 263(3) of *The Cities Act*; or,
 - b. Where consent is not provided per Section 263(2), a partial exemption to the extent that each affected taxpayer shall pay taxes equivalent to the City's financial obligation to pay non-consenting affected taxing authorities pursuant to Section 263(2) of *The Cities Act*; and,
3. That the Mayor and City Clerk be authorized to execute the Agreements on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

11.11 Poundkeeping Agreement – Prince Albert Society for the Prevention of Cruelty to Animals Inc. (RPT 24-3)

0013. **Moved by:** Councillor Edwards
Seconded by: Mayor Dionne

1. That the Poundkeeping Agreement between The City and the Prince Albert Society for the Prevention of Cruelty to Animals Inc. appointing the Prince Albert Society for the Prevention of Cruelty to Animals Inc. as the Poundkeeper for The City, be approved for a five (5) year term effective January 1, 2024 to December 31, 2028;

2. That the Poundkeeping Agreement state that The City shall pay to the Prince Albert Society for the Prevention of Cruelty to Animals Inc. the amount of a Fee for Service as approved through The City's Yearly Budget Process, for providing the services as the Poundkeeper within the confines of the City of Prince Albert; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

11.12 Assignment of Rental Constructive Incentive Program Agreement – 2951 & 2999 5A Avenue East (RPT 24-18)

0014. **Moved by:** Councillor Solomon
Seconded by: Councillor Edwards

1. That the Rental Constructive Incentive Program Agreements between The City and Murray and Michelle Ketzmerick, for the Multi-Unit Dwellings located at 2951 and 2999 5A Avenue East, legally described as Lots 15 and 16, Block 101, Plan No. 75PA12497, be assigned to the new property owner, once the property sale has been finalized; and,
2. That the Mayor and City Clerk be authorized to executed any necessary documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Kilmer, Solomon and Mayor Dionne

Against: Councillor Lennox-Zepp

Absent: Councillor Ogradnick

Absent – Declared Conflict of Interest: Councillors Head and Miller

CARRIED (5 TO 1)

11.13 Tax Title Tender Results – 1 Adanac Gate (RPT 24-20)

0015. **Moved by:** Mayor Dionne
Seconded by: Councillor Edwards

1. That the two (2) bids made on Tender No. 46 of 2023, for the purchase of the Tax Title Property located at 1 Adanac Gate, legally described as Parcel A, Plan No. 101957812, Extension 0, be denied; and,
2. That Administration list the property for sale on the open market.

In Favour: Councillors: Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Against: Councillor Cody

Absent: Councillor Ogradnick

CARRIED (7 TO 1)

11.14 Long Service and Retirement Recognition Policy (RPT 24-10)

0016. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

That the Long Service and Retirement Recognition Policy, as attached to RPT 23-441, be approved.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

Absent – Declared Conflict of Interest: Councillor Head

CARRIED UNANIMOUSLY

11.15 Twilite Motel Inc. Utilities Servicing Agreement 2024-2028: City Services to Businesses Outside City Boundaries (RPT 24-23)

0017. **Moved by:** Councillor Cody
Seconded by: Councillor Head

1. That the terms, rates and five (5) year term of the Utilities Servicing Agreement, as attached to RPT 24-23, for the provision of water and sewer services to the Twilite Motel Inc., outside municipal boundaries, for the period from January 1, 2024 to December 31, 2028, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

11.16 2023 City Council and Executive Committee Record of Attendance (RPT 23-438)

0018. **Moved by:** Councillor Miller
Seconded by: Councillor Cody

That RPT 23-438 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

11.17 2024 Saskatchewan Urban Municipalities Association Convention Resolutions (RPT 24-11)

0019. **Moved by:** Councillor Cody
Seconded by: Mayor Dionne

That the following Resolutions be forwarded to the Saskatchewan Urban Municipalities Association's Resolution Committee for consideration at the 2024 Convention being held on April 14 – 17, 2024:

1. Increased Financial Support for Fire Services;
2. Increased Insurance Deductible for Stolen Vehicles; and,
3. Funding for Saskatchewan Urban Parks.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

11.18 Action Items from City Council and Executive Committee (RPT 24-15)

0020. **Moved by:** Councillor Miller
Seconded by: Mayor Dionne

That the Action Items be updated as indicated in the Open Items Document, as attached to RPT 23-419.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

CARRIED UNANIMOUSLY

11.19 Correspondence from Mike Henry re Councillor-CUPE Conflicts (RPT 24-24)

0021. **Moved by:** Councillor Cody
Seconded by: Mayor Dionne

That the City Solicitor be directed to respond to the correspondence of Mike Henry dated October 26, 2023 incorporating summarized information that is relevant to Mr. Henry's inquiries drawn from the privileged and confidential legal reporting provided by the independent law firm of Brownlee LLP.

In Favour: Councillors: Cody, Edwards, Kilmer, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

Absent – Declared Conflict of Interest: Councillors Head and Lennox-Zepp

CARRIED UNANIMOUSLY

11.20 Councillor Conflict of Interest: Council Response Options (RPT 24-25)

0022. **Moved by:** Mayor Dionne
Seconded by: Councillor Edwards

That Legal Counsel be instructed to apply to the Court of King's Bench pursuant to Section 121(2)(b) of *The Cities Act* to have determined or declared whether Councillor Lennox-Zepp and/or Councillor Head, or either of them, have ceased to be qualified to remain a member of Prince Albert City Council as a result of their participations in matters before City Council and/or Executive Committee involving issues between The City and its Canadian Union of Public Employees Union Locals, in contravention of Sections 117, 117.1 and/or 117.2 of *The Cities Act*.

In Favour: Councillors: Edwards, Kilmer, Miller, Solomon and Mayor Dionne

Against: Councillor Cody

Absent: Councillor Ogradnick

Absent – Declared Conflict of Interest: Councillors Head and Lennox-Zepp

CARRIED (5 TO 1)

12. UNFINISHED BUSINESS

12.1 Motion – Councillor Lennox-Zepp – Feasibility of Recycle Bins – Rotary Adventure Park Playground (MOT 23-15)

0023. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That Administration provide a report regarding the feasibility of installing recycle bins at Rotary Adventure Park Playground.

MOTION WITHDRAWN

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Councillor Miller – Flashing Crosswalk 16th Avenue and 15th Street West

When will the flashing crosswalk at 16th Avenue and 15th Street West be installed.

14.2 Councillor Head – Clearing of Sidewalk where Rotary Trail Ends – Riverside School

While the Rotary Trail is being cleared, does/can the Community Services Department clean the section of sidewalk where the Rotary Trail ends in front of Riverside School at the 500 Block of 4th Street East and begins again on the 700 Block of 2nd Street East.

14.3 Councillor Head – Bus Services Delay

Why were buses behind schedule on the Friday preceding the meeting. Was the website updated, can we ensure there will be no future delays and/or provide adequate notice.

15. INQUIRY RESPONSES

15.1 December 11, 2023 City Council Inquiry Responses (INQ 24-1)

0024. **Moved by:** Councillor Lennox-Zepp
Seconded by: Mayor Dionne

That INQ 24-1 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

16. NOTICE OF MOTION

17. MOTIONS

17.1 Motion – Councillor Edwards – Financial Impacts and the Overall Well-Being of The City (MOT 23-17)

0025. **Moved by:** Councillor Edwards
Seconded by: Mayor Dionne

That the Mayor's Office prepare a letter to both the Provincial Saskatchewan Party and the Federal Liberal Party to have an in-person meeting with all members of Council, Grand Chief Brian Hardlotte of Prince Albert Grand Council and Sherry McLennan of the Métis Nation of Saskatchewan, to discuss the following important matters in relation to crime, homelessness and social issues in The City of Prince Albert:

- The financial impacts and the overall well-being of the City including crime statistics due to increasing homelessness, crime and other social issues occurring in our City;
- The urgent need for support over these issues which must be addressed;
- Our City is made up of over forty percent (40%) Indigenous population which only includes the people who filled out their census;
- The costs associated with homelessness, crime and other social issues that are included in the 2024 Municipal Budget;
- Recognize that these issues are a regional issue that should not fall on the businesses and residents of the City and that associated costs are not sustainable for our community;
- The need for a Drug Court and Treatment Beds to address requirements of the possible sanctions this type of court offers;
- How to manage the rise in violent crimes and how to address the increasing property crime;
- Action plans must be put in place to assist with the mental health and addictions issues that our City face today;
- As this is an urgent request, these meetings must occur prior to the end of March 2024; and,

- All responses regarding the request to meet and discuss will be shared with the media in Prince Albert.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY

18. PUBLIC FORUM

19. ADJOURNMENT – 7:14 P.M.

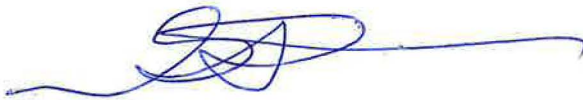
0026. **Moved by:** Mayor Dionne
Seconded by: Councillor Lennox-Zepp

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

CARRIED UNANIMOUSLY



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 12TH DAY OF FEBRUARY, A.D. 2024.