



City of
**Prince
Albert**

Safety Administrative Procedure

Asbestos Disposal

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Approved by: Jim Toye, City Manager

Signature:  **Procedure No:** 1.3

Effective: August 16, 2018 **Replaces:** February 22, 2016

1. Upon determining that there will be waste asbestos generated from a work process in the city, the sanitation department will be contacted and arrangements made to facilitate the transfer of the material to an identified asbestos disposal plot. In all cases, this material should be transported on the same day it is generated.
2. The sanitation department will determine the location of any asbestos disposal sites within the boundaries of the City of Prince Albert landfill. These areas will be maintained on current maps of the facility and copies will be provided to the maintenance department when changes occur.
3. All friable asbestos waste will be transported outside of passenger compartments in yellow marked asbestos bags. These bags will always be doubled and secured in the vehicle so that they cannot blow out of the vehicle.
4. Non-Friable asbestos waste that cannot fit into bags can be either sealed with a double layer of plastic and marked as asbestos or hauled in the back of a truck along with a layer of material, preferably wet soil, on top to prevent any asbestos dust from blowing out of the vehicle.
5. Upon arrival at the landfill, the vehicle operator will stop at the entry Kiosk and obtain information on where the material may be disposed of. This will also advise landfill staff that they will need to cover the material.
6. The material will be unloaded in the identified area and landfill staff will cover the material with at least two feet of cover material. In all cases, this must occur as soon after the shipment is received and can never be left overnight.
7. For any waste asbestos that originated from a City of Prince Albert facility, copies of documentation identifying the location the asbestos was generated at the removal process and the amount will be forwarded to the maintenance department to ensure the City asbestos inventory is kept up to date.