



Saskatchewan Lotteries Trust Fund 2024 Community Grant Program Guidelines

The City of Prince Albert is now accepting submissions from groups and organizations for funding from the Saskatchewan Lotteries Community Grant Program for the 2024/25 fiscal year. All projects must occur between **April 1, 2024 and March 31, 2025**.

Deadline for submissions is January 22nd, 2024.

**** Please submit a copy of your financial statement along with your application ****

Guidelines

The Community Grant Program assists in the development of sports, cultural and recreation programs by providing funds to non-profit community organizations operated by volunteers. These funds are distributed through local governments. The Saskatchewan Lotteries Community Grant Program is guided by the following:

1. To provide access to sports, culture, and recreation for all Saskatchewan people regardless of age, sex, ethnicity, economic status, physical or mental ability.
2. To provide funds to community, non-profit volunteer organizations in support of sports, culture and recreation programs.
3. Local community projects are given priority.
4. All participating groups are responsible for ensuring complete and accurate accounting.

The goal of the program is to get people involved in sports, culture and recreation activities by enabling communities to address the needs of local residents. A portion of the total grant must be used for programs which encourage more participation among target populations such as indigenous people, seniors, women, economically disadvantaged, persons with a disability and single family parents. The target requirement can be met by including target populations in regular programs and/or by creating special programs to meet their needs. The program is designed to provide funding for sports, culture and recreation programs.



The following expenditures are ineligible for the grants.

1. Construction, renovation, retrofits, and repairs to buildings/facilities (This includes fixing doors, shingling roofs, installing flooring, moving/hauling dirt, etc.);
2. Maintenance and operation costs of facilities that are not directly related to a program supported by this grant.
3. Property taxes & insurance
4. Alcoholic beverages
5. Food or food related costs (This includes catering supplies, coffee pots, coffee, BBQ's, etc.)
6. Membership fees in other lottery funded organizations
7. Prizes: cash, gifts, awards, honourariums, trophies, plaques, and badges
8. Out of province activities and travel
9. Donations
10. Subsidization of wages for full time employees; eligible employment expenditures are less than 35 hours per week for no more than 90 days (or 455 hours) in a grant period
11. Uniforms or personal items such as sweatbands and hats
12. Retroactive funding will not be permitted.

Guidelines and Application forms are available on the citypa.ca website [here](#). Or, completed applications can be submitted as follow:

Email – colsen@citypa.com,

Mail - 1084 Central Avenue, City of Prince Albert, SK, S6V 7P3

In person at City Hall 3rd floor Community Services Department.

Application Deadline is January 22, 2024, at 5:00 pm

If you require additional information, please contact Curtis Olsen – Sports & Recreation Manager at (306) 953-4812 or by e-mail colsen@citypa.com